

**BADBY PARISH COUNCIL**  
**1 London Road**  
**Daventry, NN11 4DA**

**Tel: 01327 310245**

**Email: clerk@badby.org.uk**

**To members of the Parish Council:**

You are hereby summoned to attend the Annual Meeting of Badby Parish Council at the village hall, Badby at 7.30pm on Monday 8<sup>th</sup> May 2017 for the purpose of transacting the following business.

**Members of the public and press are invited to attend and address the Parish Council during the Public Participation items. Background papers will be available for inspection 15 minutes before the meeting.**



**Sharon Foster, Clerk to the Council**  
 1<sup>st</sup> May 2017

**AGENDA**

**001/05/17 Administration**

- a. Election of Chairman and signature of Acceptance of Office
- b. Election of Vice-Chairman
- c. To receive and approve apologies for absence
- d. To receive declarations of interest in items on the agenda
- e. To consider any dispensation requests
- f. To update Register of Members' Interests
- g. To review Councillors' Areas of Special Interest and appoint members accordingly
- h. To appoint Responsible Finance Officer and separate Internal Finance Controller
- i. To receive report regarding review of Standing Orders, Financial Regulations, Risk Assessment, Asset Register and Policy documents and to adopt accordingly
- j. To approve the minutes of the Ordinary meeting held on 10<sup>th</sup> April 2017
- k. To approve the minutes of the Extraordinary meeting held on 24<sup>th</sup> April 2017
- l. To prepare for Annual Parish Meeting being held on 12<sup>th</sup> May 2017

**002/05/17 Matters arising from the minutes (for information only)**

To include actions arising from previous meetings

**003/05/17 Public Participation (1)**

**004/05/17 Finance**

- a. To note income received
  - £ 0.16 HSBC Interest
  - £ 60.00 Headstone fee – J Williams
  - £8,900.00 DDC – ½ year precept payment
- b. To approve payments

Details	Amount (£)	+ VAT (£)	Cheque Total (£)	Payee	Authority	Cheque no
Clerk's salary/benefits – March	392.39	0.00	470.69	S Foster	LGA 1972 s112	482
Clerk's expenses – March	32.73	0.00			LGA 1972 s112	
Padlock for playing field	19.19	4.80			?????	
Wordpress subscription	21.58	0.00			LGA 1972 s112	
10 York stone grave reservation markers	100.00	20.00	120.00	L Finn Memorials	LGA 1972 s215(6)	483
Subscription 2017-2018	318.31	0.00	485.31	Northants CALC	LGA 1972 s112	484
Internal audit 2017-2018	167.00	0.00			Acc & Audit Regs	
Electricity - 01.03.17-31.03.17	222.31	44.46	266.46	EON	Highways Act 1959	485
Cemetery mowing 11.03.17, 04.04.17, 18.04.17	210.00	0.00	210.00	F Clark	Open Spaces Act 1906 ss 9 & 10	486
Lighting repairs BPC16, 24 and 38	1118.50	223.70	1342.20	Aylesbury Mains	PCA 1959	487
Village mowing - 07.04.17, 21.04.17	525.00	0.00	525.00	M Freeman	Highways Act 1980	488

- c. To note bank balances
  - As at 30<sup>th</sup> April 2017
    - HSBC current a/c £11,050.16
    - HSBC deposit a/c £ 5,013.34 £16,063.50
    - Uncashed cheques £ 205.68
    - Available funds £15,857.82
- e. To receive an update from the working party looking at Parish projects and fundraising
- f. To receive and review the end of financial year 2016/2017 accounts
- g. To complete Parts 1 and 2 of the 2016/2017 Annual Return
- h. To consider insurance provision for 2017/2018

**005/05/17 Planning**

- a. To consider applications received

Application No	Description	Location	Comment due
DA/2017/0354	Removal of tree within a conservation area	Greensleaves, The Green, Badby NN11 3AF	15.05.17

**BADBY PARISH COUNCIL**  
**1 London Road**  
**Daventry, NN11 4DA**

**Tel: 01327 310245**

**Email: clerk@badby.org.uk**

DA/2017/0360	Listed building consent for alteration to doors and fenestration on kitchen extension	The Old House, Church Hill, Badby NN11 3AR	15.05.17
DA/2017/0375	Relocation of oil tank from inside the building to outside and formation of enclosure (retrospective)	Beech Tree Cottage, The Green, Badby, NN11 3AF	19.05.17

b. To consider decisions received and related correspondence

Application No	Description	Location	Decision
DA/2016/1153	Listed Building Consent for various works	Beech Tree Cottage, The Green, Badby NN11 3AF	Approved
DA/2017/0163	Outline application for replacement dwelling	Badby Lodge Farm, Staverton Road, Badby NN11 3DD	Approved
DA/2017/0105	External staircase to garage and insertion of two roof lights	Bridge House, Daventry Road, Badby NN11 3AB	Approved
DA/2017/0216	Works to trees within a Conservation Area	Holly Cottage, Church Green, Badby NN11 3AS	Approved
DA/2017/0227	Works to trees within a Conservation Area	Marriotts House, Stoneway, Badby NN11 3AT	Approved

c. To note non-Material Amendment/Permitted Development applications lodged with DDC

d. To consider appeals received

**007/05/17 Ongoing business (To receive reports on the following items and any action to be taken)**

- a. Burial grounds  
To include request remove and replace holly tree
- b. Defibrillator and first aid  
To include confirmation of dates for first aid training for volunteers
- c. Greens  
To consider proposed works on The Green in relation to Empowerment Grant Funding  
To update regarding regular working parties around the village  
To include DDC invitation to join Clean Green Co-ordinator Project
- d. Neighbourhood Plan  
To receive update from NHP Group  
To include report from meeting with the NHP Group held on 12<sup>th</sup> April 2017
- e. Newsletter
- f. Playing Field  
To update on enquiry to use football pitch by Daventry Rangers
- g. Rights of Way, including NCC Improvement Plan  
To receive report from AW
- h. Roads and safety  
To include update on meeting with school and residents re Pound Lane  
To update on parking in the vicinity of the church  
To include reports to Street Doctor
- i. Street Lighting  
To receive update on incident involving BPC38 on Bunkers Hill
- j. Training  
To include report on any other matters arising from Councillors' Training Session
- k. Trees  
To consider damage caused to young trees on Pound Lane  
To update on request to NCC for inspection of trees on Chapel Lane
- l. Village Hall
- m. Website
- n. Forthcoming events and reports from events attended  
CPRE Spring Road Show – 27.04.17 at 6pm at Great Houghton Village Hall  
Police & Crime Commissioners Meeting – 06.06.17 at 7pm at Wooton Hall  
DDC Part 2 Settlements and Countryside Local Plan workshop – 23.05.17 at Working Men's Club

**008/05/17 Correspondence (Folder in circulation around Parish Councillors)**

🕒 Notification of change of date for motocross event from 1<sup>st</sup> October to 24<sup>th</sup> September

🕒 NCALC Update – March/April 2017

🕒 Countryside Voice - 2017

**009/05/17 Public Participation (2)**

**010/05/17 New matters requested for next month's agenda**

**011/05/17 Date of next Ordinary meeting**

12<sup>th</sup> June 2017