

**MINUTES OF THE ORDINARY MEETING OF BADBY PARISH COUNCIL
HELD IN THE VILLAGE HALL AT 7.30 P.M. ON MONDAY 10th DECEMBER 2018**

THE FOLLOWING WERE PRESENT:

Councillors: Mr Steve Chandler (SC), Mrs Jo Hind (JH), Mr Peter Johnson (PJ), Mr E Judd (EJ), Mrs K Griffiths (KG), Mr Naaman Ostah (NO), Mr Richard Piner (RP) (Chairman), Mr N Snell (NS), Mr Martin Walton (MW).

Others: Mrs Sharon Foster (Clerk), 1 Member of the public.

001/12/18 Administration

- a. To receive and approve apologies for absence
None.

RP welcomed newly co-opted Parish Councillor Jo Hind to the meeting.

- b. To receive declarations of interest in items on the agenda
RP and PJ declared interests in NMA/2018/0081 at item 005/12/18c.

- c. To consider any dispensation requests
None.

- d. To approve the minutes of the ordinary meeting held on 12th November 2018
The draft minutes had been circulated prior to the meeting.
Proposal: To accept the minutes as circulated as a true and accurate record of the meeting.
Proposed by SC, seconded by MW. All in favour. Carried.

- e. To agree Parish Councillor's areas of special interest

The following was agreed:

Burial Grounds	RP, MW
Cricket Club/Allotment Society	SC, NS
Finance	RP, NS
Highways, Lighting and Roads	KG, JH
Neighbourhood Plan	KG, NO
Planning	JH, NO
Playing Field	NO, MW
Public Works	PJ, MW
Trees, Greens and Footpaths	SC, KG
Village Hall Management Committee	RP
Website	EJ

- f. To confirm postponement of 2019 elections to 2020
DDC have publicised information that 2019 elections may be delayed until 2020.

- g. To discuss and agree whether to continue with Northants CALC as Data Protection Officer
Northants CALC have advised that they will be charging a £10 administration fee for the coming year. Following discussion, it was agreed that they continue as DPO for Badby Parish Council. This should be added to the 2019/2020 budget.
Proposal: To continue with Northants CALC as DPO at a charge of £10.00.
Proposed by EJ, seconded by RP. All in favour. Carried.

002/12/18 Matters arising from the minutes (for information only)

Nothing to report.

003/12/18 Public Participation

A member of the public made a planning enquiry regarding the erection of two affordable houses on his land. It was noted that no formal comment can be made at this time as there is no application but that the Planning Policy of the Parish Council and the Neighbourhood Plan do encourage affordable housing within the village. The Clerk will forward the Planning Policy.

004/12/18 Reports from County and District Councillors

County Councillor Brown had sent his apologies.

005/12/18 Planning (MR)

a. To consider applications received

Application No	Description	Location	Comment
None			

b. To consider decisions received and related correspondence

Application No	Description	Location	Decision
DA/2018/0704	Single storey front, rear and side extensions	Su Ju Jan, Bunkers Hill, Badby NN11 3AW	Approved
DA/2018/0588	De-construction of existing dry stone wall (located upon southern boundary). Re-construction of wall with mortar pointing	White House, Main Street, Badby NN11 3AN	Approved
DA/2018/0838	Listed Building Consent for installation of air/water heat pump and associated alterations	Cinnabar, Stoneway, Badby NN11 3AT	Approved
DA/2018/0839	Installation of air/water heat pump and associated alterations	Cinnabar, Stoneway, Badby NN11 3AT	Approved
DA/2018/0841	Conversion of barn to ancillary accommodation to the main dwelling, including re-roofing, inserting rooflights, internal alterations including replacement ground floor	Bridge House, Daventry Road, NN11 3AB	Approved

c. To note non-Material Amendment/Permitted Development applications lodged with DDC

Application No	Description	Location
NMA/2018/0081	NMA to DA/2017/0977 to allow for phased construction of the approved development comprising Phases 1 & 2	Badby Primary School, School Lane, Badby NN11 3AJ

d. To discuss DDC Planning Application communication

It was agreed that comment would be deferred until such time as a significant planning application is received.

The Clerk was asked to contact DDC and find out how CIL is calculated, allocated and communicated to Parish Councils.

Action: Clerk to enquire at DDC

006/12/18 Consultations

DDC – Provision of Housing Assistance Policy (Closes 06.01.19)
No comment will be made.

The order of the meeting was changed at this point.

007/12/18f. To update on situation with Badby Cricket Club and Farthingstone Nomads Cricket Club

A meeting had been held with both cricket clubs and attended by the Clerk, NS, SC and MW. It was noted that, following initial lack of communication, both clubs are now moving forward to amalgamate. Evidence of the viability of the new club will need to be presented to Badby Parish Council. The Clerk will ask for an update from both clubs before the next meeting.

Action: Clerk to request update before January meeting

008/12/18d. To ratify draft budget for financial year 2019/2020

It was agreed that, in light of the significant increase in precept proposed, an item be added to the Parish newsletter for comments by members of the public. An additional item for maintenance of play equipment of £150 will be added to the draft.

The Clerk was asked to enquire with DDC about whether a loan might be available to allow the Parish Council to proceed with playground equipment or LED streetlights, as advised in a recent meeting, and also to confirm with the insurance company what additional premium might be payable on playground equipment.

Action: Clerk to make enquiries with DDC and insurance company

NS left the meeting at 8.25pm.

