

**DRAFT**

**MINUTES OF THE MEETING OF BADBY PARISH COUNCIL  
HELD IN THE VILLAGE HALL AT 7.30 P.M.  
ON MONDAY 12<sup>th</sup> APRIL 2010**

**THE FOLLOWING WERE PRESENT:**

*Councillors:* Mr Mike Richards (Chairman), Mrs Karen Alexander, Mr Gary Bell, Mr Ian Bridge, Mr Steve Robson, Mr Mike Warburton.

*Others:* Mrs Sharon Foster (Clerk), 6 x Members of the public.

**001/04/10 To receive and approve apologies for absence**

Mr Peter Banks – on holiday.

Mrs Sally Halson – family bereavement.

**002/04/10 To receive declarations of interest in items on the agenda**

S Robson declared an interest in item 08/04/10a as this is an application for his trees in his property.

**003/04/10 Approval of the Minutes of the ordinary meeting held on 8<sup>th</sup> March 2010**

Copies of the minutes had been circulated prior to the meeting. All were in agreement that the minutes be signed as a correct record.

Proposed by S Robson, Seconded by M Warburton.

**004/04/10 Co-option onto Parish Council**

No-one has come forward. The process will continue.

**005/04/10 Public Participation (1)**

The Chairman opened the meeting to the public floor.

- a. A member of the public mentioned that she had been asked by another resident to raise the possibility of having a dog bin on Pinfold Green. Following discussion with the Parish Councillors, the matter will be looked into by M Richards and he will report back to the next meeting with regards to location and price.
- b. A member of the allotment society reported that there is an issue at the allotments with rabbits. A member of the public had approached the Allotment Society with a view to carrying out a cull on the rabbits but would need the permission of the land owner ie the Parish Council. It was noted that a request in writing should be addressed to the Parish Council for consideration at the next meeting.

**006/04/10 Matters arising from the minutes (for information only)**

- a. The Clerk noted that the DDC would not be providing any Code of Conduct training course until after July.

**008/04/10 Finance**

- a. Income received
 

|         |   |
|---------|---|
| £ 70.00 | Cemetery fee – E Ramsbotham                                 |
| £713.00 | Grass cutting grant from NCC                                |
| £ 39.00 | ½ year allotment rental                                     |
| £251.87 | Income tax refund (£100 = Incentive, £151.87 = Overpayment) |

- b. Payments for approval

| <b>Cheque no</b> | <b>Payee</b> | <b>Details</b>      | <b>Amount (£)</b> | <b>+ VAT (£)</b> | <b>Cheque Total (£)</b> | <b>Authority</b> |
|------------------|--------------|---------------------|-------------------|------------------|-------------------------|------------------|
| 1547             | S Foster     | Salary              | £262.41           | £0.00            | £262.41                 | LGA 1972 s112    |
| 1548             | S Foster     | Expenses            | £44.70            | £0.00            | £44.70                  | LG(FP)A 1963 s.5 |
| 1549             | EON          | Maintenance charges | £134.35           | £23.51           | £157.86                 | PCA 1957         |
| 1550             | DDC          | Cemetery Rates      | £38.67            | £0.00            | £38.67                  | LGA 1972 s215(6) |
| 1551             | EON          | Electricity charges | £130.21           | £22.23           | £152.44                 | PCA 1957         |
| 1552             | R Carvell    | Lawn mower service  | £178.07           | £0.00            | £178.07                 | LGA 1972 s214    |
| 1553             | CPRE         | 2010 Membership     | £29.00            | £0.00            | £29.00                  | LG(FP)A 1963 s.5 |

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|      |          |                    |         |       |         |                  |
|------|----------|--------------------|---------|-------|---------|------------------|
| 1554 | M Walton | Noticeboard repair | £27.60  | £4.83 | £32.43  | LG(FP)A 1963 s.5 |
| 1555 | S Foster | Income tax refund  | £151.87 | £0.00 | £151.87 | LGA 1972 s112    |

Discussion took place as to the high cost of the lawn mower service. It was noted that a review should be made next year before the service as to whether a new machine should be purchased.

\*RESOLUTION\* – All cheques approved for payment. Proposed by M Warburton; Seconded by K Alexander. Payments approved.

I Bridge arrived at the meeting.

At this point in the meeting, the Chairman noted that the draft reconciliation of the 2009-2010 accounts had been produced. Overall, it showed a surplus for the year of just over £5,800. However, it should be noted that this surplus was already earmarked for the cemetery work, playing field work and tree management costs.

**009/04/10 Planning**

## a. Applications received

| Application No. | Description of Development                | Location of Development                         | Parish Council action |
|-----------------|---|---|-----------------------|
| DA/2010/0206    | Works to trees within a Conservation Area | Chapel House,<br>Chapel Lane,<br>Badby NN11 3AQ | Support               |

## b. Decisions received

| Application No | Description of Development   | Location of Development                       | Decision  |
|----------------|--|---|-----------|
| DA/2010/0052   | Alterations to existing garage, construction of first floor extension over existing garage and re-construction of existing link between house and garage including first floor extension | Greensleaves,<br>The Green,<br>Badby NN11 3AF | Withdrawn |

G Bell arrived at the meeting.

c. Appeal date notification – Tall Trees, Bunkers Hill, Badby NN11 3AW re material change of use of agricultural building to single dwelling house  
Following discussion, G Bell and I Bridge agreed to compile a letter on behalf of the Parish Council, which would set out the case as to why the DDC decision should not be overturned. This would be discussed at the end of the meeting.

d. Consideration of and decision regarding any action to be taken following works to a tree within the Conservation Area without permission  
The Clerk reported that DDC had put a stop notice on the willow tree on Stoneway and had been in contact with Mr Wortley. Following discussion it was agreed that the Parish Council should write to Mr Wortley stating that if he has any issue with any of the trees which are situated on village greens then he should contact the Parish Council to discuss them. It should also be made clear that the area surrounding the tree is village green and therefore not an area on which to park cars.  
\*RESOLUTION\* to write to Mr Wortley setting out the above.  
Proposed by I Bridge, seconded by S Robson.

**010/04/10 Reports from Councillors**

## a. Greens

taken. It was agreed that the Clerk would contact Lee Batchelor and ask him for an indication of what charge he would make for catching the moles.

M Warburton asked about whether the registration of the greens was ongoing. The Clerk reported that she had not had the time during the last month but would get it done in the next few weeks.

It was noted that following the first grass mowing, the grass should have been removed but there was some left on the side of the track across The Green. D Grainger should be

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advised of this.

- b. Trees  
The Chairman reported that he and the Clerk had met with James Burton regarding T5 and T6. With regards to T5, James agreed with Bruce Allen's report that the tree should be removed but suggested that it be done over the next two years due to concerns over the effect on the water table, especially when a flood risk already exists in nearby properties. The cost to carry out this work would be in the region of £2-3k. James agreed to take up the matter with Rachel Booth at DDC on behalf of the Parish Council.  
With regards to T6, discussion took place as to what action should be taken on the tree and whether an option could be to fence the tree off. It was agreed that the Clerk should write to the insurance company stating that T5 will be taken down over the next 2 years but no action will be taken on T6 at this moment in time.
- c. Playing Field  
The Chairman reported that he had been approached by the Cricket Club with a request for extra land. It was noted that a formal written request should be made and put to the next meeting, including a plan.
- d. Rights of Way  
Nothing to report.
- e.  
Nothing to report.
- f. Roads and safety  
It was noted that various potholes had been filled.  
Another car had been involved in an accident on the A361 and the Clerk was asked to contact Nick Gore with regards to safety barriers. The Clerk reported that safety barriers had been agreed but at the moment, budget is an issue.  
The Chairman reported that he had been contacted by the Chronicle and Echo with regards to the confusing speed limit signage which has recently been erected on the A361.
- g. Street-Lighting  
The Clerk was asked to contact E.ON to research options for cutting the Parish Council lighting bills.
- h. Village Hall  
Copies of the Village Hall accounts were distributed.
- i. Newsletter  
Nothing to report.

**010/04/10 Consideration of Grass Maintenance Proposal from DDC**

The Clerk reported that David Grainger had given a price of £45 per cut. Following discussion, it was agreed that the Parish Council would not take up the option.

**011/04/10 Consideration of Parish Partnership consultation**

Following discussion, it was agreed that no response be made.

**012/04/10 Update regarding Arbury Hill motocross**

The Clerk reported that a letter had been sent to DDC but no response has been received. The Chairman reported that the lost readings had still not be located.

**013/04/10 Discussion regarding Cemetery and Playing Field works to be carried out**

It was noted that no action will be taken on playing field works for the time being. Despite efforts, no other quotes have been received for the cemetery works except Syd Shackleford's. It was agreed that the delay in getting the works carried out are now an embarrassment to the Parish Council and should be completed as soon as possible.

