

DRAFT

**MINUTES OF THE MEETING OF BADBY PARISH COUNCIL
HELD IN THE VILLAGE HALL AT 7.30 P.M.
ON MONDAY 11th APRIL 2011**

THE FOLLOWING WERE PRESENT:

Councillors: Mr Mike Richards (Chairman), Mr Peter Banks, Mrs Karen Alexander, Mrs Sally Halson, Mr Chris Peel, Mr Mike Warburton.

Others: Mrs Sharon Foster (Clerk), 2 x Member of the public.

001/04/11 To receive and approve apologies for absence

Apologies: Mr Ian Bridge – on holiday. Apology approved.

Absent without apology: Mr Gary Bell.

002/04/11 Declarations of interest in items on the agenda

None.

003/04/11 Approval of the Minutes of the ordinary meeting held on 14th March 2011

Copies of the minutes had been circulated prior to the meeting. All were in agreement that the minutes be signed as a correct record of the meeting.

Proposed by C Peel, Seconded by M Warburton. The minutes were then signed.

004/04/11 Public Participation (1)

The Chairman opened the meeting to the public floor. No comments were made.

005/04/11 Matters arising from the minutes (for information only)

- a. The Chairman reported that he had had a report from Paul Knight of DDC regarding Arbury Hill motocross events. Noise level readings had been taken at the two motocross events held in March and found to be at an unacceptable level. DDC had issued a noise abatement order on 8th April 2011. The next meeting, to be held on 17th April 2011, will again be measured for noise levels.

006/04/11 Finance

- a. Income received
None

- b. Payments for approval

Cheque no	Payee	Details	Amount (£)	+ VAT (£)	Cheque Total (£)	Authority
1626	S Foster	Salary	£262.41	£0.00	£262.41	LGA 1972 s112
1627	S Foster	Expenses	£53.96	£0.00	£53.96	LGA 1972 s112
1628	LCR	Subscription	£15.50	£0.00	£15.50	LGA 1972 s112
1629	EON	Replace photo cell	£23.47	£4.69	£28.16	PCA 1957
1630	NCALC	Subs & internal audit	£292.39	£0.00	£292.39	LGA 1972 s112
1631	Phone Co-op	Telephone bill	£2.30	£0.46	£2.76	LGA 1972 s112
1632	EON	Electricity	£127.03	£25.41	£152.44	PCA 1957
1633	DDC	Cemetery rates	£0.24	£0.00	£0.24	LGA 1972 s215(6)
1634	CPRE	Membership	£29.00	£0.00	£29.00	LGA 1972 s112

RESOLUTION – All cheques approved for payment. Proposed by M Warburton; Seconded by P Banks. Payments approved.

- c. Consideration of request for subsidy from Geoff Amos Coaches Limited
The Clerk reported that she had been in contact with County Councillor Robin Brown regarding subsidies and was awaiting a response. The general consensus was that Geoff Amos was fishing for extra finance. However, the matter was deferred awaiting response from RB.

DRAFT

- d. Presentation of end of year unaudited accounts 2010/2011
A copy of the accounts had been circulated. The Chairman explained that Administration, Street Lighting and Playing Field were all within budget. The Burial Grounds are over budget but this is because of unbudgeted path works. With regards to Greens and Trees, this shows an underspend although the finance is committed. Income over the year is double that expected. Our Bank balance shows £11,146.06 with £2,000 to spend on trees and £4,000 to put forward into 2011/2012 financial year, leaving a balance of £5,000 to carry forward. The Clerk explained that there is also a VAT refund due of @£2,000 to add to that figure.

007/04/11 Planning

- a. Applications received

Application No.	Description of Development	Location of Development	Parish Council action
None			

Two planning applications had been received since the publication of the agenda. The Clerk had requested an extension to its time limit for response but had, as yet, received no response. A decision as to whether to call an extraordinary meeting will need to be made depending on whether extensions to the deadlines for comment were accepted.

- b. Decisions received

Application No	Description of Development	Location of Development	Decision
DA/2011/0041	Demolition of existing dwelling and construction of replacement dwelling	Foxhill Farm, Badby Road West, Badby NN11 4JH	Granted

- c. Update on Tall Trees, Bunkers Hill, Badby
The Clerk read out an email received from District Councillor Tony Scott regarding a Supreme Court decision in a recent planning decision. The Clerk was asked to circulate the email and speak to GB and IB regarding their legal opinion and the process for referral to Supreme Court.
- d. Report on correspondence with DDC re DA/2009/0866, Building at New House, Staverton
The Clerk reported that the dispute had been taken to court and both parties had been requested to obtain a joint survey. The results of the survey showed that a breach had taken place. However, one party was now disputing the result of the survey. No responses had yet been received from DDC.
- e. Notification of Planning proposal for 122m wind turbine at Boddington Reservoir
It was generally agreed that this application should be monitored in case of similar applications being received in the Badby area.

008/04/11 Reports from Councillors

- a. Greens
The first cut has taken place and the greens are looking good. It was agreed that the daffodils look beautiful around the village.
- b. Trees
The tree works had been due to take place on 5th April but this had been delayed due to the trees being in leaf. The works will now take place at the end of April/early May. The Chairman reported that in October 2009, NCC had agreed that they would carry out works on a sycamore tree on Church Hill. The work had not been carried out and the Chairman had sent a chaser. Lara Inglott is now pursuing the matter.
- c. Playing Field
The Empowerment Fund grant has not yet been received and the Clerk is researching materials for the work. There had been an incident of someone parking in front of the gate and leaving their car. PB requested that a sign be made saying "Please Do Not Park In Front Of Gate" at a maximum spend of £50.

DRAFT

MR had looked through the Cricket club documentation and requested that arrangements regarding access be agreed with the Allotment Society.

- d. Rights of Way
MW noted that the Rights of Way Officer would now be outsourced to MGWSP.
- e. Cemetery
The Chairman reported that there had been an incident in the cemetery and a member of the public had been hurt when a gravestone gave way. The headstone is now laid down. No living immediate family remain to arrange repair of the headstone. The Clerk had spoken to DDC to see what the procedure would be in the same circumstances at Welton Road Cemetery in Daventry. DDC advised that they would arrange for repair of the headstone. Discussion took place and the Clerk was asked to find out what the cost of repair would be. If it was less than £50, the Clerk was authorised to get the repairs carried out.
It was agreed that an inventory of headstones should be made as well as a check on the condition of other headstones. The Clerk was asked to discuss the matter of checking with the contractor authorised to repair.
- f. Roads and safety
Nothing to report.
- g. Street-Lighting
Nothing to report.
- h. Village Hall
A meeting had taken place and the specification for the floors had been put together in order to obtain estimates for the works to take place. All funds are now in place thanks to various grants received.
Bluebell Sunday will be held on 1st and 2nd May.
- i. Newsletter
Nothing to report.
- j. Training
The New Councillors' training will be taking place later in the year in Brackley.

009/04/11 Consideration of The Queen Elizabeth II Fields Challenge

MW, MR and SH had not yet met to put together a plan. MR and SH would try and put something together in time for the next meeting.

010/04/11 Consideration of new dog waste bin in the village

The Clerk reported that she had met with DDC who had accepted the need for an extra bin and would incorporate the collection into their current programme.

011/04/11 Consideration of planting in the cemetery

N Kennedy will cut back the area to the left of the new path and would have a look to see whether planting should take place or whether it could be made neater.

012/04/11 Consideration of Boundary Commission draft recommendations on electoral review

Following the first review showing a preferred sharing of areas which would mean three representatives for a large area containing Badby, it was noted that it is much easier for a Parish Council to work alongside and lobby one District Councillor rather than three.

013/04/11 Consideration of response from DDC re Dog Control Order consultation

General feedback had been received from Paul Knight of DDC.

DRAFT**014/04/11 Consideration and signature of Urban Highway Grass Mowing 2011 Agreement**

It was noted that there would be a decrease in the grant from NCC which the Parish Council would need to absorb until the current grass mowing contract comes up for renewal.

015/04/11 Notification regarding 2011 local elections for Badby Parish Council

The Clerk noted that there would be no election this year. The system for co-option of new Parish Councillors should be commenced as soon as possible after the May meeting.

016/04/11 Consideration of taking part in Connecting Northants Transport fund bid

It was noted that individuals should respond to the bid if they were inclined to do so.

017/04/11 Correspondence

- Notification of approval of Northamptonshire's third interim local transport plan
- Sustainable Government – Public Service Efficiency Update
- NCALC Update – March/April 2011
- Notification of changes to Rights of Way and Tree Warden Schemes at NCC
- The Good Councillor's Guide - 3rd Edition
- Came & Co – Parish Matters Spring 2011
- Police report – March 2011

018/04/11 Public Participation (2)

- a. A member of the public thanked Mike Warburton and Pete Banks for their efforts over the last few years.
- b. It was noted that the Annual Parish Meeting will take place on 9th May at 7pm.

019/04/11 New matters requested for next month's agenda

None.

020/04/11 Date of next ordinary meeting

The next meeting will be held on 9th May 2011. The Annual Parish Meeting will begin at 7pm with the Annual Parish Council Meeting taking place straight afterwards.

The Chairman took the opportunity of thanking Mike Warburton and Pete Banks for all their efforts during their long tenures as Parish Councillors and also passing on thanks to those Parish Councillors who had decided to continue.

The Chairman closed the meeting at 9.00pm.

DRAFT

**MINUTES OF THE ANNUAL MEETING OF BADBY PARISH COUNCIL
HELD IN THE VILLAGE HALL AT 7.30 P.M.
ON MONDAY 9TH MAY 2011**

THE FOLLOWING WERE PRESENT:

Councillors: Mr Mike Richards (Chairman), Mrs Karen Alexander, Mrs Sally Halson.

Others: Mrs Sharon Foster (Clerk), 4 x Member of the public.

The meeting began at 7.50pm due to the overrunning of the Annual Parish Meeting.

001/05/11 Election of Chairman

K Alexander proposed that Mr M Richards be appointed to the post of Chairman for the forthcoming year, seconded by S Halson. There being no further nominations, Mr M Richards was elected with the *unanimous approval of the councillors present.*

002/05/11 Election of Vice-Chairman

M Richards proposed that Mrs K Alexander be appointed to the post of Vice-Chairman for the forthcoming year, seconded by S Halson. There being no further nominations, Mrs K Alexander was elected with the *unanimous approval of the councillors present.*

003/05/11 To receive and approve apologies for absence

Apologies: Mr Chris Peel. Accepted.

Absent without apology: Mr Gary Bell.

004/05/11 Declarations of interest in items on the agenda

None.

005/05/11 Signature of Acceptance of Office paperwork

All Parish Councillors present signed Acceptance of Office paperwork. The Clerk reported that she would circulate copies of the Acceptance of Code of Conduct to be signed.

006/05/11 Appointment of Councillors' Areas of Special Interest

It was agreed that this matter be deferred until such time as more Parish Council seats be filled.

007/05/11 Review of Standing Orders and Financial Regulations

It was agreed that no changes be made at this time.

008/05/11 Approval of the Minutes of the ordinary meeting held on 11th April 2011

Copies of the minutes had been circulated prior to the meeting. All were in agreement that the minutes be signed as a correct record of the meeting.

Proposed by S Halson, Seconded by K Alexander. The minutes were then signed.

009/05/11 Public Participation (1)

The Chairman opened the meeting to the public floor. No comments were made.

010/05/11 Matters arising from the minutes (for information only)

Nothing to report.

011/05/11 Finance

a.	Income received	
	£2,256.91	VAT Refund
	£ 625.00	Empowerment Grant
	£ 50.00	Abingdon Stone & Marble
	£ 200.00	Funeral (M Bodily)
	£ 39.00	Badby Allotment Society Rental

DRAFT

b. Payments for approval

Cheque no	Payee	Details	Amount (£)	+ VAT (£)	Cheque Total (£)	Authority
1635	S Foster	Salary	£262.41	£0.00	£279.90	LGA 1972 s112
1636	S Foster	Expenses	£42.90	£0.00	£42.90	LGA 1972 s112
1637	L Batchelor	Mole trapping	£30.00	£0.00	£30.00	LGA 1972 s214
1638	Phone Co-op	Telephone calls	£2.87	£0.57	£3.44	LGA 1972 s112
1639	EON	Lighting maintenance	£133.50	£26.70	£160.20	PCA 1957

RESOLUTION – All cheques approved for payment. Proposed by S Halson; Seconded by K Alexander. Payments approved.

- c. Consideration of request for subsidy from Geoff Amos Coaches Limited
Following response from County Councillor Robin Brown, the Clerk was tasked with responding to Geoff Amos Coaches to the effect that Badby Parish Council does not have the funds available to support any commercially viable service.
- d. Completion of Annual Return
The Clerk presented the Annual Return. Sections 1 and 2 were agreed and duly signed by the Clerk and the Chairman.
- e. Completion of Urban Highway Grass Mowing 2011 136 Agreement
The Clerk presented the 136 Agreement for signing. It was noted that NCC will be reducing its contribution from four cuts to three cuts. It was agreed that the Parish Council would absorb the cost for this financial year.
During discussion, the matter was raised as to the mowing of the A361 verge at The Neneside. The Clerk was tasked with contacting DDH to see when the grass is due to be cut as it is currently extremely long.

007/05/11 Planning

a. Applications received

Application No.	Description of Development	Location of Development	Parish Council action
DA/2011/0233	Demolition of sun room and construction of two storey rear extension	Green End, Courtyard Lane, Badby NN11 3AX	No objection but address residents' concerns.
DA/2011/0234	Listed Building Consent for replacement of village hall floor	Badby Village Hall, The Green, Badby NN11 3AF	Not discussed due to insufficient quorum.
DA/2011/0288	Remove 2 trees within a Conservation area	Wayside, Main Street, Badby NN11 3AN	No objection.

b. Decisions received

Application No	Description of Development	Location of Development	Decision
DA/2011/0122	Works to trees within a Conservation Area	Chestnut Cottage, The Green, Badby N11 3AF	Granted

The Clerk reported that a planning application had been received by Staverton Parish Council with regards to the construction of an agricultural barn at Land opposite Staverton Lodge, Catesby Lane, Staverton. It was agreed that the Parish Council would want to comment on the application and the Clerk was tasked with requesting an extension of time. If not granted, an extraordinary meeting will be called.

