

**MINUTES OF THE ORDINARY MEETING OF BADBY PARISH COUNCIL  
HELD IN THE VILLAGE HALL AT 7.30 P.M. ON MONDAY 11<sup>th</sup> MARCH 2019**

THE FOLLOWING WERE PRESENT:

Councillors: Mrs Jo Hind (JH), Mr Peter Johnson (PJ), Mrs K Griffiths (KG), Mr Richard Piner (RP) (Chairman), Mr N Snell (NS), Mr Martin Walton (MW).

Others: Mrs Sharon Foster (Clerk), District Councillor Jo Gilford, 1 Member of the public.

**001/03/19 Administration**

- a. To receive and approve apologies for absence  
Mr Steve Chandler (SC) – working  
Mr Ed Judd (EJ) – no apology  
Mr Naaman Ostah (NO) - holiday.
- b. To receive declarations of interest in items on the agenda  
None.
- c. To consider any dispensation requests  
None.
- d. To approve the minutes of the ordinary meeting held on 11<sup>th</sup> February 2019  
The minutes had been circulated. It was agreed to remove District Councillor Brown's comments regarding the Everdon Field Centre as the information was incorrect.  
*Proposal: To make the above amendment and then accept the minutes as a true and accurate record of the meeting.*  
*Proposed by PJ, seconded by MW. All in favour. Carried.*
- e. To update on progress with appoint of new Clerk  
Following interviews, the position had been accepted by Frances Williams. It was agreed that she should attend Northants CALC's training on 23<sup>rd</sup> and 30<sup>th</sup> March.  
*Proposal: To welcome Frances Williams as new clerk and to authorise her attendance at new clerks' training with Northants CALC.*  
*Proposed by MW, seconded by KG. All in favour. Carried.*

**002/03/19 Matters arising from the minutes (for information only)**

On the matter of generic emails, thanks went to Peter Cooper who has been working during the last month to get them all working correctly. SC has yet to confirm that all is in order with his email.

The Annual Parish Meeting is confirmed for Monday 15<sup>th</sup> April.  
Streetlight BPC43 has been replaced.

**003/03/19 Public Participation**

Nothing to report.

**004/03/19 Reports from County and District Councillors**

Councillor Gilford reported that the Daventry retail development has stalled but the cinema complex has received planning permission. DDC are now in the process of finding a provider.

With regards to the Unitary, a Joint Committee is being set up. No final decision has yet been made by Government as to the set-up of the authority. A decision is due after Easter as to whether there will be 2 or 3 members representing each ward (currently 3 District Councillors and 1 County Councillor for Woodford Halse ward).

**005/03/19 Planning (MR)**

- a. To consider applications received

Application No	Description	Location	Comment
DA/2018/0115	Removal of corrugated tin roof to outbuilding and replacement with like for like. Replacement of guttering (retrospective)	Shakespeares Cottage, Church Hill, Badby, NN11 3AR	<i>Proposal: To make no comment.</i> <i>Proposed by RP, seconded by JH. All in favour. Carried.</i>

DA/2018/0116	Listed building consent for removal of corrugated tin roof to outbuilding and replacement with like for like. Replacement of guttering (retrospective)	Shakespeares Cottage, Church Hill, Badby, NN11 3AR	<i>Proposal: To make no comment. Proposed by RP, seconded by JH. All in favour. Carried.</i>
DA/2019/0167	Work to trees within a conservation area	Blundells Cottage, Vicarage Hill, Badby NN11 3AP	<i>Proposal: To make no comment. Proposed by RP, seconded by JH. All in favour. Carried.</i>

b. To consider decisions received and related correspondence

Application No	Description	Location	Decision
DA/2018/1083	Fell two trees subject of TPO DA4	7 The Glebe, Badby NN11 3AZ	Approved
DA/2018/1105	Replacement of trellis style fencing (retrospective)	Rose House, Bunkers Hill, Badby NN11 3AW	Approved

c. To note non-Material Amendment/Permitted Development applications lodged with DDC

Application No	Description	Location
None		

**006/03/19 Consultations**

None.

**007/03/19 Ongoing business (To receive reports on the following items and consider any action to be taken)**

a. Burial grounds (RP)

To update on progress with proposed repair to part of west churchyard wall

Thanks went to the Clean-up Group who had prepared the area for the contractor who has since carried out an excellent job of repair works to the portion of the wall.

To confirm discussion with insurance company regarding increased insurance cover for wall

A decision on the value to be applied to the churchyard wall will be made at either the April or May meetings, and will be included in the insurance renewal.

To confirm cemetery mowing costs for 2019 season

*Proposal: To accept mowing of the cemetery by Fabien Clark at a rate of £65 per cut for 15 cuts and £35 per strim for 5 strims.*

*Proposed by NS, seconded by RP. All in favour. Carried.*

b. Highways, street lighting and road safety (EJ, MW)

To discuss participation in HS2 liaison group

RP had attended the last meeting at which it was noted that the levels of movements along the A361 are now expected to be significantly less than previously predicted. RP also reported that Byfield has been seeking funding for highways works and that NCC will be funding HS2 mitigation works.

To discuss request for extending double yellow lines at Pinfold Green/A361

RP to progress.

Update on replacement of broken road sign at the corner of Courtyard Lane

RP to progress.

c. Newsletter, publicity and Website (EJ)

To update on inclusion on website of Councillors' photos and details

All photos except for JH have now been uploaded. A short paragraph is still required for SC, KG, JH and PJ.

d. Parish Works (PJ, MW)

The next event will be held on Saturday 23<sup>rd</sup> March.

To consider possible use of Community Payback Scheme

It was agreed that an application to the Scheme should be made using the Clean-up working group

list. PJ to co-ordinate.