\*RESOLUTION\*to appoint S Shackleford to carry out the works at a cost of £5,300.

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Proposed by S Robson, seconded by M Warburton. 4 for:2 against. Carried.

**014/04/10 Consideration of new Model Standing Orders**

S Halson and the Clerk had prepared and circulated a copy of amended Standing Orders. No other amendments were suggested. The Standing Orders will be adopted at the May meeting.

**015/04/10 Consideration of extension of Exclusive Rights of Burial time limit**

The Clerk reported that she had had an enquiry from a family who had been issued a 25 year exclusive right of burial some years ago. As the time was due to expire, they wanted to know how to proceed. It was agreed that the Parish Council would issue an Exclusive Right of Burial for 100 years free of charge.

Proposed by I Bridge, seconded by K Alexander. All in favour. Carried.

**016/04/10 Consideration of attendance at Local Councils Conference on 16<sup>th</sup> June 2010**

No-one will attend the conference.

**017/04/10 Consideration of letter from Badby Allotment Society regarding playing field access**

The Clerk read out a letter from the Allotment Society. The Clerk had requested a second key from the Cricket Club and would chase the matter up.

**018/04/10 Consideration of lighting maintenance proposal**

The Clerk reported that she had received a maintenance proposal from a company in Milton Keynes and would calculate what, if any, saving could be made against the present maintenance contract with E.ON.

**019/04/10 Completion of application form to join CPRE Northamptonshire**

The Clerk reported that a donation had been received from S Gee to cover the subscription charge in return for his attendance with Ian Bridge at the CPRE Planning Roadshow. Unfortunately, they had been unable to attend the event. It was agreed that the Parish Council should take up the subscription and the Clerk was tasked with completing and returning the application form. She should also send a letter of thanks to S Gee.

**020/04/10 Consideration of Northamptonshire Best Village Competition 2010**

It was agreed that Badby would not consider entering the competition.

**021/04/10 Consideration of NCC You Choose Campaign**

It was agreed that the information be placed in the Circulation Folder.

**022/04/10 Update on NCC Minerals and Waste Development Framework submission**

The Chairman reported that he had looked at submissions and there is no effect on Badby village.

**023/04/10 Correspondence**

- The Clerk – March 2010
- NCC – Change of date of A45 Northampton to Daventry Stakeholder Meeting 3
- Clerks & Councils Direct – March 2010
- Energy Saving Trust – Join Green Communities
- NCC – Household Waste Recycling Centre Contract changes
- Parish & Town Councils Meeting – December 2009 – Minutes
- NCC Highways, Path & Tree Wardens Newsletter – Winter 2009/10

**024/04/10 Public Participation (2)**

- a. A member of the public asked when the Annual Parish Meeting is due to take place. The matter will be discussed later on the agenda.
- b. A member of the public asked when the Village Hall Management Committee Annual General Meeting is due to be held. He was informed that it will be 7<sup>th</sup> June.

**DRAFT****025/04/10 Matters requested for next month's agenda**

- a. Playing field key.
- b. Standing orders.

**026/04/10 Consideration of future meeting dates**

The Chairman reported that he will be unable to attend the meeting on 10<sup>th</sup> May and requested a postponement of a week to 17<sup>th</sup> May. This was agreed.

The Chairman also reported that the Clerk will be away for the August meeting and it was agreed that the meeting be cancelled. However, an Extraordinary Meeting will be arranged with one week's notice if a pressing matter arose such as a planning application.

**027/04/10 Date of next meeting**

The next ordinary meeting of the Parish Council will take place on Monday 17<sup>th</sup> May 2010. This meeting will be preceded by the Annual Parish Meeting starting at 7pm.

At this point in the meeting, G Bell and I Bridge reported that they had started putting together a draft letter on Tall Trees which would be circulated to all by Wednesday at the latest. Once agreement was reached, the letter would be sent out.

The Chairman closed the meeting at 9.25pm.

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**MINUTES OF THE ANNUAL MEETING OF BADBY PARISH COUNCIL  
HELD IN THE VILLAGE HALL AT 7.30 P.M.  
ON MONDAY 18<sup>th</sup> MAY 2010**

**THE FOLLOWING WERE PRESENT:**

*Councillors:* Mr Mike Richards (Chairman), Mrs Karen Alexander, Mr Peter Banks, Mr Mike Warburton.

*Others:* Mrs Sharon Foster (Clerk), District Councillor Tony Scott, 9 x Members of the public.

**001/05/10 To receive and approve apologies for absence**

Apologies: County Councillor Robin Brown.

Absent with no apology: Mr Gary Bell, Mr Ian Bridge, Mrs Sally Halson.

**002/05/10 Declarations of interest in items on the agenda**

P Banks declared interests on agenda items 019/05/10 and 02/05/10 in his capacity as President of Badby Cricket Club and an allotment holder.

**003/05/10 Election of Chairman**

P Banks proposed that Mr M Richards be appointed to the post of Chairman for the forthcoming year, seconded by M Warburton. There being no further nominations, Mr M Richards was elected with the *unanimous approval of the councillors present*.

**004/05/10 Chairman's Declaration of Acceptance of Office**

Mr M Richards duly signed the Declaration of Acceptance of Office, witnessed by the Proper Officer.

**005/05/10 Election of Vice-Chairman**

M Warburton proposed that Mr P Banks continue in the post of Vice-Chairman for the forthcoming year, seconded by K Alexander. There being no further nominations, Mr P Banks was elected with the *unanimous approval of the councillors present*. P Banks then signed the Declaration of Acceptance of Office, witnessed by the Proper Officer.

**006/05/10 Review of Register of Member's Interests**

No changes are required. The Clerk reminded Parish Councillors that any changes have to be made at the time the change occurs.

**007/05/10 Appointment of Councillors' Areas of Special Interest**

It was agreed that the matter be discussed at June's meeting.

**008/05/10 Review of Standing Orders and Financial Regulations**

It was agreed that the review take place at June's meeting.

**009/05/10 Approval of the Minutes of the meeting held on 12<sup>th</sup> April 2009**

Copies of the minutes had been circulated prior to the meeting. All were in agreement that they be signed as a correct record.

Proposed by M Warburton, Seconded by K Alexander.

**010/05/10 Co-option of Parish Councillor**

The Chairman announced that Steve Robson had resigned his seat as Parish Councillor. All agreed that this was unfortunate as he had contributed significantly to the Parish Council during his tenure.

P Banks requested that a letter of thanks be sent. The Clerk had started the procedure for filling the vacancy but, as yet, no-one had come forward to fill either of the two vacant seats now available.

**011/05/10 Public Participation (1)**

The Chairman opened the meeting to the public floor.

- a. A member of the public endorsed the Parish Councils comments regarding Steve Robson.

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- b. A member of the public requested clarification as to what changes had been made to the model Standing Orders.

**012/05/10 Matters arising from the minutes**

- a. The Clerk reported that David Grainger had not cut all of the grass on The Green recently because of the problem with mole-hills. She also reported that Lee Batchelor would carry out mole-catching on The Green at a cost of £30.

**013/05/10 Finance**

- a. Income received  
 Nat West Interest £ 0.92  
 DDC ½ year precept £6,500.00  
 S Gee Donation £ 29.00

- b. Payments for approval

| Cheque no | Payee       | Details                          | Amount (£)               | + VAT (£) | Cheque Total (£)         | Authority                  |
|-----------|-------------|----------------------------------|--------------------------|-----------|--------------------------|----------------------------|
| 1556      | S Foster    | Salary                           | £279.90                  | £0.00     | £279.90                  | LGA 1972 s112              |
| 1557      | S Foster    | Expenses                         | £32.68                   | £0.00     | £32.68                   | LG(FP)A 1963 s.5           |
| 1558      | Phone Co-op | Telephone bill                   | £3.78                    | £0.66     | £4.44                    | LG(FP)A 1963 s.5           |
| 1560      | DDC         | Wheelie bin hire                 | £309.92                  | £54.24    | £364.16                  | Litter Act 1983 s5&6       |
| 1561      | EON         | Lighting – March 2010            | £130.21                  | £22.23    | £152.44                  | PCA 1957                   |
| 1562      | EON         | Lighting – April 2010            | £127.03                  | £22.23    | £149.26                  | PCA 1957                   |
| 1563      | NCALC       | Internal audit – 2009/10         | £138.92                  | £0.00     | £138.92                  | Accounts & Audit Regs 1996 |
| 1564      | NCALC       | Membership & IA 2010/11 plus LCR | £288.36<br>add<br>£13.50 | £0.00     | £288.36<br>add<br>£13.50 | Accounts & Audit Regs 1996 |
| 1565      | Came & Co   | Insurance premium                | £614.46                  | £30.72    | £645.18                  | LGA 1972 s111 & 140        |

\*RESOLUTION\* – All cheques approved for payment, including the addition of £13.50 for the LCR magazine on Cheque 1564. Proposed by P Banks; Seconded by M Warburton. Payments approved.

