

**MINUTES OF THE ORDINARY MEETING OF BADBY PARISH COUNCIL
HELD IN THE VILLAGE HALL AT 7.30 P.M.
ON MONDAY 14TH APRIL 2014**

THE FOLLOWING WERE PRESENT:

Councillors: Mr Mike Richards (MR) (Chairman), Mrs Karen Alexander (KA), Mr Gary Bell (GB),
Mr Peter Cooper (PC), Mr John Collins (JC), Mr Neville Snell (NS), Mr Martin Walton (MW),
Mr Andrew Witcomb (AW).

Others: Mrs Sharon Foster (Clerk), 2 x Members of the public.

001/04/14 To receive and approve apologies for absence

Apologies: Mr Richard Piner (RP) – on holiday.

Arrived late: GB, NS

002/04/14 To receive declarations of interest in items on the agenda

KA and JC declared interests in items regarding the village hall.

003/04/14 To consider any dispensation requests

None.

004/04/14 Approval of the Minutes of the Ordinary Meeting held on 10th March 2014

Copies of the minutes had been circulated prior to the meeting. All were in agreement that the minutes be signed as a correct record of the meeting.

Proposed by JC, seconded by PC. 5 for. 1 abstained. Carried.

005/04/14 Public Participation (1)

Nothing to report.

006/04/14 Matters arising from the minutes (for information only)

Nothing to report.

The order of the meeting was altered to accommodate a member of the public.

008/04/14 Planning

a. Applications received

Application No	Description of Development	Location of Development	Parish Council comment
DA/2014/0209	Listed buildings consent for removal of 3 mock chimneys and replacement	Badby Park Care Centre, Badby Road West, NN11 4NH	Support.
DA/2014/0237	Remove a tree from within a Conservation Area	The Old Barn, Church Hill, Badby NN11 3AR	No objections.

b. Non-Material Amendment and Permitted Development applications lodged with DDC

Application No.	Description of Development	Location of Development	Parish Council action
PD/2014/0005	Prior approval application for single storey rear extension 6m from original house, 3.65m maximum height	16 Neneside Close, Badby NN11 3AD	

c. Decisions received

Application No	Description of Development	Location of Development	Decision
None			

d. Appeals received

Application No	Description of Development	Location of Development	Parish Council action
None			

007/04/14 Finance

- a. Income received
 £648.12 NCC Section 136 mowing grant
 £207.09 HMRC VAT claim
 £ 0.36 HSBC Interest

b. Payments for approval

Cheque no	Payee	Details	Amount (£)	+ VAT (£)	Cheque Total (£)	Authority
100217	S Foster	Salary	280.35	0.00	280.35	LGA 1972 s112
100218	S Foster	Expenses/Website	56.69	0.00	56.69	LGA 1972 s112
100219	EON	Electricity	117.64	23.53	141.17	PCA 1959
100220	Aylesbury Main	Lighting maintenance	21.70	4.34	26.04	PCA 1959
100221	NALC	LCR subscription	17.00	0.00	17.00	LGA 1972 s112
100222	Phone Co-op	Telephone bill	1.90	0.38	2.28	LGA 1972 s112
-	DDC	Rates bill – Cemetery	0.00	0.00	0.00	LGA 1972 s214
100223	Northants ACRE	Membership fee	35.00	0.00	35.00	LGA 1972 s112
100224	DDC/Enterprise	Bin collection	83.20	16.64	99.84	Litter Act 1983 s5 & 6
100225	S Foster	Purchase of CAB 9 th Edition	31.50	0.00	31.50	LGA 1972 s112
100226	Weedwise	Knotweed removal	3000.00	600.00	3600.00	Open Spaces Act 1906
100227	NALC	Subs & Audit	338.08	0.00	338.08	LGA 1972 s112
100228	County Locksmiths	Filing cabinet	50.00	10.00	60.00	LGA 1972 s112

RESOLUTION – All cheques approved for payment. Proposed by MW, seconded by PC. All in favour.
 Carried.

- c. Bank balances
 As at 31st March 2014
- | | | |
|------------------|------------|------------|
| HSBC current a/c | £ 2,396.11 | |
| HSBC deposit a/c | £ 7,504.25 | £ 9,900.36 |
| Uncashed cheques | | £ 0.00 |
| Available funds | | £ 9,900.36 |

- d. Completion of Sections 1 and 2 of 2013/2014 Annual Return
 The Clerk had circulated copies of the unaudited accounts which were discussed. Section 1 of the Annual Return is not yet completed and so was deferred to the May meeting. All but 2 of the questions on Section 2 were answered.

008/04/14 Planning

- e. Consideration of Appeal re DA/2012/0854, Construction of wind turbine (resubmission) at Long Furlong Farm, Catesby Road, Hellidon
 A member of the public reported that the appeal had been called in by Eric Pickles and so no determination will be available for 3 months.
- f. Notification of online National Planning Guidance
 The Clerk had circulated information. No comment was made.

009/04/14 Reports from Councillors

- a. Cemetery
 The grass has been cut twice. RP has been carrying out a number of small repairs.
- b. Greens
 It was noted that 2 skips have appeared on greens in the village. AW and the Clerk will find out how long they are expected to be in place.
- c. Newsletter
 Nothing to report.

- d. **Playing Field**
A working party had planted 100 hedge bushes which have so far taken well. The playing field sign has been moved. The old metal posts had been removed and put into the shed in the cemetery. A new bin is in place although it is a black bin instead of brown. The Clerk was asked to find out which day it will be collected and who puts it out. It had been agreed that the lock would not be replaced for the moment.
- e. **Rights of way**
AW was asked to report the stile from Fennel's Field at Brookside Lane as being very wobbly.
- f. **Roads and safety**
JC reported that works on the A361 have now been completed although road resurfacing work is still due to take place. He also noted that a list of requests has been submitted to NCC for the CEG. PC will put together a working party to get some minor works done.
- g. **Street Lighting**
KA reported that she has numbered all but 6 of the lamp posts which will be left unnumbered for the time being as they are overgrown with hedging.
- h. **Training**
It was agreed that KA will attend training on Conservation Areas on 23rd April and PC will attend training on the latest planning changes on 15th May.
- i. **Trees**
The Clerk was asked to provide PC with details of what Bruce Hatton is to provide in relation to the electronic tagging.
Following a Freedom of Information request, the Clerk reported that £2,681.42 has been spent on the chestnut trees on The Green, with £20,557.92 on trees in general since 2000, making a general cost of @£1,500 per annum. The information will be circulated to parish councillors as well as the member of the public in question.
- j. **Village Hall**
JC and KA reported that the insurance company had agreed to pay for grinding out the stumps and the work has been completed. The VHMC has accepted a quote for painting the outside of the windows and will be putting in a planning application for replacing the new front doors.
- k. **Website**
AW reported that there are regular inputs and posts. Thanks went to A Skinner and D Wilson for their work. The Clerk will forward details of Councillors' interests to DW and AW will supply visitor statistics for the May meeting.
PC reported that badby.org.uk has now been registered and he will look into getting generic email addresses.

010/04/14 Consultations

None.

011/04/14 Report on Badby Plan

A meeting has taken place and a timetable put together. Draft surveys are currently being trialled with a view to full distribution in June and presentation of results in time for the Badby Fayre in September. Discussion took place regarding paying for printing. It was advised that Northants ACRE may well be able to provide a grant. This will be researched with a decision deferred to May. Articles regarding the Badby Plan should be entered into The Village Voice and The Link.

PC reported that a meeting had taken place with DDC at which it had been advised that a Neighbourhood Plan (NHP) is the only document which holds any planning power. However, an NHP takes up to 18 months and thousands of pounds to put together. The Joint Core Strategy is close to finalisation but DDC's Local Plan is still 18 months from finalisation. It was agreed that until the Local Plan is finalised, Badby may be at risk from development. To that end, it was agreed that the following actions be taken: (i) apply to become a designated area; (ii) talk to villages already in the process of putting together an NHP; and (iii) put together a position statement laying down the Parish Council's planning principles based on previous comments made to planning applications.

012/04/14 Report on objection to village green registration on Stoneway

PC reported that he awaiting a response.

013/04/14 Report on discussions with Cricket Club regarding Rental

The agreement has been signed by BPC and forwarded to the Cricket Club.

014/04/14 Report on requesting electronic plan and tagging for trees to be inspected

Already discussed.

015/04/14 Presentation of draft Standing Orders

The Clerk will circulate the draft showing tracked changes for discussion at the May meeting.

016/04/14 Report on playing field signage

Already reported. It was noted that no gates have yet been erected as advised by Nick Burbidge. The Clerk was asked to make contact and also let him know the combination for the playing field lock.

017/04/14 Report on proposed works to BMX track

No action to be taken at the moment so this item will be removed from the agenda.

**018/04/14 Discussion regarding possible future maintenance of ground behind Village Hall
To include possible part-funding of removal of tree stumps if refused by insurance company**

Already discussed. The Clerk will contact Will Pinnock to clarify that work can be done on the area.

019/04/14 Report and decision on plans for the use of Empowerment Grant

MW will obtain a quote for getting drainage work done outside the village hall. Deferred to the May meeting.

020/04/14 Report on Brookside Lane issue – AW email

AW noted that this item relates to Steve Wheldon at DDC and should be removed from the agenda.

021/04/14 Report and decision on request for erection of a marquee on The Green

A request had been received from the Badby Horticultural Society. It was agreed unanimously that permission be granted on the proviso that the area be returned to its original condition.

022/04/14 Report on new PCSO for Staverton beat

PC Jane Coaley is the new PCSO.

023/03/14 Consideration of information on DDC's Care and Repair Service

The Clerk reported the above service which will be publicised on the noticeboards and the website.

024/04/14 General correspondence

- The Clerk magazine – March 2014
- Northants ACRE – Membership information
- LCR – Spring 2014
- Clerks and Councils Direct – March 2014
- CPRE Charter
- Countryside Voice – Spring 2014
- NCALC Update – March/April 2014

025/04/14 Public Participation (2)

Nothing to report.

026/04/14 New matters requested for next month's agenda

- a. Consideration of providing grant for printing of Badby Plan
- b. Consideration of quote for drainage work outside the village hall

027/04/14 Date of next ordinary meeting

The Annual Parish Meeting will start at 7pm on 12th May followed by the Annual Meeting of the Parish Council.

The Chairman closed the meeting at 9.25pm.

**MINUTES OF THE ANNUAL MEETING OF BADBY PARISH COUNCIL
HELD IN THE VILLAGE HALL AT 7.30 P.M.
ON MONDAY 12TH MAY 2014**

THE FOLLOWING WERE PRESENT:

Councillors: Mr Peter Cooper (PC) (Chairman), Mrs Karen Alexander (KA) (Vice Chairman),
Mr John Collins (JC), Mr Richard Piner (RP), Mr Mike Richards (MR), Mr Neville Snell (NS),
Mr Martin Walton (MW).
Others: Mrs Sharon Foster (Clerk), District Councillor Jo Gilford, 5 x Members of the public.

Due to the overrunning of the previous meeting, the Annual Meeting of Badby Parish Council started at 7.50pm.

001/05/14a Election of Chairman and signature of Acceptance of Office

Proposal: To appoint Peter Cooper as Chairman for the forthcoming year.

Proposed by MR, seconded by KA. All in favour. Carried.

PC duly signed the Acceptance of Office, witnessed by the Clerk.

Before stepping down, MR thanked everyone for their help and assistance during his 10 year tenure as Chairman. PC added the thanks of the Parish Council to MR for his effective chairmanship and hard work.

001/05/14b Election of Vice-Chairman

Proposal: To appoint Karen Alexander as Vice-Chairman for the forthcoming year.

Proposed by MR, seconded by KA. All in favour. Carried.

KA duly signed the Acceptance of Office, witnessed by the Clerk.

002/05/14a To receive and approve apologies for absence

Apologies: Mr Andrew Witcomb (AW) – on holiday.

Absent without apology: Mr Gary Bell (GB)

002/05/14b To receive declarations of interest in items on the agenda

KA and JC declared interests in items regarding the village hall.

002/05/14c To consider any dispensation requests

None.

003/05/14a Review of Register of Members' Interests

No changes were made. It was noted that any changes should be notified to Daventry District Council as they occur. Information will now be loaded onto the Parish website.

003/05/14b Appointment of Councillors' Areas of Special Interest

The following appointments were agreed:

Cemetery	RP
Greens	PC
NCC Rep	PC
Playing Field	AW
Rights of Way	AW
Roads & Safety	MW, PC
Street lighting	MR
Trees	GB, MR
Village Hall	NS, KA

003/05/14c Review of Standing Orders and Financial Regulations

A draft had been circulated.

Proposal: To accept and adopt the documents as circulated.

Proposed by KA, seconded by MW. All in favour. Carried.

003/05/14d Appointment of Responsible Finance Officer

Proposal: To appoint the Clerk as Responsible Finance Officer.
Proposed by KA, seconded by MW. All in favour. Carried.

003/05/14e Review of Risk Assessment

A draft had been circulated.

Proposal: To accept and adopt the Risk Assessment as circulated.

Proposed by MW, seconded by MW. All in favour. Carried.

003/05/14f Review of Asset Register

Although no purchases had been made, it was agreed to revisit current values of items. Deferred to June meeting.

003/05/14g Arrange Clerk's annual appraisal

PC and KA will meet with the Clerk to carry out the appraisal and report back to the June meeting.

004/05/14 Approval of the Minutes of the Ordinary Meeting held on 14th April 2014

Copies of the minutes had been circulated prior to the meeting. All were in agreement that the minutes be signed as a correct record of the meeting.

Proposed by MR, seconded by KA. All in favour. Carried.

005/05/14 Public Participation (1)

The mowing contractor addressed the Parish Council with regards to the number of cuts due to take place each season in the cemetery. He noted that the grass is growing extremely quickly at the moment and may need additional cuts.

006/05/14 Matters arising from the minutes (for information only)

Nothing to report.

007/05/14 Finance

a. Income received
£ 0.35 HSBC Interest
£7,750.00 DDC ½ year precept

b. Payments for approval

Cheque no	Payee	Details	Amount (£)	+ VAT (£)	Cheque Total (£)	Authority
100229	S Foster	Salary	289.45	0.00	289.45	LGA 1972 s112
100230	S Foster	Expenses	43.00	0.00	43.00	LGA 1972 s112
100231	C Maull	Cemetery mowing	165.00	0.00	165.00	LGA 1972 s214
100232	D Grainger	Village mowing	359.00	71.80	430.80	Highways Act 1980
100233	EON	Electricity	130.24	26.05	156.29	PCA 1959
100234	Aylesbury Mains	Lighting Maintenance	119.30	23.86	143.16	PCA 1959
100235	Broker Network Ltd	Insurance renewal	700.14	0.00	700.14	LGA 1972 s111 & 140
100236	Northants CALC	Training	29.00	0.00	29.00	LGA 1972 s112
100237	A Witcomb	Planting materials	40.48	0.00	40.48	LGA 1972 s112

Proposal. To approve all cheques for payment. Proposed by RP, seconded by KA. All in favour. Carried.

c. Bank balances
As at 30th April 2014

HSBC current a/c	£ 9,510.52	
HSBC deposit a/c	£ 7,504.60	£17,015.12
Uncashed cheques		£ 3,982.88
Available funds		£13,032.24

d. Presentation of audited accounts

The Clerk circulated unaudited accounts and reported that she will be meeting the internal auditor at the end of May. Audited accounts will be available for the June meeting.

- e. Completion of Sections 1 and 2 of 2013/2014 Annual Return
Sections 1 and 2 of the Annual Return were duly discussed, completed and signed by the Chairman and the Clerk.

008/05/14 Planning

- a. Applications received

Application No	Description of Development	Location of Development	Parish Council comment
None			

- b. Non-Material Amendment and Permitted Development applications lodged with DDC

Application No.	Description of Development	Location of Development	Parish Council action
None			

- c. Decisions received

Application No	Description of Development	Location of Development	Decision
DA/2014/0135	Conversion and alterations to outbuilding to form self-contained living accommodation ancillary to The Hollies, The Green, Badby	The Hollies, The Green, Badby NN11 3AF	Refused
DA/2014/0136	Listed Building Consent for conversion and alterations to outbuilding to form self-contained living accommodation ancillary to The Hollies	The Hollies, The Green, Badby NN11 3AF	Refused
DA/2014/0168	Installation of Solar PV system	Konigsee Farm, Charwelton Road, Badby NN11 3BZ	Approved

- d. Appeals received

Application No	Description of Development	Location of Development	Parish Council action
None			

- e. Consideration of Appeal re DA/2012/0854, Construction of wind turbine (resubmission) at Long Furlong Farm, Catesby Road, Hellidon
No decision has yet been received.
Concern was expressed as to the nature of works taking place at Tall Trees. This will be monitored.

