

BADBY PARISH COUNCIL
CEMETERY REGULATIONS

Hereinafter Badby Parish Council shall be referred to as “the Council”.

General Provisions

1. All visitors to the Cemetery must keep to the pavement walkways, except when visiting a particular grave, and shall observe proper decorum in all respects.
2. In the cemetery, smoking and cycling (except for the purposes of access to and egress from the cemetery) are strictly forbidden.
3. Dogs will not be permitted to enter, except for blind persons’ guide dogs.
4. Vehicular access is not permitted at any time.
5. Whilst in the cemetery, no mason or other business person will be permitted to tout for or solicit orders, exhibits or designs or distribute business cards. Any attempt to do so will result in their immediate dismissal from the cemetery grounds.
6. All trees, plants or flowers, which are the property of the Council, must not be used or removed without the permission and authorisation of the Council.
7. Whilst in the cemetery grounds, persons shall conduct themselves in an appropriate manner. Any behaviour that would prevent, interrupt or delay the decent and solemn burial of any body is strictly prohibited.
8. All the ground and the burials which take place in the cemetery, are placed under the care of the Council or an authorised representative, whose duty it is to preserve order at all times, and especially when burials take place.
9. The Regulations laid down apply to all who enter the cemetery grounds and the Council or an authorised representative has instructions to remove anyone from the cemetery, who is found to be infringing these Regulations.
10. All fees due to the Council must be paid in full to the Clerk of the Council, 1 London Road, Daventry at the time of giving the notice of interment. Cheques should be made payable to Badby Parish Council.
11. The Council expressly forbid and will not accept any other payment, gratuity, gift, inducement or reward of any kind being made or offered to any of its officers or employees. All such officers and employees are expressly prohibited from entering into any arrangement whatsoever with any person for the execution of any private work within the cemetery.
12. A Register of Burials will be kept by the Clerk to the Council and, during normal office hours, searches may be made and extracts obtained upon payment of the designated fee.
13. These Regulations are made by the Council for ensuring that all interments within the cemetery are conducted in a decent and solemn manner and for the purpose of ensuring the proper administration of the cemetery.
14. The Council may in its discretion relax, alter or vary these Regulations in any particular instance, and shall not be under any liability to any person by reason of these Regulations.

15. The Council reserves the right to make alterations from time to time to the tables of fees and charges (see Appendix 1).

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Provisions relating to Burials

16. Notice of any burial must be given to the Clerk, Badby Parish Council, 1 London Road, Daventry, during office hours or, in her absence, to the Chairman of the Parish Council.
17. A minimum of 72 hours notice is required before the time of the proposed interment (excluding Saturdays, Sundays and public holidays).
18. In the case of death from infectious disease or where other interment is required immediately, the minimum notice required under the previous Regulation may be waived upon the production of a Medical or Coroner's Certificate.
19. Before any interment can take place, the Certificate from the Registrar of Deaths, or in cases where an inquest has been held, the Certificate from the Coroner must be produced and handed to the authorised representative of the Council. In the case of still-born children, a Certificate from a Surgeon / Registered Midwife will be required.
20. Subject to the provisions of Regulation 21 below, all burials shall take place between the following hours:

	1st December - 31st January	
	Monday – Thursday	10:00 am - 2:00 pm
	Friday	10:00 am - 12:30 pm
	1st February - 30th November	
	Monday – Thursday	10:00 am - 3:00 pm
	Friday	10:00 am - 12:30 pm
No interments will be permitted on Saturdays, Sundays or public holidays		

21. In exceptional circumstances and subject to the availability of appropriate resources and to the observance of all necessary regulations, the Council will entertain applications for interments outside the burial times specified in Regulation 20 above. However, the Council will not be bound to accept such requests.
22. The selection of any grave space, whether for a straightforward interment or for the purchase of the Exclusive Rights of Burial, is to be subject to the approval of the Council, but wishes of the applicant shall be met as far as is reasonably practicable.
23. Only one body shall be buried in any single grave. In any double grave, only two burials will be permitted, and in any triple grave, only three burials may occur. In exceptional circumstances, the interment of cremated remains will

- be permitted, in single, double or triple graves, such interment however would be classified as an interment of a body.
24. A burial of any person who was not resident in Badby village will only be allowed if the Exclusive Rights of Burial have been purchased, unless otherwise agreed by the Council or Clerk acting on behalf of the Council.
 25. All relevant fees will be doubled if the deceased has not been resident in Badby village for the previous 10 years, except where an established family link can be proven. Such link shall be decided on a case by case basis by the Council and it's decision shall be final.
 26. Coffins shall be constructed of wood or other biodegradable materials approved by the Council.
 27. The depth of a grave will on every occasion, whether purchased or not, be subject to the Regulations of the Council, and therefore no grave will be allowed to be deepened after the first interment has occurred.
 28. Under no circumstances will a coffin be buried, where any part of the coffin is at a depth less than three feet below the level of the ground.
 29. Under no circumstances will a second coffin be interred in a grave, unless it is separated from any other coffin already interred, by no less than a six inch layer of earth.
 30. When any grave is re-opened for the purpose of a second or third interment, any remains previously buried must not be disturbed or removed whatsoever.
 31. No work of any kind may be undertaken in the cemetery by anybody other than employees of the Council, unless consent has been given in writing by the Council or an authorised representative.
 32. All arrangements for the attendance of a Minister of Religion must be made by the relatives or funeral director, and the Council accept no responsibility for such arrangements.
 33. The time arranged for an interment must be the time at which the cortege is to arrive at the cemetery, and therefore must be strictly adhered to.
 34. The Council reserves the right to refuse a burial.
 35. The Council reserves the right, where necessary for the purpose of digging a new grave or re-opening an existing grave, to place a soil box on an existing grave. In such circumstances, after the burial has taken place, the Council will reinstate the adjoining grave to its former condition at the Council's expense.
 36. The Council reserves the right temporarily to remove headstones or other memorials for the purpose of permitting access to adjoining graves to allow graves to be dug and burials to take place. In such circumstances, the Council will re-instate the headstone or memorial at the Council's expense.

