



Badby Parish Neighbourhood Plan

Notes of a meeting of the Steering Group and Working Groups held on Wednesday 20 September 2017 at 7 30pm at The Maltsters Inn, Badby.

Present: Karen Alexander Chris Nelson
 Tom Davies Gillian Nelson
 Iori Jones Ann Skinner
 Ken Morris

Apologies: No apologies received

Parishioners: Trish Fox, Katie Griffiths, Naaman Ostah, Stephanie Teulon, Denis Wilson, Sue Wilson

1 Declarations of Interest

There were no Declarations of Interest relating to the agenda.

2 Chairman's opening remarks

- A welcome was extended to Naaman Ostah, recently elected to the Parish Council, who was attending this meeting to explore whether the Parish Council could help the Steering Group with the remaining stages of the Plan
- Peter Cooper, on behalf of the Parish Council, had contacted Ken to formally thank the BPNP Steering Group for all its hard work in getting the Plan to Consultation Stage.

3 Notes of the meeting held on 9 August 2017

3.1 Matters arising from these notes not covered elsewhere on the agenda

- It was noted that the Declaration of Interest forms are being copied and scanned. They will then be passed to the Parish Clerk and posted on the website. **(Note 1)**
- The inconsistencies in numbers relating to responses handed in at the September 2016 Open Day have been resolved by Chris. **(Note 4)**

- In relation to the unfilled position of Chairperson, Peter Cooper, BPC Chair, has confirmed that the Parish Council has no problem with Ken sitting in the chair in his capacity of Vice-Chairman of the Steering Group. (Note 11)

3.2 Notes of the meeting held on 9 August 2017

Corrections:

Note 8.4 Karen - if the Confines are changed it is not a given that Affordable Housing would follow (there are sites inside the Confines which may be available). It would be hard to argue that Nene Side Close is peripheral to the village as there is a continuous line of building.

Note 8.4 The vote should be Note 8.5 and the remaining note numbers adjusted accordingly

Note 12 Sue Wilson said that the group should be aware and concerned that the road (Bunkers Brow) could be used as access for any development towards the A361 behind the Bunkers Hill bungalows.

Subject to these corrections the notes were accepted as a true record of the meeting. Proposed by Karen Alexander and seconded by Chris Nelson.

4 Parishioner participation 1

Trish Fox asked where the Declarations of Interest were to be found. It was explained that this matter is in hand and they will soon be on the website. (Note 3.1 above)

Denis Wilson pointed out that the last page of the Housing Survey has been removed from the DDC website but it is still included in a report published by BPC. This is to be corrected. **Action: Karen**

Sue Wilson asked whether the Steering Group is aware that DDC has written to BPC about a visit to look for possible Affordable Housing sites. Ken confirmed that the Group does know about this. BPC has replied saying that it considers this inappropriate at this stage of the Neighbourhood Plan.

Sue Wilson enquired whether Jane Parry had responded to the proposed changes to the Village Confines. Ken said no reply had been received.

Sue also pointed out the Draft DDC Plan Part 2 has not appeared on the agenda for the Strategy Group and asked whether the Steering Group had further information. Ken confirmed that it did not.

5 SEA/HRA screening process

Ann sent the draft plan to Jane Parry on 18 August. Jane Parry submitted it for screening on 29 August with the deadline for receipt of assessments being 29 September. Jane also said that she would circulate the draft plan to DDC Development Management Team and would come back with their comments mid September. At the time of this meeting no comments had been received.

6 Consultation Period

On behalf of the Communications Group, Ken reported the following timescale:

- End of September 2017: draft plan amended in the light of comments from DDC Development Management Team and sent for printing
- Mid October publicity put up around the Parish - posters and pavement boards
- Email sent to all interested parties, statutory and local connections
- 24/25 October letter, response form and executive summary of plan delivered to every household in the Parish
- 26 October - 6 December Consultation Period
- 28 October Open Day in the Village Hall with display boards
- Drop-in sessions 3, 12, 21 November and 2 December
- End of January 2018 - consultation responses decided on and included in Consultation Statement and amendments made to draft plan.
- February 2018 plan sent to DDC along with Basic Conditions Statement and Consultation Statement. Further 6 weeks of consultation arranged by DDC

Thereafter DDC will arrange for an independent examiner. This may mean a wait of 3/4 months. The plan may have to be amended in the light of the examiner's comments. The referendum could be August/September 2018. 28 working days have to be allowed for it to be publicised by DDC.

The Consultation Period will be advertised in the November Link and in the Gusher.

Ken expressed thanks to Ann for putting together the Communications Group summary.

7 Protected views

There is nothing further to report on this item.

8 Village Confines

A final version of the BPC paper has been agreed and issued. The new house on Pinfold Green is defined as being within the Confines. The Parish Council is investigating whether there is any cogent reason to also include Bridge House.

In response to Naaman's question about the significance of the Confines, Ken replied that Badby is designated as an in-fill village. This means that you can only build within the Confines. However it is possible to build Affordable Housing on Exception Sites which must be adjacent to the Village Confines.

9 Finance

- Invoice from Andrew Ashcroft, NPiers still not received (£750.00 + VAT). Ken reported that Jane Parry said this invoice was on its way to BPNP. It should be sent to BPC directly. **Action: Ken**
- Confirmation of grant timetable and flexibility thereof from Groundwork. Iori reported that the grant expires on 7 November 2017 but is extendable to 31 March 2018. He has the appropriate form and will progress it. He further confirmed that there is flexibility

to move within budget categories but it must not be for more than £500.00 per category.
Action: Iori

- Funding for the Consultation Period. Orchard Print and Image IT have both been asked to quote for the layout and printing of the plan and promotional material. It has been decided to stay with Orchard Print. Iori concluded by saying that future expenditure appears to be within budget.

10 Parishioner participation 2

Sue Wilson said that during the Consultation Period it would be important to receive positive responses as these could be used to negate developers' arguments. Ann replied that the response forms encouraged positive feedback.

11 Any other business

- Letter received from John Warr suggesting that on page 48 of the plan a section is added on Registered Parks and Gardens as a large part of part of Badby parish falls within the listed Fawsley Park. This was thought to be a good idea and is to be included. **Action: Chris.** A response is to be sent to John. **Action: Gill**
- The Parish Clerk of Pitsford has written enquiring about the use of consultants. Recommendations are to be handled by the Communications Group. **Action: Communications Group**
- Staverton has also approached the Steering Group with queries about finance. A meeting is to be suggested in the first week of October. **Action: Ken/ Iori**

12 Dates of the next meetings

The next meetings will be held on **Wednesday 1 November** and **Wednesday 13 December 2017** at 7 30pm at The Maltsters Inn, Badby