009/05/14 Reports from Councillors

- a. Cemetery

It was agreed that RP and the mowing contractor should draw up a rough plan of mowing at the cemetery with a view to determining at the end of the season whether any additional cuts are required.

- b. Greens

The 2 skips discussed at last month's meeting have now been removed. It was agreed that no remedial works will be required to the greens. It was noted that the waste bin on The Green outside The Hollies is not being emptied. The Clerk will raise with DDC.
A working party will be put together to change reflectors on posts, clear various lamp posts of growth and clean signs. The party will work with Denis Wilson to erect new NHW signs.

- c. Newsletter

A draft will be presented at the next meeting. Parish Councillors were asked to look at their own areas of responsibility with a view to providing some wording to the Clerk by the end of May.

- d. Playing Field

The Clerk had reported that the new waste bin is suitable for collection on Wednesdays and so will now be marked as Badby Parish Council.
A request had been received for the playing field to be used to erect a wedding marquee. This is agreeable in principle although further details are required re date, insurance, conditions, proper

management. Details will be provided for the next meeting.

The Clerk will contact Nick Burbage with regards to access gates not yet being installed.

It was noted that during Bluebell Weekend, youngsters were seen carrying out works to the BMX track. AW will be asked to have a look on his return.

- e. Rights of way
AW provided a report that the stile at Fennels Field had been repaired. NCC will be contacting landowners with regards to the repair of 3 other stiles and a possibility of changing one to a kissing gate.
- f. Roads and safety
JC reported that:
- the NCC CEG are unable to carry out works to lamp posts for health and safety reasons. It was agreed that either a working party or the lighting maintenance contractor carry out these works.
 - various pot holes within the village and on the A361 have recently been marked, presumably for filling in the near future.
 - it was disappointing that an accident had occurred on the A361 following the recent extensive works on drainage. However, it was noted that the accident had been on the Staverton cross roads and was due to a vehicle aquaplaning. JC will contact NCC to ask whether proposed additional works will remedy this situation.
- g. Street Lighting
KA was thanked for the numbering work she has done on the lamp posts.
- h. Training
Various training events have been attended.
- i. Trees
The inspection report will be due at the early part of next week.
- j. Village Hall
The recent Bluebell Weekend raised just under £2k – a remarkable amount. Because of the number of vehicles attending, the playing field had been opened up to parking. It was agreed that this should be considered for next year with a view to marking a small charge.
A jazz night is being held on 14th June which is very nearly sold out.
Work on painting window frames within the village hall has begun.
- k. Website
AW reported that there had been unprecedented demand on the website over the Bluebell weekend and provided statistical data. It was noted that an average of 57 people are visiting the site each day. It was noted that few comments are yet being received on the site.
PC will arrange for individual email addresses to be provided.

010/05/14 Consultations

- a. DDC Draft Corporate Equality Scheme 2014-2017
Individual responses to the survey were requested.
- b. Scrutiny & Improvement Task Panel – Review of the Quality of Public Engagement by DDC
Individual responses to the survey were requested.

011/05/14 Report on Badby Plan

PC reported that feedback had now been analysed on the initial consultation questionnaire. This is being revised with a view to circulation in June, responses by July, analysis during August and presentation at the Badby Fayre in September.

At the last meeting, it had been agreed to write to DDC re starting the process of applying for designated neighbourhood areas. However, questions had arisen regarding commitments made in the draft letter. PC, KA and the Clerk will redraft and send it.

A meeting had taken place with regards to putting together a Planning Policy Statement and a first draft had been circulated. This was discussed and revisions agreed. A further draft will be discussed at the June meeting before seeking comments from parishioners.

AW had researched funding opportunities. It was agreed that an application be made for NCC's Empowerment Funding.

012/05/14 Report on objection to village green registration on Stoneway

PC reported that he is in discussion with the resident concerned.

013/05/14 Report on discussions with Cricket Club regarding Rental

No response had yet been received from the Cricket Club. The Clerk was asked to chase a response in time for the next meeting.

014/05/14 Report on requesting electronic plan and tagging for trees to be inspected

It was noted that the trees have been tagged. The electronic report will be due at the early part of next week.

015/05/14 Presentation of draft Standing Orders

Already covered.

016/05/14 Discussion regarding possible future maintenance of ground behind Village Hall

Confirmation had been received that works can now be done as there is no regrowth of Japanese knotweed. It was agreed that an integrated approach needs to be taken with regards to further works and the Clerk was asked to contact the VHMC Chairman to arrange a meeting to discuss the matter further.

With regards to drainage, MW had met with a contractor. Discussion took place and it was agreed that further information is required from experts in order to obtain specific quotes for works. PC will make contact with someone recommended by District Councillor Gifford.

017/05/14 Report and decision on plans for the use of Empowerment Grant

To include quote for drainage work

Already discussed above.

018/05/14 To consider request from DDC for notice re Daventry Centenary Fete and Sports Day

It was agreed that the notice be displayed on both noticeboards.

019/05/14 To consider invitation to Parish & Town Councils' Meeting on 19 June 2014

KA and PC will attend. An agenda item was requested for the June meeting with regards to any questions to be raised.

020/05/14 General correspondence

- Came & Co – Parish Matters Spring 2014
- Clerks & Councils Direct – May 2014
- Wind and Solar Farms information from NCALC

021/05/14 Public Participation (2)

- a. A member of the public noted that a thrust bore could be used for drainage.

022/05/14 New matters requested for next month's agenda

None.

023/05/14 Date of next ordinary meeting

The next ordinary meeting of the Parish Council will be on Monday 9th June.

In view of his imminent departure from Badby, JC officially resigned to the Chairman. The process of filling the vacancy will begin. PC thanked JC very much for being incredibly active during his tenure as Parish Councillor.

The Chairman closed the meeting at 9.50pm.

**MINUTES OF THE ORDINARY MEETING OF BADBY PARISH COUNCIL
HELD IN THE VILLAGE HALL AT 7.30 P.M.
ON MONDAY 9TH JUNE 2014**

THE FOLLOWING WERE PRESENT:

Councillors: Mr Peter Cooper (PC) (Chairman), Mrs Karen Alexander (KA) (Vice Chairman),
Mr Gary Bell (GB), Mr Mike Richards (MR), Mr Neville Snell (NS),
Mr Martin Walton (MW), Mr Andrew Witcomb (AW).

Others: Mrs Sharon Foster (Clerk), District Councillor Jo Gilford, 4 x Members of the public.

001/06/14a To receive and approve apologies for absence

Apologies: Mr Richard Piner (RP) – travelling

001/06/14b To receive declarations of interest in items on the agenda

KA declared interests in items regarding the village hall.

001/06/14c To consider any dispensation requests

None.

002/06/14 Filling of vacancy on Parish Council by election or co-option

It was confirmed that the vacancy can now be filled through co-option. The relevant notices are displayed and an item will be in the upcoming newsletter.

003/06/14a Review of Asset Register

Deferred to next meeting.

003/06/14b Review of Policy documents

The following documents had been circulated: Complaints procedure, Dealing with Unreasonable Behaviour policy, Disability Discrimination policy, Dispensation Request policy, Equal Opportunities policy, Calling an Extraordinary Meeting policy and Grant Award policy.

Proposal: to adopt the above documents as they currently stand. Proposed by MR, seconded by AW. All in favour. Carried.

The adopted documents will be uploaded to the website.

003/06/14c Report on Clerk's annual appraisal

- to include review of salary

PC and KA had carried out the Clerk's annual appraisal. It was considered the Clerk has provided excellent support and guidance with all tasks executed to time and to a high standard. Discussion took place regarding a salary review.

Proposal: to accept the appraisal as carried out and to increase the pay rate from SCP20 (£9.345 per hour) to SCP21 (£9.687 per hour).

Proposed by MR, seconded by MW. All in favour. Carried.

004/06/14 Approval of the Minutes of the Annual Meeting held on 12th May 2014

Copies of the minutes had been circulated prior to the meeting. The following amendments were requested:

Item 001/05/14b: part of proposal to be amended to read "seconded by MW".

Item 003/05/14e : part of proposal to be amended to read "seconded by MW".

All were then in agreement that the minutes be signed as a correct record of the meeting.

Proposed by MR, seconded by MW. 7 for. 1 abstained. Carried.

005/06/14 Public Participation (1)

a. District Councillor Gilford addressed the meeting. She reported that Bob Patchett had been re-elected as District Councillor for the Woodford Ward. There was little to report as the Council had been in purdah due to the elections. However, the transition to Individual Electoral Registration is due to take place this month. All current information will be transferred but the onus will now be on residents individually, not on a household basis, to make sure that they are on the register. It was agreed that an item be put into the forthcoming newsletter.

She also reported that there will be no decision on the Furlong Farm appeal until September.

- b. Two of the residents involved in the upcoming planning application for Tall Trees (DA/2014/0366) addressed the meeting with regards to the reasons for the application as well as justification for the design. PC thanked the couple for hosting the recent site visit.
- c. A member of the public raised concerns over planning application DA/2014/0366.

In view of the attendance of members of the public, it was agreed to re-arrange the order of the meeting to discuss DA/2014/0366 at this point.

008/06/14 Planning

- a. Applications received

Application No	Description of Development	Location of Development	Parish Council comment
DA/2014/0366	Single storey extension to form garden room. Two storey extension to form lounge with balcony, bedroom and adjacent porch	Tall Trees, Bunkers Hill, Badby NN11 3AW	Objections on the grounds of inaccurate plans and concerns over visibility from Footpaths EB9 and EB10. Also request that the application be put before the planning committee.

006/06/14 Matters arising from the minutes (for information only)

Nothing to report.

007/06/14 Finance

- a. Income received
£ 0.36 HSBC Interest

- b. Payments for approval

Cheque no	Payee	Details	Amount (£)	+ VAT (£)	Cheque Total (£)	Authority
100238	S Foster	Salary and benefits	317.65	0.00	317.65	LGA 1972 s112
100239	S Foster	Expenses	11.00	0.00	11.00	LGA 1972 s112
100240	C Maull	Cemetery mowing	195.00	0.00	195.00	LGA 1972 s214
100241	BHA Trees Ltd	Tree inspection	502.00	100.40	602.40	Highways Act 1980
100242	EON	Electricity	126.29	25.26	151.55	PCA 1959
100243	D Grainger	Village mowing	398.00	79.60	477.60	Highways Act 1980
100244	Amber Signs	Playing field sign	35.00	7.00	42.00	LGA 1972 s214

Proposal. To approve all cheques for payment. Proposed by KA, seconded by MW. All in favour. Carried.

- c. Bank balances
As at 31st May 2014
- | | | |
|------------------|------------|------------|
| HSBC current a/c | £ 3,833.77 | |
| HSBC deposit a/c | £ 7,504.96 | £11,338.73 |
| Uncashed cheques | | £ 363.83 |
| Available funds | | £10,974.90 |
- d. Presentation of audited accounts
The internal audit had been completed and the Clerk had forwarded the Annual Return to the external auditor. Once this had been signed off, audited accounts will be prepared and circulated.
- e. Consideration of Empowering Councillors Grant Funding 2014/2015
It was generally agreed that an application should be made for funding the significant costs of the project behind the village hall which will include provision for drainage and new planting.

008/06/14 Planning

- b. Non-Material Amendment and Permitted Development applications lodged with DDC

Application No.	Description of Development	Location of Development	Parish Council action
None			

- c. Decisions received

Application No	Description of Development	Location of Development	Decision
None			

d. Appeals received

Application No	Description of Development	Location of Development	Parish Council action
None			

- e. Consideration of Appeal re DA/2012/0854, Construction of wind turbine (resubmission) at Long Furlong Farm, Catesby Road, Hellidon
As noted above, no decision is expected until September 2014.

009/05/14 Reports from Councillors

- a. Cemetery
In his absence, RP had sent in a report. RP has met with the mowing contractor and agreed to monitor the mowing schedule. RP is awaiting Les Finn carrying out repairs to a headstone with minor repairs to four others.
- b. Greens
Nothing to report.
- c. Newsletter
The Clerk had circulated a draft. Further items are still required. The Clerk will circulate a final draft before printing.
- d. Playing Field
AW could find no damage following a recent report of works being carried out on the BMX track.
Discussion took place regarding the placing of the bin by the roadside for collection on Wednesdays. The matter was deferred as villagers will be approached. It was noted by a member of the public that the bin had been collected on Thursday this week. The Clerk will speak to DDC re whether this is due to incorrect colour of the bin.
The Clerk reported that she had been in contact with the couple requesting a wedding marquee on the playing field. However, the costs involved were higher than first thought and the couple had now booked a different wedding venue.
- e. Rights of way
Nothing to report.
- f. Roads and safety
MW noted that the potholes in the village had been filled.
Comment was made regarding the A361 and recent articles in the Daventry Express. It was noted that re-surfacing had taken place.
- g. Street Lighting
The Clerk reported that the maintenance contractor had quoted £24 or £36 per light for ivy clearing. The cost was dependant on the amount of work necessary to clear the lights. It was agreed that a working party do as much as they could.
- h. Training
NCALC's training calendar had been circulated.
- i. Trees
Nothing to report.
- j. Village Hall
Nothing to report.
- k. Website
AW reported that a review will be taking place. Denis Wilson requested clarification with regards to the Register of Interests of a few of the Parish Councillors.

010/06/14 Consultations

- a. Northamptonshire Minerals and Waste Local Plan Proposed Modifications – Waste, Planning and Mineral Extraction
No comment to be made as there was considered to be no significant relevance to Badby.

011/06/14 Update on draft Planning Policy Statement**To include invitation to DDC Briefing Session on Housing Land Supply****To include revised application for Designation of a Neighbourhood Area**

It was agreed that MR and PC will attend the Briefing Session. A second draft had been circulated. Discussion took place. It was agreed that an item be put into the newsletter with comments requested by 7th July. It would also be available on the website.
Proposal: to remove the second reference to HS22.
Proposed by AW, seconded by MR. All in favour. Carried.

012/06/14 Report on objection to village green registration on Stoneway

PC updated the meeting. It is envisaged that a new Statutory Declaration including a detailed survey will be submitted soon. The Clerk is in the process of obtaining quotes for the survey. The objector to the registration had suggested that the Parish Council take the financial responsibility for any costs incurred in lifting the objection.

013/06/14 Report on discussions with Cricket Club regarding Rental

PC reported that the Cricket Club had mislaid the signed agreement. Therefore, members will meet and get another copy signed.

014/06/14 Consider tree inspection report from BHA Trees Limited

It was agreed that an estimate including a full break down of costs be obtained.

015/06/14 Report on Badby Plan**To include consideration of possible grant for printing consultation**

A group meeting will be taking place later in the week and the survey will be ready for distribution at the end of the month.

016/06/14 Discussion regarding possible future maintenance of ground behind Village Hall

PC and Ian Bromwich had met and discussed. It was agreed that the VHM had done as much as they could for the moment. It was noted that the posts need to be wide enough to allow the mowing contractor access to the back of the village hall.

017/06/14 Report and decision on plans for the use of Empowerment Grant 2013-2014**To include quote for drainage work****To include request for report from NCC**

PC will contact B Patchett re suitable contractors to provide a quote for drainage work.
The form for NCC will be completed and returned. MR will speak to P Groves re when the new fence in the cemetery will be erected.

018/06/14 To consider any questions to be submitted for the Parish & Town Councils' Meeting on 19 June 2014

Questions will be put forward regarding the re-surfacing of the A361 and the 5 Year Housing Supply.

019/06/14 Consideration of using Playing Field as car parking for Bluebell Weekend 2015

All agreed that the playing field should be used for car parking although it must be organised properly and manned.

020/06/14 Consideration of calendar for cemetery mowing

Reported at item 009/06/14a above.

021/06/14 Consideration of request for a dog bin at the car park area for Badby Woods on Chapel lane

The Clerk reported costs involved in erecting and emptying a dog bin. It was agreed that the Fawsley Estate be asked to consider funding the project as it would be on private land.

022/06/14 Consideration of request for tourist information

AW will respond to the request.

023/06/14 Consideration of request from resident to erect wooden posts on roadside verge

Discussion took place following a request from a resident. It was noted that the responsibility is that of NCC Highways Department and so the resident will be asked to contact NCC direct to discuss further.

024/06/14 Consideration of NCC letter regarding Free Infant School Meals/Nourish Hot Meal Service

An item will be put into the newsletter.

025/06/14 General correspondence

- The Clerk Magazine – May 2014
- Police report – April 2014
- CPRE Outlook – May 2014

026/06/14 Public Participation (2)

It was noted that DDC had put out a press release regarding Individual Electoral Registration. It was noted that background papers for meetings should be available on the website.

