



## Badby Parish Neighbourhood Plan

Notes of a meeting of the Steering Group and Working Groups held on Wednesday 7 March 2018 at 7 30pm at The Maltsters Inn, Badby.

Present: Iori Jones Gillian Nelson  
Ken Morris Ann Skinner  
Chris Nelson

Apologies: Karen Alexander, Tom Davies

Parishioners: Katy Griffiths, Denis Wilson

### 1 Declarations of interest

There were no declarations of interest relating to the agenda.

### 2 Chairman's opening remarks

Ken reported that the Plan has now been amended and is in a form for submission and the Consultation Statement is close to being finished. He expressed thanks to Ann for all her hard work in progressing matters to this stage during her recuperation.

### 3 Notes of the meeting held on 24 January 2018

#### 3.1 Matters arising from this meeting not covered elsewhere on the agenda

It was noted that BPNP's response to DDC's Draft settlements and countryside local plan, had been submitted by Ken on 25 January 2018 (**Note 7 refers**)

**3.2** These notes were accepted as a true record of the meeting. Proposed by Iori Jones and seconded by Ann Skinner.

#### 4 Parishioner participation 1

Denis Wilson enquired if there had been clarification as to whether Badby's 'made' Plan would take precedence over DDC's 'Draft settlements ... plan' (**Note 6 refers**). Ken responded in the negative emphasizing that the wording is unclear and that Badby's Plan will be 'made' before that of DDC.

## 5 Progress on amendments to the Plan as a result of responses received

- Ann reported that all amendments have been incorporated into a submission version formatted by Orchard Print. All responses have been taken into account. The changes of detail to the Confines as a result of input from Parishioners and Jane Parry, DDC have been included. No further changes to the Plan are envisaged before submission.
- Ken proposed that the Steering Group accept this submission version and progress according to the set procedure for Neighbourhood Plans. Seconded by Chris and carried unanimously by a vote of 5 for/ 0 against.
- Ken went on to say that the Steering Group expects to submit the Plan by the end of March. On receipt of the submitted plan DDC will publicise it and invite comments (for a 6 week period). These comments will be sent with the Plan and associated documents to an independent examiner, whose appointment by DDC will be done with the consent of Badby Parish Council. The independent examiner can recommend the the Plan proceeds direct to a referendum (ie meets all the legal requirements), may suggest that modifications are needed to the Plan before it proceeds to referendum or that it should not proceed to referendum. The referendum is organised by DDC.

## • 6 Progress on preparation of and timetable for Consultation Statement

- Ken has prepared the introduction to which Ann is going to add photographs and a summary of how the Group has communicated with the Parish over all stages. **Action: Ann**
- Ann has already prepared the bulk of the Consultation Statement. All the responses can be seen and whether they have resulted in modification or not.
- SEA/HRA reports are included.
- A list of respondees to the Consultation Period is also included. It was explained that DDC must contact all respondees to see if they want to respond to the submitted Plan.
- The Basic Conditions Statement has been prepared by Chris but needs a grid linking to the Policies. **Action: Chris**
- In reply to Denis Wilson's question about when the public can see the submission version of the Plan and Consultation Statement, Ann said that DDC would be putting it on its website for its own consultation period. It will also go on the Badby Parish Neighbourhood Plan website at the same time. **Action: Ann**
- In addition 6 hard copies of the Plan will be deposited and available for consultation at strategic points in the Parish as before.

## 7 Finance

### 7.1 Progress on the cost of hiring the Village Hall

Iori reported that the Village Hall Committee has agreed a total fee of £180.00 ie the amount budgeted. The invoice, which has not yet been received, must be with BPC for approval at its 12 March 2018 meeting. Ken agreed to progress this with Malcolm Judd. **Action: Ken**

## **7.2 Remaining tranche of grant (to be spent by 31 March 2018)**

### **7.2.1. Cost of amendments to the Plan**

lori reported that Orchard Print has supplied 4 invoices. These come to within £14.00 of the amount budgeted. Progressing the invoices in the absence of the Parish Clerk is to be checked with the Chairman, Peter Cooper. **Action: lori**

lori asked for the Steering Group's agreement that all expenditure is now accounted for. All agreed. This leaves the sum of £483.59 to be returned to Groundwork by 14 April 2018. **Action: lori**

### **7.2.2 Cost of publicity for the referendum**

It was agreed that this item is covered by the Orchard Print invoices noted above. It has been paid in advance and will be drawn down as necessary.

## **8 Parishioner participation 2**

Nil

## **9 Any other business**

There was no other business not covered by the agenda.

## **10 Date of the next meeting**

The next meeting will be held on **Wednesday 25 April 2018** at 7 30pm at The Maltsters Inn, Badby