- c. Update on Tall Trees, Bunkers Hill, Badby
The Clerk and MR were tasked with drafting a letter to the local Member of Parliament and the Clerk was tasked with finding out from District Councillor Tony Scott whether any action will be taken by DDC.
- d. Report on correspondence with DDC re DA/2009/0866, Building at New House, Staverton

DRAFT

The Clerk reported that a survey had been carried out to decide whether any error had occurred. The results of the survey agreed with the understanding of Staverton Parish Council. Staverton Parish Council had contacted DDC and asked for a response. However, no response had been received as yet.

- e. Update on Arbury Hill motocross
MR reported that an abatement order had been issued and Mr Teverson was in the process of appealing against it. A date for the appeal hearing has not yet been set. A meeting had been due to take place on 8th May but had been cancelled. However, no notice had been given to residents, DDC or the Parish Council. A meeting is due to take place on 15th May. DDC will be calling a meeting once the date of appeal is known. MR will attend.
MR reported that noise measurements have been taken from inside a local resident's house which showed unacceptable noise levels.
A member of the public requested information regarding the grounds for Mr Teverson's appeal. The Clerk was tasked with finding out.

013/05/11 Reports from Councillors

- a. Greens
It was noted that David Grainger has been contacting MR with regards to access to the playing field. It was agreed that a key be cut for him.
An agenda item of signs identifying the Bluebell Woods and Playing Field was requested for June's meeting.
- b. Trees
MR requested that a tree inspection report be commissioned for October/November 2011. He also reported that the tree works on The Green have been delayed and it will probably be another month before the works are carried out.
- c. Playing Field
The Clerk has yet to order the sign.
- d. Rights of Way
KA has received a new map of footpaths.
- e. Cemetery
The Clerk has yet to request repair works to the fallen headstone as well as obtain a quote for checking other headstones.
- f. Roads and safety
Nothing to report.
- g. Street-Lighting
Nothing to report.
- h. Village Hall
Quotes are being obtained for the floor works to the Village Hall. £1,100 was raised at the recent Bluebell Tea weekend.
- i. Newsletter
Articles were requested regarding co-opting Parish Councillors, a breakdown of the budget information and about what projects villagers might wish to see the Parish Council taking forward. A draft will be presented at the June meeting.
- j. Training
The Clerk reported that C Peel has been enrolled on the Off To A Flying Start training at Daventry District Council on 15th June.

DRAFT**014/05/11 Consideration of The Queen Elizabeth II Fields Challenge**

It was noted that there is a need for an overall plan rather than a reaction to the Challenge and therefore the matter should be revisited in three or four months' time.

015/05/11 Consideration of new dog waste bin in the village

The Clerk is yet to order the new bin.

016/05/11 Consideration of planting in the cemetery

MR will contact N Kennedy to arrange a meeting at the cemetery to discuss planting.

017/05/11 Notification of proposed new mobile library routes

The Clerk reported that changes will be made so that the mobile library will visit the village on Thursdays between 16.20 and 16.40. The Clerk was tasked with putting a small notice on the boards.

018/05/11 Consideration of DDH community Environmental Budget availability

This matter was deferred and Parish Councillors requested to advise the Clerk of any projects which they consider appropriate.

019/05/11 Consideration of invitation to DDC Planning Development session

All Parish Councillors present would like to attend the above session and the Clerk was tasked with finding out whether they would all be able to attend in view of the request for one representative per parish council.

020/05/11 Correspondence

- CPRE Field Work magazine
- PlayFair brochure

021/05/11 Public Participation (2)

- a. A member of the public suggested the breakdown of budget and the article regarding the need for co-opting Parish Councillors be forwarded to him for the website.
- b. Thanks from a member of the public were voiced for those Parish Councillors who have stood again to serve the Parishioners.

019/05/11 New matters requested for next month's agenda

- a. Signposts to Bluebell Woods and the Playing Field.

020/05/11 Date of next ordinary meeting

The next ordinary meeting will be held on 13th June 2011.

The Chairman closed the meeting at 9.10pm.

DRAFT

**MINUTES OF THE MEETING OF BADBY PARISH COUNCIL
HELD IN THE VILLAGE HALL AT 7.30 P.M.
ON MONDAY 13TH JUNE 2011**

THE FOLLOWING WERE PRESENT:

Councillors: Mr Mike Richards (Chairman) (MR), Mrs Karen Alexander (KA), Mrs Sally Halson (SH), Mr Chris Peel (CP).

Others: Mrs Sharon Foster (Clerk), 1 x Member of the public.

001/06/11 To receive and approve apologies for absence

Apologies: None.

Absent without apology: Mr Gary Bell (GB).

002/06/11 G Bell to sign Declaration of Office and Compliance with the Code of Conduct

GB was not present.

003/06/11 Declarations of interest in items on the agenda

S Halson declared personal and prejudicial interests in item 012/06/11 in relation to planning application DA/2011/0330 as it is her property.

004/06/11 Co-option on to Parish Council

The process will continue.

005/06/11 Appointment of Responsible Finance Officer

The Clerk was re-appointed.

Proposed by K Alexander, seconded by S Halson.

006/06/11 Review of Risk Assessment

Deferred to July's meeting as the document was in an incorrect format.

007/06/11 Review of Asset Register

The new dog bin should be added.

008/06/11 Review of Standing Orders with regards to Tender process

The Clerk was tasked with producing draft wording for the July meeting.

009/06/11 Approval of the Minutes of the Annual meeting held on 9th May 2011

Copies of the minutes had been circulated prior to the meeting. All were in agreement that the minutes be signed as a correct record of the meeting.

Proposed by S Halson, Seconded by K Alexander. The minutes were then signed.

010/06/11 Public Participation (1)

The Chairman opened the meeting to the public floor. The following comment was made:

- a. A member of the public questioned whether more road signs are needed in the village in relation to item 023/06/11 below.

011/06/11 Matters arising from the minutes (for information only)

- a. The Clerk reported that a letter had been sent to Geoff Amos as requested regarding subsidies.

012/06/11 Finance

- a. Income received
£80.00 Two memorials for Mr and Mrs Smith

DRAFT

b. Payments for approval

Cheque no	Payee	Details	Amount (£)	+ VAT (£)	Cheque Total (£)	Authority
1640	S Foster	Salary	262.41	262.41	0.00	LGA 1972 s112
1641	S Foster	Expenses	48.65	48.65	0.00	LGA 1972 s112
1642	Came & Co	Insurance	699.92	699.92	0.00	LGA 1972 s111 & 140
1643	D Grainger	Mowing	556.80	464.00	92.80	Highways Act 1980
1644	DDC	Bin emptying	355.02	355.02	0.00	Litter Act 1983 s5 & 6
1645	Glasdon	Dog bin	196.56	163.80	32.76	Litter Act 1983
1646	N Kennedy	Cemetery mowing	288.85	288.85	0.00	LGA 1972 s214
1647	EON	Electricity – May	152.69	127.24	25.45	PCA 1957
1648	EON	Electricity – April	152.44	127.03	25.41	PCA 1957

RESOLUTION – All cheques approved for payment. Proposed by CP; Seconded by KA. Payments approved.

c. Consideration of transfer of bank accounts to HSBC

The Clerk reported that changing bank accounts would not incur cost but would enable her to have instant access to statements etc. It was agreed that the transfer would go ahead. The Clerk will provide Parish Councillors with relevant forms which they would need to take into the bank in Daventry before the accounts could be opened.

012/06/11 Planning

a. Applications received

Application No.	Description of Development	Location of Development	Parish Council action
DA/2011/0330 *	First floor extension to existing garage to form en-suite guest room	Nonesuch, 5 Bunkers Hill, Badby NN11 3AW	Unable to support due to concerns of neighbours.
DA/2011/0378	Installation of ground mounted photovoltaic panels to existing farmyard	High Cross Farm, Staverton Road, Badby NN11 6DD	Support
DA/2011/0396	Works to trees within a Conservation Area	Trifidia, Church Hill, Badby NN11 3AR	Support

* SH stepped out of the hall during the discussion of planning application DA/2011/0330.

b. Decisions received

Application No	Description of Development	Location of Development	Decision
DA/2011/0233	Demolition of sun room and construction of two storey rear extension	Green End, Courtyard Lane, Badby NN11 3AX	Withdrawn
DA/2011/0234	LBC for replacement village hall floor	Badby Village Hall, The Green, Badby NN11 3AF	Granted
DA/2011/0288	Works to trees within a Conservation Area	Wayside, Main Street, Badby NN11 3AN	Granted

c. Update on Tall Trees, Bunkers Hill, Badby

MR reported that a letter had been sent to the local Member of Parliament, copied to Tony Scott and Ian Vincent, voicing the concerns of the Parish Council. As yet, no response has been received.

d. Report on correspondence with DDC re DA/2009/0866, Building at New House, Staverton

MR reported that he had met with Mr Banham who is the owner of the land which it is believed had been breached. He had provided a copy of the recent survey carried out which agrees Mr Banham's position. However, DDC have still not made any response either to Mr Banham or to Staverton or Badby Parish Councils.

DRAFT

- e. Update on Arbury Hill motocross noise abatement order
MR reported that a meeting would be taking place at 4pm on Tuesday 14th June with Paul Knight of DDC to discuss the defence put forward by Mr Teverson. A court hearing will be held on 8th July and MR will attend and report back at the July meeting.

013/06/11 Reports from Councillors

- a. Greens
The Clerk reported that the process of registration is continuing.
- b. Trees
It was noted that a 5-day order had been placed on a tree in Brookside Lane and the tree had been removed.
The Clerk was asked to chase DDC and NCC with regards to whether they have responded to the resident on Brookside Lane who had challenged the responsibility of trees on the lane.
CP reported that the tree works on The Green are still due to take place in the first two weeks of June and the Clerk was tasked with chasing Rachel Booth of DDC.
- c. Playing Field
There had been another break-in at the Cricket Club and a considerable amount of equipment had been stolen. Following a request, MR agreed to meet representatives of the Cricket Club.
MR has spare keys cut and the Clerk will pass one on to David Grainger.
- d. Rights of Way
Nothing to report.
- e. Cemetery
MR has not yet met N Kennedy re planting.
The Clerk had requested Les Finn to repair the fallen headstone and he would provide a quote for carrying out an inspection of the rest of the cemetery.
- f. Roads and safety
Nothing to report although it was noted how quiet the A361 is at the moment with the road through to Banbury being closed.
- g. Street-Lighting
Nothing to report.
- h. Village Hall
The floor is due to be done in August.
- i. Newsletter
The Clerk was asked to add the budget sheet into the newsletter as well as an article regarding the possible reduction of street lighting within the village.
- j. Training
CP will be attending New Councillors' training on 16th June.
The Clerk reported that she had started the CiLCA course.

014/06/11 Consideration of Northamptonshire Minerals and Waste Development Framework – Draft Revised Development and Implementation Principles Supplementary Planning Document

MR will look at the document.

015/06/11 Consideration of new dog waste bin in the village

The dog bin has arrived. As it is large, it was agreed that the new bin be sited at the playing field and the playing field bin be put up on Neneside Close. MR and CP will action.

DRAFT**016/06/11 Consideration of planting in the cemetery**

The matter was deferred to July.

017/06/11 Consideration of Community Right to Build invitation to build a vision on how local areas should be developed

The Clerk was asked to put an article into the upcoming newsletter regarding the need to establish a Neighbourhood Development Plan and a working party to put it together.

018/06/11 Consideration of DDH community Environmental Budget availability

It was agreed that the Parish Council will not apply for the budget.

019/06/11 Report following attendance at DDC Planning Development session

KA gave a report.

020/06/11 Presentation of Grant Awarding Policy

The Clerk reported that policies needed to be implemented and the plan was to introduce one at each meeting. Because the Clerk had been working on this Policy in the CiLCA training, it had seemed sensible to introduce this first. The Policy was duly agreed and adopted.

Proposed by SH, seconded by KA.

021/06/11 Consideration of NCALC Local Council Survey 2011

The Clerk agreed to complete the Survey.

022/06/11 Notification of changes in street lighting provision by NCC

Discussion took place with regards to the possible reduction of some of the lights in the village. It had been agreed earlier in the meeting that an article should be placed in the newsletter and the matter deferred to July's meeting.

023/06/11 Consideration of sign posts to Playing Field and Badby Woods

After general discussion, it was agreed that no signs were needed.

024/06/11 Consideration of attendance at Parish & Town Councils Meeting on 16th June

KA would attend.

024/06/11 Correspondence

- ▲ Clerks & Councils direct – May issue
- ▲ Changing waste and recycling collections
- ▲ New Stray Dog Kennelling Contract – DDC with Dunsmore Kennels
- ▲ The Clerk – May issue
- ▲ The Good Councillors' Guide – 3rd edition
- ▲ Countryside Voice – Sprint 2011

025/06/11 Public Participation (2)

Nothing to report.

019/06/11 New matters requested for next month's agenda

- a. The owner of Badby Park had asked to present draft plans for works to the medical facilities.

020/06/11 Date of next ordinary meeting and consideration of altering August meeting date

The next ordinary meeting will be held on 11th July 2011. The August date would be changed to Monday 1st August, because of Floor Work in the Village Hall planned during August.

It was noted that the attendance record of G Bell was poor. It was agreed that the Clerk should write asking him to attend the July meeting and sign his Acceptance of Office which was now overdue. If he did not attend the July meeting, his term of office could be bought to an end.

The Chairman closed the meeting at 9.20pm.

