

BPC Meeting of 8th May 2017

Andy Witcomb Notes/Comments

Neighbourhood Plan report

A meeting was held between members of the BPNP steering group, and some members of BPC on 13th April, when various comments from BPC were noted, and subsequently added or amended to the draft Plan.

A list of “views” for potential “protection” within the Plan has been circulated for comments.

It is planned to get the Draft Plan fully formatted to go to NPiers (as recommended by DDC) for a “health check” by the end of May.

A 6 weekly meeting is due on Wednesday 17th May.

A third and final Grant from Locality has been submitted for c.£3500.

The latest schedule of a 6 week local consultation period by mid-2017 with a referendum in early 2018 remains unchanged.

Playing Field.

No further feedback from DRFC on the use of the football pitches, or amendments to the cricket field. AW advised to DRFC that any grants (which will be needed for landscaping and fence removal costs) need to be sought by DRFC and not BPC.

RoW.

Nothing to report.

m. Website

Nothing to report.

CLERK'S UPDATE FOR MONDAY 8th MAY 2017

001/04/17 Administration

f. To prepare for the Annual Parish Meeting

Action: Clerk to invite Danny Moody – [DM to attend ordinary meeting on 12th June 2017](#)

i. To arrange review of governance documents

Action: *PC, MR and the Clerk to meet – [Unable to do so due to time constraints](#)*

004/04/17 Finance

Action: *Clerk to send out cheques - [done](#)*

e. To receive end of financial year 2016/2017 accounts

Deferred to next meeting

Action: *MR and the Clerk to finalise accounts - [Unable to do so due to time constraints](#)*

f. To complete Parts 1 and 2 of the 2016/2017 Annual Return

Action: *Clerk to complete Annual Return - [Unable to do so due as not met with MR, PC](#)*

006/04/17 Planning

a. To consider applications received

Application No	Description	Location	Comment
DA/2017/0297	Variation of Condition 2 of planning permission DA/2014/0442 (new dwelling) to replace approved boundary hedge with 1m high fence and planting	Land Rear of Bridge House, Daventry Road, Badby NN11 3AB	Proposal: To support. As the work has already taken place, the Parish Council is able to see the significant improvement of the development. Proposed by MR, seconded by RP. All in favour. Carried. SUBMITTED

007/04/17 Ongoing business (To receive reports on the following items and any action to be taken)

a. Burial grounds

RP reported that he has received the markers. He and the Clerk will organise where to lay them.

Action: *RP and the Clerk to arrange – [Unable to do so due to time constraints](#)*

A request had been received from the mowing contractor to increase the number of cuts from 14 to 16 and strims from 4 to 6. It was agreed that no amendment would be made to the number stated in the contract but that the Parish Council would consider further cuts if required at the end of the season.

Action: *Clerk to respond to mowing contractor - [done](#)*

b. Provision of defibrillator

To include plans for first aid training for volunteers

Two evening sessions will be held – either on 15th and 22nd May or 19th and 26th June. The Clerk will confirm.

Action: *Clerk to confirm and publicise – [Booked and emailed possible attendees](#)*

The Clerk will forward an invoice for the cost of batteries to SC.

Action: *Clerk to forward invoice – [Not yet done](#)*

To update regarding regular working parties around the village

Action: *Clerk to email list - [Done](#)*

f. Playing field

To consider purchase of new padlock

Action: *Clerk to purchase a new padlock – [Done and installed](#)*

g. Rights of Way

To consider correspondence from NCC re Improvement Plan including questionnaire

The Clerk had forwarded a correspondence to AW. AW will draft responses to the included questionnaire and circulate to parish councillors for comment. The Clerk will then submit the responses.

Action: AW and the Clerk to progress – Draft response not circulated

i. Street Lighting

To receive report on incident involving BPC38 on Bunkers Hill, BPC24 on The Glebe and BPC16 at junction of Chapel Lane and The Green

It was noted that the contractor should report when works have been completed so that a check can be made that lights are working.

Action: Clerk to request completion report from contractor – To be done in letter to go with cheque

To receive information re increase in deemed contract rates from EON

NS had requested pricing. It was agreed that the next meeting should consider delegation of this matter to a group due to the short lead time on the need to sign up.

Action: Clerk to add to agenda – Dealt with at extraordinary meeting

j. Training

Action: Clerk to investigate delegation – Not now required

It was agreed that the Clerk should attend Finance training at NCALC on 28th June. - Booked

k. Trees

To include a request to revisit the decision on replacement of Horse Chestnut

Action: Clerk to purchase field maple – not yet done

To report on incidents following Storm Doris

A member of the public noted that, following an expert inspection of trees on his own land, some trees had been marked. It was agreed that the Clerk would specifically request NCC to inspect those trees.

Action: Clerk to progress – In discussion with B Hatton re his report as NCC will only inspect specific trees

012/04/17 To review Clerk's salary

Action: PC, MR and SC to undertake a job evaluation in consultation with the Clerk - Unable to do so due to time constraint

Report on actions arising from the April BPC meeting – Peter Cooper

001/04/17h – Council Responsibilities: see separate paper

001/04/17i – Review of governance documents: owing to my absence on holiday, dates are being sought in the week beginning 15 May for Mike, Sharon and me to meet. Our report, and the Council's consideration of the various governance documents, will therefore take place at the June meeting.

007/04/17c - Works on the Green in relation to Empowerment Grant Funding: no further action since the last meeting; I plan to order materials for the pathway now that I am back.

007/04/17h – Parking in the vicinity of the church: we have received a good number of helpful responses from local residents. Karen, Sharon and I will be meeting the PCC representatives on 19 May to consider the responses and what further action might be taken.

001/04/17g and 012/04/17 – Clerk's appraisal and salary review: the appraisal is awaiting final signatures. I have yet to write to Sharon about the outcome of the salary review but she has been informed. Mike, Steve, Sharon and I need to find a date to start the job evaluation exercise.

**R PINER REPORT
FOR MONDAY 8TH MAY 2017**

Markers for cemetery: not been around much since last meeting but could possibly meet you sometime this week? I'm around for quite a bit of the time until Friday p.m.

Holly tree. David Peel said he'd like to have the holly tree completely removed if possible and hw would be happy to provide a replacement tree of a different type.

Depressions in cemetery: I don't remember saying I'd do anything at the next working party as I wasn't going to be here for it, nor the next one I think. I've cleared the molehills in the cemetery and spread earth on three graves.

Bird boxes. I've taken advice on this and will be meeting a local supplier of boxes at my bird club meeting this week. No huge rush to install as any boxes put up will be for next year not this. However I intend to spend the money in the next month to six weeks.