- e. Playing field, allotments and cricket club (PJ, NS)  
To confirm contractors to be appointed for purchase and/or erection of play area equipment  
Discussion took place and further information from Wicksteed was presented. It was agreed that a layout plan be obtained to include the Young Explorer frame, a cradle swing and a flat swing. This will be presented to the April meeting and the Annual Parish Meeting. PJ and MW to action.

It was noted that, with regards to insurance as well as the annual inspection, regular inspections will probably also be required and the equipment added to the insurance policy.

RP reported that a request from the Parish Council to have play equipment erected on the school grounds will be considered by the school Governors at their next meeting.

It was noted that appropriate fencing could be erected by MW re-using the wood previously used to surround the horse chestnut tree on The Green.

It was agreed that confirmation should be sent to DDC that the grant funding money received for this project will be spent in 2019/202 financial year. Clerk to action.

Update on progress of talks between cricket clubs  
No progress to report.

- f. Trees, greens, verges and footpaths (SC, KG)  
To confirm mowing contractor for 2019/20/21 seasons  
*Proposal: To appoint Mike Freeman to carry out 10 x village green mowing at £250.00 per cut, 6 x football pitch mowing at £55.00 per cut, 2 x bike track mowing at £50.00 per cut and 4 x playing field gate to football pitch area at £45.00 per cut.*  
*Proposed by NS, seconded by PJ. All in favour. Carried.*

To appoint contractor for village tree inspection for 2019  
*Proposal: To appoint Bruce Hatton to carry out a village tree inspection during May 2019 at a cost of £380 + VAT.*  
*Proposed by RP, seconded by NS. All in favour. Carried.*

To receive offer of topsoil for The Green  
A resident had offered to fill the dip on The Green where the horse chestnut had been removed using topsoil from his garden. It was agreed that his offer be accepted. Action: RP.

To update on Boundary Walk  
Nothing to report.

To report works to trees agreed by DDC at The Maltsters public house  
The Clerk had circulated an email from DDC reporting that works had been agreed to be carried out.

- g. Village Hall and defibrillator (RP)  
To authorise replacement of pads on existing defibrillator  
To be progressed. Confirm whether SC has agreed to fund.  
  
To discuss possible funding for a second defibrillator  
SC had reported that his company would sponsor the purchase of a second defibrillator to the value of £650 in the 2019/202 financial year.

- h. Forthcoming events and reports from events attended  
NCALC Off To A Flying Start – 25.02.19  
KG and JH had attended the course and found it very helpful.

Street lighting maintenance event – 02.03.19  
PJ and RP had attended the event and found it very informative. The Parish Council will look at

how to proceed in view of the deteriorating nature of the street lights within the village.

Invoices for the above events had been received from NCalc to the values of £150.00 and £84.00  
*Proposal: To authorise payment of the two invoices received from Northants CALC totalling £234.00.*

*Proposed by NS, seconded by RP. All in favour. Carried.*

#### 008/03/19 Finance (NS, SF)

- a. To note income received  
 £ 0.77 HSBC – Interest (February)  
 £ 59.38 Allotment Society – ½ year rental  
 £ 40.00 Headstone – P Gibson

- b. To approve payments

Details	Amount (£)	+ VAT (£)	Cheque Total (£)	Within Budget	Payee	Authority	Cheque no
Electricity 01.02.19-28.02.19	169.18	32.69	201.87	Yes	SSE	PCA 1957	Direct Debit
Salary – 01.02.19-28.02.19	393.50	0.00	428.95	Yes	S Foster	LGA 1972 s112	582
Expenses – 01.02.19-28.02.19	35.45	0.00					
Street lighting maintenance Invoice 18871	84.20	16.84	551.04	Yes	Aylesbury Mains Ltd	PCA 1957	583
Invoice 18924	375.00	75.00					
Northants CALC OTAFS Training – 25.02.19	84.00	0.00	234.00	Yes	Northants CALC	LGA 1972 s112	584
Streetlight Event – 04.03.19	150.00	0.00					

*Proposal: To approve cheques for payment.*

*Proposed by NS, seconded by PJ. All in favour. Carried.*

**Action: Clerk to distribute cheques**

- c. To note bank balances  
 As at 1<sup>st</sup> March 2019
- |                  |            |            |
|------------------|------------|------------|
| HSBC current a/c | £17,072.45 |            |
| HSBC deposit a/c | £ 5,022.11 | £22,094.56 |
| Uncashed cheques |            | £ (112.08) |
| Available funds  |            | £21,982.48 |

- d. To receive year-end turnout figures  
 NS reported that predicted income up to year end should be £648.12 and predicted expenditure in the region of £1,700 leaving a predicted year end in the bank figure of £20,893.48. Final year-end figures will be presented at the April meeting. It was noted that the predicted year-end figure includes £6,000 CIL money which is not considered part of the parish council's reserve.

- e. To receive updated 4-year forecast  
 NS reported that an update will be provided once year end has passed and the final figures are presented.

- 009/03/19 Correspondence** (Folder in circulation)  
 NCalc Friday Mini-Update – 01.03.19 (Emailed)  
 NCC Update – 01.03.19 (Emailed)  
 Clerks & Councils Direct – March 2019  
 The Clerk – January 2019

#### 010/03/19 New matters requested for next month's meeting

#### 011/03/19 Date of future Ordinary meetings

8<sup>th</sup> April, 13<sup>th</sup> May, 10<sup>th</sup> June, 8<sup>th</sup> July, 12<sup>th</sup> August (if required), 9<sup>th</sup> September, 14<sup>th</sup> October, 11<sup>th</sup> November, 9<sup>th</sup> December.

RP reported that he will be on holiday for the April meeting therefore NS will take the chair.

The meeting then closed at 9.10pm.