**014/05/10 Planning**

- a. Applications received

| Application No. | Description of Development  | Location of Development                 | Parish Council action |
|-----------------|---|---|-----------------------|
| DA/2010/0311    | Alterations to existing garage, extension to existing single storey link between house and garage. Construction of first floor extension over garage and link | Greensleaves, The Green, Badby NN11 3AF | Support               |

- b. Decisions received

| Application No | Description of Development                | Location of Development                   | Decision |
|----------------|---|---|----------|
| DA/2010/0206   | Works to Trees within a Conservation Area | Chapel House, Chapel Lane, Badby NN11 3AQ | Approved |

- c. Appeals  
 Appeal – Tall Trees, Bunkers Hill, Badby NN11 3AW re material change of use of agricultural building to single dwelling  
 The Chairman reported that a response had been received from DDC which will be circulated to all Parish Councillors.

**015/05/10 Reports from Councillors**

- a. Greens

The Chairman reported that he had looked into putting a dog bin on Pinfold Green and could see a number of options. It was agreed that the Clerk should draw up a list of how many dog bins are already in the village and where they are. Also, she should research costs for the June meeting.

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The Clerk was asked about the situation regarding registration of the village greens but she had not processed the application yet.

The Clerk had spoken to Lee Batchelor and agreed a price of £30.00 for mole catching on The Green.

- b.                   Trees  
Following a query about a tree on Brookside Lane, it was noted that the tree is covered in the tree inspection and therefore work will be carried out under the terms of that inspection. The Clerk is to get quotes for all tree work mentioned in the tree inspection report.  
The Clerk reported that she had written to the resident on Stoneway who carried out unauthorised works to the willow tree but has had no response.
- c.                   Playing Field  
The Clerk reported that she now has a spare key for the playing field gate. Following discussion, the key was given to Christine Orr on the understanding that it will not be copied. It was reported that the gate is not being locked at the moment.
- d.                   Rights of Way  
Nothing to report.
- e.                   Cemetery  
Following correspondence with the Cox family regarding turning difficulties with her motorised scooter on the new pathway, P Banks had met with E Grant to discuss possible alterations to the path.. This will be at the cost of the Cox family. All agreed that the newly completed works are extremely satisfactory.
- f.                   Roads and safety  
The clerk reported that she had contacted NCC following yet another accident on the A361.  
It was noted that the 40mph flashing sign facing oncoming traffic from Byfield is still not working, despite constant attention.
- g.                   Street-Lighting  
The Clerk had not researched options for street lighting but would report back to the June meeting.
- h.                   Village Hall  
A meeting of the VHMC had taken place. It had been agreed to replace the floor in the village hall, remove the stage and purchase blocks to use as a replacement stage. The VHMC are to liaise with the Conservation Officer at DDC and obtain multiple quotes for the works.  
The Annual General Meeting will be held on 7<sup>th</sup> June 2010 at 7.30pm.  
The end of year accounts show a balance of £5,123.50. It was noted that this is 25p more than the 08/09 figure which included a proportion of the year when Chestnuts was renting the hall.  
The Parish Council complimented the VHMC on the way it has turned around the financial situation at the Village Hall.
- i.                   Newsletter  
The next issue is due in June and the draft will be presented at the June meeting.

**016/05/10 Update regarding Arbury Hill motocross**

The Chairman read out a letter of response received from the DDC following the Parish Council's letter of complaint. The letter reports that a meeting will be called between Mr Teverson, DDC, the Parish Council and residents. The Clerk was asked to call DDC if no meeting has been arranged by 1<sup>st</sup> June. It was noted that a scramble meeting is due to take place in July.

**017/05/10 Update regarding trees on The Green, Badby**



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As reported in the earlier Annual Parish Meeting , a planning application is ongoing and quotes will be obtained for works to be carried out in line with the tree inspection.

**018/05/10 Consideration of lighting maintenance proposal**

The Clerk reported that the cost of maintenance through EON is £536 and the cost of maintenance through another company was £809.55. It was agreed that the cost charged by EON is reasonable.

**019/05/10 Consideration of request for extension of land by Cricket Club**

P Banks withdrew from the room which left the meeting inquorate. This matter will be postponed to the June meeting.

**020/05/10 Consideration of request from Badby Allotment Society to carry out rabbit cull**

As P Banks had left the room, the meeting remained inquorate and, again, the matter was postponed to the June meeting.

**021/05/10 Consideration of invitation to NCC Local Councils Conference**

It was agreed that no-one will attend.

**022/05/10 Consideration of CPRE invitations**

It was agreed that no-one will attend.

**023/05/10 Notification of change of date for Parish & Town Councils' Meeting**

K Alexander will try to attend this meeting.

**024/05/10 Completion of Collection of Commercial Waste Transfer Note**

The Clerk was tasked with completing and returning the Note.

**025/05/10 Reminder relating to Election of Parish Councillors and associated legal requirements**

The Clerk reminded Parish Councillors that they are under obligation to report any changes to their registered interests.

**026/05/10 Consideration of attendance at Police Community Panel Meeting**

P Banks will try to attend the meeting.

**027/05/10 Correspondence**

- NCALC Update – March-April 2010
- LCR – Spring 2010
- Village Viewpoint – Spring 2010
- NCC – You Choose leaflet
- NCC – Reducing waste sent to landfill leaflet
- CPRE – Fieldwork – April 2010
- CPRE – Outlook – Spring 2010
- CPRE – How to Respond to Planning Applications guide
- Clerks & Councils Direct
- HMRC – Employer Bulletin
- The Clerk – May 2010
- CPRE – Membership pack

**028/05/10 Public Participation (2)**

- a. It was noted by a member of the public that Colin Cripps attends the Police Community Panel Meeting on behalf of Badby Neighbourhood Watch.

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- b. R Brown had arrived at the meeting and reported that NCC was in the process of publicising its “You Choose” campaign. He also reported that the Empowerment Fund will again be available for this financial year and any proposals need to be notified to him by the end of August 2010. During discussion, it was noted that the Village Hall floor and Playing Field access could be relevant.

**029/05/10 New matters requested for next month's agenda**

Matters requested were the state of the land at Wetherday's Nursery, street lighting options and the Empowerment Fund.

**023/05/10 Date of next meeting**

The next meeting of the Parish Council will take place on 21<sup>st</sup> June 2010.

The Chairman closed the meeting at 9.10pm.

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**MINUTES OF THE ANNUAL MEETING OF BADBY PARISH COUNCIL  
HELD IN THE VILLAGE HALL AT 7.30 P.M.  
ON MONDAY 21<sup>st</sup> JUNE 2010**

**THE FOLLOWING WERE PRESENT:**

*Councillors:* Mr Mike Richards (Chairman), Mrs Karen Alexander, Mr Peter Banks, Mr Ian Bridge, Mrs Sally Halson, Mr Mike Warburton.

*Others:* Mrs Sharon Foster (Clerk), 5 x Members of the public.

**001/06/10 To receive and approve apologies for absence**

Apologies: Mr Gary Bell, District Councillor Tony Scott, County Councillor Robin Brown. Apologies approved.

**002/06/10 Declarations of interest in items on the agenda**

P Banks declared interests on agenda items 015/06/10 and 016/06/10 in his capacity as President of Badby Cricket Club and an allotment holder.

**003/06/10 Appointment of Councillors' Areas of Special Interest**

M Richards and P Banks took on the interest of the Playing Field. All other Areas of Special Interest remained as they were.

**004/06/10 Appointment of Responsible Finance Officer**

Following comment from the internal auditor, the RFO has to be appointed each year. It was agreed that the Clerk should continue as RFO.

Proposed by M Richards, seconded by M Warburton, all in favour.

**005/06/10 Review of Standing Orders and Financial Regulations**

The Standing Orders had been circulated prior to the meeting. It was noted that the copy states "Staverton Parish Council" which should be changed to "Badby Parish Council". M Richards requested that the quorum be reduced from 4 to 3, especially in light of the fewer number of Parish Councillors presently in post.

**RESOLUTION** to adopt the Standing Orders and Financial Regulations with the above changes.

Proposed by M Richards, seconded by M Warburton. All in favour.

**006/06/10 Approval of the Minutes of the Annual meeting held on 18<sup>th</sup> May 2010**

Copies of the minutes had been circulated prior to the meeting. All were in agreement that they be signed as a correct record.

Proposed by P Banks, Seconded by M Warburton.

**007/06/10 Co-option of Parish Councillor**

The process will continue.

**008/06/10 Public Participation (1)**

The Chairman opened the meeting to the public floor but no comments were made.

**009/06/10 Matters arising from the minutes (for information only)**

a.