027/06/14 New matters requested for next month's agenda

None at the moment.

028/06/14 Date of next ordinary meeting

The next ordinary meeting of the Parish Council will be on Monday 9th July.
An extraordinary meeting will be held on Monday 23rd June.

The Chairman closed the meeting at 9.30pm.

**MINUTES OF THE EXTRAORDINARY MEETING OF BADBY PARISH COUNCIL
HELD IN THE VILLAGE HALL AT 7.30 P.M.
ON MONDAY 23RD JUNE 2014**

THE FOLLOWING WERE PRESENT:

Councillors: Mr Peter Cooper (PC) (Chairman), Mr Richard Piner (RP), Mr Mike Richards (MR),
Mr Neville Snell (NS), Mr Martin Walton (MW).

Others: Mrs Sharon Foster (Clerk), 1 x Member of the public.

001/06e/14a To receive and approve apologies for absence

Apologies: Mrs Karen Alexander (KA) - holiday
Mr Andrew Witcomb (AW) - holiday

Absent without apology: Mr Gary Bell (GB)

001/06e/14b To receive declarations of interest in items on the agenda

None.

001/06e/14c To consider any dispensation requests

None.

002/06e/14 Public Participation (1)

No comment.

003/06e/14 Planning

Application No	Description of Development	Location of Development	Parish Council comment
DA/2014/0442	Construction of new dwelling and parking area (revised scheme)	Land Rear of Bridge House, Daventry Road, Badby NN11 3AB	Objections raised

004/06e/14 Review of Asset register

A draft had been circulated. Amendments were requested. A final draft will be presented at the next meeting.

005/06e/14 Consideration of attendance at DDC Development Control Stakeholders Workshop on 4th July 2014

After consideration, it was agreed that no-one would attend.

006/06e/14 Date of next ordinary meeting

The next ordinary meeting of the Parish Council will be on Monday 14th July.

The Chairman closed the meeting at 8.00pm.

**MINUTES OF THE ORDINARY MEETING OF BADBY PARISH COUNCIL
HELD IN THE VILLAGE HALL AT 7.30 P.M.
ON MONDAY 14TH JULY 2014**

THE FOLLOWING WERE PRESENT:

Councillors: Mr Peter Cooper (PC) (Chairman), Mrs Karen Alexander (KA) (Vice Chairman),
Mr Gary Bell (GB), Mr Richard Piner (RP), Mr Mike Richards (MR), Mr Neville Snell (NS),
Mr Martin Walton (MW), Mr Andrew Witcomb (AW).
Others: Mrs Sharon Foster (Clerk), 3 x Members of the public.

001/07/14a To receive and approve apologies for absence

Late arrivals: NS at 7.35pm
KA at 7.40pm
GB at 7.45pm
AW at 7.55pm.

001/07/14b To receive declarations of interest in items on the agenda

PC and AW declarations made in view of cheques 100251 and 100252 involving training. KA, PC and AW also declared interests in item 015/07/14 in view of their involvement with the Badby Plan Group.

001/07/14c To consider any dispensation requests

None.

002/07/14 Filling of vacancy on Parish Council by election or co-option

Process to continue.

003/07/14a Review of Asset Register

A draft had been circulated. The Clerk will check condition of mowing equipment and cost of recent fencing in the cemetery. Otherwise, no comment.

RESOLUTION: To accept the Asset Register as presented.

Proposed by MR, seconded by RP. All in favour. Carried.

003/07/14b Review of Freedom of Information publication policy

A draft had been circulated. It was agreed that a copy of audited accounts should be circulated with the Summer Newsletter in future.

Proposal: To accept and adopt the Freedom of Information publication policy.

Proposed by MR, seconded by MW. All in favour. Carried.

004/07/14a Approval of the Minutes of the Ordinary Meeting held on 9th June 2014

Copies of the minutes had been circulated prior to the meeting.

Proposal: That the minutes as circulated be signed as a correct record of the meeting.

Proposed by MR, seconded by MW. 7 for. 1 abstained. Carried.

004/07/14b Approval of the Minutes of the Extraordinary Meeting held on 23rd June 2014

Copies of the minutes had been circulated prior to the meeting.

Proposal: That the minutes as circulated be signed as a correct record of the meeting.

Proposed by MR, seconded by MW. All in favour. Carried.

005/07/14 Public Participation (1)

a. A member of the public noted that Approval of Minutes should be further up the agenda and that more detail should appear in planning application comments.

006/07/14 Matters arising from the minutes (for information only)

PC noted that Members' Interests will be reviewed and scanned for loading onto the website.

007/07/14 Finance

a. Income received
£0.35 HSBC Interest

b. Payments for approval

Cheque no	Payee	Details	Amount (£)	+ VAT (£)	Cheque Total (£)	Authority
100245	S Foster	Salary and benefits	333.13	0.00	333.13	LGA 1972 s112
100246	S Foster	Expenses	101.65	0.00	101.65	LGA 1972 s112
100247	C Maull	Cemetery mowing	165.00	0.00	165.00	LGA 1972 s214
100248	Telephone Co-op	Telephone bill	1.78	0.35	2.13	LGA 1972 s112
100249	EON	Electricity	130.49	26.10	156.59	PCA 1959
100250	Enterprise	Bin collection	83.20	16.64	99.84	Litter Act 1983 s5 & 6
100251	NCALC	Training – A Witcomb	5.00	0.00	5.00	LGA 1972 s112
100252	NCALC	Training – P Cooper	34.00	0.00	34.00	LGA 1972 s112
100253	BDO	Audit	200.00	40.00	240.00	Accs & Audit Regs

Proposal: To approve all cheques for payment. Proposed by KA, seconded by MW. All in favour. Carried.
PC reported that the audit fee was double that of last year due to expenditure going over into the next charge bracket due to the cost of the Japanese Knotweed work.

c. Bank balances

As at 30 th June 2014	HSBC current a/c	£ 2,938.64	
	HSBC deposit a/c	£ 7,505.31	£10,443.95
	Uncashed cheques		£ 0.00
	Available funds		£10,443.95

d. Presentation of audited accounts for financial year 2013-2014

A copy had been circulated.

Proposal: To accept the audited accounts as circulated. The figures would now be incorporated into the 4 year forecast and published on the website.

Proposed by KA, seconded by MR. All in favour. Carried.

The external audit report had been received with no comment made.

Proposal: To accept and agree the external audit report.

Proposed by KA, seconded by MR. All in favour. Carried.

e. First quarter financial update for financial year 2014-2015 and 4 year forecast
The Clerk had circulated figures which would now be uploaded to the website.

f. Update of HSBC Bank Mandate

Proposal: To remove John Collins from the HSBC bank mandate.

Proposed by KA, seconded by MR. All in favour. Carried.

008/07/14 Planning

a. Applications received

Application No	Description of Development	Location of Development	Parish Council comment
None			

PC noted that DA/2014/0366 would be discussed at the Planning Committee meeting on Wednesday 16th July, as requested by the Parish Council. It was agreed that he would attend and speak on behalf of the Parish Council.

b. Non-Material Amendment and Permitted Development applications lodged with DDC

Application No.	Description of Development	Location of Development	Parish Council action
None			

c. Decisions received

Application No	Description of Development	Location of Development	Decision
None			

d. Appeals received

Application No	Description of Development	Location of Development	Parish Council action
DA/2013/0766	Variation of Condition 2 of planning permission DA/2011/0172 (conversion of barn to form residential accommodation including construction of first floor) provision of front door	The Old Barn, The Green, Badby NN11 3AF	To state that current objections still stand.

- e. Consideration of Appeal re DA/2012/0854, Construction of wind turbine (resubmission) at Long Furlong Farm, Catesby Road, Hellidon
No decision is expected until September 2014.

009/05/14 Reports from Councillors

- a. Cemetery
RP reported that 10 cuts have now been carried out in the cemetery. The growing season should slow down now.
MR reported that he had discussed the fencing work due to be done by P Groves. The work will be done this summer, once hay making has finished.
- b. Greens
The waste bin on the upper side of The Green had been collected one week but not the following week. The Clerk was asked to report again to DDC.
- c. Newsletter
The newsletter had not been circulated as expected with the June edition of The Link. Instead, it will go with the July edition. However, an additional page will be included showing the audited accounts with an explanation of the two areas of major overspend and extension of the deadlines for response on the Badby Plan and defibrillator issues.
- d. Playing Field
The bin is being emptied. It was agreed that the bin be sited on a slab behind the playing field notice.
- e. Rights of way
AW reported extraordinary vegetative growth due to weather conditions which is restricting some footpaths, despite his efforts to clear some of them. He will post a comment on the website.
With regards to the footpath between Stoneway and the A361 which AW had reported to NCC, it was noted that NCC had made a site visit. They are unable to carry out repair works until the collapsed wall is repaired or during the nesting season.
It was agreed that a new email address be publicised: footpaths@badby.org.uk.
- f. Roads and safety
Reflectors on posts on Church Green and Bunkers Hill had been changed to the correct size. CEG had carried out all the works they listed. Three requests which they were unable to deal with have been passed to NCC Maintenance. This would be followed up. It was agreed that thanks be sent to John Collins in view of his involvement during his tenure as Parish Councillor. PC reported that one of the cast iron posts at the top of Church Hill was broken and should be reported to Street Doctor. In the meantime, AW had placed orange tape around the post.
- g. Street Lighting
A working party had cleared ivy off most of the streetlights. However, three lights are impossible to clear.
- h. Training
PC had attended two training sessions: one for new Chairmen and one on CIL/Section 106.
- i. Trees
Nothing to report.

- j. Village Hall
Nothing to report.
- k. Website
Nothing to report.

010/07/14 Consultations

- a. WNJPU – Community Infrastructure Levy, England and Wales
No comment to be made.
- b. NCC – Consultation regarding the proposed closure of Daventry East Children's Centre
No comment to be made.
- c. NCC – Consultation on Chipping Warden Relief Road
No comment to be made.

It was noted that DC had circulated 2 more which were for individual comment. These would be shown on the website.

011/07/14 Update on draft Planning Policy Statement

To include invitation to DDC Briefing Session on Housing Land Supply

To include revised application for Designation of a Neighbourhood Area

Some comments had been received but it was noted that the deadline has not yet expired.

PC reported that the DDC Briefing Session had been over-subscribed. The Parish Council hopes to attend a second session being planned for September.

With regards to the revised application for Designation of a Neighbourhood Area, PC had circulated a revised draft. No comments were made.

Proposal: to send the application as circulated.

Proposed by KA, seconded by MW. All in favour. Carried.

012/07/14 Report on objection to village green registration on Stoneway

To include consideration of quotes for survey

It was agreed that a survey needs to be carried out for the avoidance of all doubt. Four quotes had been received.

Proposal: To accept the proposal from Skyline Surveys for £435 excluding VAT.

Proposed by AW, seconded by PC. All in favour. Carried.

013/07/14 Report on discussions with Cricket Club regarding Rental

PC reported that the agreement had now been signed by both parties. The matter can now be removed from the agenda.

014/07/14 To consider quotations for works following recent tree inspection report

Two quotes had been received. Further information is required. The matter was deferred to the next meeting.

015/06/14 Report on Badby Plan

To include consideration of possible grant for printing consultation

Questionnaires had been circulated to all villagers and the Group had met to discuss how best to put together the analysis in time for the Badby Fayre on 7th September.

With regards to printing costs of £300, the two public houses in the village had agreed to cover them.

However, only one had been forthcoming with the money which now left a shortfall. A request was made to the Parish Council as to whether it would consider covering the outstanding amount. KA, PC and AW stepped aside from the discussion and MR chaired the discussion between remaining Parish Councillors.

Proposal: To allocate £150 from Parish Council funds for printing costs.

Proposed by MR, seconded by RP. 5 for. Carried.

016/07/14 Report and decision on plans for the use of Empowerment Grant 2013-2014

To include quote for drainage work

To include request for report from NCC

PC was awaiting contact from a drainage contractor and would report back. It was agreed that he, KA and AW would meet in the meantime to discuss reporting back to NCC.

017/07/14 Consideration of Empowering Councillors Grant Funding 2014-2015

PC requested proposals be put forward.

018/07/14 Report following attendance at Parish & Town Councils' Meeting

To include consideration of application for defibrillator grant

PC reported on the Police & Crime Commissioner's Rural Action Initiative which involves volunteer police officers; highways issues; refuse collection issues; and the continuation of dog poo spraying. He also reported on the Heart Start Scheme which involves grants for defibrillator machines and training at virtually no financial or risk cost to Parish Councils. It was agreed that the Parish Council should start the process of applying to the Heart Start Scheme, at least in principle.

019/07/14 Consideration of request for a dog bin at the car park area on Chapel Lane

The Clerk reported that the Fawsley Estate would not be willing to wholly finance a dog bin. However, following discussion, she was asked to find out whether the Estate would be willing to share the cost with the Parish Council.

020/07/14 Consideration of request for donation to printing of WW1 information in The Link

A request had been received. It was noted that the total donation would be £37.50.

Proposal: To make a donation of £37.50 plus VAT towards the printing of WW1 information in The Link.

Proposed by KA, seconded by PC. All in favour. Carried.

PC noted an invitation received from DDC to attend a ceremony on 4th August. No-one was available at this time to attend on behalf of the Parish Council. The Clerk was asked to confirm the importance of attending.

021/07/14 Consideration of letter from resident regarding parking of vehicles on use of concreted area at bottom of Vicarage Hill

It was noted that parking shouldn't be taking place on the verge although it was agreed that it is temporary in view of building work taking place. It was agreed that the site would be suitable for a bench. However, the Parish Council does not have funding at the present time. The Clerk will respond to the letter received.

022/07/14 Presentation of June Police report

No incidents reported within Badby.

023/07/14 Report of changes to County Connect bus service

Information had been circulated regarding changes to the service from 1st September. This information had also been uploaded onto the website.

025/07/14 Consideration of action to be taken regarding broken railing on Church Hill

Already dealt with at 009/07/14f above.

024/07/14 General correspondence

- Parker's bulb catalogue
- Clerks & Councils Direct – July 2014
- NCALC Update – May/June 2014
- LCR – Summer 2014

027/07/14 Public Participation (2)

Comments were made regarding the Longlands hedge at the playing field needing trimming, a copy of the recent tree report should be available on the website, consideration of managing the drainage issue by the village hall instead of dealing with it and whether, from the Badby Plan consultation, information regarding how many people live and work within Badby would be available.

028/07/14 New matters requested for next month's agenda

None.

029/07/14 Date of next ordinary meeting

A meeting on 11th August will be called only if planning or urgent business requires. PC reported that he will not be available for the November meeting and that he and the Clerk will be discussing the future order of the agenda.

The Chairman closed the meeting at 9.30pm.

**MINUTES OF THE ORDINARY MEETING OF BADBY PARISH COUNCIL
HELD IN THE VILLAGE HALL AT 7.30 P.M.
ON MONDAY 11TH AUGUST 2014**

THE FOLLOWING WERE PRESENT:

Councillors: Mr Peter Cooper (PC) (Chairman), Mr Gary Bell (GB), Mr Richard Piner (RP),
Mr Mike Richards (MR), Mr Neville Snell (NS), Mr Martin Walton (MW),
Mr Andrew Witcomb (AW).

Others: Mrs Sharon Foster (Clerk), 2 x Members of the public.

001/08/14a To receive and approve apologies for absence

Apologies K Alexander – Away
Absent without apology G Bell

001/08/14b To approve the minutes of the ordinary meeting held on 14th July 2014

The draft minutes had been circulated prior to the meeting. The following amendments were made:

Item 009/07/14c: Replace “Badby Plan” with “planning policy statement”.

Item 009/07/14e: Replace “footpaths@badby.org.uk” with “paths@badby.org.uk”.

Item 013/07/14: After “by both parties”, add “superseding the two earlier Supplementary Agreements”.

Proposal: To make the above amendments and sign the minutes as a correct record of the meeting.

Proposed by MR, seconded by MW. All in favour.

001/08/14c To receive declarations of interest in items on the agenda

None.

001/08/14d To consider any dispensation requests

None.

001/08/14e To fill vacancy on Parish Council by co-option

An application for co-option had been received from Ken Morris. The Clerk will arrange for the relevant paperwork to be completed.

Proposal: To confirm the co-option of Ken Morris onto Badby Parish Council.

Proposed by MW, seconded by AW. All in favour.

002/08/14 Public Participation (1)

No comment.

