

**BADBY PARISH COUNCIL**  
**25 Westhorpe Lane, Byfield**  
**Daventry, NN11 6XB**

**Tel: 07717 337048**

**Email: clerk@badby.org.uk**

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**To members of the Parish Council:**

You are hereby summoned to attend the Annual Meeting of Badby Parish Council at the Village Hall, Main Street, Badby, at 7.30pm on Monday 13<sup>th</sup> May 2019 for the purpose of transacting the following business.

**Members of the public and press are invited to attend and address the Parish Council during the Public Participation items. Background papers will be available for inspection 15 minutes before the meeting.**

*FW Williams*

**Frances Williams, Clerk to the Council**

7<sup>th</sup> May 2019

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**AGENDA**

**01/05/19 Administration**

- a. To elect a Chairman
- b. To elect a Vice-Chairman
- c. To receive and approve apologies for absence
- d. To receive declarations of interest in items on the agenda
- e. To consider any dispensation requests
- f. To update Register of Members' Interests
- g. To review Councillors' areas of special interest and update accordingly
- h. To appoint Responsible Finance Officer and (separate) Internal Finance Controller
- i. To appoint Data Control Officer
- j. To receive report from working party and review and approve Standing Orders, Financial Regulations and Policy documents
- k. To approve the minutes of the ordinary meeting held on 8<sup>th</sup> April 2019
- l. To report on Annual Parish Meeting held on 15<sup>th</sup> April 2019

**02/05/19 Matters arising from the minutes (circulated) - for report only**

To include actions from previous meetings.

**03/05/19 Public Participation**

**04/05/19 Reports from County and District Councils**

**05/05/19 Planning (NO, JH)**

- a. To consider applications received:

Application No	Description	Location	Comment by
None			

- b. To consider decisions received and related correspondence

Application No	Description	Location	Decision

- c. To note Non-Material Amendments and Permitted Development applications lodged with DDC

Application No	Description	Location	Comment by
None			

**06/04/19 Consultations**

Priorities of Stand Out Northamptonshire – individuals can respond by 19<sup>th</sup> May  
Uno Bus Demand Responsive Transport Pilot – agreed BPC response by 5<sup>th</sup> June

**07/04/19 Ongoing business (To receive reports on the following items and consider any action to be taken)**

- a. Burial grounds (RP, MW)  
*Working party required to clear ivy from SW Churchyard wall*  
*Renew subscription to green waste collection*  
*Agree next steps regarding Churchyard wall*
- b. Highways, street lighting and road safety (JH, MW)  
*Response from Northamptonshire Highways ref. closure of A361 on 19<sup>th</sup> March 2019*  
*Request for extending double yellow lines at Pinfold Green/A361*  
*Caravan at Newnham crossroads/A361*  
*Resubmitted grant application for replacement street lighting*
- c. Newsletter, publicity and Website (Clerk, EJ)  
*Request for articles for Spring/Summer issue of Parish News*  
*Inclusion on website of Councillors' photos and details*

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- .....
- d. Parish Works (PJ, MW)  
*Use of Community Payback Scheme*  
*Consider how to improve support for monthly Clean-Up Party*
  - e. Playing field, allotments and cricket club (PJ, NS, SC)  
*Purchase and/or erection of play area equipment*  
*Progress of talks between cricket clubs*
  - f. Trees, greens, verges and footpaths (SC, KG)  
*Annual tree audit scheduled for w/c 20<sup>th</sup> May 2019*  
*Consider additional planting of spring bulbs on Pinfold Green*  
*Condition of stile on footpath at bottom of Bunkers Hill*
  - g. Village Hall(RP) and defibrillator (SC)  
*Authorise replacement of pads on existing defibrillator*  
*Consider location for a second defibrillator and develop costed proposal*
  - h. Police liaison (KG)
  - i. Forthcoming events and training and receive reports from events attended  
*Meeting with Police Commissioner on 10<sup>th</sup> April at Wootton Hall*  
*NCALC meeting to discuss Local Government Reorganisation – Wed June 19<sup>th</sup>, venue TBC*

**08/04/19 Finance (FW, NS)**

- a. Insurance renewal 2019/20
- b. To note income received at 30<sup>th</sup> April 2019:  

Interment Fee – Iris June Townsend	£70.00
DDC – Half-Year Precept	£10,275.00
NCC – Mowing and Maintenance	£648.12
Bank Interest	£0.83
- c. To approve payments:

Details	Amount (£)	+ VAT (£)	Cheque Total (£)	Within Budget	Payee	Authority	Cheque no
Electricity 01.04.19-30.04.19	184.64	35.71	220.35	Yes	SSE	PCA 1957	Direct Debit
Salary – 01.04.19-30.04.19	333.96	0.00	373.66	Yes	F Williams	LGA 1972 s.112	
Expenses – 01.04.19-30.04.19	48.22	0.00					
2019-20 Subscription 2019-20 Internal Audit Service and Data Protection Officer Fee	549.67	0.00	549.67	Yes	Northants CALC	LGA 1972 s. 111 Accounting and Audit Regs	
New Clerk Training Course	175.00	0.00	175.00	Yes	Northants CALC	LGA 1972 s. 111	
Insurance Renewal 1/6/19-31/5/20	519.00	0.00	519.00	Yes	Came & Company	LGA 1972 ss. 111 and 140	

- d. To note bank balances as at 30<sup>th</sup> April 2019:  

HSBC current a/c	£ 25,918.11
HSBC deposit a/c	<u>£ 5,023.79</u>
	£ 30,941.90
Uncashed cheques	<u>£ 0.00</u>
Available funds	<u>£ 30,941.90</u>
- e. To receive unaudited end-of-year accounts for financial year 2018/19
- f. To update HSBC current account mandate (add and remove signatories)

**09/04/19 Correspondence** (Folder in circulation)

**10/04/19 New matters requested for next month's meeting**

**11/04/19 Date of future Ordinary meetings in 2019**

10<sup>th</sup> June, 8<sup>th</sup> July, 12<sup>th</sup> August (if required), 9<sup>th</sup> September, 14<sup>th</sup> October, 11<sup>th</sup> November, 9<sup>th</sup> December.