**010/06/10 Finance**

a. Income received  
£75.00 HMRC Incentive Payment 2009/2010

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## b. Payments for approval

| <b>Cheque no</b> | <b>Payee</b>  | <b>Details</b>       | <b>Amount (£)</b> | <b>+ VAT (£)</b> | <b>Cheque Total (£)</b> | <b>Authority</b> |
|------------------|---------------|----------------------|-------------------|------------------|-------------------------|------------------|
| 1566             | S Foster      | Salary               | £262.41           | £0.00            | £262.41                 | LGA 1972 s112    |
| 1567             | S Foster      | Expenses             | £51.07            | £0.00            | £51.07                  | LG(FP)A 1963 s.5 |
| 1568             | Phone Co-op   | Telephone bill       | £1.30             | £0.19            | £1.11                   | LG(FP)A 1963 s.5 |
| 1569             | EON           | Lighting – May 2010  | £149.26           | £22.23           | £127.03                 | PCA 1957         |
| 1570             | SLCC          | Subscription         | £82.00            | £0.00            | £82.00                  | LGA 1972 s143    |
| 1571             | L Batchelor   | Mole catching        | £30.00            | £0.00            | £30.00                  | LGA 1972 s214    |
| 1572             | S Shackelford | Cemetery works       | £5,662.00         | £0.00            | £5,662.00               | LGA 1972 s214    |
| 1573             | R Carvell     | Strimmer Service     | £42.24            | £0.00            | £42.24                  | LGA 1972 s214    |
| 1574             | N Kennedy     | Cemetery mowing      | £96.10            | £0.00            | £96.10                  | LGA 1972 s214    |
| 1575             | EON           | Lighting maintenance | £134.35           | £23.51           | £157.86                 | PCA 1957         |

\*RESOLUTION\* – All cheques approved for payment. Proposed by M warburton; Seconded by P Banks. Payments approved.

It was noted that L Batchelor should be contacted by the Clerk to check what progress had been made regarding the moles on The Green.

## c. Presentation of Internal Audit report.

The Clerk read out the report stating that the RFO should be appointed annually and a review should be made of the assets register. It was agreed that M Richards and P Banks would carry out the review. The appointment of RFO took place earlier in this meeting.

## d. Completion of Annual Return

The Parish Council completed Sections 1 and 2 of the Annual Return and the Chairman and Clerk signed sections 1 and 2.

## e. Consideration of notification to Information Commissioner's Office regarding data control

The Clerk reported that it is a statutory requirement that the Parish Council be registered with the ICO. The cost of this is £30 per annum. Following discussion, it was agreed that the Clerk should write to the ICO querying whether the Parish Council should be registered.

## f. Signature of letter to Nat West Bank regarding access to account

The Clerk reported that a letter of authority had been signed by P Banks and M Warburton allowing her to access the safe keeping documents held and to request statements on the accounts. It was noted that a letter will be needed each time access is needed. Following discussion, it was noted that the Clerk should research other accounts which allow access by the Clerk.

## g. Consideration of new mileage rates

NCALC have submitted the new national rate showing a rise from 0.587p per mile to 0.65p per mile.

**RESOLUTION** to accept the increase to 0.65p per mile. Proposed by M Warburton, seconded by I Bridge. 5 for. KA abstained. Carried.

## h. Presentation of first quarter figures for 2010-2011

This item will be deferred to the July meeting.

**011/06/10 Planning**

## a. Applications received

| <b>Application No.</b> | <b>Description of Development</b> | <b>Location of Development</b> | <b>Parish Council action</b> |
|------------------------|-----------------------------------|--------------------------------|------------------------------|
| None                   |                                   |                                |                              |

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## b. Decisions received

| <b>Application No</b> | <b>Description of Development</b>  | <b>Location of Development</b>          | <b>Decision</b> |
|-----------------------|--|---|-----------------|
| DA/2010/0311          | Alterations to existing garage, extension to existing single storey link between house and garage.<br>Construction of first floor extension over garage and link | Greensleaves, The Green, Badby NN11 3AF | Approved        |

## c. Appeals

Appeal – Tall Trees, Bunkers Hill, Badby NN11 3AW re material change of use of agricultural building to single dwelling  
Discussion took place regarding the appeal which starts on Tuesday 22<sup>nd</sup> June. It was agreed that MR, KA and PB would attend at varying times during the two day hearing. MR will take copies of documentation to make sure that it is brought to the attention of the Appeals Panel.

## d. Planning Committee Site Viewing

This matter was discussed at last month's meeting.

**012/06/10 Reports from Councillors**

## a. Greens

The Clerk reported that the forms for registering greens had changed and requested the aid of MW in filling in the new forms.

## b. Trees

Quotes for various tree works had been obtained and were compared, although no consent has yet been granted by DDC for the works to commence. Discussion took part regarding the removal of T5 and it was noted that the removal is a necessity. It was noted by a member of the public that there may be effects on the water table in various properties on The Green. The Parish Council responded that it planned to replace the tree with a mature specimen which would lessen any effect but it was imperative that the tree is removed. It was noted that some properties already have issues with the water table. The matter would be re-visited once permission is in place.

The Chairman reported that an unsafe tree on Brookside Lane had been notified to NCC but NCC did not accept responsibility for this tree. It was understood that the tree is the responsibility of the resident on The Glebe, as all the trees on the west side of the brook are deemed as belonging to The Glebe properties which back onto Brookside Lane. Following discussion, it was agreed that the Clerk should write to the resident concerned stating the need for the tree to be felled. It was noted that Michael Venton of DDC is aware and agrees that a 5 day notice is applicable. Proposed by IB, seconded by KA. 5 for. MR against. Carried.

## c. Playing Field

It was noted that the grass on the playing field is being cut.

## d. Rights of Way

KA has reported a stile behind Hawthorns and has a number of others which she will be reporting.

## e. Cemetery

It was noted that the works recently undertaken have been very well received. MR and PB will be meeting the contractor and members of the Cox family with regards to changes to the pathway.

## f. Roads and safety

Nothing to report.

## g. Street-Lighting

Nothing to report.

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- h. Village Hall  
There has not been much progress since the last meeting and no licensing decision has yet been made.
- i. Newsletter  
The draft newsletter had been circulated prior to the meeting. Some changes were requested and will be added before distribution at the end of the month.

**013/06/10 Update regarding Arbury Hill motocross**

MR will be meeting with DDC and residents on Wednesday 30<sup>th</sup> June.

**014/06/10 Update regarding trees on The Green, Badby**

Already covered earlier in the meeting.

**015/06/10 Consideration of request for extension of land by Cricket Club**

P Banks withdrew from the room.

Following discussion, it was agreed that the Parish Council would agree to the request for an extension on the grounds that any legal costs are covered by the Cricket Club. This addendum to the original lease does not alter the terms original lease.

Proposed by IB, seconded by MW. All in favour. Carried.

**016/06/10 Consideration of request from Badby Allotment Society to carry out rabbit cull**

Following discussion, it was agreed that authority be given for the cull to take place.

Proposed by MW, seconded by MR. 5 for. KA abstained. Carried.

**017/06/10 Consideration of Northants Minerals and Waste Development Framework: Propose Submission Control and Management of DPD**

It was agreed that the Parish Council would make no comment.

**018/06/10 Presentation of revised dates for motocross events at Arbury Hill**

The Clerk reported that the only meetings left to take place will be held on 25<sup>th</sup> July and 10<sup>th</sup> October. But one additional meeting is to arranged.

**019/06/10 Consideration of new dog bin**

Following consideration, it was agreed that the request be put on hold until decisions regarding the emptying of dog bins be agreed by DDC.

**020/06/10 Completion of Empowering Councillors & Communities Scheme survey**

The Clerk was tasked with completing the survey.

**021/06/10 Consideration of applying for Empowering Fund 2010**

It was agreed that a letter be sent stating that works to the playing field should be put forward as an option for funding.

**022/06/10 Consideration of state of land at Wetherdays Nursery**

KA distributed photographs of the area behind Wetherdays and Tall Trees. It was agreed that a letter be sent along with copies of the photographs to the Environmental Department at NCC.

**023/06/10 Consideration of streetlighting options**

It was noted that the Clerk is still waiting for responses.

**DRAFT****024/06/10 Correspondence**

- Adoption of Northants Minerals and Waste Development Framework: Core Strategy Development Plan Document
- EON – Changes to your bill
- NCALC Update – May-June 2010
- Chiltern Railways route changes
- Northants 50+Network invitation
- Climate Friendly Communities flyer

**025/06/10 Public Participation (2)**

No comment.

**026/06/10 New matters requested for next month's agenda**

No new matters.

**027/06/10 Date of next meeting**

The next meeting of the Parish Council will take place on 12<sup>th</sup> July 2010. The Chairman reiterated that no ordinary meeting is planned for August. Should any planning applications be received, an extraordinary meeting will be called.