003/08/14 Finance

a. Income received
£0.36 HSBC Interest
£30.00 Headstone fee – M Macgregor

b. Payments for approval

Cheque no	Payee	Details	Amount (£)	+ VAT (£)	Cheque Total (£)	Authority
100254	S Foster	Salary and benefits	309.21	0.00	309.21	LGA 1972 s112
100255	S Foster	Expenses	11.00	0.00	11.00	LGA 1972 s112
100256	Skyline Surveys	Survey on Stoneway	435.00	87.00	522.00	LGA 1894 s8(4)

Proposal: To approve all cheques for payment. Proposed by AW, seconded by RP. All in favour. Carried.

c. Bank balances
As at 31st July 2014

HSBC current a/c	£ 835.30	
HSBC deposit a/c	£ 7,505.67	£ 8,340.97
Uncashed cheques		<u>£ 279.00</u>
Available funds		£ 8,061.97

- d. Consideration of transfer of funds from Deposit a/c to Current a/c at HSBC
Discussion took place regarding the need to have funds in the current account to cover outgoing payments until the next half year precept payment from DDC which is expected at the end of September.
Proposed: To transfer £2,500 from the deposit account at HSBC to the current account.
Proposed by MW, seconded by MR. All in favour.

004/08/14 Planning

a. Applications received

Application No	Description of Development	Location of Development	Comment
DA/2014/0654	First floor rear extension	Rose House, Bunkers Hill, Badby NN11 3AW	Proposal: To restate previous objection re DA/2013/0226 in principle and add no objection to dormer windows. Proposed by PC, seconded by MR. All in favour.

005/08/14 Matters arising from the minutes (for information only)

None.

006/08/14 Ongoing business

a. Trees

To include consideration of quotations for works following recent tree inspection report
The Chairman circulated information showing comprehensive information regarding trees in the village which are the responsibility of the Parish Council, the County Council and some private individuals. Following discussion, it was agreed that a formal letter be sent to the County Council and those residents of Brookside Lane involved giving detail of the inspection report and the need for the works to be carried out, either by their own arrangement or as part of a contract agreed by the Parish Council. The Clerk was tasked with arranging appropriate planning permission from Daventry District Council for the works to be done.
Discussion took place with regards to quotations received for works required. James Burton had confirmed that he had not given any quotation for picus testing as this was outside of his own remit. Bruce Hatton had provided a price of £200 for one tree to be tested or £250 for two trees.
Proposal: To appoint James Burton as contractor for tree works required in the recent tree inspection with the addition of requesting a quotation for further inspection work on tree number 748 and to appoint Bruce Hatton to carry out picus testing.
Proposed by AW, seconded by MR. All in favour.

007/08/14 Public Participation (2)

None.

008/08/14 New matters requested for next month's agenda

Various matters were raised and noted by the Clerk.

009/08/14 Date of next ordinary meeting

The next ordinary meeting is scheduled for 8th September 2014.

The Chairman closed the meeting at 8.30pm.

**MINUTES OF THE ORDINARY MEETING OF BADBY PARISH COUNCIL
HELD IN THE VILLAGE HALL AT 7.30 P.M.
ON MONDAY 8TH SEPTEMBER 2014**

THE FOLLOWING WERE PRESENT:

Councillors: Mr Peter Cooper (PC) (Chairman), Mrs Karen Alexander (KA), Mr Ken Morris (KM),
Mr Richard Piner (RP), Mr Mike Richards (MR), Mr Neville Snell (NS),
Mr Andrew Witcomb (AW).

Others: Mrs Sharon Foster (Clerk), 2 x Members of the public.

001/09/14 Administration

a To receive and approve apologies for absence

Apologies Mr Martin Walton - working
Absent without apology Mr Gary Bell

PC welcomed Ken Morris to the Parish Council, having been co-opted at last month's meeting.

b To approve the minutes of the ordinary meeting held on 11th August 2014

The draft minutes had been circulated prior to the meeting. The following amendment was made to item 001/08/14b: Delete "Absent without apology G Bell".

Proposal: To make the above amendment and sign the minutes as a correct record of the meeting.

Proposed by RP, seconded by AW. 7 for. 1 abstained. Carried.

c To receive declarations of interest in items on the agenda

PC declared interests in Cheques 264, 265 and 267 as recipient.

KM declared an interest in item 006/09/14g.ii as a neighbour.

KA and NS declared an interest in item 006/09/14k as members of the Village Hall Management Committee.

d To consider any dispensation requests

None.

e To consider alteration of Standing Orders to allow meetings to be recorded without prior consent of the Parish Council

Following a change in legislation, an amendment to the Standing Orders is required.

Proposal: To alter item 3l in Standing Orders to read "Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted without the Council's consent."

Proposed by AW, seconded by KA. All in favour.

f To consider invitation to attend NCALC AGM on 18th October 2014

f.i To include NCALC proposal to raise subscription rate

The Parish Council had received notification that its subscription would rise from £183.08 in 2014 to £314.48 in 2015. Discussion took place with regards to quantifying the value of NCALC membership. The Clerk was requested to obtain estimates of costs for carrying out internal audit as well as calculating what additional training costs would have been over the last 12 months, had the Parish Council not been a member of NCALC. NCALC's legal and advisory role was also relevant but less measurable. Deferred to October.

A decision as to whether to attend the AGM will be taken at the October meeting.

g. To consider NALC recommended list of Local Council documents and policies

A list had been received from NALC which the Clerk and PC had gone through. It was agreed that a number of policies should be drawn up and presented to future meetings.

h. To revisit Areas of Special Interest

Following recent changes to Parish Councillors, the following was agreed:

KA	Vice Chairman, Village Hall
GB	Trees
PC	Chairman, Greens, NCC Rep
KM	Village Hall
RP	Cemetery
MR	Street Lighting, Trees
NS	Roads & Safety
MW	Roads & Safety
AW	Playing Field, Rights of Way, Website

The order of the meeting was altered to accommodate a member of the public in attendance.

006/09/14g.ii Roads and safety**To include email from resident on Brookside Lane regarding sharp corner**

KM made no comment during this item.

An email had been received from a resident requesting support in approaching NCC to have protective street furniture erected at the corner of their house following a recent accident. It was noted during discussion that the area is a narrow, sharp corner. The Clerk was tasked with requesting a site visit between residents, the Parish Council and NCC.

002/09/14 Matters arising

Nothing to report.

003/09/14 Public Participation (1)

- A member of the public offered amendments to the draft Planning Policy Statement.
- A member of the public noted that, as well as providing legal advice, NCALC also provides an important support service to the Clerk.

004/09/14 Finance

- Income received

£ 38.91	DDC	Refund re overpayment of Non Domestic Rates pre-2011
£ 0.26	HSBC	Interest
£988.86	HMRC	VAT Return

b. Payments for approval

Cheque no	Payee	Details	Amount (£)	+ VAT (£)	Cheque Total (£)	Authority
257	S Foster	Salary and benefits	309.21	0.00	309.21	LGA 1972 s112
258	S Foster	Expenses	17.00	0.00	17.00	LGA 1972 s112
259	C Maull	Cemetery mowing	280.00	0.00	280.00	LGA 1972 s214
260	EON	Electricity	126.29	25.26	151.55	PCA 1959
261	D Grainger	Village mowing	881.00	176.20	1057.20	LGA 1972 s214
262	NCALC	Training – S105/CIL	39.00	0.00	39.00	LGA 1972 s112
263	EON	Electricity	130.49	26.10	156.59	PCA 1959
264	P Cooper	Filing cabinet lock	12.02	2.40	14.42	LGA 1972 s112
265	P Cooper	Website hosting fee	8.75	1.75	10.50	LGA 1972 s112
266	Knightley Benefice	The Link Contribution	41.10	0.00	41.10	LGA 1972 s112
267	P Cooper	Contribution to printing costs of Village survey	150.00	0.00	150.00	LGA 1972 s112

Proposal: To approve all cheques for payment. Proposed by MR, seconded by KA. 7 for. 1 abstained. Carried.

c. Bank balances

As at 31 st August 2014	HSBC current a/c	£ 3,763.86	
	HSBC deposit a/c	£ 5,005.93	£ 8,769.79
	Uncashed cheques		£ 552.00
	Available funds		£ 8,247.79

- e. Update on 4 year forecast
PC had circulated an updated version. Following discussion, amendments will be made and the document recirculated; the level of projected rise in the Precept may need revisiting in order to ensure the Parish Council keeps an adequate reserve. It was noted that this is a working document and will alter continually.
- f. Report and decision on plans for the use of Empowerment Grant 2013-2014**
- f.i To include quote for drainage work**
- f.ii To include request for report from NCC**
PC reported that he had had a site visit with someone knowledgeable in land drainage. Installing full drainage would be a very expensive option. It was felt that a land drain parallel to the pathway into the bramble area by Courtyard Lane would be a more sensible option at this time. The Clerk was asked to obtain quotes for the October meeting for hiring a digger.
- g. Consideration of Empowering Councillors Grant Funding 2014-2015**
It was agreed that an application be made for further works to land drainage.
- h. Confirmation of transfer of £2,500 from HSBC deposit to current account**
The Clerk confirmed that the transfer had taken place.

005/09/14 Planning

- a. Applications received

Application No	Description of Development	Location of Development	Comment
DA/2014/0729	Works to trees within a conservation area	Malindi, Brookside Lane, Badby NN11 3AU	Objection on the grounds of insufficient information. Request resubmission with full plan showing specific trees and defined works, and assessment by qualified tree surgeon. Disappointment expressed that the application was allowed to proceed with the information provided.

- b. Non-Material Amendment and Permitted Development applications lodged with DDC

Application No	Description of Development	Location of Development	Date of Receipt
None			

- c. Decisions received

Application No	Description of Development	Location of Development	Decision
DA/2014/0366	Single storey extension to form garden room. Two storey extension to form lounge with balcony, bedroom and adj porch	Tall Trees, Bunkers Hill, Badby NN11 3AW	Granted
DA/2014/0442	Construction of new dwelling and parking area (revised scheme)	Land rear of Bridge House, Daventry Road, Badby NN11 3AB	Granted

- d. Appeals received

Application No	Description of Development	Location of Development	Action
DA/2012/0854	Construction of wind turbine (resubmission)	Long Furlong Farm, Catesby Road, Hellidon	Awaiting outcome

- e. Update on draft Planning Policy Statement

- e.i To include invitation to DDC Briefing Session on Housing Land Supply**

- e.ii To include revised application for Designation of a Neighbourhood Area**

Further comments were discussed and additions made. It was agreed that comments made by District Councillor Patchett be re-visited in the future.

Proposal: To adopt the Planning Policy Statement with amendments.

Proposed by MW, seconded by AW. All in favour. Carried.

- f. Report on Badby Plan**
 AW provided a résumé of the results of the recent questionnaire. The detailed results will now be put up on the Parish website. Discussion took place as to how to proceed. It was noted that the questionnaire was a pre-cursor to a Badby Plan being put together and there is now sufficient material to do that. Although the initial concept for the Plan was through a number of members of the Parish Council, the Vision For Badby Group comprises a broader resident-wide gathering (as recommended for the production of community-led Neighbourhood Plans) although it was recognised that there could still be a perception that it is Parish Council led. However, it was also noted that the Parish Council, by definition, represents the needs and interests of the parishioners, and thus the two were not in conflict. It was agreed that the next step would be to get firm commitments from a sufficient number of individuals with appropriate skills and experience to put together a Badby Plan, by putting an A4 sheet calling for volunteers in the September Link magazine.
- 006/09/14 Ongoing business**
- a. Cemetery**
- a.i To include consideration of extra mowing cuts**
 RP reported that he had carried out a 6 month inspection. Les Finn had kindly carried out reparation works at no cost. It was agreed that the Clerk should send a letter of thanks. RP will chase Pete Groves for a date for starting work on the fencing, otherwise a new contractor will have to be sought in view of the fact that the money for the work was a grant from NCC and needs to be spent.
 Discussion took place with regards to extra mows of the cemetery.
 Proposal: To approve two further cuts, timing to be agreed with RP beforehand, to a maximum total cost of £110. This action to be carried over into next growing season.
 Proposed by RP, seconded by KA. All in favour. Carried.
- b. To consider provision of defibrillator**
 Following an article in the Newsletter, three offers of support had been received. It was agreed that an application be made to the British Heart Foundation for the provision of a defibrillator, free of charge.
- c. Greens**
- c.i To include report on objection to village green registration on Stoneway**
 Deferred to October meeting.
- d. Newsletter**
 Nothing to report.
- e. Playing Field**
- e.i To consider design of finger post to Playing Field and to allocate costing**
 A request was made that the Clerk write to the Cricket Club and Allotment Association asking them to remind members that the gate should be kept closed to ensure security of the area. PC had obtained a quote for a double-sided finger-post to attach to the telegraph pole at the junction of Main Street and Chapel Lane indicating the way to the Playing Field & Cricket Pitch for £50.
 Proposal: To order the sign as per the quote obtained by PC.
 Proposed by MW, seconded by KA. All in favour. Carried.
- f. Rights of Way**
 AW had been advised that two stiles on Arbury Hill were missing.
- g. Roads and safety**
- g.i To include action to be taken regarding broken railing on Church Hill**
- g.ii To include email from resident on Brookside Lane regarding sharp corner**
 It was noted that the broken railing on Church Hill had been repaired, as had the railing by the brook on Brookside Lane and the step by the Church on Church Green.

- h. Street Lighting**
The Clerk was asked to obtain a quote for cleaning various streetlights from Aylesbury Maintenance.
- i. Training**
It was noted that KM should attend the next Off To A Flying Start course.
- j. Trees**
j.i To include consideration of quotations for works following recent tree inspection report
j.ii To include report on Brookside Lane trees following letter to residents
j.iii To include works to be carried out on willow tree at Stoneway
 The Clerk had received confirmation from NCC that the trees under their responsibility should be removed from the Parish Council listing.
 A number of residents on The Glebe had confirmed that the Parish Council undertake works to their trees at the residents' cost. One resident advised that tree 796 was not on their land. This should be raised with NCC. Another resident advised that they had not had confirmation some years ago regarding tree ownership and this had been raised again with NCC and DDC. NCC had since advised that they are responding to the resident.
 With regards to the tree on Stoneway, the Clerk had tried to contact the contractor without success. She will chase up.
- k. Village Hall**
It was agreed that the recent works on the boundary of the village hall and the village green were a significant improvement. KM was asked to feed this back to the VHMC.
- l. Website**
Nothing to report.
- m. To consider Vodafone enhanced 3G rural coverage**
Following discussion, it was agreed that an application be made, although progressing further may depend on the visual effects of the equipment on the village.
- 007/09/14 Consultations**
- a. NCC – Northamptonshire Pharmaceutical Needs Assessment Survey
No comment.
- b. DDC – Feasibility Study: New Leisure Centre in the east of Daventry District
No comment.
- 008/09/14 Correspondence (Folder in circulation around Parish Councillors)**
- CPRE Countryside Voice – Summer 2014
 - The Clerk Magazine – July 2014
 - NCALC Update – August 2014
 - NCC – Important Information from NCC
- 009/09/14 Public Participation (2)**
None.
- 010/09/14 New matters requested for next month's agenda**
Encouraging interest in next year's Parish Council election
- 010/09/14 Date of next ordinary meeting**
The next ordinary meeting is scheduled for 13th October 2014.
However, an extraordinary meeting may be held on Monday 22nd September in view of a planning application which had been received.

The Chairman closed the meeting at 10.15pm.

**MINUTES OF THE EXTRAORDINARY MEETING OF BADBY PARISH COUNCIL
HELD IN THE VILLAGE HALL AT 7.30 P.M.
ON MONDAY 22ND SEPTEMBER 2014**

THE FOLLOWING WERE PRESENT:

Councillors: Mr Richard Piner (RP), Mr Mike Richards (MR), Mr Neville Snell (NS),
Mr Martin Walton (MW).

Others: Mrs Sharon Foster (Clerk), 0 x Members of the public.

The first business was to appoint a Chairman in the absence of the Chairman and Vice-Chairman.

Proposal: To appoint M Richards acting Chairman for the duration of the meeting.

Proposed by RP, seconded by MW. 4 for. Carried.

001/09/14e Administration

a To receive and approve apologies for absence

Apologies	Mrs Karen Alexander - holiday
	Mr Peter Cooper - holiday
	Mr Ken Morris - holiday
	Mr Andrew Witcomb - holiday
Absent without apology	Mr Gary Bell

b To receive declarations of interest in items on the agenda

None

c To consider any dispensation requests

None.

002/09/14e Public Participation (1)

None in attendance.

003/09/14e Planning

Application No	Description of Development	Location of Development	Comment
DA/2014/0765	Remove a tree within a conservation area	Capell Rise, Main Street, Badby NN11 3AN	Support

006/09/14e Date of next meeting

The next ordinary meeting is scheduled for 13th October 2014.

The acting-Chairman closed the meeting at 7.32pm.

