



Badby Parish Neighbourhood Plan

Notes of a meeting of the Steering Group and Working Groups held on Wednesday 24 January 2018 at 7 30pm at The Maltsters Inn, Badby.

Present: Karen Alexander

Ken Morris

Steve Brooks

Gillian Nelson

Tom Davies

Ann Skinner

Iori Jones

Apologies: Chris Nelson

Parishioners: Kate Griffiths, John Warr, Denis Wilson

1 Declarations of interest

There were no Declarations of Interest relating to the agenda.

2 Chairman's opening remarks

Ken said that most of what has happened since the Consultation Stage is covered in the agenda. He expressed thanks to the team which has been busy throughout January following up responses. He went on to explain that this work will not be in the public domain until the amended Neighbourhood Plan is submitted to DDC for its consultation process.

3 Notes of the meeting held on 13 December 2017

In the absence of any matters arising not covered elsewhere on the agenda, these notes were accepted as a true record of the meeting. Proposed by Karen Alexander and seconded by Ann Skinner.

4 Parishioner participation 1

John Warr expressed thanks to the Steering Group for all the work it had done especially in relation to the response to DDC's 'Draft settlements and countryside local plan'.

5 Report on process and timetable for amendments to the plan as a result of responses received

Ken reported that a sub-group of the Steering Group had met three times in January to go through the responses. All were interesting, some pertinent and some taking issue. The group will try to give a logical response to all. Whilst replies will not be sent to individuals, everyone who responded should be able to see how the group has reacted when the amended Plan is submitted to DDC and in the public domain.

6 Preparation of and timetable for the Consultation Statement

- Ken reported that Ann is putting together the core section of the Consultation Statement with input from other members as required. She is also making the amendments to the Plan as a result of responses. The work should be finished and with DDC by the end of March 2018 so that DDC can start its six week (minimum) consultation period. It is hoped that the referendum could be before the end of 2018 but much depends on DDC's reaction, the time it takes to appoint an examiner and his final judgement.
- Tom enquired whether another Open Day was planned before the referendum but it was explained that this would be inappropriate since there is an embargo on influencing parishioners at this stage.
- There was discussion about whether Badby's 'made' Plan would take precedence over DDC's 'Draft settlements ... plan' but it was concluded that this is unclear.

7 Response to DDC's Draft settlements and countryside local plan

Ken introduced this item by saying that the deadline for submission of responses is Friday 26 January 2018. He summarised the Steering Group's response to the items on this plan as some unequivocal support, some 'no comment' and some direct challenges where the subject and the substance were in direct conflict with BPNP ie the Confines and the rating of Badby as a Secondary Service Village.

He confirmed that BPNP's reply will be submitted on 25 January 2018. **Action: Ken**

8 Finance

8.1 Progress on the cost of hiring the Village Hall

Ken reported that he has asked for an invoice from the person responsible. However, as Chair of the Village Hall Committee, he would like to stand back from this issue. Iori confirmed that £180.00 had been budgeted for this item. Iori agreed to attend the Village Hall meeting on Monday 30 January to progress this item. **Action: Iori**

8.2 Remaining tranche of grant (to be spent by 31 March 2018)

- Iori explained that this spend needs to be approved by BPC at its meeting on 18 March. Since the agenda will be issued on 5 March a list of subjects to be approved must be supplied to the secretary in time for inclusion. These were summarised as 'Cost of Amendments to the Plan' and 'Cost of publicity material for the referendum'. Karen agreed to progress this. **Action: Karen**

• In detail these subjects are :

- Cost of formatting amendments to the Plan
- 6 hard copies of the Plan
- Pavement board inserts
- Leaflet re referendum for all households

• All these items need to be quoted for and invoiced by Orchard Print. Ann agreed to progress this. **Action: Ann**

• It was also agreed that an advert should be taken in The Link (£36.00 for a full page) and information printed on the back of the relevant Tea & Meet flyer.

• Iori confirmed that he does not envisage any budget problems.

10 Parishioner Participation 2

Nil.

11 Any other business

There was no other business not covered by the agenda

12 Dates of the next meetings

The next meetings will be held on **Wednesday 7 March 2018** and **Wednesday 25 April 2018** at 7 30pm at The Maltsters Inn, Badby.