

BADBY PARISH COUNCIL
1 London Road
Daventry, NN11 4DA

Tel: 01327 310245

Email: clerk@badby.org.uk

To members of the Parish Council:

You are hereby summoned to attend the Ordinary Meeting of Badby Parish Council at the village hall, Badby at 7.30pm on Monday 9th July 2018 for the purpose of transacting the following business.

Members of the public and press are invited to attend and address the Parish Council during the Public Participation items. Background papers will be available for inspection 15 minutes before the meeting.



Sharon Foster, Clerk to the Council
2nd July 2018

AGENDA

001/07/18 Administration

- a. To appoint Chairman and to sign Acceptance of Office
- b. To appoint Vice-Chairman and to sign Acceptance of Office
- c. To receive and approve apologies for absence
- d. To receive declarations of interest in items on the agenda
- e. To consider any dispensation requests
- f. To consider future working process
- g. To confirm Councillors' Areas of Responsibility and appoint members to include Village Hall Management Committee, BNP Group and Police Liaison Rep
- h. To receive updated Asset Register
- i. To update on GDPR requirements and generic email addresses
- j. To receive and adopt draft Data Protection Policy, Data Breach & Information Security Policy, Records Retention Policy and Subject Access Request Procedure
- k. To approve the minutes of the ordinary meeting held on 11th June 2018
- l. To update Skills Audit 2018 report
- m. To update on Emergency Plan

002/07/18 Matters arising from the minutes (for information only)

To include actions arising from previous meetings

003/07/18 Public Participation

004/07/18 Planning

- a. To consider applications received:

Application No	Description	Location	Comment by
DA/2018/0425	Replacement of hardwood double glazed windows and stable door to UPVC (part retrospective)	Honey Lane Cottage, Church Hill, Badby NN11 3AR	03.07.18 Extension agreed

- b. To consider decisions received and related correspondence

Application No	Description	Location	Decision
DA/2017/0977	Demolition of 3 existing temporary classrooms/storage structures and construction of new permanent classroom block/extension	Badby Primary School, School Lane, Badby NN11 3AJ	Approved
DA/2018/0054	Ground and first floor extensions to dwelling incorporating conversion of existing garage and elevational changes, construction of detached double garage	The Paddocks, Newnham Road, Badby NN11 3AA	Approved
DA/2018/0148	Listed building consent for internal alterations to reconfigure the entrance area of the north wing, to provide new reception and office together with additional facilities to serve the healthcare and rehabilitation centre	Badby Park Rehabilitation Centre, Badby Road West, Daventry NN11 4NH	Approved
DA/2018/0169	Demolition of existing garage and construction garage, potting shed and machine store with home office above	The Old Barn, Church Hill, Badby NN11 3AR	Approved
DA/2018/0179	First floor extension and proposed front porch	Rosedale Cottage, 6 Pound Lane, Badby NN11 3AL	Approved
DA/2018/0372	Listed Building Consent for restoration (repair and stabilisation) of garden wall associated with proposal to construct new 17 bedroom complex and continuing care facility	Badby Park Rehabilitation Centre, Badby Road West, Daventry NN11 4NH	Approved

- c. To note Non-Material Amendments and Permitted Development applications lodges with DDC
- d. To consider appeals received

005/07/18 Consultations

DDC – Public Spaces Protection Order – Enhanced Dog Control Powers (Closes 24.07.18)

DDC – Future Northants (Closes 22.07.18)

Groundwork – Community Awards (Closes 22.07.18)

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006/07/18 Ongoing business (To receive reports on the following items and consider any action to be taken)

- a. Burial grounds (RP)
To update re works to churchyard boundary wall
- b. Greens, verges and footpaths (MW)
To update on the creation of a leisure/nature area below the Village Hall
To receive and discuss offer from Badby WI to donate a bench to the village
- c. Highways, streetlighting and road safety (EJ)
To update on BPC24 and costs for replacement of BPC44
To update on works to street lighting identified during Assets review
To report Pound Lane road closure starting 31st July for one week
- d. Leisure, Sport, Recreation, Projects & Fundraising (SC)
To update on request for play area from residents
To update on planned events (Golf Day and Boundary Walk)
To update on 2019 calendar
- e. Neighbourhood Plan (KG, NO)
- f. Newsletter, Publicity and Website (KG)
To update on inclusion on website of Councillors' photos and details, and a "Who to contact" page
- g. Parish works (PJ)
To update on requests to NCC and DDC for works to be carried out
To update on regular Community Clean-up Group
- h. Trees (PJ)
- i. Village Hall (RP)
- j. Forthcoming events and reports from events attended
Parish & Town Councils' Meeting on 14.06.18

007/07/18 Finance and audit (NS)

- a. To note income received
£ 0.29 HSBC – Interest
£160.00 Burial fee - Baxter
£ 10.00 SLCC Credit
- b. To approve payments

Details	Amount (£)	+ VAT (£)	Cheque Total (£)	Within Budget	Payee	Authority	Cheque no
Electricity 01.06.18-30.06.18	TBA	TBA	TBA	Yes	SSE	PCA 1957	Direct Debit
Cemetery mowing (replaces cancelled cheque 477)	120.00	0.00	120.00	Yes	F Clark	Open Spaces Act 1906 s 9 & 10	545
Salary – 01.06.18 to 30.06.18	403.32	0.00	433.54	Yes	S Foster	LGA 1972 s 112	546
Expenses – 01.06.18 to 30.06.18	30.22	0.00					
Cemetery Mowing 01.05.18, 15.05.18, 21.05.18 06.06.18, 24.06.18	210.00 150.00	0.00 0.00	360.00	Yes	F Clark	Open Spaces Act 1906 s 9 & 10	547
Village mowing June 2018	540.00	0.00	540.00	Yes	M Freeman	Open Spaces Act 1906 s 9 & 10	548
Materials for behind village hall area	TBA	TBA	TBA	Yes	M Walton	Open Spaces Act 1906 s 9 & 10	549

- c. To note bank balances
As at 1st July 2018

HSBC current a/c	£18,383.30	
HSBC deposit a/c	£ 5,016.54	£23,399.84
Uncashed cheques		<u>£ 1,567.68</u>
Available funds		£21,832.16
- d. To agree amendments to HSBC bank accounts
- e. To present Quarter 1 budget update

008/07/18 Correspondence (Folder in circulation)

- Dates for Arbury Hill motocross events
- DDC – Local Government Reform in Northamptonshire – Town & Parish Bulletin 2
- NCC – Hellidon Road Railway Bridge
- NCALC Friday Update (By email)

009/07/18 New matters requested for next month's meeting

010/07/18 Date of future Ordinary meetings

13th August (if required), 10th September, 8th October, 12th November, 10th December.