The Chairman closed the meeting at 9.35pm.

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**MINUTES OF THE MEETING OF BADBY PARISH COUNCIL  
HELD IN THE VILLAGE HALL AT 7.30 P.M.  
ON MONDAY 12<sup>th</sup> JULY 2010**

**THE FOLLOWING WERE PRESENT:**

*Councillors:* Mr Mike Richards (Chairman), Mrs Karen Alexander, Mr Peter Banks,  
Mr Ian Bridge, Mrs Sally Halson.

*Others:* Mrs Sharon Foster (Clerk), District Councillor Tony Scott, 3 x Members of the public.

**001/07/10 To receive and approve apologies for absence**

Apologies: Mr Mike Warburton, County Councillor Robin Brown. Apologies approved.

Absent without apology: Mr Gary Bell

**002/07/10 Declarations of interest in items on the agenda**

None.

**003/07/10 Approval of the Minutes of the ordinary meeting held on 21<sup>st</sup> June 2010**

Copies of the minutes had been circulated prior to the meeting. It was noted that the meeting had been an ordinary meeting, and not the Annual meeting. All were then in agreement that they be signed as a correct record.

Proposed by S Halson, Seconded by K Alexander.

**004/07/10 Co-option of Parish Councillor**

No-one had yet come forward and so the process will continue.

**005/07/10 Public Participation (1)**

The Chairman opened the meeting to the public floor. The following comments were made by members of the public:

- a. The peppercorn rent lease to the Cricket Club for the playing field is 25 years.
- b. The Badby website has recently been updated. If anyone finds any problems, please contact Denis Wilson.
- c. An offer to put the matter of co-option onto the web was accepted by the Parish Council.
- d. A request that the Parish Council look into the matter of reducing the speed limit in the village to 20mph was received. It was agreed that this be put on the agenda for the next ordinary meeting and, in the meantime, the Clerk would seek advice from NCC.

**006/07/10 Matters arising from the minutes (for information only)**

a.

**007/07/10 Finance**

- a. Income received  
None.

b. Payments for approval

| <b>Cheque no</b> | <b>Payee</b> | <b>Details</b> | <b>Amount (£)</b> | <b>+ VAT (£)</b> | <b>Cheque Total (£)</b> | <b>Authority</b> |
|------------------|--------------|----------------|-------------------|------------------|-------------------------|------------------|
| 1576             | S Foster     | Salary         | £288.65           | £0.00            | £288.65                 | LGA 1972 s112    |
| 1577             | S Foster     | Expenses       | £45.65            | £0.00            | £45.65                  | LG(FP)A 1963 s.5 |
| 1578             | Cutting edge | Tree service   | £100.00           | £17.50           | £117.50                 | LG(MP)A 1976 s19 |

\*RESOLUTION\* – All cheques approved for payment. Proposed by K Alexander; Seconded by S Halson. Payments approved.

- c. Presentation of first quarter figures for 2010-2011  
MR noted that the Cemetery Maintenance figure is overbudget due to the cost of the new pathway, but finance for this was carried forward from last year's budget, including a Grant from NCC. Expenditure to the year end is expected to be £13,000 and there is £19,000 in the bank accounts. Playing Field Maintenance shows a slight overspend but it was noted that this is due to a slight increase in the bin collection invoice and covers the whole of the



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financial year.

**008/07/10 Planning**

## a. Applications received

| Application No. | Description of Development | Location of Development | Parish Council action |
|-----------------|----------------------------|-------------------------|-----------------------|
| None            |                            |                         |                       |

The Clerk noted that since publication of the agenda, a planning application had been received. It involves tree works within a conservation area and relates to M Warburton's property. It was noted that an extraordinary meeting would not be called and the Parish Council would not submit any comment on this matter.

## b. Decisions received

| Application No | Description of Development                | Location of Development                    | Decision |
|----------------|---|--|----------|
| DA/2010/0393   | Works to trees within a Conservation Area | Orchard House, School Lane, Badby NN11 3AF | Approved |

## c. Appeals

Appeal – Tall Trees, Bunkers Hill, Badby NN11 3AW re material change of use of agricultural building to single dwelling

MR and KA had attended the hearing, as well as a number of village residents. The hearing lasted 5 hours and was overseen by one planning inspector. MR gave evidence and read out a letter which the Parish Council had sent to DDC. He noted that DDC's solicitor had not seen this letter prior to the hearing. MR gave copies to the inspector and both parties' solicitors. The DDC's case seemed to be based purely on a site visit made in July 2006 and did not seem very strong as they had made no follow-up visits. However, the applicants did admit under oath that they had lied to the Parish Council and District Council about their residency at the property. There was a concern that the hearing was not recorded in any way but Tony Scott understands that a comprehensive report is usually produced with a hearing result. The matter will be decided within 6 weeks of the hearing. Discussion took place as to whether a case of maladministration in this matter could be brought against DDC and whether it should be taken to the Ombudsman. However, the Clerk reported that Parish Council's are unable to take such matters to the ombudsman.

**009/07/10 Reports from Councillors**

## a. Greens

Nothing to report.

## b. Trees

Nothing to report.

## c. Playing Field

The Clerk reported that a request had been received to use the football pitch on a formal basis by a newly-formed Badby Football Club. It was agreed that MR and PB would meet with Luke Highland to discuss matters of maintenance costs and marking the pitch out etc.

## d. Rights of Way

Nothing to report.

## e. Cemetery

MR noted that the Cox family had met with the contractor at the cemetery to discuss a turnaround area for motorised scooters. A plan was shown which will make use of two paving slabs and a raised curb. The Cox family has agreed to finance this extra work. Everyone agreed that the work should be carried out.

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- f. Roads and safety  
It was noted that the flashing speeding signs are now working. KA reported that she had attended the Parish & Town Council's Meeting and road safety had been discussed with Nick Gore. The Clerk was requested to chase him with regards to safety barriers on the A361.
- g. Street-Lighting  
Nothing to report.
- h. Village Hall  
No meeting had taken place since the last Parish Council meeting. KA had purchased new cutlery, paid for by the VHMC. The Clerk noted that there is now a new key for the main door.
- i. Newsletter  
The newsletter had been distributed at the end of June. It was well received.

**010/07/10 Update regarding Arbury Hill motocross**

MR had attended a meeting with DDC also attended by local residents and Mr Teverson. Discussion had taken place with regards to the future schedule, number of meetings and their regularity. MR noted that Mr Teverson did not seem open to co-operating in this matter.

The matter of the lost noise measurements was raised and the DDC confirmed that they have been unable to locate the information. Paul Knight of DDC will be making a visit to the next meeting on 25<sup>th</sup> July but will not be taking noise measurements, despite a request from Tony Scott that he do so.

The matter of access was mentioned as being dangerous to users during the weekend of meetings as the road is narrow and vans drive very fast down it. MR reported that a site visit had already been held with NCC who had explained that the road is a public highway and therefore the vans have a right to use it.

Tony Scott produced a memo from Paul Knight and the Clerk read out a portion showing that a qualified agreement had been reached with Mr Teverson on a maximum of six events per year, event dates to be circulated in advance, July and August to be kept free of events, events to be spread with the aim of having one month between each, restrictions on hours of operation and a mobile telephone number specifically for the use of residents to be circulated.

MR reported that, at the same meeting, Mr Teverson had confirmed that he has been approached by a wind farm operator and there is a proposal to proceed to the planning stage.

**011/07/10 Consideration of quotes for works to trees on The Green, Badby**

The Clerk reported that three quotes had been received. However, on looking at them, it appeared that two had not provided specific quotes for the works to the trees on The Green. It was agreed that the Clerk would obtain this information for the September meeting where a decision should be made. It was noted that the works should be carried out over the winter period.

KA reported that she had spoken to the resident regarding the tree on Brookside Lane. The resident believes that there may be an electrical wire entangled within the ivy growth but would look into this further. He had requested written confirmation from the Parish Council that the NCC will not accept responsibility for the tree and the Clerk was tasked with providing it.

**012/07/10 Correspondence**

- Police report – June 2010
- J Parker catalogue
- Clerks & Councils Direct – July 2010

**013/07/10 Public Participation (2)**

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- a. A member of the public requested clarification of which trees the quotes above were requested for. MR confirmed that they are the two trees outside Park House on The Green.
- b. A concern was expressed as to the poor state of The Windmill pub and that it may soon start attracting vandalism now that it is vacant and showing signs of deteriorating. The Clerk was tasked with writing to the relevant party requesting maintenance be carried out.

**014/07/10 New matters requested for next month's agenda**

- a. Road safety within the village.

**015/07/10 Date of next meeting**

The next ordinary meeting will take place on 13<sup>th</sup> September. An extraordinary meeting will be called should the need arise due to any Planning Applications during August.

