

**BADBY PARISH COUNCIL**  
**1 London Road**  
**Daventry, NN11 4DA**

**Tel: 01327 310245**

**Email: clerk@badby.org.uk**

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**To members of the Parish Council:**

You are hereby summoned to attend the Ordinary Meeting of Badby Parish Council at the village hall, Badby at 7.30pm on Monday 9<sup>th</sup> October 2017 for the purpose of transacting the following business.

**Members of the public and press are invited to attend and address the Parish Council during the Public Participation items. Background papers will be available for inspection 15 minutes before the meeting.**



**Sharon Foster, Clerk to the Council**

2<sup>nd</sup> October 2017

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**AGENDA**

**001/10/17 Administration**

- a. To receive and approve apologies for absence
- b. To receive declarations of interest in items on the agenda
- c. To consider any dispensation requests
- d. To approve the minutes of the Ordinary meeting held on 5<sup>th</sup> September 2017
- e. To review Councillors' Areas of Responsibility
- f. To discuss formation of an appropriate Committee to deal with the planning application process
- g. To appoint a Police Liaison Representative to act as a single point of contact with Northamptonshire Police
- h. To agree dates for 2018 Parish Council meetings and Annual Parish Meeting

**002/10/17 Matters arising from the minutes (for information only)**

To include actions arising from previous meetings

**003/10/17 Public Participation (1)**

**004/10/17 Planning (KA, PC)**

- a. To consider applications received

| Application No | Description | Location | Comment due |
|----------------|-------------|----------|-------------|
| None           |             |          |             |

- b. To consider decisions received and related correspondence

| Application No | Description | Location | Decision |
|----------------|-------------|----------|----------|
| None           |             |          |          |

- c. To note non-Material Amendment/Permitted Development applications lodged with DDC

| Application No | Description | Location | Approved |
|----------------|-------------|----------|----------|
| None           |             |          |          |

- d. To consider appeals received

**005/10/17 Consultations**

- a.

**006/10/17 Ongoing business (To receive reports on the following items and any action to be taken)**

- a. Burial grounds (RP, MR)  
To consider and approve possible increase in cemetery fees
- b. Greens, trees and verges (PC, MW)  
To consider proposed works on The Green in relation to Empowerment Grant Funding  
To update on meeting with PCSO following damage to trees on Pound Lane and other events  
To update on request to NCC for works to trees on Chapel Lane  
To receive tenders for village tree works  
To report on works done to trees on The Glebe  
To re-consider purchase of tree for The Green
- c. Highways, lighting and road safety (PJ, NS)  
To update on parking in the vicinity of the church and Parish Council actions  
To update on request for yellow lines on Pinfold Green
- d. Neighbourhood Plan  
To receive update  
To receive comments to draft Plan suggested by DDC  
To consider introduction of an implementation stage to the draft Plan  
To consider request for banner on The Green  
To receive report of adjustment to the confines of the village in the area of Pinfold House
- e. Newsletter
- f. Leisure, Sport and Recreation (SC)  
To update on request for playground or park from residents  
To update on works done following playing field inspection report

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- g. Projects & Fundraising (SC)  
To update on events being planned (Soapbox Derby and Golf day)
  - h. Public works (PJ, MW)  
To update and review regular working parties around the village  
To update on requests to NCC for works to be carried out
  - i. Publicity and Website (SC)
  - j. Training  
To include report on remaining matters arising from Councillors' Training Session  
To include update on EMAS training
  - k. Village Hall (KA, RP)
  - l. Forthcoming events and reports from events attended  
To consider Holocaust Memorial Day commemoration

**007/10/17 Finance (MR, SN)**

- a. To note income received  

|           |                      |
|-----------|----------------------|
| £ 0.16    | HSBC Interest        |
| £8,900.00 | DDC – ½ year precept |
- b. To approve payments

| Details   | Amount (£) | + VAT (£) | Cheque Total (£) | Within Budget | Payee                  | Authority                          | Cheque no          |
|---|------------|-----------|------------------|---------------|------------------------|------------------------------------|--------------------|
| Clerk's salary/benefits – Sept                              | 378.52     | 0.00      | 407.63           | Yes           | S Foster               | LGA 1972 s112                      | 512                |
| Clerk's expenses – Sept                                     | 29.11      | 0.00      |                  |               |                        | LGA 1972 s112                      |                    |
| Village greens mowing<br>07.08.17, 21.08.17                 | 490.00     | 0.00      |                  |               | M Freeman              | Open Spaces Act<br>1906 ss 9 &10   | 513                |
| 06.09.17, 22.09.17  | 490.00     | 0.00      | 980.00           | Yes           |                        |                                    |                    |
| Information Commissioner's Office<br>Subscription 2017-2018 | 35.00      | 0.00      | 35.00            | Yes           | ICO                    | LGA 1972 s112                      | 514                |
| Tree inspection   | 380.00     | 76.00     | 456.00           | Yes           | BHA Trees Ltd          | Open Spaces Act<br>1906 s9 and s10 | 515                |
| Play area inspection  | 65.00      | 13.00     | 78.00            | No            | Play Inspection Co     | Open Spaces Act<br>1906 s9 and s10 | 516                |
| Materials for repairing bench and<br>the cemetery           | 26.20      | 5.24      | 31.44            | No            | M Walton               | Open Spaces Act<br>1906 s9 and s10 | 517                |
| Cemetery mowing<br>03.09.17, 17.09.17                       | 120.00     | 0.00      | 120.00           | Yes           | F Clark                | Open Spaces Act<br>1906 ss 9 &10   | 518                |
| External audit<br>Financial year 2016/17                    | 200.00     | 40.00     | 200.00           | No            | BDO                    | Accs & Audit Reg                   | 519                |
| Streetlighting repairs<br>BPC 33 and BPC 43                 | 105.70     | 21.14     | 126.84           | No            | Aylesbury Mains<br>Ltd | PCA 1957                           | 520                |
| Electricity<br>01.09.17-31.09.17                            | TBA        | TBA       | TBA              | TBA           | SSE SWALEC             | PCA 1957                           | By Direct<br>Debit |

- c. To note bank balances  

|                                    |                  |            |                 |
|------------------------------------|------------------|------------|-----------------|
| As at 1 <sup>st</sup> October 2017 | HSBC current a/c | £16,083.40 |                 |
|                                    | HSBC deposit a/c | £ 5,014.17 | £21,097.57      |
|                                    | Uncashed cheques |            | <u>£ 283.50</u> |
|                                    | Available funds  |            | £21,381.07      |

- e. To receive the external audit report for financial year 2016/2017
- f. To receive ½ year budget and bank reconciliation
- g. To form working party to produce first draft of 2018/2019 budget

**008/10/17 Correspondence** (Folder in circulation around Parish Councillors)

- 🕒 The Clerk – September 2017
- 🕒 Clerks & Councils Direct – September 2017
- 🕒 Chris Heaton-Harris MP – September report (By email)

**009/10/17 Public Participation (2)**

**010/10/17 New matters requested for next month's agenda**

**011/10/17 Date of future Ordinary meetings**

13<sup>th</sup> November, 11<sup>th</sup> December