Exclusive Rights of Burial

37. The Council may grant the exclusive rights of burial of any grave or grave spaces upon submission of an application and relevant fee for the above.
38. Owners of Exclusive Rights of Burial cannot transfer such rights to anyone, without prior consent in writing from the Council.
39. No grave in respect of which the Exclusive Rights of Burial have been granted shall be reopened without the prior consent in writing from the owner or his

executor/representative.

40. The Exclusive Right of Burial Grant proves the purchase of the right of burial for the stated grave plot. The grant relates solely to the exclusive rights of burial and does not extend any freehold rights in respect of the land space, which remains with the Council.
41. When an Exclusive Right of Burial Grant is purchased prior to burial, a fee of £10 will be added to the fee payable. This payment will be for the laying down of a grave marker provided by the Council allowing the plot to be easily identified as Reserved.

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Provisions Relating to Memorials

41. After a period of six months to allow for settlement, a headstone or other memorial may be erected on any grave in the cemetery subject to compliance with the provisions of the following Regulations.
42. No headstone or other memorial (and any inscriptions thereon) may be erected without the permission of the Council. Applications for such permission must contain a scale drawing of the proposed headstone or other memorial. The work shall remain under the control of the Council and all such precautions should be taken to protect the property of the Council, or any monument erected on other graves.
43. No gravestone, monument, tablet or memorial other than a design approved by the Council shall be erected on any grave in the cemetery.
44. Pending the erection of a permanent headstone or other memorial, a grave space may be marked with a temporary marker (such as a wooden cross) including a suitable nameplate. Such markers will be the responsibility of the person arranging the burial and will not be provided by the Council. The stonemason must remove such temporary markers and offer back to the grant holder after a permanent memorial has been erected.
45. No headstone or other permanent memorial will be permitted to be erected in the cemetery, if the Exclusive Rights of Burial have not been purchased.
46. All graves are lawn graves. A lawn grave is a grave that is laid to lawn with no mounds or surrounds erected upon it. If the grave has exclusive rights of burial, a headstone may be erected at its head and the owner may have a small area for the placement of fresh flowers and small memorials within 0.5 m of the headstone. The remainder of the grave plot must remain clear of any items. The total area covered by the headstone, including its base and small area for flowers, must not exceed 760 mm (approx. 2 feet 6 inches) wide and 600 mm (approx. 24 inches long). Planted flowers or bushes, glass, pebbles or surrounds will not be allowed in this area and items must be removable for grass cutting operations. This does not extend to cremated remains plots, which must remain clear with the exception of a headstone.
47. On a human remains grave, a headstone must be 3ft (915mm) or under in overall height, with a base of no more than 2ft 6ins x 1ft 6ins (760mm x 455mm).

48. On a cremated remains grave, a headstone must be 1ft 6ins (455mm) or under in overall height, with a base of no more than 1ft 6ins x 1ft 0ins (455mm x 305mm). No other memorial shall be permitted.
49. The Council may at its discretion relax, alter or vary these Regulations in so far as dimensions of headstones and other memorials concerned in any particular instance, and shall not be under any liability to any other person by reason of these Regulations.
50. In the construction of all headstones and other memorials, all materials shall be of the best quality natural stone, such as marble or granite, or other natural stone, with a sufficient foundation laid. All rubbish, stone or unused materials remaining after the headstone or other memorial has been erected must be removed and taken away by the stonemason.
51. Subject to the provisions relating to vehicular access to the cemetery, all materials, headstones and memorials must be conveyed into the cemetery by hand, so to avoid the cutting up of walkways and grassed areas. Mats, planks, boards and canvas sheeting must be used to preserve the grass or roads from damage by such works.
52. No hewing or dressing of stones or other operations of that kind will be permitted within the cemetery, unless special permission has been given by the Council.
53. All headstones or memorials of whatever description that are permitted to be placed within the cemetery, shall remain at the sole risk of the owner, and the Council will not accept any responsibility for any damage or breakage that may occur within the grounds.
54. Any headstone or other memorial erected on a grave space must be removed on every occasion when it is necessary for the grave to be reopened, and this must be arranged for by, and carried out at the expense of, the person arranging the funeral.
55. The Council reserves the right to temporarily remove headstones or other memorials for the purpose of permitting access to adjoining graves to allow graves to be dug and burials to take place. In such circumstances, the Council will re-instate the headstone or memorial at the Council's expense.
56. It is the responsibility of the Exclusive rights holder / representative to ensure their memorial is kept in proper repair and is maintained in good order. The Council is empowered to remove, relocate or lay flat any dangerous memorial. Prior to taking any such action, the Council will make every effort to notify the Exclusive rights holder.
57. The Council reserves the right to remove any such items from grave plots it considers not to be in keeping with the serenity of the cemetery.