The Chairman closed the meeting at 8.45pm.

**DRAFT**

**MINUTES OF THE MEETING OF BADBY PARISH COUNCIL  
HELD IN THE VILLAGE HALL AT 7.30 P.M.  
ON MONDAY 13<sup>th</sup> SEPTEMBER 2010**

**THE FOLLOWING WERE PRESENT:**

*Councillors:* Mr Mike Richards (Chairman), Mrs Karen Alexander, Mr Peter Banks, Mrs Sally Halson, Mr Mike Warburton.

*Others:* Mrs Sharon Foster (Clerk), 5 x Members of the public.

**001/09/10 To receive and approve apologies for absence**

Apologies: Mr Ian Bridge, County Councillor Robin Brown. Apologies approved.

Absent without apology: Mr Gary Bell.

**002/09/10 Declarations of interest in items on the agenda**

None.

**003/09/10 Approval of the Minutes of the ordinary meeting held on 12<sup>th</sup> July 2010**

Copies of the minutes had been circulated prior to the meeting. Discussion took place regarding the statement made in item 5a. It was noted that the cricket club lease is for a period of 99 years with the initial review of peppercorn rent to be reviewed in 2019. All were, however, in agreement that the minutes be signed as a correct record of the meeting.

Proposed by P Banks, Seconded by K Alexander.

**004/09/10 Co-option of Parish Councillor**

The process is continuing.

**005/09/10 Public Participation (1)**

The Chairman opened the meeting to the public floor. The following comments were made by members of the public:

- a. A member of the public agreed with the clarification given by M Warburton regarding the cricket club lease in item 3 above.
- b. A member of the public queried why the Parish Council had taken advice from a contractor against that of a consultant regarding tree T6. It was noted that the matter would be discussed later in the meeting.
- c. A member of the public informed the Parish Council that Lady Dent had recently passed away. Lady Dent had been very active in local Parish and District Council issues.

**006/09/10 Matters arising from the minutes (for information only)**

- a. None.

**007/09/10 Finance**

- a. Income received
 

|        |                                  |
|--------|----------------------------------|
| £42.05 | EON rent for pole stay and cable |
| £30.00 | Headstone fee – E Parratt        |

- b. Payments for approval

| <b>Cheque no</b> | <b>Payee</b> | <b>Details</b>      | <b>Amount (£)</b> | <b>+ VAT (£)</b> | <b>Cheque Total (£)</b> | <b>Authority</b> |
|------------------|--------------|---------------------|-------------------|------------------|-------------------------|------------------|
| 1579             | S Foster     | Salary – July       | £288.65           | £0.00            | £288.65                 | LGA 1972 s112    |
| 1580             | S Foster     | Salary – August     | £262.41           | £0.00            | £262.41                 | LGA 1972 s112    |
| 1581             | R Carvell    | Mower repair        | £37.50            | £0.00            | £37.50                  | LGA 1972 s214    |
| 1582             | EON          | Electricity charges | £127.03           | £22.23           | *£146.08                | PCA 1957         |
| 1583             | M Richards   | Newsletter printing | £60.06            | £0.00            | £60.06                  | LGA 1972 s112    |

\* Taking into account £3.18 credit.

\*RESOLUTION\* – All cheques approved for payment. Proposed by M Warburton; Seconded by S Halson. Payments approved.

**DRAFT****008/09/10 Planning**

## a. Applications received

| Application No. | Description of Development | Location of Development | Parish Council action |
|-----------------|----------------------------|-------------------------|-----------------------|
| None            |                            |                         |                       |

## b. Decisions received

| Application No | Description of Development                 | Location of Development                                 | Decision |
|----------------|--|---|----------|
| DA/2010/0605   | Replace/extend balcony to rear of property | Old Telephone Exchange, Charwelton Road, Badby NN11 3AE | Refused  |

## c. Appeals

Appeal – Tall Trees, Bunkers Hill, Badby NN11 3AW re material change of use of agricultural building to single dwelling  
There had still been no communication from Bristol regarding the outcome of the appeal.  
It was noted that it was now 12 weeks since the appeal had taken place.

**009/09/10 Reports from Councillors**

## a. Greens

The Clerk reported that she will be making an appointment to see P Rollason regarding registering of greens, having completed various forms with M Warburton.  
M Warburton kindly offered to donate a sack of spring bulbs for school to plant on various greens within the village.

## b. Trees

Nothing to report.

## c. Playing Field

With regards to the moving of the cricket pitch boundary fence, M Richards reported that he had adapted the playing field map to show the measurements which the Cricket Club will be required to adhere to. This will be sent to the Cricket Club along with a Supplementary Agreement.  
M Richards had noted that when the playing field was used as a car park during the Badby Fayre, most cars favoured a route outside of the ruts, which then took them onto the football pitch. It was agreed that something needs to be done about the route taken by cars. However, the Parish Council is waiting to hear the outcome of its application for the Empowerment Grant, at which time a decision can be made as to how to proceed.

## d. Rights of Way

Nothing to report.

## e. Cemetery

The Clerk passed on the thanks of the Cox family to the Parish Council for its recent endeavours in the cemetery to help Mrs Cox.  
A complaint has been received regarding moles in the new part of the cemetery. The situation has been looked at by the Chairman, who reported that the moles at present do not appear to be causing a major problem. He therefore recommended we continue to monitor the situation.

## f. Roads and safety

The Clerk reported that the chevrons for the sharp bend between Badby and Badby Park have been produced and are now waiting to be installed.  
It was noted that there are 180 road signs on the road between Daventry and Banbury. A report has recently been in the local press announcing a review of how many road signs there are.

## g. Street-Lighting

It was noted that the street light outside Sally Halson's house on Bunkers Hill is on all the

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time. The Clerk was asked to report it.

- h. Village Hall  
S Halson reported that repair works are ongoing. An application for funding has been made to DDC to help with the flooring work and it is expected that an application will also be made to the Parish Council.  
Fundraising activities are continuing with a Bollywood evening in October.
- i. Newsletter  
Nothing to report.

**010/09/10 Update regarding Arbury Hill motocross**

It was noted that Paul Knight is due to attend the scramble meeting on 10<sup>th</sup> October and take noise readings. He had attended a recent quad bike meeting.

**011/09/10 Consideration of quotes for works to trees on The Green, Badby**

M Richards reported that he had received a call from Rachel Booth regarding the Parish Council's application to carry out works to the tree T5 on The Green. Unfortunately, the application had been misplaced. However, R Booth agreed to restart the process. Discussion took place as to whether work should be carried out on T5 or T6 first. It was noted that the Parish Council had based its previous decision to get works carried out on T5 based on two written reports from reputable arborists. However, further advice has been put forward to suggest that work to T6 should take priority. It was agreed that the Parish Council needs to have a clear recommendation before it can proceed and this should be presented at the October meeting.

**012/09/10 Consideration of trees on Brookside Lane and verges on Bunkers Hill**

Concern has recently been raised regarding the condition of a tree overhanging Brookside Lane. Following visits from DDC, NCC and contact with Mr Skinner, responsibility for the ownership of the tree has not been clearly established. Mr Skinner believes that work took place to trees in the same area some years ago and was under the impression that it was carried out by NCC, thereby laying down a precedent. However, NCC can find no record of having carried out the work. According to the NCC officials, the boundary line along Brookside Lane is the brook and the hedge line where the brook runs underground. They clearly state that "All trees on the west side of the brook are the responsibility of The Glebe residents". This issue needs to be clarified as there is a total of 11 large trees bordering The Glebe properties, all sited on the west side of the brook along Brookside Lane. Following discussion, it was agreed that the Clerk would try and identify through either DDC or Land Registry who the land belongs to.

M Richards had had a site meeting with Lara Inglott of NCC regarding the cutting back on Brookside Lane and Bunkers Hill. NCC had insisted that the Parish Council is responsible for strimming the areas under the 136 Agreement. However, precedent shows that the Parish Council has never taken on the responsibility of strimming these areas and NCC has carried out works when requested on Bunkers Hill. A letter has been sent to Lara Inglott seeking clarification.

**013/09/10 Discussion regarding upcoming Training courses through NCALC and DDC**

DDC is offering a training course on the subject of the Code of Conduct. It was agreed that the Parish Council would be prepared to travel into Daventry to attend such training.

**014/09/10 Discussion regarding road safety within Badby village**

Following a request from a member of the public at the last Parish Council meeting, the Clerk had made enquiries with NCC. It was noted that the Parish would be unable to meet the relevant criteria for obtaining traffic calming measures. However, the Clerk was requested to put an article in the next Newsletter regarding speeding and inconsiderate parking in the village.

**DRAFT****015/09/10 Invitation to attend Emergency Planning Conference**

It was agreed that no-one would attend.

