

**MINUTES OF THE ORDINARY MEETING OF BADBY PARISH COUNCIL
HELD IN THE VILLAGE HALL AT 7.30 P.M. ON MONDAY 10th SEPTEMBER 2018**

THE FOLLOWING WERE PRESENT:

Councillors: Mr Steve Chandler (SC), Mr Peter Johnson (PJ), Mr E Judd (EJ),
Mr Naaman Ostah (NO), Mr Richard Piner (RP) (Chairman), Mr Mike Richards (MR),
Mr N Snell (NS), Mr Martin Walton (MW).

Others: Mrs Sharon Foster (Clerk), 6 Members of the public.

001/09/18 Administration

- a. To receive and approve apologies for absence
Mrs K Griffiths (KG) - holiday
- b. To receive declarations of interest in items on the agenda
None.
- c. To consider any dispensation requests
None.
- d. To approve the minutes of the extraordinary meeting held on 17th July 2018
The draft minutes had been circulated prior to the meeting.
*Proposal: To accept the minutes as circulated as a true and accurate record of the meeting.
Proposed by EJ, seconded by NS. All in favour. Carried.*
- e. To approve the minutes of the extraordinary meeting held on 13th August 2018
The draft minutes had been circulated prior to the meeting.
*Proposal: To accept the minutes as circulated as a true and accurate record of the meeting.
Proposed by EJ, seconded by NS. All in favour. Carried.*
- f. To confirm Councillors' Areas of Special Interest and areas of responsibility and appoint members to include Village Hall Management Committee, BNP Group and Police Liaison Rep
Deferred.
- g. To update on GDPR requirements and generic email addresses
Generic email addresses should now be used by all members.

Action: All to action
- h. To update Skills Audit 2018 report
The report had been circulated. It was noted that there was a lowish mark for knowledge of the planning system. NO will attend training when it is available.

002/09/18 Matters arising from the minutes (for information only)

The WI will be made aware of the acceptance of the offer of a memorial bench for The Green.

003/09/18 Public Participation

Queries were raised by members of the public regarding LED streetlights. It was clarified that, should the funding application be successful, the lighting to be installed will be more directional and focussed. It is also understood that the level of lighting can be adjustable. Other advantages of LED lighting would be reduced running and maintenance costs.

A member of the public asked when the decision had been taken to reduce Public Participation to once per meeting. The Clerk reported that it was at the June meeting.

A member of the public requested that the Parish Council look into whether a memorial of some kind could be put up to commemorate the life of long term Badby resident Roy Barnett MBE.

Action: Clerk to add to October agenda

004/09/18 Reports from County and District Councillors

RP reported the confirmation that Northamptonshire County Council will be split into two unitary authorities.

005/09/18 Planning (MR)

a. To consider applications received

Application No	Description	Location	Comment
None			

b. To consider decisions received and related correspondence

Application No	Description	Location	Decision
DA/2017/1179	Construction of detached dwelling	Land at Brookside Lane (Adj 27), The Glebe, Badby NN11 3AZ	Approved
DA/2018/0621	Works to trees within a conservation area	Beech Tree Cottage, The Green, Badby NN11 3AF	Approved

c. To note non-Material Amendment/Permitted Development applications lodged with DDC
None.d. To consider appeals received
None.**006/09/18 Consultations**

DDC – Settlements and Countryside Local Plan Part 2 (Closes 05.10.18)

MR reported that he and a member of the NHP Group had met. Three comments were recommended regarding confines, open green spaces and classification as a secondary service village were discussed. Depending on the outcome of the NHP examiner's comments which are due before the end of September, these comments will be put forward.

Action: MR to draft response for RP and Clerk to send when appropriate

NCC – All Age Autism Strategy (Closes 07.10.18)

EJ will comment from an individual point of view.

Action: EJ

DDC – Staverton Neighbourhood Plan draft (Closes 12.10.18)

NO to review.

007/09/18 Ongoing business (To receive reports on the following items and consider any action to be taken)

a. Burial grounds (RP)

To discuss and review quotes for works works to churchyard boundary wall

MR had discussed quotes with a number of contractors. Due to the high costs of proposed works, a recommendation had been made to put into place 5 to 15 year rolling programmes of work. However, queries were raised as to how essential the works were and how to prioritise them in view of the envisaged requirement to manage all the walls to the churchyard. The following actions would be taken:

- (1) Check with DDC priority of work in view of high costs;
- (2) Include a sinking fund into the budget for the next 5 years for works to the wall on Church Hill/Church Green;
- (3) Confirm what is covered by PCC and PC insurances; and
- (4) Check what funding avenues are open to PCC.

Action: Clerk

b. Highways, streetlighting and road safety (EJ, MW)

To update on BPC24 and costs for replacement of BPC44

Deferred.

To update on works to street lighting identified during Assets review

Deferred.

To confirm ownership transfer from NCC of five grit bins

The Clerk had received contracts from NCC but was asked to raise queries with the insurance company. An auditable trace of management will be drafted by NS.

Action: Clerk to contact insurance company**Action: NS to draft management scheme**

To report closure of Pound Lane for 3 days from 26.11.18
This was noted.

