



Badby Parish Neighbourhood Plan

Notes of a meeting of the Steering Group and Working Groups held on Wednesday 1 March 2017 at 7 30pm at The Windmill, Badby.

Present: **Karen Alexander** **Gillian Nelson**
 Tom Davies **Ann Skinner**
 Ken Morris **Neville Snell**
 Chris Nelson **Andy Witcomb**

Apologies: Steve Brooks, Janet Cooper, Iori Jones

Parishioners: Denis Wilson, June Witcomb

1 Declarations of Interest

There were no declarations of interest for the items on the agenda for this meeting. In response to a question, the Chairman confirmed that members cannot participate in the Steering Group or Working Groups until they have signed a DoI form.

2 Chairman's opening remarks

- A welcome was extended to all. Thanks were expressed to Clare Crouch who is reducing her involvement because of work and home commitments. Her contribution to the planning process has been much appreciated.
- During the 3 months since the last meeting, much work has been done by members of the group who have revised the draft documents now posted on the website. There have also been two meetings with DDC representatives to check progress and to seek advice.
- On the NP planning front in the area, it was reported that Welford's 6 week consultation period ended on 17 January; Braunston has successfully gone through the whole process and its plan was 'made' on February 17. However Weedon Bec's plan failed to meet Basic Conditions. The examiner judged there was 'a lack of robust and proportionate evidence in support'. So Weedon Bec has withdrawn its plan and is considering its position.

3 Notes of the meeting held on 7 December 2016

In the absence of any matters arising from these notes not covered elsewhere on the agenda, these notes were accepted as a true record. Proposed by Tom Davies and seconded by Ann Skinner.

4 Parishioner participation 1

Denis Wilson had no comments to make. June Witcomb asked whether it was worth contacting Weedon Bec to find out more about the failure of their plan. The Chairman referred her to the very full report of the examiner. June further suggested contacting Braunston to see if a consultant had been used. She was reminded that the use of consultants would be discussed under Agenda Item 8 Finance.

5 Badby Housing Needs Survey 2016: summary of findings

Ann Skinner reported on a meeting with DDC to discuss the results. The main points are:

- 2013 survey only looked at Affordable Housing and identified a need for 4 x 2 bedroom bungalows
- 2016 survey looked at all aspects of housing i.e. Affordable/Shared ownership/Starter/Custom Build/Market homes
- The two surveys cannot be compared
- 2016 survey results are skewed as a result of the way people filled them in e.g. 1 person ticked multiple needs, hence duplication
- 21% of Households filled in the survey and of those 14 stated they have or could have a housing need
- Initially DDC did not provide a summary but the survey is now posted and causing concern

In subsequent discussion, it was stressed that developers could not realistically use this data as the number of new houses to be built in Badby. People are misunderstanding. It was agreed that BPNP Steering Group should formally write to the Parish Council to ask for an agenda item at the next meeting recommending that the DDC summary page be taken down, as it is misleading. **Action:**
Andy

6 Review of all current draft documents posted on the website:

<https://badbyvillage.com/neighbourhoodplan/contents-of-plan/>

6.1 Introduction and Background

There is some repetition here and in the section dealing with Preserving the character of the village. It was agreed it should be shortened in the Introduction but see comments in **Note 7** below. **Action:**
Andy/ Chris

6.2 Preparing a Neighbourhood Plan for the Parish

No significant comments

6.3 Key issues for Badby

Andy has already fed back comments and these are to be progressed. **Action: Chris**

6.4 Vision and objectives

No significant comments

6.5 Policies

Ann has highlighted the document to indicate missing information. She reported that she has already received data on Listed Buildings and Green Spaces plus a map of Registered Greens. However the latter is a 1966 edition so needs to be re-done. It was agreed that a number of members would work together to complete this. **Action: Andy/Chris/Ken/Ann***

* **Not available for the whole of March**

6.6 Maps, views and photographs needed to support the Policies

Jane Parry, DDC, has advised that there should be consultation with the Parish about the photographs of Protected Views being proposed as evidence. After discussion, Neville's suggestion that the Steering Group decide on the photographs to be put to the Parish, was accepted. The subsequent consultation with Parishioners would then be via normal media, i.e. the website, The Link, a possible Open meeting and maybe Survey Monkey.

Denis Wilson referred to the 'Conservation Area Document' of 1993 which includes some 10 important views.

Andy reported that Steve is already compiling a selection of photographs and is familiar with the maps required and the conditions of their use. They will be meeting in the next 2 weeks to progress this. After this 4 members will be asked to agree the photographs prior to any further consultation with the Parish. **Action: Steve/ Andy**

6.7 Other posted documents

No comments since these are for progress a future stage

6.8 Record of consultation with the Parish

This will be needed after the 6 week Consultation. Karen has started this document. It was suggested that she look at the Flore Plan as a good example. The information should be gathered in a folder on the Google Drive. Andy offered to give advice on doing this. Time scale noted as about 3 months i.e. end of June. **Action: Karen / Andy**

7 Finance

7.1 Future funding

£9000.00 is the total grant available. Of that £4657.00 has been spent so far in two tranches. A further £4352.00 can be applied for and be available from 4 April 2017. It is thought that this covers the period April 2017 to April 2018. This is to be checked. **Action: Andy**

The Comms Group is to meet to determine a budget request including provision for one further Open Day, the Consultation Process and subsequent follow-up responses. This is to be submitted to Andy so that a grant application can be made before the end of March. **Action: Gill/ Comms Group**

7.2 Use of consultants

Jane Parry, DDC, advises the employment of a consultant to review our work before submission under the terms of Regulation 14 of Local Submissions. She suggests budgeting for 1/3 days and DDC has recommendations of consultants who could be used charging around £375.00 per day. The Steering Group was unanimous in agreeing to using a consultant so 3 days provision is to be included in the grant application. **Action: Comms Group/ Andy**

8 Built confines of the village: defining guidelines, DDC consultation and proposals

The Chairman explained that DDC has started defining the Confines of DDC villages including Badby, to be able to use them in the new DDC Local Plan. A map, showing the Confines opinion of those 2 people in DDC who visited Badby, was tabled. This shows the Confines to include Neneside Close and Bunkers Brow previously shown as outside the Confines. He further explained that the Badby Parish Neighbourhood Plan would include a definition of the Confines. This will be discussed at a public meeting of BPNP and Badby Parish Council in due course.

After much discussion of this matter, the following proposition was made:

‘That the map presented should represent the revised confines of the village to be used in the BPNP Plan. The map shown is considered to be based on the guidelines provided by DDC’

Proposed by Ann Skinner and seconded by Karen Alexander. This was put to the vote and agreed by a majority vote of:

For - 4

Against - 3

Abstention - 1

Action: Andy to advise BPC of this decision

9 Parishioner participation 2

Referring to the current draft documents (**Item 6**), June Witcomb was in support of an overview for each section. This is crucial since people will only be interested in reading certain sections. Some duplication is necessary. June was thanked for her input.

10 Any other business

There was no other business

11 Date of next meeting

The next meeting of the Steering Group and Working Groups will be on **Wednesday 12 April 2017** at 7 30pm at The Windmill, Badby.