DRAFT

**MINUTES OF THE MEETING OF BADBY PARISH COUNCIL
HELD IN THE VILLAGE HALL AT 7.30 P.M.
ON MONDAY 11TH JULY 2011**

THE FOLLOWING WERE PRESENT:

Councillors: Mr Mike Richards (Chairman) (MR), Mrs Karen Alexander (KA), Mrs Sally Halson (SH), Mr Chris Peel (CP).

Others: Mrs Sharon Foster (Clerk), 6 x Members of the public.

Before the meeting started, MR noted that the order of the agenda would be changed in order to accommodate those attending for agenda item 012/07/11f.

001/07/11 To receive and approve apologies for absence

Apologies: Mr Gary Bell (GB).

Absent without apology: None.

003/07/11 To receive declarations of interest in items on the agenda

None.

012/07/11f Presentation by owners of Badby Park

Mr Mehta Meh presented the prospective plans for a new two storey building at Badby Park to accommodate therapy suites, emergency short term respite facilities and nursing living quarters. The planned size is on a 10,000ft² footprint allowing 18,000ft² of space. It was noted that the plan shows the building to replace the current piggery but would be sited so as to nestle in the lay of the land and be screened from the surrounding areas. The building would have a sedum roof and be timber clad. Mr Meh stated that he had met with Daventry District Council on site and they had no objections in principle to the current scheme. The application would be made in the next few months.

004/07/11 Co-option on to Parish Council

Two members of the public were in attendance in order to make a decision as to whether they would apply to the Parish Council. See also 022/007/11 below.

005/07/11 Presentation of Equal Opportunities Policy

A draft policy had been circulated. No changes were requested. The Policy would be presented for full approval at the August meeting.

006/07/11 Presentation of Disability Discrimination Policy

A draft policy had been circulated. No changes were requested. The Policy would be presented for full approval at the August meeting.

007/07/11 Review of Risk Assessment

A request was made to show a formal arrangement for twice yearly inspections of all assets.

008/07/11 Review of Standing Orders with regards to Tender process

Draft wording had been circulated prior to the meeting. This was agreed and would be adopted into the standing orders.

Proposed by SH, seconded by KA.

009/07/11 Approval of the Minutes of the Annual meeting held on 13th June 2011

Copies of the minutes had been circulated prior to the meeting. All were in agreement that the minutes be signed as a correct record of the meeting.

Proposed by CP, Seconded by KA. The minutes were then signed.

DRAFT**010/07/11 Public Participation (1)**

The Chairman opened the meeting to the public floor. The following comment was made:

- a. D Wilson advised that policies could be added to the website. The Clerk would forward adopted copies.

011/07/11 Matters arising from the minutes (for information only)

- a. None.

012/07/11 Finance

- a. Income received
£100.00 SLCC Training Bursary

- b. Payments for approval

Cheque no	Payee	Details	Amount (£)	+ VAT (£)	Cheque Total (£)	Authority
1669	S Foster	Salary	306.12	306.12	0.00	LGA 1972 s112
1670	S Foster	Expenses	268.05	268.05	0.00	LGA 1972 s112
1671	EON	Electricity	157.86	134.35	23.51	PCA 1957
1672	NCALC	CiLCA Training	247.50	247.50	0.00	LGA 1972 s112
1673	SLCC	Subscription	42.00	42.00	0.00	LGA 1972 s143
1674	Amber	Playing Field Sign	54.00	45.00	9.00	LG(MP)A 1976 s.19
1675	NCALC	Councillor Training	29.00	29.00	0.00	LGA 1972 s112
1676	EON	Electricity	159.53	134.08	25.45	PCA 1957
1677	EON	Maintenance	133.50	26.70	160.20	PCA 1957
1678	N Kennedy	Cemetery mowing	95.00	0.00	95.00	LGA 1972 s214

RESOLUTION – All cheques approved for payment. Proposed by CP; Seconded by KA. Payments approved.

- c. Consideration of transfer of bank accounts to HSBC
The Clerk requested that all in attendance sign the application form which she would then submit to HSBC. All signatories should then take two forms of identification to the bank in order to complete the process.
- d. Report on first quarter results
The first quarter figures had been circulated. It was noted that the Churchyard mowing figure should be moved into Cemetery Maintenance.

012/07/11 Planning

- a. Applications received

Application No.	Description of Development	Location of Development	Parish Council action
DA/2011/0455	Single storey summerhouse/store in garden	Park View, The Green, Badby NN11 3AF	Support

- b. Decisions received

Application No	Description of Development	Location of Development	Decision
DA/2011/0314*	Construction of agricultural barn	Land opposite Staverton Lodge, Catesby road, Staverton	Granted with conditions
DA/2011/0330	First floor to existing garage to form en-suite bedroom	Nonesuch, 5 Bunkers Hill, Badby NN11 3AW	Refused

* It was reported that a query had been raised regarding the hedgerow showing the Parish boundary. The Clerk and MR would meet with DDC later in the week to discuss further.

DRAFT

- c. Update on Tall Trees, Bunkers Hill, Badby
Correspondence from Chris Heaton-Harris MP and Eric Pickles MP had been circulated. Although this confirmed that the inspector had reviewed the matter within the regulations and no challenge could be made, the number of high profile cases reported recently meant that future procedures/policies could be reconsidered.
- d. Report on correspondence with DDC re DA/2009/0866, Building at New House, Staverton
A response had been received from Simon Bovey and had been circulated. It was agreed that this response was not at all satisfactory. The Clerk reported that a further response had been received from Ian Vincent following an email sent from John Golding. This response had also been extremely negative.
- e. Update on Arbury Hill motocross noise abatement order
MR reported that the 8th July meeting had been rescheduled to 22nd July and would only be an interim meeting to set a date for a full hearing. No motocross meetings have taken place and would not until the noise abatement order is lifted.
- f. Presentation by owners of Badby Park
Covered above.
- g. Shuckburgh Wind Farm applications
Correspondence had been circulated. After discussion, it was noted that a comment should be entered from Badby Parish Council. This should be simple and note that the Parish Council feels the location is one where the wind force registers as one of the lowest in the country and that it considers the location inappropriate as it is a special landscape area.
- h. Application to register easements or other rights at Casanene, The Green
It was reported that an application had been received. The Clerk had sought legal advice and the initial conclusion was that the Parish Council should object to the application. The Clerk was tasked with responding to the Land Registry once full legal advice was provided.

013/07/11 Reports from Councillors

- a. Greens
The registration is ongoing. Curbing had been put in at the bottom of Bunkers Hill by NCC.
- b. Trees
Works on the first tree on The Green had been supervised by DDC. It was noted that we would now need to see how the tree reacted to the work. Works to the second tree would take place soon. It had been delayed because of a nesting bird. During the on-site meeting with DDC, agreement had been reached that the smaller tree next to T6 should also be removed. This had been omitted from the contract and should now be included for removal.
MR had requested that an item be placed on the September agenda for tree inspection. Discussion took place regarding the trees on Brookside Lane, which led to the conclusion that a policy needed to be drawn up with regards to all the trees in the village.
- c. Playing Field
MR and CP would put up the new dog bin.
MR reported that he had been in contact with the Cricket Club and was looking into queries regarding the lease. He would report back to the next meeting once he had done further research.
- d. Rights of Way
Nothing to report.

DRAFT

- e. Cemetery
The Clerk noted that the fallen headstone had been repaired by Les Finn of Towcester free of charge. He would also be providing a quote for a full inspection of headstones, except those in the newest part of the cemetery.
- f. Roads and safety
Nothing to report.
- g. Street-Lighting
The Clerk was tasked with putting the subject of street lighting on the September agenda and to look into costs of shutting down or fitting certain street lights with timers. It was agreed that a full check of which street lights were needed had to be done at night. This review would need to be done in order to build cost/benefit into next year's budget.
- h. Village Hall
The village hall will be closing on 2nd August. It was noted that the lettings are not covering running costs at the moment and so charges would be raised from September.
- i. Newsletter
The newsletter had been distributed. The Clerk had had a comment that there was no mention of Peter Banks and the many years of service he had committed to the Parish Council for which she apologised.
- j. Training
CP had undertaken Off To A Flying Start Training.

014/07/11 Consideration of Northamptonshire Minerals and Waste Development Framework – Draft Revised Development and Implementation Principles Supplementary Planning Document

MR had studied the document and found no contentious matters applicable to Badby.

015/07/11 Consideration of new dog waste bin in the village

Already covered.

016/07/11 Consideration of planting in the cemetery

MR had not yet seen N Kennedy. MR noted that the cherry tree in the cemetery needs to be included in the next tree inspection, as well as the yew trees in the churchyard.

017/07/11 Consideration of Community Right to Build invitation to build a vision on how local areas should be developed

The Clerk reported that there had been no response from the article in the newsletter. It was agreed that a draft document could be put together over the coming months and then circulated. Areas to be covered would be village greens, transport, school, church, public houses, services and should incorporate the need to protect and conserve Badby.

018/07/11 Notification of changes in street lighting provision by NCC

Already covered above.

019/07/11 Report on Parish & Town Councils Meeting of 16th June 2011

KA had attended the meeting which is a forum to raise issues to NCC and DDC.

020/07/11 Completion of NCC questionnaire re Empowerment Fund Grant

The Clerk would complete the questionnaire.

DRAFT**021/07/11 Correspondence**

- ▲ LCR - Summer 2011
- ▲ NCALC Update – May-June 2011
- ▲ J Parkes Catalogue – Autumn 2011
- ▲ Clerks & Councils Direct – July 2011
- ▲ Letter from Enterprise re Commercial Waste Removal Service contact details
- ▲ Email from DDC re weekly collections for clothing starting in Autumn 2011

022/07/11 Public Participation (2)

A member of the public said that he would be willing to be co-opted onto the Parish Council. The matter was discussed and it was agreed that Richard Piner be co-opted onto the Parish Council. Proposed by KA, seconded by CP. All in favour.

023/07/11 New matters requested for next month's agenda

None.

002/07/11 G Bell to sign Declaration of Office and Compliance with the Code of Conduct

GB had sent apologies. It was agreed that he should attend the next meeting to sign his Declaration of Office and Compliance with the Code of Conduct.

024/07/11 Date of next ordinary meeting

The next ordinary meeting will be held on 1st August 2011. The August date has been changed because of floor work due to take place in August.

The Chairman closed the meeting at 9.45pm.

**MINUTES OF THE MEETING OF BADBY PARISH COUNCIL
HELD IN THE VILLAGE HALL AT 7.30 P.M.
ON MONDAY 1st AUGUST 2011**

THE FOLLOWING WERE PRESENT:

Councillors: Mr Mike Richards (Chairman) (MR), Mrs Karen Alexander (KA), Mr Gary Bell (GB), Mrs Sally Halson (SH), Mr Chris Peel (CP).

Others: Mrs Sharon Foster (Clerk), 3 x Members of the public.

001/08/11 To receive and approve apologies for absence

Apologies: Mr R Piner (RP).

Absent without apology: None.

002/08/11 G Bell to sign Declaration of Office and Compliance with Code of Conduct

G Bell arrived late and signed the appropriate paperwork.

003/08/11 To receive declarations of interest in items on the agenda

None.

004/08/11 Co-option on to Parish Council

It was reported that another member of the public may be willing to be co-opted onto the Parish Council. He will attend the meeting in September.

005/08/11 Adoption of Equal Opportunities Policy

A draft policy had been reviewed at the July meeting. It was adopted with no changes.

Proposed by KA, seconded by CP. Adopted.

006/08/11 Adoption of Disability Discrimination Policy

A draft policy had been reviewed at the July meeting. It was adopted with no changes.

Proposed by SH, seconded by CP. Adopted.

007/08/11 Review of Risk Assessment

The clerk confirmed that review of assets had been added and should take place in February and September each year. It was agreed that one should take place before the September meeting. This will be carried out by MR and KA.

008/08/11 Review of Parish Design document

A draft contents list had been drawn up which could be used to build up a draft document.

009/08/11 Approval of the Minutes of the Annual meeting held on 11th July 2011

Copies of the minutes had been circulated prior to the meeting. All were in agreement that the minutes be signed as a correct record of the meeting.

Proposed by KA Seconded by CP. The minutes were then signed.

010/08/11 Public Participation (1)

The Chairman opened the meeting to the public floor. The following comment was made:

- a. A member of the public noted a recent report regarding Northamptonshire having acquired a PFI for replacing street lights over the next 5 years. It was noted that Badby Parish Council is responsible for the street lights in Badby and so the PFI was not applicable.

011/08/11 Matters arising from the minutes (for information only)

- a. None.

012/08/11 Finance

- a. Income received

£220.00	Burial (F Barnstable)
£ 2.30	Wayleave payment from Western Power Distribution

b. Payments for approval

Cheque no	Payee	Details	Cheque Total (£)	+ VAT (£)	Amount (£)	Authority
1679	S Foster	Salary	262.41	0.00	262.41	LGA 1972 s112
1680	S Foster	Expenses	38.64	0.00	38.64	LGA 1972 s112
1681	N Kennedy	Cemetery mowing	45.00	0.00	45.00	LGA 1972 s214
1682	Phone Co-op	Telephone bill	2.86	2.38	0.48	LDA 1972 s112
1683	EON	Electricity	152.69	25.45	127.24	PCA 1957

It was noted that the agenda was incorrect regarding the amount payable on cheque 1683. The Clerk had omitted to add the climate levy charge.

RESOLUTION – All cheques approved for payment. Proposed by KA; Seconded by GB.

Payments approved.

c. Consideration of transfer of bank accounts to HSBC

MR, KA and RP have visited HSBC to sign paperwork. The process will continue.

d. Consideration of quote for memorial inspection

The Clerk had received a quote for inspection from L Finn of £680 + VAT. During discussion, the Clerk noted that an insurance claim has now been received following the recent incident in the cemetery. It was agreed that the Clerk should forward relevant paperwork to the insurance company but no inspection should be made at this time. The Clerk was asked to draw up a notice similar to the ones in St Mary's churchyard regarding the safety of headstones.