**016/09/10 Consideration of Licensing Act 2003 – 3 yearly review**

It was agreed that the Parish Council would make no comment as the time limit has elapsed.

**017/09/10 Consideration of A45 Northampton to Daventry study consultation**

It was requested that these papers be entered into circulation.

**018/09/10 Consideration of Parish & Town Councils' Meeting minutes and next meeting**

K Alexander will attend the next meeting.

**019/09/10 Consideration of Minerals & Waste Development Framework : DPD Submission changes to proposed submission**

It was agreed that if there are no changes regarding Badby, the submission should be filed.

**020/09/10 Consideration of Electoral review of DDC**

It was agreed that the Parish Council would await results of the consultation.

**021/09/10 Consideration of support to Badby Film Society's grant application to DDC**

Support was given to the Film Society's application. It was noted that there is no financial commitment for the Parish Council.

**022/09/10 Consideration of advice for possible Badby football team**

Following discussion, it was agreed that the Clerk should contact Luke Highland and advise him of the grant application process with DDC.

**023/09/10 Consideration of insurance policy changes**

Following the internal audit earlier this year, the Clerk had been asked to forward a copy of the asset register to ensure that the Parish council is sufficiently insured to cover items. She reported to the Parish Council that relevant changes would incur an extra charge of either £35.58 or £29.63 depending on whether various bins, seats, noticeboards and gate be included. It was considered that bearing in mind the £250 policy excess, the lower additional premium of £29.63 be applied to the Parish Council insurance policy.

**023/09/10 Consideration of Dept for Communities and Local Government consultation on capping of council precepts**

During discussion, it was noted that the Parish Council is unlikely to put forward an excessive council tax increase without good reason.

**024/09/10 Consideration of Boundaries Commission Review**

It was noted that the deadline for response had again passed. The Review will be looked at when it is received.

Consideration was given as to how to deal with incoming correspondence which needed to be discussed at meetings. All Parish Councillors need to have read background information before they discuss a matter at a Parish Council meeting. It was agreed that the system of circulating information on the same day that the agenda is produced in readiness for it having been read by all attendees before the meeting, has not worked. In future, the Clerk would endeavour to electronically attach as many documents as she can to the agenda.

**025/09/10 Correspondence**

- Northants ACRE Village Viewpoint
- No Need for Nuclear newsletter
- NCALC Update July-August 2010
- Being a Good Employer Guide
- Clerks & Councils Direct – September 2010
- Phoenix Surfacing brochure

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- 2010 CPRE – Countryside Voice - Summer
- Wicksteed Playscapes brochure
- NCC Together newsletter
- Alzheimer's Society newsletter
- The Clerk – July 2010

**026/09/10 Public Participation (2)**

- a. It was noted by a member of the public regarding establishing ownership of land on Brookside Lane that, if a parcel of land is not registered, it becomes a highways matter.
- b. It was noted that a music event had been held locally and the question was raised as to whether an Events Licence had been applied for. The Clerk was asked to research.
- c. It was noted by a member of the public that the DDC waste collection wagon had driven across the Green after emptying the rubbish bin by the bench outside the village hall. This would be reported to DDC.

**027/09/10 New matters requested for next month's agenda**

None.

**028/09/10 Date of next meeting**

The next ordinary meeting will take place on 11<sup>th</sup> October 2010.

The Chairman closed the meeting at 9.40pm.



**DRAFT**

**MINUTES OF THE MEETING OF BADBY PARISH COUNCIL  
HELD IN THE VILLAGE HALL AT 7.30 P.M.  
ON MONDAY 11<sup>th</sup> OCTOBER 2010**

**THE FOLLOWING WERE PRESENT:**

*Councillors:* Mr Mike Richards (Chairman), Mrs Karen Alexander, Mr Gary Bell, Mr Ian Bridge, Mrs Sally Halson,.

*Others:* Mrs Sharon Foster (Clerk), District Councillor Tony Scott, 5 x Members of the public.

The meeting began at 7.40pm due to the late arrival of a number of Parish Councillors. The Chairman noted that the order of the meeting would be altered in order to accommodate Tony Gillett and Tony Scott, both of Daventry District Council, who were attending to discuss agenda item 008/10/10c.

**001/10/10 To receive and approve apologies for absence**

Apologies: Mr Peter Banks, Mr Mike Warburton, County Councillor Robin Brown. Apologies approved.

**002/10/10 Declarations of interest in items on the agenda**

None.

**003/10/10 Approval of the Minutes of the ordinary meeting held on 13<sup>th</sup> September 2010**

Copies of the minutes had been circulated prior to the meeting. All were in agreement that the minutes be signed as a correct record of the meeting.

Proposed by K Alexander, Seconded by G Bell.

**004/10/10 Co-option of Parish Councillor**

The process is continuing.

**005/10/10 Public Participation (1)**

The Chairman opened the meeting to the public floor. No comments were made by members of the public present. However, District Councillor Tony Scott made the following comment:

- a. Regarding the Boundary Commission Review, DDC has met and believes the exercise to be whole unnecessary for the Daventry District as Abbey North ward is the only one in the district which has an excess of 1,000 residents. The Boundary Commission intends changing the ward boundaries which would result in three members per ward, leading to a decrease of members from 38 to 36. DDC has asked for evidence to justify this and is in the process of approaching central government to try and get the review stopped. District Councillor Scott is urging parish councils to request that no alterations are made to the present arrangements.

**006/10/10 Matters arising from the minutes (for information only)**

- a. None.

**008/10/10c Appeal – Tall Trees, Bunkers Hill, Badby**

MR reported that since the outcome of the appeal in favour of the appellants, correspondence had taken place between Tony Gillett (TG), Tony Scott (TS) and MR which had been circulated to all Parish Councillors. TG was attending the meeting to listen to the concerns of the Parish Council.

MR then summarised the history of the matter. He noted that a site meeting had been held with the Planning Department in October 2006 following concerns of the Parish Council that the building erected was more in keeping with a residence than for agricultural use. During this visit, however, access was not gained to the building. Instead, photographs were taken through a window. At the hearing held earlier this year, the whole case was based on these photographs and site visit. Unfortunately, this was not accepted as clear evidence and destroyed the District Council's case. It was noted that the Parish Council had produced information for the DDC and offered other information, none of which had been passed on to DDC's solicitors. MR read out some of the correspondence at the hearing and gave copies to the solicitors and inspector.

**DRAFT**

Following the hearing, the Parish council was accused of failing to produce evidence to aide DDC to win the case which, in MR's opinion, was gauling as the information had been provided. Affidavits had been offered but turned down by DDC. It was noted that the Parish Council has no power similar to the DDC and the Enforcement Department in order to access land to make regular checks regarding residence of the building. The parish council felt that the people of Badby had been badly let down in not making sure that the regulations had been adhered to. TG responded that it was unfortunate that the email he had sent to TS had been interpreted as it had been and he had not meant to apportion blame. At this point, TG was asked whether DDC was, therefore, taking all the blame. TG responded that, unfortunately, the inspector chose to believe the information provided by the appellant who had admitted lying to the District and Parish Councils. It was noted that lying is not a criteria taken into consideration and, therefore, DDC was always going to lose the case.

TG noted that when the site visit took place in 2006, the conclusion was that there was not enough evidence to make a case of unlawful residential use of the property. This was responded to, however, that it was obvious to everyone except DDC that it was being lived in. TG agreed that not enough inspection had taken place. However, had DDC expected their case to stand up to at the enquiry hearing on the basis that DDC was not lying.

TG was asked whether, in the light of the appellants having lied long term to the local authorities in order to gain financial advantage and the belief that this was a deliberate act from inception to mislead the DDC and Parish Council, was the DDC considering taking action with the police as regards a criminal offence. TG responded that no such action had been sought but he was prepared to take advice from the DDC in-house solicitor.

I Bridge noted that following a recent judicial review, a case had been made that people should not be allowed to benefit from their lies during the planning process. However, when the case reached the Court of Appeal, it was noted that there is no provision in planning law for lies being made. It was noted that local authorities cannot have a situation whereby properties are left uninspected but have to be aware and make regular checks (ie 12 month checks).

TG defended the actions of the enforcement officers stating that they know what they are looking for in these cases and are very experienced. However, it was noted that the case was destroyed by the appellant's solicitor. Plenty of people within the village knew that the building was built as a house and for the DDC to allow the building to be erected in an area of outstanding natural beauty was ludicrous.

A member of the public noted that there is a certain depth of anger felt within the village. People feel that , within the same planning department, genuine people have to jump through hoops to get works done to their own properties. It was felt that a beautiful view has now been ruined despite assurances from the planning department that relevant action was been taken. TG responded that there are only limited resources and a limited number of officers. Planning controls are applied and it is expected that people will comply with those planning controls. Most people do comply but there are some who do not. He did admit that, in this case, the focus was in the wrong place.