**MINUTES OF THE ORDINARY MEETING OF BADBY PARISH COUNCIL
HELD IN THE VILLAGE HALL AT 7.30 P.M.
ON MONDAY 13TH OCTOBER 2014**

THE FOLLOWING WERE PRESENT:

Councillors: Mr Peter Cooper (PC) (Chairman), Mr Gary Bell (GB), Mr Ken Morris (KM),
Mr Mike Richards (MR), Mr Martin Walton.

Others: Mrs Sharon Foster (Clerk), District Councillor Gilford, 2 x Members of the public.

001/10/14 Administration

a To receive and approve apologies for absence

Apologies: Mrs Karen Alexander (KA)- holiday
Mr Richard Piner (RP) – holiday
Mr Neville Snell (NS) - working
Mr Andrew Witcomb (AW) - holiday

b To approve the minutes of the ordinary meeting held on 8th September 2014

The draft minutes had been circulated prior to the meeting. The Clerk was requested to add a note regarding report of a caravan on Tall Trees which seemed to be occupied; it was agreed to consult DDC on the legal position.

Proposal: To make the above amendment and sign the minutes as a correct record of the meeting.

Proposed by MR, seconded by MW. All in favour. Carried.

c To approve the minutes of the extraordinary meeting held on 22nd September 2014

The draft minutes had been circulated prior to the meeting. However, no proposal could be made as there were too few Parish Councillors who had attended that meeting. Therefore, deferred to November.

d To receive declarations of interest in items on the agenda

MR declared an interest in item 004/10/14b as the recipient of cheque number 274.
KM declared an interest in item 006/10/14k as a member of the Village Hall Management Committee.

e To consider any dispensation requests

None.

f To consider invitation to attend NCALC AGM on 18th October 2014

f.i To include NCALC proposal to raise subscription rate

The Clerk reported that any training undertaken through NCALC as a non-member would be charged at double the fee. Alongside the excellent training courses, advice centre and service provided by NCALC, it was felt that the Parish Council should remain a member. However, a letter was requested to be written stating concerns of the Parish Council at the high level of the increase with a request to spread the cost of the increase over 3 years. The Clerk will be attending the AGM and was authorised to vote in favour of any proposal for a lower increase in subscription level.

h. To consider NALC recommended list of Local Council documents and policies

The Chairman and the Clerk will provide drafts for forthcoming meetings.

i. To consider NCALC request on how to widen recruitment of Parish Councillors in light of 2015 elections

It was noted that the proper democratic process would be to have a challenged election. The Parish Council will be proactive in trying to get more candidates to come forward for election. This would be done using the newsletter, website, social media and attendance at community organisation meetings, including Tea & Meet.

002/10/14 Matters arising from the minutes (for information only)

Nothing to report.

003/10/14 Public Participation (1)

- a. A member of the public raised a concern regarding vehicles exiting from the village crossover by the Village Hall onto Main Street when cars are parked on the roadside. Parish Councillors were asked to look at how the situation may be alleviated although it was noted that this is a registered village green and, as such, is protected. The Clerk was tasked with speaking to Ian Boyes at NCC to see what might be done; a mirror was suggested.
- b. A member of the public noted that there may be a possibility of sharing audits between local parish councils, thereby lowering financial burden.
- c. It was noted that the Joint Core Strategy has now been through inspection and would soon be adopted. The question was raised as to when the Daventry & District Local Plan might therefore be prepared and approved.
- d. A member of the public noted the length of the agenda.

004/10/14 Finance**a. Income received**

£ 0.22	HSBC Interest
£ 60.00	Alyn Davies Memorials – Headstone for P Ross
£ 230.00	Co-Op Funeral Service – J Wilcox
£7,750.00	DDC – ½ year precept

b. Payments for approval

Cheque no	Payee	Details	Amount (£)	+ VAT (£)	Cheque Total (£)	Authority
268	S Foster	Salary and benefits	342.23	0.00	342.23	LGA 1972 s112
269	S Foster	Expenses	22.15	0.00	22.15	LGA 1972 s112
270	C Maull	Mowing – Cemetery	110.00	0.00	110.00	LGA 1972 s214
271	D Grainger	Village mowing	796.00	159.20	955.20	Highways Act 1980
272	EON	Electricity	130.49	26.10	156.59	PCA 1959
273	The Phone Co-op	Telephone bill	2.10	0.42	2.52	LGA 1972 s112
274	M Richards	Materials for churchyard	12.93	0.00	12.93	LGA 1972 s214

Proposal: To approve all cheques for payment. Proposed by MW, seconded by KM. 4 for. 1 abstained.
Carried.

c. Bank balances

As at 30 th September 2014	HSBC current a/c	£ 9,230.21	
	HSBC deposit a/c	£ 5,006.15	£14,236.36
	Uncashed cheques		<u>£ 24.92</u>
	Available funds		£14,211.44

d. Update on 4 year forecast and ½ year budget

The figures had been circulated. No concerns were raised. A first draft of the 2015/2016 budget will be presented at the November meeting, based on the figures shown in the 4-year forecast. District Councillor Gilford noted that the formula used by DDC for calculating percentages in precept rises is changing which will mean that a proposed increase by a parish council will show as smaller once calculated into the overall figures produced by DDC eg a 10% rise in precept demand will show as 8% on council tax bills to residents.

e. Report and decision on plans for the use of Empowerment Grant 2013-2014**e.i To include quote for drainage work****e.ii To include request for report from NCC**

PC had circulated a report, with estimated costs, which will be used as the basis of a response to NCC.

f. Consideration of Empowering Councillors Grant Funding 2014-2015

It was noted that the application (to continue the work on the land below the Village Hall) has been successful and a cheque has been received.

005/10/14 Planning

a. Applications received

Application No	Description of Development	Location of Development	Comment
DA/2014/0808	Remove trees within a conservation area	Trifidia, Church Hill, Badby NN11 3AR	Support

b. Non-Material Amendment and Permitted Development applications lodged with DDC

Application No	Description of Development	Location of Development	Date of Receipt
None			

c. Decisions received

Application No	Description of Development	Location of Development	Decision
DA/2014/0436	LBC for replacement of main entrance doors	Badby Village Hall, The Green, Badby NN11 3AF	Approved
DA/2014/0654	First floor rear extension	Rose House, Bunkers Hill, Badby NN11 3AW	Approved

d. Appeals received

Application No	Description of Development	Location of Development	Action
DA/2012/0854	Construction of wind turbine (resubmission)	Long Furlong Farm, Catesby Road, Hellidon	Awaiting outcome

PC reported that he, MR and KM had had discussions with a householder on Pinfold Green about a possible move of a vehicular entrance from the main road. The Parish Council would consider it formally if a Planning Application were made or it was consulted by DDC.

e. Update on draft Planning Policy Statement

e.i To include invitation to DDC Briefing Session on Housing Land Supply

The Clerk will chase DDC to see when the Briefing Session is being held.

It was noted that a change in DDC policy now means that Parish Councils have to quote planning policy in any objections in order for any application to be put before the Planning Committee.

The Planning Policy Statement will be sent to DDC as a precursor to a Neighbourhood Plan.

f. Report on Badby Plan

A flyer will be included in this month's Link magazine. PC noted that a brainstorming session should be arranged for the Parish Council to look at what in the survey results it should take up.

g. To consider action to be taken regarding possible development at Wetherdays

Concerns had been raised regarding dumping of waste on site with the possibility of this leading to an application for development at Wetherdays on the grounds of being a brownfield site and unsustainable for business use. The Clerk had circulated a draft letter to DDC which was agreed.

h. Notification of adoption by NCC of Minerals & Waste Local Plan 2011-2031

Noted.

006/10/14 Ongoing business

- a. Cemetery**
Work will be starting soon on the new fencing. Materials are already on site.
RP is dealing with a concern over the enlargement of a plot with planting.
MR noted that the churchyard mowing invoice will be slightly over budget this year due to the extended growing season. He thanked those involved in the working party to clean up the churchyard recently.
- b. To consider provision of defibrillator**
KM agreed to make the application in PC's absence.
- c. Greens**
- c.i To include report on objection to village green registration on Stoneway**
Matters are yet to be resolved. PC is dealing with this.
- d. Newsletter**
Nothing to report.
- e. Playing Field**
The direction sign will be ordered.
- f. Rights of Way**
Nothing to report.
- g. Roads and safety**
- g.i To include email from resident on Brookside Lane regarding sharp corner**
A site meeting had been held with NCC and the resident. Agreement had been reached that NCC would provide one bollard and the resident would fund a second one.
- h. Street Lighting**
- h.i To consider costs of carrying out electrical testing and inspection**
Figures provided by Aylesbury Mains had been circulated. It was agreed that a written inspection report needs to be provided. Due to budget constraints, this will be done in the 2015/2016 financial year. However, other quotes will be required.
- i. Training**
KM will attend the next Off To A Flying Start which has not yet been arranged.
- j. Trees**
An application for works has been made. MR requested that the yew trees in the Churchyard be reinstated onto the works schedule.
It was noted that planting packs will be arriving soon and a working party will be required to plant.
- k. Village Hall**
KM will be attending a meeting on Monday 20th October.
- l. Website**
Nothing to report.
- m. To consider Vodafone enhanced 3G rural coverage**
An application has been submitted.

007/10/14 Consultations

- a.** NCC – Replace Community Asset Transfer Policy with Community Right to Bid Provisions
No comment.
- b.** NCC – Adult Learning – New Leisure Activities Survey
Vision for Badby Group to be asked to respond drawing on the results of the recent village survey.

008/10/14 Correspondence (Folder in circulation around Parish Councillors)

- Clerks & Councils Direct – September 2014
- LCR – Autumn 2014
- The Clerk Magazine – September 2014
- NCALC E-update Oct/Nov 2014

009/10/14 Public Participation (2)

None.

010/10/14 New matters requested for next month's agenda

2015/2016 draft budget

Police notification of crime figures and change in system of meeting residents

011/10/14 Date of next ordinary meeting

The next ordinary meeting is scheduled for 10th November 2014.

PC and MR gave apologies. KA will be chairing the meeting.

The Chairman closed the meeting at 8.55pm.

DRAFT

**MINUTES OF THE EXTRAORDINARY MEETING OF BADBY PARISH COUNCIL
HELD IN THE VILLAGE HALL AT 7.30 P.M.
ON MONDAY 22ND SEPTEMBER 2014**

THE FOLLOWING WERE PRESENT:

Councillors: Mr Richard Piner (RP), Mr Mike Richards (MR), Mr Neville Snell (NS),
Mr Martin Walton (MW).

Others: Mrs Sharon Foster (Clerk), 0 x Members of the public.

The first business was to appoint a Chairman in the absence of the Chairman and Vice-Chairman.

Proposal: To appoint M Richards acting Chairman for the duration of the meeting.

Proposed by RP, seconded by MW. 4 for. Carried.

001/09/14e Administration

a To receive and approve apologies for absence

Apologies	Mrs Karen Alexander - holiday
	Mr Peter Cooper - holiday
	Mr Ken Morris - holiday
	Mr Andrew Witcomb - holiday
Absent without apology	Mr Gary Bell

b To receive declarations of interest in items on the agenda

None

c To consider any dispensation requests

None.

002/09/14e Public Participation (1)

None in attendance.

003/09/14e Planning

Application No	Description of Development	Location of Development	Comment
DA/2014/0765	Remove a tree within a conservation area	Capell Rise, Main Street, Badby NN11 3AN	Support

006/09/14e Date of next meeting

The next ordinary meeting is scheduled for 13th October 2014.

The acting-Chairman closed the meeting at 7.32pm.

**MINUTES OF THE ORDINARY MEETING OF BADBY PARISH COUNCIL
HELD IN THE VILLAGE HALL AT 7.30 P.M.
ON MONDAY 10TH NOVEMBER 2014**

THE FOLLOWING WERE PRESENT:

Councillors: Mrs Karen Alexander (KA) (Vice-Chairman), Mr Ken Morris (KM),
Mr Richard Piner (RP), Mr Neville Snell (NS), Mr Martin Walton.

Others: Mrs Sharon Foster (Clerk), 1 x Members of the public.

In the absence of the Chairman, the Vice-Chairman chaired the meeting.

001/11/14 Administration

a. To receive and approve apologies for absence

Apologies: Mr Peter Cooper (PC) - holiday
Mr Mike Richards (MR) – holiday
Mr Andrew Witcomb (AW) – holiday
Absent without apology: Mr Gary Bell (GB)

b.i. To approve the minutes of the extraordinary meeting held on 22nd September 2014

The draft minutes had been circulated prior to the meeting.
Proposal: To sign the minutes as a correct record of the meeting.
Proposed by RP, seconded by MW. 3 for. 2 abstained. Carried.

b.ii. To approve the minutes of the ordinary meeting held on 13th October 2014

The draft minutes had been circulated prior to the meeting. Proposal: To sign the minutes as a correct record of the meeting.
Proposed by KM, seconded by MW. 2 for. 3 abstained. Deferred to December meeting.

c. To receive declarations of interest in items on the agenda

KA and KM declared an interest in item 006/11/14k as members of the Village Hall Management Committee.

e. To consider any dispensation requests

None.

f. To report on attendance at NCALC AGM on 18th October 2014

The Clerk reported that she had voted for a staged payment of the proposed increased subscription but this had not been carried. The proposed increase was carried and will be implemented next year with full support for the work of NCALC being voiced at the AGM.

g. To consider draft policies

The Clerk had circulated draft documents. It was agreed that amendments be made to the Health & Safety policy and the Training Statement of Intent.
Proposal: To adopt the Bullying and Harassment Policy and the Data Protection & Information Security Policy
Proposed by RP, seconded by MW. All in favour. Carried.

h. To confirm opening of TBS Trade Cash Card

The Clerk reported that a Trade Cash Card account has been opened and can be used by Parish Councillors for Parish Council business using a password which can be provided by the Clerk.

i. To consider action taken regarding Parish Council election for 2015

It was agreed that the Parish Council and Councillors should be pro-active in publicising the 2015 Parish Council election.

002/11/14 Matters arising from the minutes (for information only)

Nothing to report.

003/11/14 Public Participation (1)

- a. A member of the public stated that a part of the road between Badby and the Newnham crossroads will be closed for a few days for maintenance works.

004/11/14 Finance**a. Income received**

£ 113.75	Allotment Rental
£ 500.00	NCC – Empowerment Fund Grant
£ 60.00	Headstone – A Fenner
£ 0.24	HSBC Interest

b. Payments for approval

Cheque no	Payee	Details	Amount (£)	+ VAT (£)	Cheque Total (£)	Authority
275	S Foster	Salary and benefits	313.76	0.00	313.76	LGA 1972 s112
276	S Foster	Expenses	21.85	0.00	21.85	LGA 1972 s112
277	Badby PCC	Mowing	619.70	0.00	619.70	LGA 1972 s215
278	EON	Electricity	126.29	25.26	151.55	PCA 1957
279	ICO	Subscription	35.00	0.00	35.00	LGA 1972 s112
280	C Maull	Cemetery mowing	85.00	0.00	85.00	LGA 1972 s215

Proposal: To approve all cheques for payment. Proposed by MW, seconded by KM. All in favour. Carried.

c. Bank balances

As at 31st October 2014

HSBC current a/c	£ 8,127.42	
HSBC deposit a/c	£ 5,006.39	£13,133.81
Uncashed cheques		£ 130.49
Available funds		£13,003.32

d. Presentation of first draft of budget for Financial Year 2015-2016

An initial draft of the budget had been circulated. Deferred to December meeting for discussion.

e. Update of 4 year forecast

Deferred to December meeting.