- c. Neighbourhood Plan (KG, NO)
Nothing to report.

- d. Newsletter, publicity and Website (EJ)
To update on inclusion on website of Councillors' photos and details, and a "Who to contact" page
The newsletter had been distributed with the September edition of The Link.
EJ and the Clerk will update the website details.

Action: Clerk and EJ

- e. Parish Works (PJ, MW)
To update on requests to NCC and DDC for works to be carried out
The Clerk was asked to request cutting back of foliage at the side of Bunkers Hill and Brookside Lane as well as repairs required to the end of the path to the village hall.

Action: Clerk to report

To update on regular Community Clean-up Group
The next event will be Sunday 23rd September.

To discuss Household Waste Recycling Centre E-Permit Scheme
It was reported that the Parish Council cannot apply for a permit as the use of the permit is for household waste disposal only.

- f. Playing field, allotments and cricket club (PJ, NS)
To report and discuss dumping of garden waste at playing field
Following a report of dumping, the Clerk had changed the padlock number.
A letter has been received from NOMADS Cricket Club regarding use of the cricket pitch. A meeting will be arranged between themselves, Badby Parish Council and Badby Cricket Club.

Action: Clerk to arrange meeting

- g. Trees, greens, verges and footpaths (SC, KG)
To update on the creation of a leisure/nature area below the Village Hall
MW reported that the pathway is now finished. Ben Allee will kindly drop some more bark chippings when they're available. The Clerk was asked to check what expenditure is still available.

Action: Clerk to report

SC reported that he had done a walk of the footpaths. He, MR and MW will look at removing an overhanging branch. The Clerk will let the resident involved know. On the footpath from Stoneway to the A361, a fallen wall was reported. The Clerk was asked to email the resident concerned and ask them to make appropriate repairs.

Action: Clerk to contact resident

To consider request to remove tree on the junction of Park Close and Chapel Lane
The Clerk will chase DDC for an answer.

Action: Clerk to contact DDC

To consider request for work to tree on The Green from resident
The Clerk will chase DDC for an answer.

Action: Clerk to contact DDC

A villager had reported concerns re a possible broken water pipe at the bottom of The Green.

Action: Clerk to contact Anglian Water

- h. Village Hall and defibrillator (RP)
Applications have been made for funding for the kitchen work.

- i. Forthcoming events and reports from events attended
Annual Good Neighbour Scheme on 01.10.18
NO will be attending.

RP asked whether anyone was attending the NCALC AGM. He will possibly go with EJ.

008/09/18 Finance (MR, NS)

- a. To note income received
 £ 0.30 HSBC – Interest
 £ 115.00 Funeral fees – M Hirons

- b. To approve payments

Details	Amount (£)	+ VAT (£)	Cheque Total (£)	Within Budget	Payee	Authority	Cheque no
Electricity 01.08.18-30.08.18	198.48	38.40	236.88	Yes	SSE	PCA 1957	Direct Debit
Telephone	2.14	0.43	2.57	Yes	The Phone Co-op	LGA 1972 s 112	556
Salary - 01.08.18-31.08.18	469.15	0.00	497.69	Yes	S Foster	LGA 1972 s 112	557
Expenses – 01.08.18-31.08.18	28.54	0.00					
Printing Newsletter – Summer 2018	70.80	14.16	84.96	Yes	ImageIT	LGA 1972 s 112	558
Village mowing	245.00	0.00	245.00	Yes	M Freeman	Open Spaces Act 1906 s 9 & 10	559
Cemetery Mowing	90.00	0.00	90.00	Yes	F Clark	Open Spaces Act 1906 s 9 & 10	560

Proposal: To approve cheques for payment.

Proposed by MR, seconded by SC. All in favour. Carried.

Action: Clerk to distribute cheques

- c. To note bank balances
 As at 1st September 2018
- | | | |
|------------------|------------|-----------------|
| HSBC current a/c | £14,707.25 | |
| HSBC deposit a/c | £ 5,017.14 | £19,724.39 |
| Uncashed cheques | | <u>£ 370.98</u> |
| Available funds | | £19,353.41 |

- d. Projects update
 To update on Boundary Walk
 Deferred.

To update on 2019 calendar
 This project will not be going ahead.

To update on request for play area from residents
 NS reported that applications for funding are being completed. Karen Alexander and MW have received some quotes for work ranging from £5k to £21k. It was agreed that any equipment should look as natural as possible. How to proceed will depend on whether the funding grant application is successful.

Action: NS and the Clerk to make applications

009/09/18 Correspondence (Folder in circulation)

Chris Heaton Harris – Westminster Report (Emailed)
 LCR – Summer 2018
 Clerks & Councils Direct – July 2018
 The Clerk – July 2018
 Chris Heaton-Harris – Future Local Governance in Northants and Local Bus Services (Emailed)
 B Gage request re Firework Society (Emailed) – No action to be taken.

Action: Clerk to respond to B Gage

010/09/18 New matters requested for next month's meeting

2019/2020 budget working party

011/09/18 Date of future Ordinary meetings

8th October, 12th November, 10th December.

The meeting then closed at 9.25pm.