013/08/11 Planning

a. Applications received

Application No.	Description of Development	Location of Development	Parish Council action
None			

b. Decisions received

Application No	Description of Development	Location of Development	Decision
DA/2011/0545	Works to trees within a Conservation Area	Trifidia, Church Hill, Badby NN11 3AR	Granted

c. Update on Tall Trees, Bunkers Hill, Badby

The Clerk read out letters received from Chris Heaton-Harris, and the Head of the Planning Inspectorate. These confirmed that, although no action could be taken as regards Tall Trees, legislation was being introduced to ensure that appellants do not profit from deception.

d. Report on correspondence with DDC re DA/2009/0866, Building at New House, Staverton

The clerk reported that further correspondence had been received by Staverton Parish Council from Daventry District Council. A request has now been made that the Scrutiny Committee be asked to make an enquiry into this matter.

e. Update on Arbury Hill motocross noise abatement order

MR confirmed that the preliminary hearing had been held on 22nd July. The hearing will be held on 28th, 29th and 30th November. MR confirmed that he will be away for the hearings but has already produced a written statement.

f. Application to register easements or other rights at Casanene, The Green

The Clerk confirmed that the Parish Council's objection has been lodged.

g. Consideration of correspondence re Tall Trees, Bunkers Hill

Already covered above.

014/08/11 Reports from Councillors

- a. Greens
MR had had a call from a member of the public stating that the DDC rubbish collection vehicle was regularly driving across the village greens in order to collect rubbish from the bins on The Green. They had contacted DDC but the driver had continued. The Clerk was tasked with writing to both DDC and the contractor, Enterprise, insisting that the vehicle not be driven across the village green.
- b. Trees
The tree works had been carried out. A bill had been received after the publication of the agenda and the Clerk was asked to check this against the quote.
- c. Playing Field
The dog bins are now in place and MR has erected the No Parking sign on the playing field gate.
MR reported that 3 mowers, a roller and a large amount of tools had been stolen recently and, as a result, the cricket club had been unable to mow the football pitch grass.
MR also reported that lead had been stolen off the church roof overnight on 18th July.
- d. Rights of Way
Nothing to report.
- e. Cemetery
Nothing to report.
- f. Roads and safety
Nothing to report.
- g. Street-Lighting
A review of street lighting needs to be done later in the year.
- h. Village Hall
A meeting will be held on 2nd August 2011 before the village hall closes for 3 weeks for the new flooring to be done.
- i. Newsletter
Nothing to report.
- j. Training
An Off To A Flying Start training course is due to be held on 14th September. The Clerk was asked to ask RP whether he would like to attend.

015/08/11 Consideration of research regarding streetlight provision in Badby

Already covered above.

016/08/11 Consideration of new dog waste bin in the village

Already covered above.

017/08/11 Consideration of planting in the cemetery

MR has not yet seen N Kennedy.

018/08/11 Consideration of tree inspection

Already covered above.

019/08/11 Confirmation of new mobile library schedule

Confirmation has been received that from 3rd August, the mobile library will visit The Green, Badby on the first Thursday of each month between 16.45 and 17.15.

020/08/11 Correspondence

None.

021/08/11 Public Participation (2)

No comment made from the public gallery.

MR reported that a call had been received regarding a considerable structure being erected in the back garden of a house on Neneside. The Clerk was asked to refer the matter to DDC Planning Department.

The Clerk was asked by MR what the situation is with regards to the land off Pound Lane owned by DDH. A caravan is parked there at present. The Clerk was asked to contact DDH.

022/08/11 New matters requested for next month's agenda

The Clerk was asked to obtain 3 quotes for works to the playing field vehicular access.

The Clerk was asked for an update on village green registration at the next meeting.

023/08/11 Date of next ordinary meeting

The next ordinary meeting will be held on 12th September 2011. SH gave her apologies.

There may be a need for an extraordinary meeting to be held should any planning applications be received which cannot be extended until the ordinary meeting.

The Chairman closed the meeting at 8.35pm.

DRAFT

**MINUTES OF THE MEETING OF BADBY PARISH COUNCIL
HELD IN THE VILLAGE HALL AT 7.30 P.M.
ON MONDAY 12th SEPTEMBER 2011**

THE FOLLOWING WERE PRESENT:

Councillors: Mr Mike Richards (Chairman) (MR), Mr Chris Peel (CP), Mr R Piner (RP).

Others: Mrs Sharon Foster (Clerk), 5 x Members of the public.

001/09/11 To receive and approve apologies for absence

Apologies: Mrs Karen Alexander (KA) – ill.

Mrs Sally Halson (SH) – on holiday.

Absent without apology: Mr Gary Bell (GB).

002/09/11 To receive declarations of interest in items on the agenda

None.

03/09/11 Approval of the Minutes of the Ordinary Meeting held on 2nd August 2011

Copies of the minutes had been circulated prior to the meeting. All were in agreement that the minutes be signed as a correct record of the meeting.

Proposed by CP, seconded by MR. The minutes were then signed.

004/09/11 Co-option on to Parish Council

A member of the public was in attendance with a view of considering joining the Council. Another member of the public will attend in October with a view to being co-opted.

005/09/11 Public Participation (1)

The Chairman opened the meeting to the public floor. No comment was made.

006/09/11 Matters arising from the minutes (for information only)

None.

007/09/11 Finance

a. Income received
£200.00 Burial (D Hodges)

b. Payments for approval

Cheque no	Payee	Details	Amount (£)	+ VAT (£)	Cheque Total (£)	Authority
1684	S Foster	Salary	£262.41	£0.00	£262.41	LGA 1972 s112
1685	S Foster	Expenses	£14.05	£0.00	£14.05	LGA 1972 s112
1686	M Richards	Materials	£13.06	£0.00	£13.06	LGA 1972 s112
1687	BDO Stoy Hayward	Audit fees	£135.00	£27.00	£162.00	Accounts & Audit Regs 1996
1688	WebsiteFor Ltd	Laptop repair	£75.00	£0.00	£75.00	LGA 1972 s112
1689	Digley	Playing Field inspection	£40.00	£8.00	£48.00	LG(MP)A 1976 s19
1690	D Grainger	Mowing	£760.00	£152.00	£912.00	LGA 1972 s214
1691	DDC	Election fee	£63.00	£0.00	£63.00	
1692	Phone Co-op	Phone bill	£1.03	£.21	£1.24	LGA 1972 s112
1693	N Kennedy	Mowing	£135.00	£0.00	£135.00	LGA 1972 s214

The Clerk noted that the amount for Cheque 1685 had been omitted and should be £14.05. The cheque for N Kennedy for mowing should read as Cheque number 1693 and not 1692.

RESOLUTION – All cheques approved for payment. Proposed by CP; Seconded by RP. Payments approved.

c. Notification of new charges for Village Hall hire from September 2011
The Clerk reported that the new charge will be £8 per hour.

DRAFT

- d. Presentation, approval and acceptance of external auditor report for financial year 2010/11
The Clerk reported that the report had been received and no matters have been reported.
Parish Councillors agreed and accepted this report.
- c. Consideration of transfer of bank accounts to HSBC
The process is nearly complete.

008/09/11 Planning

a. Applications received

Application No.	Description of Development	Location of Development	Parish Council action
DA/2011/0643	Works to tree subject of a Tree Preservation Order	9 The Glebe, Badby NN11 3AZ	Support.
DA/2011/0653	Demolition of sun room and construction of 2 storey rear extension (Revised)	Green End, Courtyard Lane, Badby NN11 3AX	No major objection on planning grounds but request neighbour concerns be addressed.
DA/2011/0607	Listed Building Consent for replacement window on front elevation and alterations	The Cottage, Church Hill, Badby NN11 3AR	No comment.

b. Decisions received

Application No	Description of Development	Location of Development	Decision
None			

- c. Report on correspondence with DDC re DA/2009/0866, Building at New House, Staverton
The clerk reported that a recent request for the Scrutiny Committee to look into this matter had been denied and could be taken no further by Staverton Parish Council. However, an individual could take the matter to the Government ombudsman.
- d. Application to register easements or other rights at Casanene, The Green
The clerk reported that the application had been withdrawn and the process cancelled.
- e. Update on Arbury Hill motocross noise abatement order
MR reported that negotiations had been opened with Mr Teverson. Terms put forward had yet to be agreed by Mr Teverson. In the event of no agreement, the hearing will still be held in November. Although an abatement order had been served, because of the appeal, the abatement order is suspended. A large motocross meeting had been held on Sunday 11th September which was on the original schedule given to the Parish and District Councils earlier this year. As DDC was not aware that the meeting was to take place, they were not able to attend and take noise measurements. It was noted that there are further scheduled meetings for 2nd and 16th October.

009/09/11 Reports from Councillors

- a. Greens
The Clerk reported that she had not yet contacted DDC and Enterprise regarding driving over the village greens.
A member of the public had reported to MR that someone had been seen digging up Pinfold Green. Following discussion, the Clerk was tasked with requesting PCSO Carl Barton visit the youngster and ask him to cease.
- b. Trees
The Clerk was requested to obtain tree inspection quotes for the October meeting. The tree inspection is to include trees in the cemetery and the yew trees in the churchyard.

DRAFT

- c. Playing Field
It was noted that no playing field safety inspection report had been received, although the invoice had been received.
- d. Rights of Way
Nothing to report.
- e. Cemetery
MR reported that an insurance claim has been made regarding the recent accident in the cemetery.
MR also reported that he and KA had carried out a safety inspection in the cemetery and had laid down a total of eight headstones which were deemed as unsafe and not secured to their holding base. The clerk was tasked with putting up a notice regarding safety and asking the owners of the laid-down headstones to contact her.
- f. Roads and safety
Nothing to report.
- g. Street-Lighting
It was noted that the A361 is due to open again at the end of October. The street light report was deferred to the October meeting and the Clerk was tasked with researching costs of timers and switching off lights.
- h. Village Hall
The new floor has been laid and it was agreed that it is an improvement.
- i. Newsletter
Nothing to report.
- j. Training
An Off To A Flying Start training course is due to be held on 14th September. RP will attend.

010/09/11 Consideration of DDC Review of Polling Districts and Polling Stations

The Clerk was tasked with responding that the Parish Council is happy with the current arrangements.

011/09/11 Consideration of request for a memorial bench in the cemetery

Parish Councillors discussed a request for a memorial bench and agreed that a 2-seater wrought iron bench could be placed in the cemetery. It was agreed that this bench could be positioned near to Mr Cooper's headstone so long as it does not interfere with any burials. The Clerk was tasked with progressing the matter.

012/09/11 Report on risk assessment inspection

MR and KA have carried out an inspection. It was noted that the noticeboard near The Windmill needs replacing and the bench on The Green could do with some preservative. MR will action. All the lamp posts, the goalposts and the playing field are in satisfactory condition.

013/09/11 Consideration of quotation for new village noticeboard frame

Following the above inspection, MR had requested a quote for replacing the village noticeboard frame. A quote of £240 was received and it was agreed that the work be carried out.

014/09/11 Consideration of request to display Affordable Housing poster

After some discussion, it was agreed that there was not enough room on the noticeboards to display any extra notices.

015/09/11 Consideration of membership to East Midlands Councils

It was agreed that the Parish Council would not take up membership.

016/09/11 Consideration of obtaining tree inspection report

Already covered above.

DRAFT**020/09/11 Correspondence**

- △ Country Gardens Ground Maintenance
- △ Kompan playgrounds brochure
- △ Clerks & Councils Director-September 2011
- △ Royal Horticultural Society – Britain in Bloom
- △ NCALC Update – July/August 2011
- △ The Clerk – July 2011
- △ Glasdon Director brochure
- △ CPRE Outlook – Summer 2011
- △ Glasdon brochure
- △ CPRE – Countryside Voice

022/09/11 Public Participation (2)

Following an enquiry, the Clerk reported that she is awaiting documentation from NCC to pass on to the solicitor to action registration of the greens.

004/09/11 Co-option onto Parish Council

MR asked Andy Witcomb whether he would be prepared to be co-opted onto the Parish Council. He agreed and was proposed by CP, seconded by RP.

RESOLUTION – Andy Witcomb to be co-opted onto the Parish Council and attend the Off To A Flying Start training course on 14th September.

023/09/11 Date of next ordinary meeting

The next ordinary meeting will be held on 10th October 2011.

The Chairman closed the meeting at 9.00pm.

DRAFT

**MINUTES OF THE MEETING OF BADBY PARISH COUNCIL
HELD IN THE VILLAGE HALL AT 7.30 P.M.
ON MONDAY 10th OCTOBER 2011**

THE FOLLOWING WERE PRESENT:

Councillors: Mr Mike Richards (Chairman) (MR), Mr Gary Bell (GB), Mrs Sally Halson (SH), Mr R Piner (RP), Mr Andrew Witcomb (AW).

Others: Mrs Sharon Foster (Clerk), 5 x Members of the public.

001/10/11 To receive and approve apologies for absence

Apologies: Mrs Karen Alexander (KA) – on holiday.

Absent without apology: Mr Chris Peel (CP).

002/10/11 To receive declarations of interest in items on the agenda

See DA/2011/0712 below.

03/10/11 Approval of the Minutes of the Ordinary Meeting held on 12th September 2011

Copies of the minutes had been circulated prior to the meeting. All were in agreement that the minutes be signed as a correct record of the meeting.

Proposed by AM, seconded by RP. The minutes were then signed.

004/10/11 Co-option on to Parish Council

MR welcomed AW to his first meeting. The process of co-option for the remaining vacancies will continue.

005/10/11 Public Participation (1)

The Chairman opened the meeting to the public floor. The following comments were made:

- a. A member of the public voiced his concern regarding planning application DA/2011/0712. The proposed vehicular access would encroach onto The Green using an area which is used during the Badby Fayre. It was noted that the planning application will be discussed later in the meeting by the Parish Council.
- b. A member of the public noted that there have been parking issues at Church Green. It was noted that this is a matter for the Highways Agency and individual issues should be referred to them. The Parish Council acknowledged that parking in that area is very restrictive.