005/11/14 Planning**a. Applications received**

Application No	Description of Development	Location of Development	Comment
DA/2014/0849	Work to and removal of trees within a conservation area	Badby Village, Northants NN11 3AF	No comment to be made

b. Non-Material Amendment and Permitted Development applications lodged with DDC

Application No	Description of Development	Location of Development	Date of Receipt
None			

c. Decisions received

Application No	Description of Development	Location of Development	Decision
None			

d. Appeals received

Application No	Description of Development	Location of Development	Action
DA/2012/0854	Construction of wind turbine (resubmission)	Long Furlong Farm, Catesby Road, Hellidon	Awaiting outcome

- e. Update on draft Planning Policy Statement**
- e.i To include invitation to DDC Briefing Session on Housing Land Supply**
The Clerk confirmed that the Briefing Session will be arranged and Badby PC will be invited to attend.
- e.ii. To include revised application for Designation of a Neighbourhood Area
Awaiting outcome of the DDC consultation.
- f. Report on Badby Plan**
AW sent a report stating that the Vision for Badby group is looking for more people to progress the process. No responses have yet been received although 5 of the current group have indicated that they want to remain involved.
- g. To consider action to be taken regarding possible development at Whetherdays**
A letter had been sent to K Thursfield at DDC. No response had yet been received.
- h. Notification of adoption by NCC of Minerals & Waste Local Plan 2011-2031**
Noted.
- i. Update regarding planning concerns at Tall Trees, Badby**
Concerns had been notified to DDC who opened an investigation. Further concerns were passed to the Parish Council regarding work being undertaken at unsocial hours, the number of animals homed on the site and the disposal of the animal waste. The Clerk was asked to contact relevant authorities and ask them to investigate further.
- 006/11/14 Ongoing business**
- a. Cemetery**
Work has started on the new fencing.
Mowing of the cemetery has been finished for the current season without using the extra cuts which had been authorised.
RP is dealing with a concern over the enlargement of a plot with planting.
- b. To consider provision of defibrillator**
KM reported that the Village Hall Management Committee had agreed to a defibrillator being attached to the outside of the village hall although planning permission may be required. It was noted that a minimum £400 donation was required. Following discussion, it was noted that offers of donations had been received and a Capital Grant Funding Application could be made to make up any shortfall. A request for donations could be made in The Link.
- c. Greens**
- c.i To include report on objection to village green registration on Stoneway**
Deferred.
- c.ii **To include proposed works on The Green in relation to Empowerment Grant Funding**
It was noted that the funding had been received. Costings for the work are required.
- d. Newsletter**
A draft will be produced for the December meeting.
- e. Playing Field**
It was noted that planting of Woodland Trust trees will take place on 14th November.
- e.i. To consider design of finger post to Playing Field**
Deferred.
- e.ii. To consider request from Badby PCC to hold car boot sale on playing field**
Following a request for a car boot sale to be held some time next year, the Parish Council agreed that a letter of confirmation be sent stating that the relevant insurances need to be in place and the area needs to be returned to its original condition after the event.

- f. Rights of Way**
AW has chased NCC for a date for clearing the footpath on Stoneway but has had no response as yet.
- g. Roads and safety**
It was noted that the Catesby Lane and the Badby to Newnham crossroads lane will be closed for maintenance works.
- g.i To include discussion and decision following meeting with NCC re vehicular access onto Main Street**
A site meeting had been held with NCC. NCC had advised that a mirror would not be authorised. Discussion took place regarding H-bars. Concern was voiced that these could spoil the look of Main Street; could be seen as setting an inappropriate precedent within the village; and, as they are advisory road markings only, could not be enforced and would therefore not necessarily address the issue for the resident concerned.
- h. Street Lighting**
A third street light has been reported to the Clerk who will now arrange for Aylesbury Mains Limited to attend and repair.
- i. Training**
KM will attend the next Off To A Flying Start.
- j. Trees**
- j.i To include consideration of quotations for works following recent tree inspection report**
The planning application for works is currently being processed by DDC.
- j.ii To include report on Brookside Lane trees following letter to residents**
Following a letter from a resident regarding that tree 796 was outside of their property, the Clerk had been in contact with NCC. However, NCC have stated that the tree is the responsibility of the resident. The Clerk was asked to clarify with NCC as the resident's Land Registry documentation shows it to be outside of the property boundary.
The Clerk was tasked with requesting cutting back of the hedges on Bunkers Hill.
- j.iii To include works to be carried out on willow tree at Stoneway**
Works to the willow tree had been included in the planning application is j.i. above.
- k. Village Hall**
KM had attended the last meeting on Monday 20th October. He noted that turf had been laid at the side of the hall and quotes will be considered for hedging and posts at the back of the hall.
- k.i. To include notification of new rental charge**
New rental charges had been notified to the Parish Council, effective January 2015 to take into account of increased operating and heating costs. Discussion took place as to whether the increase in charges to all users may have a detrimental effect on bookings and concern was raised over the balance between commerciality and community ability to use the hall.
- k.ii. To include consideration and signature of regular user booking conditions**
The Clerk summarised the conditions and it was agreed that they be signed on behalf of the Parish Council.
- l. Website**
Nothing to report.
- m. To consider Vodafone enhanced 3G rural coverage**
The Clerk had been notified of the receipt of the application.
- n. To consider attendance at Parish & Town Councils' Liaison Meeting on 11.12.14**
PC and KM will attend.

o. To consider invitation to become a member of Daventry Villages Together

It was agreed that no action be taken at this time.

p. To consider invitation from Northants Police & Crime Commissioner on 12.11.14

It was agreed that no-one would be attending on behalf of Badby Parish Council.

007/11/14 Consultations

a. NCC Planning Obligations Framework and Guidance 2014 Refresh

No comment.

b. NCC Northamptonshire Fire and Rescue Service Draft Community Protection Plan Update and Review 2015

No comment.

008/11/14 Correspondence (Folder in circulation around Parish Councillors)

- Clerks & Councils Direct – November 2014
- NCALC Update – Sept/Oct 2014
- NCC – School admissions posters
- Christmas 2014 waste and recycling collections
- Police report – October 2014

009/11/14 Public Participation (2)

None.

010/11/14 New matters requested for next month's agenda

Annual Parish Meeting

011/11/14 Date of next ordinary meeting and setting of 2015 dates

The next ordinary meeting is scheduled for 8th December 2014.

The Clerk had circulated a list of dates for 2015 meetings. It was agreed that further discussion be had regarding the Annual Parish Meeting at the December meeting.

The Chairman closed the meeting at 9.05pm.

**MINUTES OF THE ORDINARY MEETING OF BADBY PARISH COUNCIL
HELD IN THE VILLAGE HALL AT 7.30 P.M.
ON MONDAY 8TH DECEMBER 2014**

THE FOLLOWING WERE PRESENT:

Councillors: Mr Peter Cooper (PC) (Chairman), Mr Gary Bell (GB), Mr Ken Morris (KM), Mr Richard Piner (RP), Mr Neville Snell (NS), Mr Martin Walton (MW), Mr Andrew Witcomb (AW).

Others: Mrs Sharon Foster (Clerk), 2 x Members of the public.

001/11/14 Administration

a. To receive and approve apologies for absence

Apologies: Mrs Karen Alexander (KA) - unwell
Mr Mike Richards (MR) – holiday

b.i. To approve the minutes of the extraordinary meeting held on 13th October 2014

The draft minutes had been circulated prior to the meeting.
Proposal: To sign the minutes as a correct record of the meeting.
Proposed by KM, seconded by MW. 3 for. 2 abstained. Carried.

b.ii. To approve the minutes of the ordinary meeting held on 10th November 2014

The draft minutes had been circulated prior to the meeting.
Proposal: To sign the minutes as a correct record of the meeting.
Proposed by MW, seconded by RP. 3 for. 2 abstained.

c. To receive declarations of interest in items on the agenda

PC declared an interest in item 004/12/14b as recipient of cheques 286 and 287.

e. To consider any dispensation requests

None.

f. To consider draft policies

The Clerk had circulated a draft Training Statement of Intent showing tracked amendments.
Proposal: To adopt the Training Statement of Intent including amendments.
Proposed by KM, seconded by W. All in favour. Carried.

g. To consider action taken regarding Parish Council election for 2015

It was noted that an article will be in the upcoming newsletter. PC and KM will put together publicity for the noticeboards, The Link and Tea & Meet events.

h. To consider format and date of 2015 Annual Parish Meeting

The Clerk reported alternative formats to encourage greater participation. It was agreed that consideration be given to the Boddington system if village organisations are in favour of it. This involves a number of tables each chaired by a Parish Councillor, District Councillor, County Councillor or MP and having a specific subject for discussion of attendees. Tea/coffee and cheese /biscuits will be served, financed by the Parish Council. The APM will be held on a Friday evening in March 6pm-9pm which will be determined by village hall availability. The Clerk will confirm.

002/11/14 Matters arising from the minutes (for information only)

Nothing to report.

003/11/14 Public Participation (1)

a. A member of the public attended with a request to plant up to 5 trees on the area of the Pound Lane/Main Street junction following the partial removal of trees and hedging by a resident. The member of the public is researching what trees would be most suitable and how to finance them. It was noted that the land belongs to NCC and so the required permissions will be needed. The Parish Council made no commitment at this time although the Clerk was asked to contact NCC to request clarification as to whether planting would be possible. The matter was

requested for the January agenda.

004/11/14 Finance

a. Income received

£ 0.24 HSBC Interest
£80.00 Burial – J Collins

b. Payments for approval

Cheque no	Payee	Details	Amount (£)	+ VAT (£)	Cheque Total (£)	Authority
281	S Foster	Salary and benefits	359.08	0.00	359.08	LGA 1972 s112
282	S Foster	Expenses	19.85	0.00	19.85	LGA 1972 s112
283	CommuniCorp	Clerks & Councils Direct	12.00	0.00	12.00	LGA 1972 s112
284	D Grainger	Village mowing	161.00	32.20	193.20	Highways Act 1980
285	EON	Electricity	130.49	26.10	156.59	PCA 1959
286	P Cooper	badby.org.uk domain renewal with LCN (5 years)	13.05	2.61	15.66	LGA 1972 s112
287	P Cooper	Email hosting with 5quidhosting (1 year)	17.50	3.50	21.00	LGA 1972 s112
288	Aylesbury Ltd	Street light maintenance	91.90	18.38	110.28	PCA 1959
289	Enterprise	Playing field bin collection	89.44	17.89	107.33	Litter Act 1983 s5.6

Proposal: To approve all cheques for payment. Proposed by AW, seconded by MW. 6 for. 1 abstained.

c. Bank balances

As at 30th November 2014

HSBC current a/c	£ 7,685.26	
HSBC deposit a/c	£ 5,006.63	£12,691.89
Uncashed cheques		£ 704.70
Available funds		£11,987.19

d. To consider draft budget for Financial Year 2015-2016 and to set precept demand on DDC

A draft had been circulated. The figures were agreed.

Proposal: To agree presented budget and set a precept demand on Daventry District Council of £16,250.

Proposed by MW, seconded by KM. All in favour. Carried.

e. To note update on 4 year forecast

As d. above. Future years' precepts will be reviewed in the light of real income and expenditure and the level of reserves.

f. To note SLCC article – Minister to write to principal councils over parish funding

The Clerk reported an article stating that local government minister Kris Hopkins had criticised local authorities for failing to pass council tax support funding down to parish councils. This included Daventry District Council.

005/11/14 Planning

a. Applications received

Application No	Description of Development	Location of Development	Comment
DA/2014/0964	Construction of two agricultural buildings	Land off Badby Road West, Daventry	Objection on grounds of access onto A361 safety
DA/2014/0992	Change of use of land from agriculture to game bird rearing and game shoot (retrospective)	Vinetree Farm, Daventry Road, Staverton NN11 6JH	No comment

b. Non-Material Amendment and Permitted Development applications lodged with DDC

Application No	Description of Development	Location of Development	Date of Receipt
None			

c. Decisions received

Application No	Description of Development	Location of Development	Decision
DA/2014/0849	Works to trees within a Conservation Area located within the village of Badby	Badby village	Granted

d. Appeals received

Application No	Description of Development	Location of Development	Action
DA/2012/0854	Construction of wind turbine (resubmission)	Long Furlong Farm, Catesby Road, Hellidon	Dismissed

e.i. **To receive a report on invitation to DDC Briefing Session on Housing Land Supply**

No date has yet been set.

e.ii. **To receive a report on the application for Designation of a Neighbourhood Area**

The application will go before a Strategy Meeting in January and then a full District Council meeting in February, with recommendation for approval.

f. **To receive a report on Vision for Badby**

The recent report in The Link was noted.

f.i. **To consider letter received re group members' interests**

A letter had been received from a parishioner. It was noted that the parishioner has previously written to the Vision for Badby Group three times on the same subject and had received replies. Discussion took place. It was wholly agreed that there is no conflict of interest in being a Parish Councillor and a member of the Vision for Badby Group. It was also noted that the Parish Council has at no time taken an active role in the Group and that each member of the Group has acted as an individual. It was agreed that the Clerk would respond to the parishioner.

g. **To consider action to be taken regarding possible development at Whetherdays**

Following no response from DDC, the Clerk will chase in time for the next meeting.

h. **To receive an update regarding planning concerns at Tall Trees, Badby**

It was noted that issues relating to noise had now been reported to DDC.

i. **To consider letter from DDH regarding development land**

The Clerk reported receipt of a letter asking whether the Parish Council knows of any development land. The Clerk will respond that it does not but ask at the same time whether DDH has any long term plans for the garage area on Pound Lane.

006/11/14 **Ongoing business**a. **Cemetery**

Nothing to report.

b. **Provision of defibrillator**

KM reported that it would not be appropriate for the VHMC to apply for grant funding nor the Village Hall the best site. However, funding was offered by a number of Parish Councillors as individuals and a call for donations would be added to the Newsletter. It was noted that under the noticeboard on Main Street should be considered as an appropriate site. The PCC would also be asked whether they would consider having a defibrillator at the church to improve coverage of the village. KM will make an application.

c. **Greens****To include report on objection to village green registration on Stoneway and proposed works on The Green in relation to Empowerment Grant Funding**

PC reported that he had met with NCC and had been provided with information regarding the Stoneway matter which he was progressing. The Clerk reported that the current grass mowing contractor would be retiring in the new year. The Clerk was authorised to seek tenders for the village grass mowing contract.

d. **Newsletter**

A draft is in circulation and will be completed in time for publication by the end of the month.

e. **Playing Field**

A new bin has been ordered and PC has received the new sign which he and MW will erect.

- f. Rights of Way**
AW noted that EB3 is now clear although this may be due to the natural dying down of the vegetation for the winter season.
- g. Roads and safety**
The Clerk confirmed that she had reported the overhanging hedges on Bunkers Hill to St Doctor.
- h. Street Lighting**
Three lights had been repaired. However, BPC23 on The Glebe is now not working.
- i. Training**
KM will be attending the Off To A Flying Start later this week.
- j. Trees**
To include consideration of quotations for works following recent tree inspection report, report on Brookside Lane trees following letter to residents and works to be carried out on willow tree at Stoneway
Lara Inglott of NCC had made a site visit to clarify ownership of tree 796. However, it is still unclear as to which tree this refers to. The Clerk would ask that Bruce Hatton make it clear when he is next in Badby.
Permission has been granted by DDC for the works to be carried out. The Clerk will instruct James Burton. It was noted that an inspection is required on the trees at the front of The Old School House, and pruning of the willow tree on Stoneway should be added to the instruction.
- k. Village Hall**
Nothing to report.
- l. Website**
Nothing to report.
- m. To receive an update on Vodafone enhanced 3G rural coverage**
It was noted that the application has proceeded to the second round although no formal notification has yet been received, despite requests.
- 007/11/14 Consultations**
- NCC – Review of Early Years Single Funding Formula – Not applicable to Parish Council.
 - NCC – Proposed changes to the operation of Controlled Parking Zones in Northants - Not applicable to Parish Council.
 - NCC – Changes to Children's Centre venues - Not applicable to Parish Council.
 - NCC – Northants Fire & Rescue Service draft Community Protection Plan review
Comment at January meeting.
 - NCC – Caring for others – Adult Carers Satisfaction Survey - Not applicable to Parish Council.
 - NCC – Race to the Top promoting high quality teaching in all schools in Northants - Not applicable to Parish Council.
- 008/11/14 Correspondence** (Folder in circulation around Parish Councillors)
- The Clerk Magazine – November 2014
 - Police report – November 2014
- 009/11/14 Public Participation (2)**
None.
- 010/11/14 New matters requested for next month's agenda**
Land behind the village hall, Parish & Town Councils' Meeting report, DDC consultation on CIL process.
- 011/11/14 Date of next ordinary meeting**
The next ordinary meeting is scheduled for 12th January 2015.
The Chairman wished everyone a Happy Christmas and closed the meeting at 9.35pm.

**MINUTES OF THE ORDINARY MEETING OF BADBY PARISH COUNCIL
HELD IN THE VILLAGE HALL AT 7.30 P.M.
ON MONDAY 12TH JANUARY 2015**

THE FOLLOWING WERE PRESENT:

Councillors: Mr Peter Cooper (PC) (Chairman), Mrs Karen Alexander (KA), Mr Ken Morris (KM), Mr Richard Piner (RP), Mr Neville Snell (NS), Mr Martin Walton (MW), Mr Andrew Witcomb (AW).

Others: Mrs Sharon Foster (Clerk), District Councillor Jo Gilford, 3 x Members of the public.

001/01/15 Administration

a. To receive and approve apologies for absence

Mr Mike Richards – Holiday
Mr Gary Bell - Absent without apology

b. To approve the minutes of the ordinary meeting held on 8th December 2014

The draft minutes had been circulated prior to the meeting. One amendment was made on item 001/11/14f with the clarification of AW as the seconder for the proposal.