007/12/18 Ongoing business (To receive reports on the following items and consider any action to be taken)

a. Burial grounds (RP)

The recent clean-up group had made a significant impact in the churchyard for residents at Old Forge Cottage to erect a fence.

The Clerk confirmed that Moulton College are unlikely to be able to carry out the wall repairs in the churchyard due to the distance from the college. RP will meet with a prospective contractor when he returns from holiday in January.

Clean-up works had also been carried out at the cemetery/Brookside Lane and the debris will be cleared away.

b. Highways, streetlighting and road safety (EJ, MW)

It was noted that streetlights BPC7, 22, 42, 43 and 45 are not working.

Action: Clerk to advise Aylesbury Mains

The grit bin levels will need to be checked before the next meeting. The Clerk will forward the list of bins to JH and KG. There was a discussion as to where to store grit when it is ordered. MW will look into costings and suppliers. The Clerk was asked to make contact with Challis to see whether there is anywhere on their site.

**Action: MW to look into costs and suppliers of grit
Clerk to forward information and to contact Challis**

To discuss request for extending double yellow lines at Pinfold Green/A361

Following a request, the Clerk had made enquiries with NCC who had advised that no extension could be undertaken at this time due to financial constraints.

To request replacement of broken road sign at the corner of Courtyard Lane

It was noted that the sign advising people not to park on the corner had been broken. The Clerk was asked to see whether Challis require the sign to be replaced and, if so, whether they might be able to purchase the sign.

Action: Clerk to enquire

c. Neighbourhood Plan (KG, NO)

The referendum will be held on 24th January 2019. Parish Councillors are to encourage residents to vote but without pressure to vote in any particular way. It was noted that the village boundary does not include Neneside or Bunkers Hill which are now considered exception sites. This will be taken into consideration in DDC's Local Plan.

d. Newsletter, publicity and Website (EJ)

EJ was asked to look at how to provide internet access to the village hall for Parish Council meetings.

The Clerk will circulate a draft once it is prepared.

Action: Clerk

e. Parish Works (PJ, MW)

To update on requests to NCC and DDC for works to be carried out

There are no requests pending at the moment. This matter will be removed from the agenda.

To update on regular Community Clean-up Group

There will be no Group in December. One will be arranged for a Saturday in January 2019.

g. Trees, greens, verges and footpaths (SC, KG)

To update on village green registration matter

The Clerk advised that the Land Registry had requested a £30 payment for the registration fee from our solicitor which had been agreed. It is hoped that the registration will be completed before the next meeting.

SC reported that all footpaths are clear although he had emailed NCC to advise that a footpath sign on EB15 is pointing the wrong way.

- h. Village Hall and defibrillator (RP)
RP reported that there had been no meeting recently.
- SC reported that he will be sponsoring a new defibrillator in the new year.
- i. Forthcoming events and reports from events attended
DDC Parish & Town Councils' Meeting – 13.12.18
RP will be attending.

008/12/18 Finance (MR, NS)

- a. To note income received
£ 0.83 HSBC – Interest (November)
£ 252.62 VAT Refund

- b. To approve payments

Details	Amount (£)	+ VAT (£)	Cheque Total (£)	Within Budget	Payee	Authority	Cheque no
Electricity 01.11.18-31.11.18	192.66	37.26	229.92	Yes	SSE	PCA 1957	Direct Debit
Salary – 01.11.18-31.11.18	452.20	0.00	481.88	Yes	S Foster	LGA 1972 s112	571
Expenses – 01.11.18-31.11.18	29.68	0.00					
Telephone calls November 2018	1.89	0.38	2.27	Yes	The Phone Co-op	LGA 1972 s112	572
Grit bin notices	22.50	4.50	27.00	Yes	Amber Screen	PCA 1957	573
DPO Service Continuation 01.04.19-31.03.20	10.00	0.00	10.00	No	Northants CALC	LGA 1972 s112	574

Proposal: To approve cheques for payment.
Proposed by MW, seconded by EJ. All in favour. Carried.

Action: Clerk to distribute cheques

- c. To note bank balances
As at 1st December 2018
- | | | |
|------------------|------------|-----------------|
| HSBC current a/c | £20,110.90 | |
| HSBC deposit a/c | £ 5,019.64 | £25,130.54 |
| Uncashed cheques | | <u>£ 879.16</u> |
| Available funds | | £24,251.38 |

- e. To agree precept to be demanded of Daventry District Council for financial year 2019/2020
Deferred to January meeting.

- f. Projects update
To update regarding submission of grant funding applications
There had been no progress on this matter.

To update on Boundary Walk
SC reported that the Fawsley Estate may be an issue.

To update on request for play area from residents
Two revised quotes had been received and were discussed. It was noted that the VHMC needs to be contacted formally about possibly placing the equipment at the back of the hall and enquiries made with VHMC and BPC insurance companies. MW reported that, following construction, an inspection will be required.

Action: Clerk to contact VHMC and insurance company

- 009/12/18 Correspondence** (Folder in circulation)
Northants PCC – Newsletter
Clerks & Councils Direct – November 2018
The Clerk – November 2018
NCALC e-Update (30.11.18)

- 010/12/18 New matters requested for next month's meeting**
Nothing at this time.

011/12/18 Date of future Ordinary meetings

14th January, 11th February, 11th March, 8th April, 13th May, 10th June, 8th July,
12th August (if required), 9th September, 14th October, 11th November, 9th December.

The meeting then closed at 9.55pm.