006/10/11 Matters arising from the minutes (for information only)

- a. The Clerk reported that PCSO Barton had visited the youngster regarding digging on Pinfold Green and the matter had been resolved, although the Clerk had been approached by his mother.

007/10/11 Finance

- a. Income received
£7,000.00 DDC ½ year precept payment

- b. Payments for approval

Cheque no	Payee	Details	Amount (£)	+ VAT (£)	Cheque Total (£)	Authority
1694	S Foster	Salary	£262.41	£0.00	£262.41	LGA 1972 s112
1695	S Foster	Expenses	£40.23	£0.00	£40.23	LGA 1972 s112
1696	NCALC	Training	£58.00	£0.00	£58.00	LGA 1972 s112
1697	N Kennedy	Mowing	£90.00	£0.00	£90.00	LGA 1972 s214
1698	ICO	Data protection notification	£35.00	£0.00	£35.00	LGA 1972 s112
1699	EON	Streetlight maintenance	£133.50	£26.70	£160.20	PCA 1957
1700	Wilbytree	T5 and T6 tree works	£1,830.00	£366.00	£2,196.00	Highways Act 1980

RESOLUTION – All cheques approved for payment. Proposed by SH; Seconded by AW.

DRAFT

Payments approved.

- c. Consideration of HSBC Bank account
The process is continuing. The Clerk was tasked with obtaining the appropriate forms for AW and RP to sign.
- d. Notification of non-domestic rate bill 2011/2012 for the cemetery
The Clerk reported that a bill had been received which shows a credit of £20.24 against the account.

GB arrived at 7.45pm.

- e. Half year budget review
MR reported that, taking into account full year payments for insurance, audit and subscriptions, Administration is on track to come in under budget, as is Burial Grounds. Greens/Trees is under budget at the moment but account has to be taken of the tree inspection and works which may need to be carried out from that report. The playing field is slightly over at the moment.
There is £22,500 in the bank accounts and it is expected that @£11,000 should remain by the end of year.
- f. Budget preparation for financial year 2012/2013
MR advised that a meeting will be held to put a draft together for presentation at the November meeting. The draft will be discussed at the December meeting and ratified at January's meeting, ready for submission to DDC in January. It was agreed that SF and MR will meet as no-one else was available.

008/10/11 Planning

a. Applications received

Application No.	Description of Development	Location of Development	Parish Council action
DA/2011/0712*	Conversion of barn to form residential accommodation including construction of first floor	Barns at The Old Barn, The Green, Badby NN11 3AF	Object to crossing The Green. Request that barn conversion retain the same height and appearance as at present.
DA/2011/0723	Remove trees within a Conservation Area	Greystones, The Green, Badby NN11 3AF	No objection
DA/2011/0745	Works to trees within a Conservation Area	The Maltsters Arms, The Green, Badby NN11 3AF	No objection
DA/2011/0749	Remove trees within a Conservation Area	The Laurels, The Green, Badby NN11 3AF	No objection

* GB had not been present at the start of the meeting but now declared personal and prejudicial interests. He left the room during the discussion on this planning application.

b. Decisions received

Application No	Description of Development	Location of Development	Decision
DA/2011/0455	Single storey summerhouse/store in garden	Park View, The Green, Badby NN11 3AF	Granted
11/01250/FUL	Erection of a 70m high meteorological wind monitoring mast for a temporary period of 3 years	Land at Shuckburgh estate, South west of Park Farm, Upper Shuckburgh	Refused

DRAFT

- c. Update on Arbury Hill motocross noise abatement order
MR reported that the planned meeting for 2nd October did not go ahead. This was not notified to DDC who attended to carry out noise measuring. There had been no further contact with Mr Teverson and so the court case will take place at the end of November.
- d. Update regarding development on Neneside Close requiring planning permission
The Clerk read out an email from Dave Smith at DDC noting that retrospective planning permission is needed for the development. The Clerk had asked whether a time limit had been placed on the application but had not yet had a response from DDC.
- e. CPRE/NALC Guide to How to Respond to Planning Applications
The Guide will be circulated.

009/10/11 Reports from Councillors

- a. Greens
It had been noted earlier in the meeting by a member of the public that the greens are looking very good. It was noted that the grass is being removed after each cut.
- b. Trees
The Clerk was asked to chase tenders for the tree inspection report in time for the November meeting.
- c. Playing Field
The Clerk was asked to chase pricing for works to the vehicular access.
- d. Rights of Way
Nothing to report.
- e. Cemetery
The Clerk had placed notices on all gravestones which had been laid down asking relatives to contact either herself or the Chairman. MR had received a call that Derek Arch's gravestone will be repaired. Signs had also been placed on the entrance gate to the cemetery regarding safety in the cemetery.
- f. Roads and safety
The A361 is due to re-open at the end of October.
- g. Street-Lighting
The Clerk reported that timers for each streetlight would cost £200 and switching off a streetlight would cost £15. However, caution needed to be erred where lights are switched off completely, which could lead to an increase in accidents or incidents. It was noted that the current rate paid by the Parish Council is low and amounts to @£25 per streetlight per year. Following discussion, it was agreed that neither of these options were not economically viable. However, the Clerk was tasked with finding out the cost of sensors and whether the streetlights are all connected.
MR said that he would still like to carry out the street light walkabout.
- h. Village Hall
Nothing to report.
- i. Newsletter
Nothing to report.
- j. Training
RP and AW had attended the Off To A Flying Start training.

010/10/11 Local Government Boundary Commission Final Recommendations following Electoral Review of Daventry

It was noted that the Review shows no change to District Councillor Tony Scott.

DRAFT**011/10/11 Consideration of request for a memorial bench in the cemetery**

The Clerk reported that she had sent a letter to Mrs Cooper and will meet with her at an appropriate time to discuss the matter further.

012/10/11 Consideration of mole issue within the cemetery

Discussion took place regarding moles in the cemetery. RP will monitor activity.

012/10/11 Consideration of 2013 Review of Parliamentary constituencies in England

The Clerk was tasked with circulating details for the review.

013/10/11 Consideration of NCC's adoption of Control and Management of Development, Development Plan Document

The Clerk was asked to file the document.

014/10/11 Consideration of insurance claim following accident in the Cemetery

The Clerk read out an email received from Aviva insurance company and discussion took place regarding contributory negligence. The Parish Council was advised by GB to accept Aviva's advice. The Clerk was tasked with contacting Aviva and accepting liability.

015/10/11 Consideration of lottery cash available to communities across the East Midlands

It was agreed that the Parish Council would not make an application.

016/10/11 Consideration of DDC consultation on which to adopt new powers that apply to dog owners

No response will be made.

MR reported that the noticeboard opposite The Windmill had been removed due to its poor condition. It had been agreed at the last meeting that it be repaired. However, we have been advised that the wooden framework is completely rotten and needs replacing. The cost of building a new wooden noticeboard would be £400 and it was agreed that the work be carried out. It was noted that this item should have been raised at item 009/10/11 above.

021/10/11 Correspondence

- ^ Underwood and Weston Stonemasonry brochure
- ^ The Clerk magazine – September 2011
- ^ Cold Weather Preparation flyer
- ^ Village Signs flyer
- ^ LCR – Autumn 2011

022/10/11 Public Participation (2)

- a. SH advised those present to be vigilant as the number plates had been stolen from her vehicle the previous night and used to obtain a tank of petrol.
- b. MR advised that two lead panels had also been stolen off the roof at St Mary's Church, as well as off other churches in the area.

023/10/11 New matters requested for next month's agenda

None at this moment in time.

024/10/11 Date of next ordinary meeting

The next ordinary meeting will be held on 14th November 2011. The Chairman reminded everyone that the December meeting will be delayed by one week and will take place on 19th December.

The Chairman closed the meeting at 8.50pm.

DRAFT

**MINUTES OF THE MEETING OF BADBY PARISH COUNCIL
HELD IN THE VILLAGE HALL AT 7.30 P.M.
ON MONDAY 14th NOVEMBER 2011**

THE FOLLOWING WERE PRESENT:

Councillors: Mrs Sally Halson (SH) – Acting Chairman, Mr Chris Peel (CP), Mr Richard Piner (RP).
Others: Mrs Sharon Foster (Clerk), 4 x Members of the public.

In the absence of Mike Richards, Karen Alexander had been due to preside over the meeting in her capacity as Vice-Chairman but was unable to attend due to illness.
Proposal by CP, seconded by RP that SH take the chair for the evening.

001/11/11 To receive and approve apologies for absence

Apologies: Mr Mike Richards (MR) – on holiday
Mrs Karen Alexander (KA) – ill
Mr Gary Bell - working
Mr Andrew Witcomb (AW) – on holiday.

002/11/11 To receive declarations of interest in items on the agenda

None received.

03/11/11 Approval of the Minutes of the Ordinary Meeting held on 10th October 2011

Copies of the minutes had been circulated prior to the meeting. All were in agreement that the minutes be signed as a correct record of the meeting.

Proposed by RP, seconded by SH. The minutes were then signed by SH.

004/11/11 Co-option on to Parish Council

Mr Martin Walton (MW) had come forward. It was agreed that he be co-opted onto the Parish Council.
RESOLUTION To co-opt Mr Martin Walton onto the Parish Council. Proposed by RP, seconded by CP.

The Clerk passed relevant paperwork to MW for completion.
The process of co-option for the remaining vacancy will continue.

005/11/11 Public Participation (1)

The Chairman opened the meeting to the public floor. The following comments were made:

- a. A member of the public noted that the rental for the allotments had been at £78.00 for some 18/19 years and asked whether it was now time for a review. The matter will be on the agenda for discussion at December's meeting.

006/11/11 Matters arising from the minutes (for information only)

Nothing to report.

007/11/11 Finance

- a. Income received
£39.00 Badby Allotment Society rental
£50.00 Interment of ashes (Shawyer)
£30.00 Headstone inscription (Collett)

- b. Payments for approval

Cheque no	Payee	Details	Amount (£)	+ VAT (£)	Cheque Total (£)	Authority
1701	S Foster	Salary	£262.41	£0.00	£262.41	LGA 1972 s112
1702	S Foster	Expenses	£39.98	£0.00	£39.98	LGA 1972 s112
1703	N Kennedy	Mowing	£180.00	£0.00	£180.00	LGA 1972 s214
1704	CommuniCorp	Clerks & Councils Direct	£12.00	£0.00	£12.00	LGA 1972 s112
1705	Phone Co-op	Telephone bill	£2.08	£0.42	£2.50	LGA 1972 s112
1706	EON	Electricity	£154.91	£0.00	£154.91	PCA 1957
1707	M Walton	Noticeboard replacement	£390.00	£0.00	£390.00	PCA1957 s 2

DRAFT

The Clerk noted that her expenses were normally approved by MR or, in his absence, KA, but had not been this month. It was agreed that Parish Councillors would check through them instead. The Clerk also noted an error on Cheque 1707 which should be for £390. She noted that the proposed spend approved at October's meeting was for an amount in the region of £400.

RESOLUTION – All cheques approved for payment. Proposed by CP; Seconded by RP. Payments approved.

- c. Consideration of HSBC Bank account
All Parish Councillors, except AW and MW, had now completed relevant paperwork for the new account. The account had now been activated and cheque books were being forwarded to the Clerk at which point funds could be transferred across.
- d. Presentation of Draft 1 of Budget for financial year 2012/2013
The first draft of the budget had been circulated. This will be discussed at December's meeting and is due to be ratified at January's meeting.

008/11/11 Planning

a. Applications received

Application No.	Description of Development	Location of Development	Parish Council action
DA/2011/0778	Work to and removal of trees within a Conservation Area	Bankside, Church Hill, Badby N11 3AR	No comment
DA/2011/0802	Demolition of existing extension and garage/store. Construction of two storey rear extension, detached garage and new vehicular access	Robins Cottage, Main Street, Badby NN11 3AN	No objection but stonework to match and consideration paid to any neighbours' comments.
DA/2011/0874	Single storey front extension to form porch	3 Pound Lane, Badby N11 3AL	No objection but consideration to be paid to any neighbours' comments..
DA/2011/0712 (Amended)	Conversion of barn to form residential accommodation including construction of first floor	Barns At The Old Barn, The Green, Badby NN11 3AF	Previous concerns addressed so no objection.

b. Decisions received

Application No	Description of Development	Location of Development	Decision
DA/2011/0643	Works to tree subject of a TPO	9 The Glebe, Badby NN11 3AZ	Granted
DA/2011/0753	Demolition of sun room and construction of two storey rear extension (revised scheme) Area	Green End, Courtyard Lane, Badby NN11 3AX	Granted
DA/2011/0723	Works to trees within a Conservation Area	Greystokes, The Green, Badby NN11 3AF	Granted

c. Appeals

Application No	Description of Development	Location of Development	Decision
11/01250/FUL	Erection of a 70m high meteorological wind monitoring mast for a temporary period of 3 years	Land at Shuckburgh estate, South west of Park Farm, Upper Shuckburgh	Refused

- d. Update on Arbury Hill motocross noise abatement order
The Clerk reported that sound measurements taken at the last meeting in October supported DDC's case. No further events were due to take place. DDC and the Parish Council await notification of the 2012 events diary.

DRAFT

- e. Update regarding development on Neneside Close requiring planning permission DDC had received a planning application for the unauthorised development but the planning officer was unable to validate it until further information is received.