Proposal: To make the above amendment and sign the minutes as a correct record of the meeting.

Proposed by AW, seconded by MW. 5 for. 1 abstained. Carried.

c. To receive declarations of interest in items on the agenda

PC declared an interest in item 004/01/15b as recipient of cheque 298.

RP declared an interest in item 005/01/15 as the applicant for planning application DA/2014/1094.

d. To consider any dispensation requests

None.

e. To consider action taken regarding Parish Council election for 2015

PC and KM had produced an information board regarding the parish council and its activities. This would be amended slightly and a request made to hang it in the village hall for the time being. An article will be drawn up for the next Link magazine and all parish councillors were encouraged to promote the forthcoming election.

It was agreed that the Clerk would attend a forthcoming training session on procedures for the election at South Northants Council offices on 10th February.

NS arrived at the meeting at 7.35pm

f. To consider format and date of 2015 Annual Parish Meeting

The Clerk reported that many community organisations had responded positively to the proposed format of the meeting. However, no decision could be made with regards to a date and so it was agreed that PC and the Clerk would confirm a date before the next meeting.

002/01/15 Matters arising from the minutes (for information only)

a. The Clerk had been notified by DDC that planning application DA/2014/1044 was not one for consultation to the Parish Council as it was for an agricultural prior notification.

003/01/15 Public Participation (1)

a. A member of the public reported on the matter of planting trees on the corner of Pound Lane and Pinfold Green. Following discussion with a qualified arborist, he was proposing that six trees (three Swedish Hornbeam and three Rowan) would be suitable. Prices had been sought and copies of quotes were provided. Agreement is being sought by the Parish Council from NCC for the planting but no confirmation has yet been received.

b. Following approval of the Joint Core Strategy, a member of the public requested clarification as to when DDC might approve its Settlements & Countryside Local Plan. There had been some

suggestion that it would be early 2015 but also that the process could take up to two years to complete. It was noted that the absence of the Local Plan had, in part, been the cause of a large development at West Haddon being granted at appeal.

- c. The District Councillor reported that the Designation of a Neighbourhood Area for Badby will be going before the Strategy Committee later this week. She also reported consultation of the NCC budget which shows significant savings having to be made in the Daventry District, some of which may have implications for Badby village. Daventry was one of the areas where Universal Credit would be introduced in February, which might affect some parishioners. It was noted that, at the current time, there are 340 job seekers, the lowest number for some time.

004/01/15 Finance

a. Income received

£ 0.24 HSBC Interest
 £500.00 NCC Empowerment Funding
 £648.12 NCC Grass mowing grant

The Clerk reported that the cheque from NCC had been sent in error as a payment had already been received in October 2014. The cheque had therefore been returned to NCC.

b. Payments for approval

Cheque no	Payee	Details	Amount (£)	+ VAT (£)	Cheque Total (£)	Authority
290	S Foster	Salary and benefits	342.82	0.00	342.82	LGA 1972 s112
291	S Foster	Expenses	10.62	0.00	10.62	LGA 1972 s112
292	Aylesbury Mains Ltd	Lighting maintenance	91.90	18.38	110.28	PCA 1959
293	Enterprise Ltd	Bin at playing field	79.96	15.39	92.35	Litter Act 1983 s5&6
294	EON	Electricity	126.29	25.26	151.55	PCA 1959
295	NCALC	Training – K Morris	39.00	0.00	39.00	LGA 1972 s112
296	The Phone Co-op	Telephone bill	2.50	0.50	3.00	LGA 1972 s112
297	Orchard Print Services Ltd	Newsletter	TBA	0.00	TBA	LGA 1972 s112
298	P Cooper	Sign for playing field	61.00	0.00	61.00	LGA 1972 s112

Proposal: To cancel cheque 292 as this had already been approved at the December meeting; to write to Enterprise stating that the Parish Council will be withholding the payment of cheque 293 until a new bin is provided as well as requesting credit for the weeks in which no bin had been available; to approve cheque 297 for payment of £140 plus VAT only if this invoice is for printing of both the summer and winter editions of the newsletter; and to approve all other cheques for payment.

Proposed by MW, seconded by KM. 6 in favour. PC abstained.

c. Bank balances

As at 31 st December 2014	HSBC current a/c	£ 6,826.89	
	HSBC deposit a/c	£ 5,006.87	£11,833.76
	Uncashed cheques		£ 193.20
	Available funds		£11,640.56

d. To report on 2015-2016 precept demand on DDC

It was noted that the precept demand had been delivered to DDC.

e. To note expenditure to end of December and update on 4 year forecast

Figures had been circulated. Concern was voiced over reserves for future years.

f. To confirm acceptance of 2014-2016 national salary award

Following publication of new national pay scales, effective 1st January 2015, discussion took place.

Proposal: to increase the Clerk's salary from £9,687 per hour to £10,261 in line with national pay award effective 1st January 2015.

Proposed by KA, seconded by MW. All in favour. Carried.

005/01/15 Planning

a. Applications received

Application No	Description of Development	Location of Development	Comment
DA/2014/1094	Works to trees in a conservation area	Orchard House, School Lane, Badby NN11 3AJ	No objection

RP left the room during discussion of the above planning application.

b. Non-Material Amendment and Permitted Development applications lodged with DDC

Application No	Description of Development	Location of Development	Date of Receipt
None			

c.i. **To receive a report on invitation to DDC Briefing Session on Housing Land Supply**

The matter had been raised at the recent Parish & Town Councils' Meeting. Assurance had been given that the session would be happening. It was agreed that the Clerk should push for a date.

c.ii. **To receive a report on the application for Designation of a Neighbourhood Area**

The matter will be before the Strategy Group later this week and full Council for approval in February.

d. **To receive a report on Vision for Badby**

Looking at other Neighbourhood Plans already produced, and noting the expected approval of the Parish Council's application (cii above) it was noted that Parish Councils must have involvement in producing the Plan without there being any conflict of interest. Therefore, it was agreed that the next step should be for members of the Parish Council to meet with the Vision for Badby Group and discuss the way forward.

AW (as a member of the Vision for Badby Group) reported that there had been no meetings in December but one is planned in the next few weeks. Following the December newsletter, a volunteer had come forward.

With regards to correspondence recently received from a member of the public, it was noted that the Parish Council should be transparent and so the correspondence should be in the public domain but with personal information removed. The Clerk will contact the member of public concerned and confirm that this is acceptable to them.

e. **To consider action to be taken regarding possible development at Whetherdays**

A response had been received from DDC. It was noted that a meeting should be arranged with the tenant.

f. **To receive an update regarding planning concerns at Tall Trees, Badby**

A response had been received from DDC. Concern was voiced as to long term development of the area and it was agreed that any further evidence be forwarded to DDC for their consideration.

g. **To consider letter from DDH regarding development land**

The Clerk reported that a letter had been sent to DDH with a request as to whether there are any plans for the parking area on Pound Lane. As yet, no response has been received.

h. **To note approval of NorthWest Northants Joint Core Strategy and Implications for the Daventry Settlements and Countryside Local Plan**

Discussed at 003/01/15b above.

006/001/15 Ongoing businessa. **Cemetery**

RP reported that the new fencing has been erected and the contractor will be putting up some pig fencing to fill in gaps at the bottom of the fencing. A cheque was agreed to be paid for materials to Linnell Bros Ltd for £495.30 as quoted and previously approved.

RP noted that a 6-month inspection is now due.

- b. Provision of defibrillator**
 KM reported that he had submitted an application to the Fire & Rescue Service but they no longer deal with applications and so he will now make application to the British Heart Foundation. It was noted that an anonymous donation of £100 had been received towards the defibrillator. The Clerk reported that the PCC will be considering the matter of a second machine at its next PCC meeting.
- c. Greens**
To include report on objection to village green registration on Stoneway
To include proposed works on The Green in relation to Empowerment Grant Funding
 PC reported no further development on village green registration.
 Discussion took place as to when would be a suitable time of year to install a land drain to see whether it could resolve the marshy areas on The Green. MW will speak to one of his contacts and clarify. KM will report back to the VHMC at its next meeting.
 Following a complaint regarding dog fouling, it was agreed that future newsletters would contain an article requesting dog walkers to pick up their dogs' waste and dispose of it in the proper manner. The Clerk will ask DDC if they have any dog fouling signs available.
 The Clerk is in the process of obtaining quotes for village mowing and these will be presented to the February meeting.
- It was noted at this point in the meeting that PC and KM had attended a Parish & Town Councils' Meeting. A matter raised had been the proposal for DDC to have a Parish Council Liaison Officer, paid for by Parish Councils and who would support Councils as their representative in dealings with DDC. DDC is in the process of putting together more information on role and costs but it was noted that members of the Parish Council were sceptical but open minded as to whether this would be a positive move.
- d. Newsletter**
 The Winter edition had been published and well received. The Clerk and PC are looking at modifying the layout for the Summer edition.
- e. Playing Field**
 Nothing to report.
- f. Rights of Way**
 A request was received for works to be done to the steps and fence on EB11 at the back of the cemetery.
- g. Roads and safety**
 Following the installation of bollards on Brookside Lane, thanks had been received from the resident concerned for the Parish Council's involvement.
 AW reported that he had been contacted regarding flooding on the corner of Pinfold Green and the A361. Photographic evidence had been obtained and a request will be made to NCC for works to be carried out to rectify the issue.
 It was noted that one of the Parish Council-owned bus stops on Pinfold Green had blown over at the weekend. Photographic evidence had been obtained and the Clerk will report the matter to the insurance company as well as clarify with NCC whether they intend to remove the panels now laid on Pinfold Green. It was noted that an inspection should be made of the second bus stop to see if it needs bracing.
 It was noted that one of the bollards at the bottom of Bunkers Hill had been hit by a vehicle. The Parish Council will look at whether any work needs to be carried out when the weather improves.
- h. Street Lighting**
 There is one light out on The Glebe. It was also noted that a number of lamps need cleaning. The Clerk was asked to check whether lamps are cleaned when bulbs are changed.
- i. Training**
 KM had attended the Off To A Flying Start Training and had found the course extremely useful.

- j. Trees**
To include works following recent tree inspection report and report on Brookside Lane trees
 The Clerk has yet to confirm works with the tree contractor. It was noted that Bruce Hatton will be in the area on 19th January and so he should be asked to confirm which tree close to Brook House on Brookside Lane he inspected.

- k. Village Hall**
 A meeting is to be held on 19th January 2015. KM will be attending.

- l. Website**
 Nothing to report

- m. To receive an update on Vodafone enhanced 3G rural coverage**
 There had been no response from Vodafone.

007/01/15 Consultations

- a. NCC – 2014 Demography Needs Assessment
 No comment to be made.
- b. NCC – Statutory Marriage and Civil Partnership registrations: Revised delivery locations
 No comment to be made.
- c. NCC – Pharmaceutical Needs Assessment Consultation
 No comment to be made.
- d. NCC – Northants Fire & Rescue Service draft Community Protection Plan review
 Consultation closed early.

008/01/15 Correspondence (Folder in circulation around Parish Councillors)

- NCALC Update
- Police Report – December 2014
- Opening times of household waste recycling centres from Feb 2015

009/01/15 Public Participation (2)

- a. A member of the public voiced concern over the costs of producing a Neighbourhood Plan. It was noted that estimates and grants are being looked into at the moment.

010/01/15 New matters requested for next month's agenda

None at this time.

011/01/15 Date of next ordinary meeting

The next ordinary meeting is scheduled for 9th February 2015

The Chairman closed the meeting at 9.45pm.

**MINUTES OF THE ORDINARY MEETING OF BADBY PARISH COUNCIL
HELD IN THE VILLAGE HALL AT 7.30 P.M.
ON MONDAY 9TH FEBRUARY 2015**

THE FOLLOWING WERE PRESENT:

Councillors: Mr Peter Cooper (PC) (Chairman), Mrs Karen Alexander (KA) (Vice Chairman), Mr Gary Bell (GB), Mr Ken Morris (KM), Mr Richard Piner (RP), Mr Neville Snell (NS), Mr Martin Walton (MW), Mr Andrew Witcomb (AW).

Others: Mrs Sharon Foster (Clerk), District Councillor Jo Gilford, 2 x Members of the public.

001/02/15 Administration

- a. To receive and approve apologies for absence**
Mr Mike Richards – Holiday
- b. To approve the minutes of the ordinary meeting held on 12th January 2015**
The draft minutes had been circulated prior to the meeting. One amendment was made to item 004/01/15f: to replace “£10.261” with “£9.90”.
Proposal: To make the above amendment and sign the minutes as a correct record of the meeting.
Proposed by MW, seconded by KA. All in favour. Carried.
- c. To receive declarations of interest in items on the agenda**
None.
- d. To consider any dispensation requests**
None.
- e. To consider action taken regarding Parish Council election for 2015**
A Parish Council noticeboard has now been erected in the village hall and information regarding the election posted on it. A calendar of dates regarding the election is now available and will be posted on the website and an item put in The Link. The Clerk offered to assist anyone in making an application for candidacy. Following an article in the recent NCALC Update, it was agreed that the 4 days taken into consideration when calling the Annual Meeting of the Parish Council would, for this purpose, include Sunday therefore allowing the intended meeting of 11th May to fall within the eligible criteria for holding the meeting.
- f. To consider format and date of 2015 Annual Parish Meeting**
The date of the APM was confirmed as Friday 17th April. Local societies will now be advised of the date and an announcement to parishioners put in The Link. Discussion took place regarding the format of the evening. It was agreed it should be informal as well as interactive with each attending organisation having a table. The Parish Council would look to debate a number of topics including parking within the village, the Vodafone signal repeaters and the neighbourhood plan.
- g. To consider modification to Code of Conduct as already approved by DDC**
A modification to the DDC model had been circulated. It was agreed that clause 2.1 of Badby's Code of Conduct be amended to read “A Member must comply with this Code whenever they act in their official capacity as a Member of the Council.”.
Proposed by KM, seconded by AW. All in favour. Carried.

002/02/15 Matters arising from the minutes (for information only)

- a.** PC reported that a member of the public had been notified of the Parish Council's intention, with their permission, to publish correspondence regarding the Parish Council's relationship to Vision for Badby. The member of the public had refused such permission, however, and it was felt that publishing the Parish Council responses to correspondence alone could lead to confusion.

003/02/15 Public Participation (1)

- a. District Councillor Gilford advised that the consultation period for neighbourhood plans is to be shortened. She also advised that a draft Local Plan is due to be considered in April/May this year.

004/02/15 Finance**a. Income received**

£ 0.24	HSBC Interest (Dec)
£ 0.24	HSBC Interest (Jan)
£100.00	Donation towards defibrillator
£ 75.00	Cemetery fee – Mr Morris

b. Payments for approval

Cheque no	Payee	Details	Amount (£)	+VAT (£)	Cheque Total (£)	Authority
293*	Enterprise Ltd	Bin at playing field	79.96	15.39	92.35	Litter Act 1983 s5&6
297*	Orchard Print	Printing Newsletter (Winter)	147.00	29.40	176.40	LGA 1972 s112
299	Linnell Bros Ltd	Fencing for cemetery	495.30	0.00	495.30	Open Spaces Act 1906
300	S Foster	Salary and benefits	320.15	0.00	320.15	LGA 1972 s112
319	S Foster	Expenses	27.06	0.00	27.06	LGA 1972 s112
320	EON	Electricity	130.49	26.10	156.59	PCA 1959
321	Orchard Print	Printing Newsletter (Summer)	70.80	0.00	70.80	LGA 1972 s112
322	Enterprise Ltd	Bin at playing field	25.76	5.15	30.91	Litter Act 1983 s5&6

Proposal: To cancel cheques 293 and 297 and to approve all other cheques for payment.

Proposed by RP, seconded by MW. All in favour.

c. Bank balances

As at 31 st January 2015	HSBC current a/c	£ 6,898.60	
	HSBC deposit a/c	£ 5,007.11	£10,905.71
	Uncashed cheques		£ 0.00
	Available funds		£10,905.71

- d. **To note DCLG Transparency Code for Smaller Authorities requirements for year end**
Noted.