009/11/11 Reports from Councillors

- a. Greens
It was noted that a resident on Pinfold Green is driving across the green against previous advice from NCC. The Clerk was requested to request NCC investigate parking in the front garden and note that this is a recurrence of previous behaviour.
- b. Trees
CP noted that the wounds on T6 are healing well.
- c. Playing Field
Nothing to report.
- d. Rights of Way
Nothing to report.
- e. Cemetery
The Clerk reported that one response has been received regarding gravestones which had been laid down. It was noted that families are likely to attend graves at Christmas time and so this matter should be revisited in January 2012.
RP made a request that the gate latch be looked at as it seems not to be working properly. He and MW will meet at the cemetery.
RP reported that there are a lot less moles at the moment but he will continue to monitor. The Clerk reported that a number of burials have taken place over the last month. All have been in plots which have been re-opened.
- f. Roads and safety
The A361 to Banbury is now fully open.
- g. Street-Lighting
The Clerk reported that each of the streetlights currently operates a photo-cell system which activates the light through a sensor. It was agreed that the street light system is as economic as it can be at this moment in time.
- h. Village Hall
SH had not attended the last meeting of the Village Hall Management Committee but noted the new floor and the opening up of the back door. It was noted that the VHMC may be looking at raising a working party to do some painting.
- i. Newsletter
A draft will be presented at the next meeting for distribution at the end of December.
- j. Training
The Clerk reported that she should be making her submission in January towards the CiLCA course.

010/11/11 Report from Clerk regards Pound Lane area owned by DDH

The Clerk reported that DDH are due to begin the first stages of carrying out a feasibility study in the new year for using the area for housing.

011/11/11 Consideration of request for a memorial bench in the cemetery

The Clerk has yet to hear from the family concerned.

012/11/11 Consideration of mole issue within the cemetery

Already covered in 009/11/11e above.

DRAFT

013/11/11 Consideration of charitable donations

The Clerk reported that an individual had asked whether donations towards University books would be available from the Parish Council. Discussion took place and it was noted that Badby Parish Council does not make such contributions.

014/11/11 Consideration of request for support for campaign against restricting DACT service

The Clerk was asked to put a notice on the noticeboard as well as an article in the upcoming Newsletter.

015/11/11 Consideration of 2013 Review of Parliamentary constituencies in England

Parish Councillors noted the Review.

016/11/11 Consideration of Electoral Review of Northamptonshire

Parish Councillors noted the Review.

017/11/11 Consideration of Communities and Local Government consultation on Neighbourhood Planning Regulations

It was noted that a Neighbourhood Plan is being put together by Badby Parish Council. SH reported that this should show support for District Council planning considerations but would also carry the weight of allowing Badby Parish Council to dictate a vision and structure for its own Parish.

018/11/11 Consideration of insurance claim following accident in the Cemetery

The Clerk reported that she had spoken to the insurance company regarding accepting liability and the matter was being dealt with.

019/11/11 Presentation of draft Complaints Procedure document

Deferred to December's meeting.

020/11/11 Notification of new national non-emergency Police telephone number

The new national non-emergency Police telephone number is 101.

021/11/11 Consideration of possible Queen's Diamond Jubilee celebrations

The Clerk was asked to put an article in the Newsletter asking what villagers want in the way of celebrations. The matter will be revisited in January 2012.

022/11/11 Consideration of invitation to Parish and Town Councils' Meeting

CP will attend the event with KA, if she is able to go.

023/11/11 Consideration of tree inspection tenders received

The Clerk reported that only one quotation had been received. The cost for inspection is £920 excluding VAT. All agreed that Salcey Group be appointed.

RESOLUTION – To appoint Salcey Group to carry out tree inspection as soon as possible. Proposed by SH, seconded by CP. Unanimous.

024/11/11 Consideration of NCC Community Action Grants

The Clerk was tasked with completing an application with a view to obtaining funding for carrying out works to the gravestones and gate to the cemetery.

025/11/11 Consideration of NCC Flood Risk Management Strategy

No comment to be made.

026/11/11 Consideration of DDC 2040 Masterplan for Daventry

The Clerk was asked to circulate the information and to raise on the December meeting agenda.

027/11/11 Consideration of Pre-submission Draft Central Area Action Plan for Northampton Borough Council

No comment to be made.

DRAFT**028/11/11 Consideration of Christmas Tree Recycling**

The Clerk was asked to notify DDC of the previous sites for collection. MW offered to place notices on the greens requesting no trees before the collection date.

029/11/11 Correspondence

- ▲ CPRE Outlook – Autumn 2011
- ▲ Clerks & Councils Direct – November 2011
- ▲ Parish Matters – Came & Co – Autumn 2011
- ▲ Northants PCT – Your Winter Well Guide
- ▲ The Clerk magazine – November 2011

030/11/11 Public Participation (2)

- a. A member of the public requested an update on greens registration. The Clerk reported that the documentation requested had been received from NCC, passed to the solicitor who had now been able to lodge the relevant application with Land Registry.

031/11/11 New matters requested for next month's agenda

None.

032/11/11 Consideration of dates for 2012 meetings

A list of dates had been circulated. A query was raised regarding April's meeting as it clashes with Easter Monday. Consideration needs to be taken of school holidays and so the change of date was deferred.

033/11/11 Date of next ordinary meeting

The next ordinary meeting will be held on 19th December 2011. The Clerk reminded everyone that this is delayed by one week from it's usual slot of second Monday in the month.

The Chairman closed the meeting at 8.45pm.

DRAFT

**MINUTES OF THE MEETING OF BADBY PARISH COUNCIL
HELD IN THE VILLAGE HALL AT 7.30 P.M.
ON MONDAY 19th DECEMBER 2011**

THE FOLLOWING WERE PRESENT:

Councillors: Mr Mike Richards (MR) – Chairman, Mrs Karen Alexander (KA), Mr Chris Peel (CP), Mr Richard Piner (RP), Mr Andrew Witcomb (AW), Mr Martin Walton (MW).

Others: Mrs Sharon Foster (Clerk), 2 x Members of the public.

001/11/11 To receive and approve apologies for absence

Apologies: Mrs Sally Halson (SH) – ill,
Mr Gary Bell – working,
District Councillor Tony Scott.

002/11/11 To receive declarations of interest in items on the agenda

None received.

03/11/11 Approval of the Minutes of the Ordinary Meeting held on 14th November 2011

Copies of the minutes had been circulated prior to the meeting. Those who had attended the November meeting were in agreement that the minutes be signed as a correct record of the meeting.

Proposed by RP, seconded by CP. The minutes were then signed by MR.

004/11/11 Co-option on to Parish Council

MR welcomed MW to his first meeting. With one vacancy remaining, the process of co-option for the remaining vacancy will continue.

CP announced that he will be leaving Badby at the end of January 2012 and will, regrettably, have to resign his post at that point.

005/11/11 Public Participation (1)

The Chairman opened the meeting to the public floor. No comment was made.

006/11/11 Matters arising from the minutes (for information only)

Nothing to report.

007/11/11 Finance

a. Income received
£50.00 Headstone (Parratt)

b. Consideration of HSBC Bank account and transfer of funds from National Westminster accounts
The Clerk confirmed that the new account at HSBC is now open. It was agreed that the transfer of funds be made from the NatWest account although enough should be left in the NatWest account to cover outstanding cheques.

c. Payments for approval

Cheque no	Payee	Details	Amount (£)	+ VAT (£)	Cheque Total (£)	Authority
100001	S Foster	Salary	£262.41	£0.00	£262.41	LGA 1972 s112
100002	S Foster	Expenses	£30.62	£0.00	£30.62	LGA 1972 s112
100003	Badby PCC	Churchyard mowing	£485.80	£0.00	£485.80	LGA 1972 s215
100004	D Grainger	Greens Mowing	£547.20	£91.20	£456.00	Highways Act 1980
100005	EON	Electricity	£152.68	£25.45	£127.23	PCA 1957
100006	Northants ACRE	Subscription	£34.00	£0.00	£34.00	LGA 1972 s112
100007	EON	Maintenance	£133.50	£26.70	£160.20	PCA 1957

RESOLUTION – All cheques approved for payment. Proposed by CP; Seconded by RP. Payments approved.

DRAFT

- c. Consideration of allotments rent review
The current rent is £78 per annum. The last review took place in 1995. It was agreed that further information is needed regarding the number of allotments and comparative rents and the issue would be revisited in January.
- d. Discussion regarding Budget for financial year 2012/2013
The draft budget had been circulated at the last meeting. MR explained that this provided for no increase in the precept, with the only unknowns being the tree works and the vehicular access at the playing field. The draft would be ratified at the January meeting.

008/11/11 Planning

a. Applications received

Application No.	Description of Development	Location of Development	Parish Council action
DA/2011/0943	Erection of summerhouse – retrospective	29 Neneside Close, Badby NN11 3AD	No objection

b. Decisions received

Application No	Description of Development	Location of Development	Decision
DA/2011/0749	Works to trees within a Conservation Area	4 The Green, Badby NN11 3AF	Approved
DA/2011/0750	Works to trees within a Conservation Area	Orchard House, School Lane, Badby NN11 3AJ	Approved
DA/2011/0778	Works to trees within a Conservation Area	Bankside, Church Hill, Badby NN11 3AR	Approved

c. Appeals

Application No	Description of Development	Location of Development	Decision
None			

- d. Update on Arbury Hill motocross noise abatement order
MR reported that Mr Teverson and his representative had met with the District Council and local residents and an agreement had been signed agreeing various terms, including those listed below:
1. Use of the track for motor-cross events be restricted to no more than 5 dates, but 4 events per calendar year;
 2. No events to take place on bank holiday weekends;
 3. Noise from motorcycles shall be restricted to between 10am and 6pm;
 4. No more than one event to be held in a calendar month;
 5. No public address system to be used; and
 6. A provisional schedule of events to be confirmed to Badby Parish Council and Daventry District Council in January or at least 28 days prior to the first event.
- It was noted that Mr Teverson is looking at ways of altering the track layout in order to alleviate the current noise issues. However, this would render the current noise abatement order null and void although Daventry District Council had assured MR that, should this happen, they would respond immediately to any complaints.
- e. Draft Neighbourhood Planning Regulations Consultation
The Clerk had not circulated the draft and so the matter was deferred to January's meeting.
- f. Consultation on proposed changes to DDC Development Control Consultation Procedure
Discussion took place and various comments made. These comments included: Parish Councils do not have the facilities to print A3 drawings for consideration at meetings or site visits; housebound residents will not necessarily see site notices, if not mailed; the system would be impractical; the changes put the onus on Parish Councils notifying residents and would lead to more costs being incurred by Parish Councils which would, in turn, be passed on to local residents via the precept; there is no overall financial benefit to

DRAFT

ratepayers; the changes are considered a further erosion of Parish Councils and local residents' involvement in their local planning decision-making process.

009/11/11 Reports from Councillors

- a. Greens
Comment had been received from Mr Hartshorn regarding the height of the new noticeboard. AW had measured it against the noticeboard on Pinfold Green and although it is slightly higher, it was considered adequate/. MW reported that lowering the noticeboard would weaken it. It was agreed that the matter would be monitored. The Clerk will ensure that all notices are legible.
- b. Trees
The Clerk reported that the tree inspection had been carried out and would be due before the next meeting.
- c. Playing Field
The Clerk had not yet contacted a contractor with regards to works to be carried out at the playing field.
- d. Rights of Way
Nothing to report.
- e. Cemetery
MW reported that he had met with RP at the cemetery. The lock on the gate had now been fixed although work is needed to straighten one of the gate posts to ensure that the gates close properly. MW would get costs for the project.
- f. Roads and safety
It was noted that the vehicle which had been crossing Pinfold Green was no longer doing so.
It was also noted that there was a fallen tree on the left hand side of Chapel Lane. The Clerk was tasked with contacting Street Doctor.
- g. Street-Lighting
It was noted that one of the lights at the top of Vicarage Hill is covered with ivy and on constantly. This could be because the light sensor is covered. The Clerk was tasked with contacting EON.
- h. Village Hall
Nothing to report.
- i. Newsletter
It was noted that the Badby website is not on the newsletter. This would be added.
- j. Training
The Clerk was tasked with getting MW on the Off To A Flying Start course.

010/11/11 Consideration of request for a memorial bench in the cemetery

The Clerk has yet to hear from the family concerned.

011/11/11 Consideration of dates for 2012 meetings

The Clerk had circulated a list which was discussed. The date for April would be brought forward to 2nd April and the December date would be delayed by one week to 17th. The Annual Meeting of the Parish Council and the Annual Parish Meeting would be held on May 14th.

012/11/11 Presentation of draft Complaints Procedure document

The Complaints Procedure was duly adopted and would be reviewed in November 2012.

DRAFT**013/11/11 Consideration of possible Queen's Diamond Jubilee celebrations**

Discussion took place with regards to working together with the PCC. Possibilities for celebrations discussed were a fireworks display and beacon, possibly on Arbury Hill – the highest point of Northamptonshire and the start of the River Nene.

014/11/11 Consideration of DDC 2040 Masterplan for Daventry

KA and AW had attended the meeting. It was noted that any large scale developments would not take place to the south of Daventry.

015/12/11 Report from KA and CP regarding Parish and Town Councils' Meeting

KA and CP reported discussions regarding the reintroduction of Parish Wardens or reps to MGWSP, DACT has received funding from DDC, the Citizen's Advice Bureau will be receiving £2,500 from DDC, the importance of Neighbourhood Plans and the availability of a Community Event Fund of @£500 for putting Plans together. The next meeting will be 19th June 2012.

016/12/11 Consideration of Northamptonshire Minerals and Waste Development Framework – Development and Implementation Principles Supplementary Planning Document

No action will be taken.

017/12/11 Consideration and completion of Urban Highway Grass Mowing 136 Agreement for 2012

The Agreement was considered and approved.

018/12/11 Consideration of Woodland Trust More Trees More Good Project

AW was tasked with getting the application and the matter deferred to January.

019/12/11 Notification of Dog Control Orders

This was noted.

020/12/11 Consideration of Daventry District Council 2040 Masterplan

This was noted.

021/12/11 Correspondence

- ▲ Queen's Diamond Jubilee Mugs
- ▲ Queen's Diamond Jubilee beacons – Guide to taking part
- ▲ CPRE – Countryside Voice
- ▲ LCR – Winter 2011
- ▲ NCALC Update – Nov-Dec 2011
- ▲ NRHA Annual Report 2011
- ▲ Countryside Gardens sales letter

022/12/11 Public Participation (2)

No comment was made.

023/11/11 New matters requested for next month's agenda

None.

024/11/11 Date of next ordinary meeting

The next ordinary meeting will be held on 9th January 2012. KA gave her apologies for that meeting. MR wished everyone a Merry Christmas.

The Chairman closed the meeting at 9.25pm.

DRAFT

**MINUTES OF THE MEETING OF BADBY PARISH COUNCIL
HELD IN THE VILLAGE HALL AT 7.30 P.M.
ON MONDAY 9th JANUARY 2012**

THE FOLLOWING WERE PRESENT:

Councillors: Mr Mike Richards (MR) – Chairman, Mr Gary Bell (GB), Mr Chris Peel (CP),
Mr Richard Piner (RP), Mr Andrew Witcomb (AW), Mr Martin Walton (MW).
Others: Mrs Sharon Foster (Clerk), District Councillor Tony Scott (TS),
5 x Members of the public.

001/01/12 To receive and approve apologies for absence

Apologies: Mrs Karen Alexander (KA) – on holiday
Mrs Sally Halson (SH) – working.

002/01/12 To receive declarations of interest in items on the agenda

None received.

03/01/12 Approval of the Minutes of the Ordinary Meeting held on 19th December 2011

Copies of the minutes had been circulated prior to the meeting. All were in agreement that the minutes be signed as a correct record of the meeting.

Proposed by CP, seconded by MW. The minutes were then signed by MR.

004/01/12 Co-option on to Parish Council

MR noted that this would be CPs last meeting as he is leaving the area. There would mean two vacant seats available.

005/01/12 Public Participation (1)

The Chairman opened the meeting to the public floor. TS reported that he had been at loggerheads for some time over a number of policies, particularly wind farm planning. Due to recent approvals of wind farms, he had taken the decision to resign from the Conservative Party and will now be acting as an Independent member of the District Council until the next election. MR stated that the Parish Council appreciate his stance and support for Badby which he promised to continue to provide.

006/01/12 Matters arising from the minutes (for information only)

Nothing to report.

007/01/12 Finance

a. Income received
None.

b. Payments for approval

Cheque no	Payee	Details	Amount (£)	+ VAT (£)	Cheque Total (£)	Authority
100008	M Walton	Noticeboard	£100.00	£0.00	£100.00	PCA 1957 s2
100009	S Foster	Salary	£271.16	£0.00	£271.16	LGA 1972 s112
100010	S Foster	Expenses	£29.15	£0.00	£29.15	LGA 1972 s112
100011	S Foster	Newsletter expenses	£63.35	£0.00	£63.35	LGA 1972 s112
100012	Village Hall	Rental	£300.00	£0.00	£300.00	
100013	Phone Co-op	Telephone calls	£2.40	£0.48	£2.88	LGA 1972 s112
100014	EON	Electricity	£127.23	£25.45	£152.68	PCA 1957
100015	T Gibbons	Grave digging	£50.00	£0.00	£50.00	LGA 1972 s112

The Clerk reported that cheque 100008 is because the Clerk, in error, wrote cheque 1707 for £290 when it should have been £390, as approved.

RESOLUTION – All cheques approved for payment. Proposed by CP; Seconded by AW.
Payments approved.

DRAFT

- d. Consideration of allotments rent review
It was reported that there are 26 allotment holders which means that each one is paying just over £3 per year. It was proposed and agreed unanimously by the Parish Council that this amount should be increased to £5 per year, on the next anniversary of the agreement. Proposed by MW, seconded by CP. All in favour. Carried.
- e. Ratification of budget and demand on Daventry District Council of precept for financial year 2012/2013
The draft of the budget (attached) had been circulated and was unanimously agreed by all present. A precept demand of £14,000 will now be made on Daventry District Council. Proposed by AW, seconded by MW. All in favour. Carried.
- f. ¾ year financial review
The financial figures had been circulated. MR reported that although Training and Playing Field Maintenance are slightly over budget, overall the end of year figures should come in under budget.

008/01/12 Planning

a. Applications received

Application No.	Description of Development	Location of Development	Parish Council action
DA/2011/0802 Amended	Demolition of existing extension and garage/store. Construction of two storey rear extension, detached garage and new vehicular access	Robins Cottage, Main Street, Badby NN11 3AN	No objection but address any neighbour concerns.

b. Decisions received

Application No	Description of Development	Location of Development	Decision
DA/2011/0670	LBC for replacement window on front elevation and alteration to brick fireplaces in ground floor living and dining rooms	The Cottage, Church Hill, Badby NN11 3AR	Granted
DA/2011/0874	Single storey front extension to form porch	3 Pound Lane, Badby NN11 3AL	Granted

c. Appeals

Application No	Description of Development	Location of Development	Decision
None			

- d. Consideration of draft Neighbourhood Plan document
The Clerk had circulated a very early version which should be studied by Parish Councillors and any comments made. It was noted that consultation with the general public can be by newsletter, open meetings and the parish website.
- e. Notification of Telephone Kiosk being registered as Building of Special Architectural or Historic interest
It was noted that Daventry District Council has now applied for and been granted registration of the telephone kiosk on The Green as a Building of Special Architectural or Historic Interest.

009/01/12 Reports from Councillors

- a. Greens
The pedestrian sign to the village hall has gone missing. MW offered to make a new wooden one.

DRAFT

- b. Trees
The tree inspection report has been received and circulated. Parish Councillors were asked to study it in detail before the February meeting.
Discussion took place regarding the emergency works noted in the report required to the horse chestnut trees on The Green. MR had met with a contractor regarding fencing off both trees but it was felt that the quote of £980 was excessive. MR and SF will meet with Rachel Booth of DDC to establish what would be appropriate.
CP and MR would also carry out a walk around the village to discuss the report. The matter would be on the agenda for the February meeting.
- c. Playing Field
The Clerk was yet to arrange for contractors to give quotes for works to the track.
- d. Rights of Way
Nothing to report.
- e. Cemetery
MW reported that he had fixed the gate but one post is leaning and either needs a bridge between the two posts or re-concreting. He had had a quote for £300 for concreting and £400 for a bridge. It was agreed that he should try and obtain cheaper quotes for the concreting but no bridge work would be undertaken.
The Clerk reported that she had had a call regarding a memorial the same size as an interred ashes headstone. She had met with the family concerned at the cemetery. The Clerk asked whether the area behind the row of cremated remains on the left handside of the pathway above the shed could be used as this was a memorial only. It was agreed that MR, RP and the Clerk will meet at the cemetery to discuss.
- f. Roads and safety
Nothing to report.
- g. Street-Lighting
It was noted that the light on Church Green is still on all day. Also, the light on Main Street at the bottom of Vicarage Hill is not working. The clerk to chase the Maintenance Contractors.
- h. Village Hall
Nothing to report.
- i. Newsletter
The newsletter had been circulated at the end of December and had been well received.
- j. Training
MW is booked onto the Off To A Flying Start course on 1st February.

010/01/12 Consideration of request for a memorial bench in the cemetery

The Clerk had heard from the family concerned who will deal with a new memorial bench in due course.

011/01/12 Consideration of possible Queen's Diamond Jubilee celebrations

It was confirmed that the PCC are looking at ideas for the celebrations and the Parish Council would work alongside them.

012/01/12 Consideration of Woodland Trust More Trees More Good Project

AW reported that he had put in an application for 105 trees of the wildlife selection, including one royal oak for delivery in August. Badby School have confirmed that they would probably be able to help with planting although a new head teacher will be in post in August. AW and RP will discuss areas for planting and report back.

DRAFT**013/01/12 Update on New Homes Bonus**

An email from NCALC had been circulated but it was agreed that this does not affect Badby.

014/01/12 Completion of NCC Parish Satisfaction Questionnaire

The Clerk will complete.

015/01/12 Discussion regarding Areas of Special Interest for Parish Councillors

Areas were agreed as:

- Cemetery
- Greens
- NCC Rep
- Rights of Way
- Roads
- Streetlighting
- Trees
- Village Hall

016/01/12 Consideration of 2012 Best Village Competition

No action will be taken.

017/01/12 Correspondence

- ▲ CPRE Field Work – Winter 2011
- ▲ Minutes from DDC regarding Daventry 2040 Masterplan meeting held on 01.12.11

022/01/12 Public Participation (2)

No comment was made.

023/01/12 New matters requested for next month's agenda

None.

024/01/12 Date of next ordinary meeting

The next ordinary meeting will be held on 13th February 2012. MR gave his apologies. KA will chair the meeting in his absence.

MR thanked CP for his contributions during his tenure as Parish Councillor and wished him well in his new venture.

The Chairman closed the meeting at 9.10pm.

DRAFT

**MINUTES OF THE MEETING OF BADBY PARISH COUNCIL
HELD IN THE VILLAGE HALL AT 7.30 P.M.
ON MONDAY 13th FEBRUARY 2012**

THE FOLLOWING WERE PRESENT:

Councillors: Mrs Karen Alexander (KA) – Vice-Chairman, Mr Gary Bell (GB),
Mrs Sally Halson (SH), Mr Richard Piner (RP), Mr Andrew Witcomb (AW),
Mr Martin Walton (MW).

Others: Mrs Sharon Foster (Clerk), 3 x Members of the public.

001/02/12 To receive and approve apologies for absence

Apologies: Mr Mike Richards (MR) – on holiday.

In the absence of MR, KA chaired the meeting.

002/02/12 To receive declarations of interest in items on the agenda

KA and SH declared personal interests in planning application DA/2012/0030 in item 008/02/12 as they are both the Parish Council representatives on the Village Hall Management Committee.

003/02/12 Approval of the Minutes of the Ordinary Meeting held on 9th January 2012

Copies of the minutes had been circulated prior to the meeting. AW noted that there were no names against the Areas of Special Interest in item 015/01/12. The Clerk gave the names. All were in agreement that the minutes be signed as a correct record of the meeting.

Proposed by RP, seconded by AW. The minutes were then signed by KA.

004/02/12 Co-option on to Parish Council

Following advertisement of co-option onto the Parish Council in order to fill the two vacancies, Peter Cooper of Chapel House had put himself forward for co-option. Proposed by GB, seconded by KA.

All in favour. The Clerk will arrange for signature of the relevant paperwork, including onto the HSBC bank account signatory list.

005/02/12 Public Participation (1)

The Chairman opened the meeting to the public floor. No comment was made.

KA changed the order of the meeting in order to accommodate Mr David Pearce.

012/02/12 Consideration of request for support for Badby Film Society

Mr Pearce addressed the meeting. He requested a letter of support for a grant application to Daventry District Council for funding for a youth project following the success of A Midsummer Night's Dream in 2010. It was confirmed that this is not a request for financial backing. The Parish Council gave its unanimous support and the Clerk was to write a letter and forward it to Mr Pearce.

006/02/12 Matters arising from the minutes (for information only)

Nothing to report.

007/02/12 Finance

a. Income received
£9,900 Transfer from Nat West current a/c to HSBC current a/c.

b. Payments for approval

Cheque no	Payee	Details	Amount (£)	+ VAT (£)	Cheque Total (£)	Authority
100016	S Foster	Salary	£288.65	£0.00	£288.65	LGA 1972 s112
100017	S Foster	Expenses	£49.67	£0.00	£49.67	LGA 1972 s112
100018	NCALC	Training – M Walton	£29.00	£0.00	£29.00	LGA 1972 s112
100019	The Phone Co-op	Telephone calls	£1.29	£0.26	£1.55	LGA 1972 s112
100020	EON	Electricity	£127.23	£25.45	£152.68	PCA 1957
100021	R Carvell	Mower service	£109.52	£0.00	£109.52	LGA 1972 S214

DRAFT

100022	Clerks & Councils Direct	Subscription	£12.00	£0.00	£12.00	LGA 1972 s112
100023	S Foster	Website hosting fee	£109.45	£20.80	£130.25	LGA 1972 s112
100024	Salcey Group	Tree report	£920.00	£184.00	£1,104.00	Highways Act 1980

RESOLUTION – All cheques approved for payment. Proposed by AW; Seconded by MW.

Payments approved.

c. Bank balances

As at 31st January 2012

HSBC current a/c £ 7,557.87

Nat West current a/c £ 70.47

Nat West deposit a/c £ 7,500.00

Total £15,128.34

The Clerk reported that up to the minute information can now be accessed because of internet connectivity on the HSBC account. The Nat West deposit funds can now be transferred to the HSBC deposit account. Although all cheques on the account have now been cashed, the Clerk recommended leaving the £70.47 in the Nat West current account for another month.

d. Empowerment Funding Grant through NCC

The Clerk reported that the Parish Council had not received the full Grant from County Councillor Robin Brown last year but had recently been contacted by NCC. Funds had now become available and the rest of the grant would now be sent to Badby Parish Council for spending on the playing field works.

e. Community Event Funding through DDC

The Clerk reported that the Parish Council is not entitled to claim this funding, even though it had been suggested that they could at December's Parish & Town Councils' Meeting. It was noted that the Film Society would be eligible to apply.

008/02/12 Planning

a. Applications received

Application No.	Description of Development	Location of Development	Parish Council action
DA/2012/0028	Work to tree in a Conservation Area	Marriotts House, Stoneway, Badby NN11 3AT	Support
DA/2012/0030	Work to tree in a Conservation Area	Badby Village Hall, The Green, Badby NN11 3AF	Support
DA/2012/0069	Construction of detached double garage	Hillcrest, Bunkers Hill, Badby NN11 3AW	No objection

b. Decisions received

Application No	Description of Development	Location of Development	Decision
DA/2011/0802	Demolition of existing extension and garage/store. Construction of two storey rear extension, detached garage and new vehicular access.	Robins Cottage, Main Street, Badby NN11 3AN	Granted

c. Appeals

Application No	Description of Development	Location of Development	Decision
None			

d. Consideration of draft Neighbourhood Plan document
Deferred to next meeting.