005/02/15 Planning**a. Applications received**

Application No	Description of Development	Location of Development	Comment
DA/2015/0052	Extension to existing agricultural building	Meadows Farm, Newnham Road, Badby NN11 3AA	No objection.
DA/2015/0056	Conversion and alterations to outbuilding to form self-contained living accommodation ancillary to The Hollies, The Green, Badby (Revised scheme)	The Hollies, The Green, Badby NN11 3AF	Previous objections regarding encroachment and separation of the land to be reiterated.
DA/2015/0057	Listed Building Consent for conversion and alterations to outbuilding to form self-contained living accommodation ancillary to The Hollies, The Green, Badby (Revised scheme)	The Hollies, The Green, Badby NN11 3AF	As 0056 above.

b. Non-Material Amendment and Permitted Development applications lodged with DDC

Application No	Description of Development	Location of Development	Date of Receipt
None			

- c.i To receive a report on invitation to DDC Briefing Session on Housing Land Supply**
The Clerk had been in contact with DDC but, as yet, no date has been arranged.
- c.ii To receive a report on the application for Designation of a Neighbourhood Area**
It was noted that the matter will be before full council at DDC on 26th February.
- d. To receive a report on Vision for Badby**
AM reported that a meeting had been held between the Parish Council and the Group. The Parish Council's position as regards a Neighbourhood Plan had been explained, and the Vision for Badby Group was ready to take on the task as a representative group of parishioners. A session is to be held on 5th March with a person who has already produced a neighbourhood plan and with a person from Northants ACRE. From that meeting a detailed schedule is expected to be produced. Discussion took place regarding grants available towards the cost of producing a neighbourhood plan and the possibility of using DDC for advice and printing.
- e. To consider action to be taken regarding possible development at Whetherdays**
The Clerk was asked to arrange a meeting with the owner and a number of parish councillors.
- f. To consider request to DDH regarding development land**
The Clerk had written to DDH but had no response. She will follow up.
- g. To note letter to DDC regarding activities at Badby Lodge Farm, Badby**
Following correspondence received regarding a boot camp having been set up, it was noted that DDC is dealing with issues relating to noise. The Clerk was asked to find out what response, if any, there had been from DDC and let the parishioner know that the Parish Council wished to be kept informed.
- h. To note Plain English guide to the Planning System**
Noted.
- 006/02/15 Ongoing business**
- a. Cemetery**
RP had carried out a 6-monthly inspection. No headstones are in need of repair. A working party would be arranged to do tidying up work including cleaning and repainting the gate. The new fencing has now been erected. RP was thanked for his work.
- b. Provision of defibrillator**
KM reported that an application has been made. Discussion took place with regards to the need for a case to protect the defibrillator and whether the case should be locked. MW offered to make an appropriate cabinet. A query was raised with regards to powering the unit. It was noted that 2 members of the public had put themselves forward for training on how to use the unit.
- c. Greens**
To include report on objection to village green registration on Stoneway
To include proposed works on The Green in relation to Empowerment Grant Funding
To consider mowing contract
To consider Urban Highway Grass Mowing 2015 agreement with NCC
To consider replacement of storm damaged bus shelter
With regarding to Stoneway, PC reported that he had written to NCC regarding boundaries and once these are defined, discussions re ownership can recommence. With regards to the proposed works on The Green behind the Village Hall, MW and PC had met with a contractor who will forward a quote for putting in land drainage before the next meeting. This will need to be compared with the budget agreed last year from the Empowerment grants.
It was noted that considerable damage had been caused to The Green following a village hall event, thought to involve the Sealed Knot. As VHMC representative, KM was

tasked with raising the matter with them.

The Clerk had circulated two quotes received for mowing of the village. These were considered.

Proposal: to appoint M Freeman as mowing contractor.

Proposed by AW, seconded by MW. All in favour. Carried.

It was noted that the football pitch is no longer cut by the cricket club and so needs to be considered for mowing.

The NCC Urban Highway Grass Mowing 2015 agreement had been received and would total £648.12. It was agreed that this be signed.

With regards to the recent destruction of one of the bus shelters on Pinfold Green following storm damage, the Clerk reported that a figure of £3,442.09 had been agreed by the insurance company for replacement. It was agreed that an identical one to the second shelter would be preferable and the Clerk would research who the supplier was. Dog fouling notices were circulated and will be erected around the village.

d. Newsletter

Nothing to report.

e. Playing Field

Nothing to report.

f. Rights of Way

AW reported that EB4 (Stoneway) has been cleared and is now accessible.

EB11 (cemetery) will have a new kissing gate erected this week by NCC with work on further new kissing gates and new steps being carried out in the next financial year.

g. Roads and safety

To receive report on flooding at Pinfold Green/A361 junction

To include correspondence from residents adjacent to the Church regarding deposits on the public highway and possible erection of wooden posts

To include recent damage to verge and posts on Bunkers Hill

AW advised that a drainage inspector will be doing a site visit to the A361 junction within the next 2 weeks. It was noted that someone should meet with him at that time.

A request for posts had been received for areas around Church Green and houses opposite the Church. Discussion took place and it was agreed that a site meeting should be arranged between Parish Council representatives, residents and Ian Boyes of NCC.

An email had been received from Badby School requesting support from the Parish Council to a request by the school for a grit lorry to be redirected to cover Pound Lane and School Lane. Support was agreed.

It was noted that the grit lorry had recently done considerable damage to the posts at the bottom of Bunkers Hill in trying to pass cars parked there. A working party would carry out repairs.

h. Street Lighting

It was noted that Aylesbury had been called to repair 3 lights (BPC 02, 04 and 23). The Clerk was asked to find out when the repairs are to be carried out.

i. Training

To consider request for Clerk to attend Finance Training

It was agreed that the Clerk should attend finance training at NCCALC with the cost being split 50/50 with Staverton Parish Council.

j. Trees

To include works following recent tree inspection report and report on Brookside Lane trees

To include request for tree planting on Pound Lane, Badby

Cutting Edge had been appointed to carry out tree works.

With regards to tree 796 on Brookside Lane, B Hatton had confirmed that the tree is outside the boundary of Brook House and, in his view, is the responsibility of NCC. The matter had been raised again with NCC although no response has yet been received. It

was agreed that the work on tree 796 required in the inspection report should be carried out by Cutting Edge in order to get the work done before nesting time. It was unanimously agreed that this would not taken to be an acceptance of responsibility for the tree on the Parish Council's part.

PC reported that a site meeting had been held with A Pell of NCC with regards to planting on the corner of Pound Lane and Pinfold Green. NCC had no objection to the plan for planting. Discussion then took place regarding the practicalities of the matter. Proposal: Parish Council to purchase the trees at a cost of £124 + VAT, reclaim the VAT and accept donations from residents to cover the cost of trees. To obtain written consent of adjacent landowner.

Proposed by KM, seconded by AW. All in favour. Carried.

k. Village Hall

KM reported that the Chairman of the Management Committee had resigned from that role and the Treasurer was intending to step down. An extraordinary meeting had been held. KM is the interim chairman until the Annual General Meeting. There had been a resignation of one other trustee. There is also due to be a change of caretaker. KM was discussing the Hire Terms with the Film Society.

l. Website

Nothing to report.

m. To receive an update on Vodafone enhanced 3G rural coverage

A technical survey had taken place earlier today with the 2 public houses believed to be the most appropriate sites for the repeaters. A report would be forwarded to the Parish Council for further consideration.

007/02/15 Consultations

a. DDC – Community Engagement Strategy

No comment.

b. NCC – Motorcycle Survey

No comment.

008/02/15 Correspondence (Folder in circulation around Parish Councillors)

- Clerks & Councils Direct – January 2015
- The Clerk – January 2015

009/02/15 Public Participation (2)

No comment.

010/02/15 New matters requested for next month's agenda

Planning issues at Tall Trees.

Request for a 'Cul-de-Sac' notice at the bottom of Stoneway.

011/02/15 Date of next ordinary meeting

The next ordinary meeting is scheduled for 9th March 2015. PC and KA gave their apologies.

The Chairman closed the meeting at 9.50pm.

**MINUTES OF THE ORDINARY MEETING OF BADBY PARISH COUNCIL
HELD IN THE VILLAGE HALL AT 7.30 P.M.
ON MONDAY 9TH MARCH 2015**

THE FOLLOWING WERE PRESENT:

Councillors: Mr Ken Morris (KM), Mr Richard Piner (RP), Mr Mike Richards (MR), Mr Neville Snell (NS), Mr Martin Walton (MW), Mr Andrew Witcomb (AW).

Others: Mrs Sharon Foster (Clerk), District Councillor Jo Gilford, 7 x Members of the public.

001/03/15 Administration

a. To receive and approve apologies for absence

In the absence of both the Chairman and Vice-Chairman, the first matter of business was to vote in a Chairman.

Proposal: for Mike Richards to act as Chairman for the meeting.

Proposed by KM, seconded by MW. All in favour.

Absent: Mr Peter Cooper – holiday

Mrs Karen Alexander – holiday

Absent without apology: Mr Gary Bell

b. To approve the minutes of the ordinary meeting held on 9th February 2015

The draft minutes had been circulated prior to the meeting. Amendments were made to:

Item 005/02/15d: replace "AM" with "AW".

Item 011/02/15d: replace "KM" with "KA".

Proposal: To make the above amendments and sign the minutes as a correct record of the meeting.

Proposed by AW, seconded by MW. All in favour. Carried.

c. To receive declarations of interest in items on the agenda

None.

d. To consider any dispensation requests

None.

e. To consider action to be taken regarding Parish Council election for 2015

Notices had been put up on noticeboards and the website. An article will appear in the next edition of The Link. An advice evening will be held in the village hall on Wednesday 1st April (4-6pm) to help anyone complete nomination forms.

f. To report format and date of 2015 Annual Parish Meeting

Friday 17th April has been set for the meeting, starting at 7.00pm with a short introduction by Peter Cooper at 7.30pm.

002/03/15 Matters arising from the minutes (for information only)

- a. District Councillor Gilford addressed the meeting. Council tax has been agreed and will rise by 2% next year. She circulated sheets showing precepts for all Parish Councils in the district. New dog fouling enforcement rules are now in place.

003/03/15 Public Participation (1)

- a. Nothing to report.

004/03/15 Finance

a. Income received

£ 0.22	HSBC Interest
£713.46	HMRC VAT claim

b. Payments for approval

Cheque no	Payee	Details	Amount (£)	+VAT (£)	Cheque Total (£)	Authority
323	S Foster	Salary and benefits	328.60	0.00	328.60	LGA 1972 s112
324	S Foster	Expenses	26.86	0.00	26.86	LGA 1972 s112
325	Badby VHMC	Hall rental	372.00	0.00	372.00	LGA 1972 s112
326	Telephone Co-op	Telephone bill	2.19	0.44	2.63	LGA 1972 s112
327	EON	Electricity	130.49	26.10	156.59	PCA 1959
328	Aylesbury Mains	Streetlight maintenance	99.40	19.88	119.28	PCA 1959

Proposal: To approve all cheques for payment.

Proposed by KM, seconded by MW. All in favour.

c. To note bank balances

As at 28 th February 2015	HSBC current a/c	£ 6,037.46	
	HSBC deposit a/c	£ 5,007.33	£11,044.79
	Uncashed cheques		£ 224.11
	Available funds		£10,820.68

005/03/15 Planning**a. Applications received**

Application No	Description of Development	Location of Development	Comment
DA/2015/0105	Alterations to existing brick walls at site entrance and addition of new gateposts and signage; creation of new pedestrian footpath; installation of new lighting to access driveway, car park and spot lights on the face of the building; and the construction of a smoking shelter.	Badby Park Limited Badby Road West, Daventry NN11 4NH	Support on the grounds of safety.
DA/2015/0106	Listed building consent for portions of DA/2015/0105 above.	Badby Park Limited Badby Road West, Daventry NN11 4NH	Support on the grounds of safety.
DA/2015/0114	Change of use of dwelling, associated outbuildings and outlying land to a mixed use for the purposes of a dwelling and health/fitness education with some overnight stays, and construction of separate parking area to partly serve the said use.	Badby Lodge Farm, Staverton Road, Badby NN11 3DD	Objections with regards to waste drainage, incorrect application form, noise and location.
DA/2015/0128	Work to trees in a Conservation Area	Marriot's House, Stoneway, Badby NN11 3AT	Support.

b. Non-Material Amendment and Permitted Development applications lodged with DDC

Application No	Description of Development	Location of Development	Date of Receipt
None			

c.i To receive a report on invitation to DDC Briefing Session on Housing Land Supply
A meeting has been arranged at DDC for 9.30am on Tuesday 24th March.

c.ii To receive a report on the application for Designation of a Neighbourhood Area
Confirmation of approval of the application by DDC has been received.

d. To receive a report on Vision for Badby
AW reported that a meeting had taken place on 5th March. Advice had been received from a Parish which had produced Neighbourhood Plan. It was noted that a core unit of 10 people was necessary. The matter is to be raised at the Annual Parish Meeting.

e. To consider action to be taken regarding possible development at Whetherdays
The Clerk is awaiting dates for a site meeting from Mr Merricks.

f. To consider request from DDH regarding proposal for ex-garages site on Pound Lane
Dyane Pike from DDH will address the April meeting on this matter.

g. To receive update on planning issues at Tall Trees, Badby
The site is to be monitored.

h. To consider appeals received

Application No	Description of Development	Location of Development	Comment
DA/2014/0964	Construction of two agricultural buildings	Land off Badby Road West, Daventry, Northants	Reiterate previous objections.

006/03/15 Ongoing business

a. **Cemetery**

A working party will meet on Monday 30th March.

b. **Provision of defibrillator**

The application has been submitted. A further 2 members of the public have come forward for training.

c. **Greens**

To receive report on objection to village green registration on Stoneway

Deferred to April meeting.

To consider proposed works on The Green in relation to Empowerment Grant Funding

A quote of £2,986 had been received. It was agreed that the matter be deferred for further discussion at the next meeting.

To consider proposed cost of mowing the football pitch

The Clerk is awaiting a cost from the current mowing contractor.

To consider replacement of storm damaged bus shelter

The cost of replacing the shelter with one similar and by the same company who erected the original will be in the region of £6,000. Alternative sources will be looked into.

To consider repair of vehicular damage caused to The Green

It was agreed that the damage would be repaired by a Parish Council working party.

d. **Newsletter**

Nothing to report.

e. **Playing Field**

To arrange inspection

The Clerk will arrange the annual inspection.

f. **Rights of Way**

AW reported that NCC have repaired the steps on the footpath at the back of the cemetery.

g. **Roads and safety**

To receive report on flooding at Pinfold Green/A361 junction

AW reported that NCC have done some investigatory work and believe that the drain may have collapsed. NCC will advise once they have a plan in place.

To include correspondence from residents adjacent to the Church regarding deposits on the public highway and possible erection of wooden posts

A meeting with Ian Boyes of NCC will be held on Monday 16th March.

To include recent damage to verge and posts on Bunkers Hill

This matter to be raised with Ian Boyes with consideration for widening/narrowing the road at that point or making a one way system.

To include request from resident for 'No through road' sign at Stoneway

Following correspondence from residents, it was agreed that NCC be requested to replace the current Stoneway plaque with a new one incorporating the No Through Road sign.

To include consideration of Community Enhancement Gangs

PC had circulated a draft list which will be used to forward an application to NCC CEG. The Clerk reported that she had been in contact with NCC regarding gritting on School Lane and the matter is being progressed.

- h. Street Lighting**
Nothing to report.
- i. Training**
To consider request to attend Openness & Accountability training
The Clerk should attend on a 50/50 basis with Staverton Parish Council.
- j. Trees**
To include works following recent tree inspection report and report on Brookside Lane trees
PC had been in contact with Lara Inglott of NCC who believes that the tree belongs to the landowner (D Fennell). It had been agreed that the Parish Council would get the advisory work done but takes no responsibility for the tree.
To include request for tree planting on Pound Lane, Badby
The Clerk is awaiting permission from Mr Johnson for tree planting.
- k. Village Hall**
KM reported that issues with the Rental terms & conditions have now been sorted.
- l. Website**
Nothing to report.
- m. To receive an update on Vodafone enhanced 3G rural coverage**
Vodafone have confirmed the school and The Maltsters as sites. Documentation will be sent to both parties for their consideration.

007/03/15 New business

- a. To consider attendance at Town & Parish Town Councils' meeting on 11th June 2015
PC and KM to attend.
- b. To note attendance at Cash for Community Groups event on 5th March 2015
No-one had been able to attend.
- c. To consider attendance at Briefing on Policing on 19th March 2015
KM to consider attending.
- d. To consider The Big Switch information from Daventry District Council
The continuation of the programme was noted.
- e. To consider update from DDC re dog fouling
Already noted.

008/03/15 Consultations

- a. NCC - Draft Information and Advice Strategy
No comment.

009/03/15 Correspondence (Folder in circulation around Parish Councillors)

- NCALC Update – Jan/Feb 2015
- February news from NCC
- DDC Don't be a tosser Anti-Litter campaign

010/03/15 Public Participation (2)

No comment.

011/03/15 New matters requested for next month's agenda

None at the moment.

012/03/15 Date of next ordinary meeting

The next ordinary meeting is scheduled for 13th April 2015. AW and RP gave apologies.
The Chairman closed the meeting at 9.45pm.