DRAFT

- e. Consideration of request to sign reform planning appeals e-petition
Anyone wishing to sign the e-petition, can do so as an individual.
- f. Correspondence regarding Changes to DDC Development Control Procedures
Correspondence had been circulated showing disapproval of the recent changes in procedure.
SH noted that Badby is mentioned as a member of Daventry Villages Together. The Clerk was asked to write to them and clarify that they are not members of the organisation.

009/02/12 Reports from Councillors

- a. Greens
Nothing to report.
- b. Trees
Nothing to report at this time.
- c. Playing Field
The Clerk had met with one contractor and was in contact with two others regarding providing quotes for the playing field works.
The letter regarding change of allotment rental had been sent and an electronic copy will be forwarded to Ian Bromwich (now Secretary to the Allotment Society).
- d. Rights of Way
AW reported that he had reported three stiles which need attention. He had also reported to NCC that there is no signage on Barehill Farm regarding footpath EB2.
- e. Cemetery
RP reported that he, the Clerk and MR had met at the cemetery to discuss a request for a memorial. It had been agreed that there is room behind the current cremated remains on the left hand side of the path above the shed and that there may also be room for cremated remains.
- f. Roads and safety
Nothing to report.
- g. Street-Lighting
It was noted that there are now three streetlights out Vicarage Hill. The clerk to chase the maintenance contractors.
- h. Village Hall
KA reported that Burns Night had raised £843, New Year's Eve had raised £250 and a donation of £1,000 had been received. £1,080 had been spent on staging which is now stored in the back room and the VHMC is going to have the interior decorated. Subsidence had been found in the Committee Room and would need attending to. Bookings are good.
- i. Newsletter
Nothing to report.
- j. Training
MW had attended the Off To A Flying Start course and found it extremely useful.

010/02/12 Consideration of possible Queen's Diamond Jubilee celebrations

RP had attended a meeting. A village picnic event with hog roast and tug of war would be taking place during the day on Tuesday 5th June with a ceilidh band and fish and chip supper in the evening. Discussion took place regarding commemorative mugs. It was agreed unanimously that the Parish Council could spend a maximum of £300 providing mugs for Primary school aged children resident in the village.

It was reported that Parish Council gazebo (stored at the school) could be used and Daventry Town Council may have bunting available.

DRAFT**011/02/12 Consideration of actions to be taken following tree report**

Following receipt of a letter from Salcey Group (the recent tree inspectors), a meeting between Mike Rangeley of Salcey (MRa), Rachel Booth of DDC (RB), KA, AW, RP, MW and the Clerk had taken place to clarify actions to be taken. It was noted that the letter received had been the result of a misunderstanding on the part of Salcey that the Parish Council was going to take no action regarding T4 and T5. The Clerk had circulated notes of the discussion before the Parish Council meeting. In essence, the meeting concluded that MRa would be reluctant to see the trees removed, RB would be unwilling to either adopt the trees or put them under a Tree Preservation Order. T5 does need temporary fencing and both trees need warning signage until another inspection is made in the spring. MRa agreed to provide a new schedule of works for the use of the Parish Council.

At the Parish Council meeting, SH advised that unless full fencing was put up, she would have reservations about keeping the trees. It was explained that the recommendation is for temporary fencing only in light of timing for the next inspection. MW had bought along a road-pin and SH advised that she has a stack in her garage which she would be willing to lend to the Parish Council. KA had researched pricing for plastic fencing. MW would let her know how much to order. The Clerk would order the signs at £45 for all five signs. The work would probably be carried out on Saturday 18th February.

The Clerk was asked to start the process of a second inspection for the spring time.

013/02/12 Consideration of draft Policy regarding Calling of extraordinary Meetings

The Clerk had circulated draft wording. No changes were made. Proposal: to approve and adopt the Policy for Calling of Extraordinary Meetings. Proposed by SH, seconded by AW, approved.

014/02/12 Reported on dates for 2012 motocross meetings at Arbury Hill

The Clerk reported that proposed dates are 19th February, 11th March, 29th April and 20th May. Concern had been expressed that the dates are all within the first four months of the year giving leeway to prepare for a new track, thereby making it possible for more events later in the year. It was noted that DDC would become involved if this were the case.

015/02/12 Consideration of quote for fencing and signage to T4 and T5

Already covered in 011/02/12 above.

016/02/12 Consideration of entering 2012 Best Village Competition 2012

No action will be taken.

017/02/12 Report on Go ahead for Daventry District Council electoral changes

The Clerk reported that District Council elections will take place on 3rd May 2012. Badby would now be encompassed into the Woodford Ward (covering Badby, Byfield, Catesby, Canons Ashby, Charwelton, Fawsley, Hellidon, Preston Capes, Staverton and Woodford-cum-Membris) served by three District Councillors. The total number of District Councillors would be reduced from 38 to 36.

018/02/12 Correspondence

- ▲ DDC Yearbook 2012
- ▲ Came & Co – A Parish Councillor's Guide to Parish Council Insurance
- ▲ Clerks & Councils Direct – January 2012
- ▲ The Clerk Magazine – January 2012
- ▲ CPRE Outlook - Winter 2012

019/02/12 Public Participation (2)

No comment was made.

020/02/12 New matters requested for next month's agenda

None. RP mentioned correspondence which had been received regarding the noticeboard on Main Street. The Clerk was asked to respond that the dimensions of the noticeboard were the same as the old one but minutes can also be sent electronically by the Clerk or are available on the Badby website.

021/02/12 Date of next ordinary meeting

The next ordinary meeting will be held on 12th March 2012.
The Chairman closed the meeting at 8.45pm.

DRAFT

**MINUTES OF THE MEETING OF BADBY PARISH COUNCIL
HELD IN THE VILLAGE HALL AT 7.30 P.M.
ON MONDAY 12th MARCH 2012**

THE FOLLOWING WERE PRESENT:

Councillors: Mr Mike Richards (MR) – Chairman, Karen Alexander (KA) – Vice-Chairman,
Mr Peter Cooper (PC), Mr Richard Piner (RP), Mr Martin Walton (MW),
Mr Andrew Witcomb (AW).

Others: Mrs Sharon Foster (Clerk), 6 x Members of the public.

001/03/12 To receive and approve apologies for absence

Apologies: Mrs Sally Halson (SH) – had operation

Absent without apology: Mr Gary Bell (GB).

002/03/12 To receive declarations of interest in items on the agenda

RP and MW declared personal interests in planning application DA/2012/0144 in item 008/03/12 as they both own houses which are adjacent to the application site.

MW also declared personal interests in cheque numbers 100027 and 100028.

003/03/12 Approval of the Minutes of the Ordinary Meeting held on 13th February 2012

Copies of the minutes had been circulated prior to the meeting. All were in agreement that the minutes be signed as a correct record of the meeting.

Proposed by AW, seconded by MW. The minutes were then signed.

004/03/12 Co-option on to Parish Council

MR welcomed Peter Cooper to his first meeting. There remains one vacancy.

005/03/12 Public Participation (1)

The Chairman opened the meeting to the public floor. Jo Gilford and Bob Patchett were present and addressed the meeting as Conservative candidates for the ward elections taking place in May.

006/03/12 Matters arising from the minutes (for information only)

Nothing to report.

007/03/12 Finance

a. Income received
£100.00 Exclusive Rights of Burial – J Barnstable

b. Payments for approval

Cheque no	Payee	Details	Amount (£)	+ VAT (£)	Cheque Total (£)	Authority
100025	S Foster	Salary	£262.41	£0.00	£262.41	LGA 1972 s112
100026	S Foster	Expenses	£45.88	£0.00	£45.88	LGA 1972 s112
100027	M Walton	Glass for noticeboard	£24.00	£4.80	£28.80	LGA 1972 s112
100028	M Walton	Stakes for The Green	£12.90	£2.58	£15.48	LGA 1972 s112
100029	Phone Co-op	Phone calls	£3.76	£0.75	£4.51	LGA 1972 s112
100030	EON	Electricity	£127.23	£25.45	£152.68	PCA 1957
100031	Rollasons	Legal services	£199.00	£34.00	£233.00	

RESOLUTION – All cheques approved for payment. Proposed by AW; Seconded by PC.

Payments approved.

c. Bank balances
As at 31st January 2012
HSBC current a/c £ 5,392.55
Nat West current a/c £ 70.47
Nat West deposit a/c £ 7,500.00
Total £12,963.02

DRAFT**008/03/12 Planning**

a. Applications received

Application No.	Description of Development	Location of Development	Parish Council action
DA/2012/0109	Construction of detached dwelling	Land adjacent The Paddocks, Newnham Road, Badby NN11 3AA	Object
DA/2012/0118	Works to trees in a Conservation Area	Blundells Cottage, Vicarage Hill, Badby NN11 3AP	Support
DA/2012/0141	Single storey rear and side extension and change of use of agricultural/equestrian tack room and store to residential	Tall Trees, Bunkers Hill, Badby NN11 3AW	Object
DA/2012/0144	Construction of koi carp pond – 7m x 4.5m x 1.2m deep in garden	Holly Cottage, Church Green, Badby NN11 3AS	Support

b. Decisions received

Application No	Description of Development	Location of Development	Decision
DA/2011/0712	Conversion of barn to form residential accommodation including construction of first floor.	Barns At The Old Barn, The Green, Badby NN11 3AF	Granted

c. Appeals

Application No	Description of Development	Location of Development	Decision
None			

- d. Consideration of draft Neighbourhood Plan document
 Denis Wilson addressed the meeting. He had recently attended a Planning event at which it had been noted that a Parish Council would be expecting to pay a minimum of £17,000 for a Neighbourhood Plan. Discussion took place and it was agreed that the Parish Council would not proceed with drawing up a Plan. It should instead work with the officers in drawing up the framework for the local district.

009/03/12 Reports from Councillors

a. Greens

The Clerk reported that registration was proceeding as sworn statements had now been returned to the solicitor.

b. Trees

Temporary fencing had been erected around the T5 tree and signage around both T4 and T5.

Discussion took place with regards to the work and inspections to take place. It was noted that Mike Rangeley of Salcey had not yet forwarded his specification for works and the Clerk was to chase this. Tenders had been requested for both inspections to T4 and T5 as well as the works required in the recent full tree inspection. It was agreed that by the end of April, an inspection needs to be carried out by Rachel Booth and a contractor and major decisions made on the future of both trees. It was considered that 5th June was a deadline for works in view of village Jubilee celebrations being held on The Green.

AW reported that he will be meeting Catriona Eckland at the school regarding the Jubilee trees and will report back to the next meeting.

c. Playing Field

A response from the Allotment Society was considered and the Clerk asked to respond accordingly.

DRAFT

- d. Rights of Way
AW reported that he had met with Nick Wedgbrow of NCC. A new stile has been erected behind Stoneway and AW had erected new notices.
- e. Cemetery
A complaint had been received regarding deer in the cemetery but it was noted that it is difficult to keep them out.
The gates are in the process of being repaired.
- f. Roads and safety
The Clerk read out a response from Stagecoach stating that no action need be taken regarding parking around the Pinfold Green area.
It was noted that lorries are mounting the grass verge on the bottom corner of Bunkers Hill. A resident's water meter has been damaged as a result. The Clerk was asked to contact Alison Pell at NCC Enforcement.
- g. Street-Lighting
All street lights are now working although the one on Church Green still has ivy growing over it. MR and MW to take a look.
- h. Village Hall
No meeting has been held. A request was made to paint the Village Hall sign before the Jubilee celebrations.
MW reported that he is making a new pedestrian access sign to the Village Hall.
- i. Newsletter
Nothing to report.
- j. Training
Another Off To A Flying Start training course is being held on 12th May. PC will see whether he is available to attend.

010/03/12 Consideration of possible Queen's Diamond Jubilee celebrations

RP and the Clerk had attended a meeting. RP reported that mugs at £5 each could be commissioned from Susan Rose and paid for, as agreed, by the Parish Council. He had found 44 children of junior school age or younger although there may be others who live within the village but do not attend either Chestnuts or Badby school.

The Clerk reported that insurance is covered under the Parish Council policy and asked whether it would be possible to use the redundant NatWest account in a Community Action Grant application. This was agreed.

011/03/12 Consideration of actions to be taken following tree report

Already discussed above.

012/03/12 Consideration of request to erect a marquee on The Green

Following a letter from the Badby Horticultural Society requesting permission to erect a marquee for the Annual Show on 2nd September. This was agreed on the basis that insurance is in place and The Green reinstated to its original condition.

013/03/12 Consideration of quotes received for works to The Playing Field

Two quotes were considered. Discussion took place and it was agreed that a site visit be made at 10.30am on Friday 16th April.

014/03/12 Notification of request for 136 Agreement payment to NCC

The Clerk has sent the request for payment of the grass mowing grant.

015/03/12 Notification of Renewable Energy event

The event will be taking place on 13th March at the iCon building in Daventry.

016/03/12 Consideration of letter from EON re street lighting requirements

DRAFT

A letter confirming that EON is a service provider on street lighting as well as Balfour Beatty following some confusion recently. The Clerk was tasked with seeing whether any funding is available for changing of light bulbs in line with upcoming regulations.

017/03/12 Consideration of request from G Pullin regarding Badby Fayre

A request for use of The Green, the playing field and the gateway at the top of David Fennell's field ready for Badby Fayre on 2nd September. This was agreed.

018/03/12 Correspondence

- ^ The Clerk Magazine – March 2012
- ^ Clerks & Councils Direct – March 2012
- ^ BDO Audit Briefing – March 2012
- ^ Winter Warning from Came & Co insurance company
- ^ NCALC Update – January-February 2012

019/03/12 Public Participation (2)

No comment was made.

020/03/12 New matters requested for next month's agenda

None.

021/03/12 Date of next ordinary meeting

The next ordinary meeting will be held on 2nd April 2012. This will be brought forward a week from the usual date.

The Chairman closed the meeting at 9.30pm.