G Bell outlined a recent issue with regards to his own home in which nine separate visits were made by the planning department to eventually admit death watch beetle being present and a large volume of documentation produced. He did not feel that the planning department was focussed correctly.

It was noted that the matter of Tall Trees and the inactions of DDC could be looked at as a case of maladministration on behalf of DDC.

A member of the public noted that both Tall Tree and the Whetherday Nursery site next door are both creeping development and contradictory to planning laws. It was noted that Google Earth shows very little or no agricultural use when, under regulations, the site is supposed to be used for a minimum of 10% agricultural production. It was noted that a beautiful landscape has been ruined. The question was asked as to why, when three Parish councillors and the Clerk had attended a site visit, no affidavits had been produced. The response was that the DDC had been offered affidavits but had turned them down. It was noted that, in that case, the Parish Council could have produced the documents themselves but that they had taken their advise from DDC who were supposed to be the experts in this matter.

**DRAFT**

There was a general concern over future planning applications and whether the DDC would have the resources to follow-up any believed contraventions. TG stated that each planning application would have to be prioritised on a case by case basis. One Parish Councillor noted that he was shocked to hear that this is not now a priority case in view of the state of the land. The question was asked as to whether the Enforcement Department is capable to carrying out the ultimate sanction of enforcement. TG noted that DDC has an expectation, and not a duty, to provide enforcement actions.

It was noted that the ongoing issue would be that the appellant's would be able to make changes to the building without applying for the appropriate permissions in view of the fact that the residence is not viewable from the road.

The question was asked of TG as to what is being done regarding Council tax, electricity consumption etc. It was also noted that there was a belief that a lawful residence only existed if the building is occupied for four years after the finish of construction and whether this had been complied with.

TS reported that the matter of the conduct of the Enforcement Department had now been passed to the Monitoring Officer.

In order to move forward, it was noted that any further correspondence with the Appeals Inspector has to be received within 3 months from the date of the decision of the Appeal. To that end, TG would request that the DDC in-house solicitor look into the matter whilst TG is on holiday for the next week and DDC and the Parish Council would work together to look into whether the matter could be taken forward by a judicial review or other legal steps.

A member of the public noted that the Appeal hearing had been conducted in the proper manner and, on the balance of probabilities, the decision reached was the only one available.

It was believed important by Parish Councillors that this matter should not be dismissed in order to sustain the credibility of current building regulations.

It was agreed that a formal complaint be sent to DDC Enforcement Officers regarding the state of the Whetherdays Nursery site.

TG and TS were thanked for their attendance and left the meeting.

**007/10/10 Finance**

- a. Income received
- |         |  |
|---------|--|
| £100.00 | Funeral – F E Smith  |
| £210.00 | Interment of ashes – M Brooks and NM Brooks and Exclusive Rights |
| £ 39.00 | Badby Allotment Association – Half year rent                     |

## b. Payments for approval

| Cheque no | Payee       | Details                  | Amount (£) | + VAT (£) | Cheque Total (£) | Authority           |
|-----------|-------------|--------------------------|------------|-----------|------------------|---------------------|
| 1584      | S Foster    | Salary - September       | £262.41    | £0.00     | £262.41          | LGA 1972 s112       |
| 1585      | S Foster    | Expenses - July          | £44.85     | £0.00     | £44.85           | LGA 1972 s112       |
| 1586      | S Foster    | Expenses - September     | £51.00     | £0.00     | £51.00           | LGA 1972 s112       |
| 1587      | EON         | Electricity              | £127.03    | £22.23    | £149.26          | PCA 1957            |
| 1588      | Digey Assoc | Playing field inspection | £40.00     | £7.00     | £47.00           | LG(MP)A 1976 s19    |
| 1589      | R Carbell   | Lawn mower repair        | £37.50     | £0.00     | £37.50           | LGA 1972 s214       |
| 1590      | Phone Co-op | Telephone calls          | £3.76      | £0.18     | £3.94            | LG(FP)A 1963 s5     |
| 1591      | EON         | Electricity              | £127.03    | £22.23    | £149.26          | PCA 1957            |
| 1592      | DDC         | Cemetery rates           | £19.39     | £0.00     | £19.39           | LGA 1972 s215(6)    |
| 1593      | Came & Co   | Insurance updates        | £25.00     | £0.00     | £25.00           | LGA 1972 s111 & 140 |
| 1594      | N Kennedy   | Mowing - May/June/Aug    | £382.96    | £0.00     | £382.96          | LGA 1972 s214       |
| 1595      | EON         | Lighting maintenance     | £133.50    | £23.36    | £156.86          | PCA 1957            |
| 1596      | BDO Stoy    | External audit           | £135.00    | £23.63    | £158.63          | AAR 1996            |

\*RESOLUTION\* – All cheques approved for payment. Proposed by G Bell; Seconded by I Bridge. Payments approved.

**DRAFT**

- c. Half year budget report  
The report had been circulated. There were no questions raised.
- d. Approval of external audit of accounts for financial year 2009/2010  
The external auditor had approved the accounts and no matters were raised. The Parish Council unanimously approves and accepts the annual return for 2009/2010.
- e. Notification of Information Commission Office regarding data  
The Clerk reported that notification does have to take place and that there is no option to share the cost with Staverton Parish council. The notification will be made.

**008/10/10 Planning**

- a. Applications received

| Application No. | Description of Development | Location of Development | Parish Council action |
|-----------------|----------------------------|-------------------------|-----------------------|
| None            |                            |                         |                       |

- b. Decisions received

| Application No | Description of Development                 | Location of Development                                 | Decision |
|----------------|--|---|----------|
| DA/2010/0605   | Replace/extend balcony to rear of property | Old Telephone Exchange, Charwelton Road, Badby NN11 3AE | Refused  |

**009/10/10 Reports from Councillors**

- a. Greens  
Nothing to report.
- b. Trees  
Nothing to report.
- c. Playing Field  
Nothing to report.
- d. Rights of Way  
Nothing to report.
- e. Cemetery  
Nothing to report.
- f. Roads and safety  
Nothing to report.
- g. Street-Lighting  
Nothing to report.
- h. Village Hall  
Nothing to report.
- i. Newsletter  
Nothing to report.

**010/10/10 Update regarding Arbury Hill motocross**

The meeting due to have taken place yesterday had been cancelled for commercial reasons.

**DRAFT****011/10/10 Consideration of quotes for works to trees on The Green, Badby**

A site meeting had taken place with Rachel Booth of DDC. She has taken advice and would like to see severe cutting back of T5. However, T6 is not easy to pollard in view of the indication that there is more disease. The recommendation from Rachel is that the work be done on a stage by stage basis under the instruction of Rachel Booth. It was noted that with all the reports undertaken by the Parish council, no definitive answer has been provided and Rachel's advice would probably be the best way to move forward.

\*RESOLUTION\* to accept advice of R Booth and obtain quotes for the works to be carried out in time for the next ordinary meeting in November.

Proposed by I Bridge, seconded by S Halson. All in favour.

It was noted that Rachel be asked to provide a definitive specification for the work. S Halson requested that the parish Council start looking at replacement trees for the future.

It was agreed that the small chestnut tree next to T5 also needs to be removed. This has already been suggested by Rachel Booth.

It was noted that everyone would like to see the trees kept for as long as possible, if they are safe. The Clerk was tasked with contacting the insurance brokers to see whether they would require a fence around T6 in order to continue insurance cover.

**012/10/10 Consideration of trees on Brookside Lane and verges on Bunkers Hill**

A draft letter had been circulated to all Parish councillors for consideration. This letter could be sent to residents of The Glebe who properties back onto Brookside Lane. Various changes were agreed and the letter will be delivered.

**013/10/10 Presentation of Digley Playing Field Inspection Report**

The Clerk had circulated the inspection report. MR agreed to look at matters which need attention.

**014/10/10 Consideration of NCC require for views on Concessionary Travel**

The Clerk was tasked with completing the survey.

**015/10/10 Consideration of Clerk's attendance at Clerk's Cuppa**

It was agreed that the Clerk would attend and share the costs with Staverton Parish Council.

**016/10/10 Consideration of DDC position to the Standards Committee**

It was agreed that no-one would put themselves forward for recruitment to the Standards Committee.

**017/10/10 Consideration of request for Definitive Map and Statement regarding public rights of way**

NCC will supply a new copy of the Rights of Way map free of charge on receipt of a signed Licence. The Clerk was authorised to sign the Licence and obtain a new copy of the map.

**018/10/10 Consideration of Electoral Review of Daventry – New warding arrangements**

Already covered in public participation item.

**019/10/10 Correspondence**

- Police Crime Report – September 2010
- Phoenix Surfacing brochure
- Northants 50+ Network Newsletter – Autumn 2010
- Contact cards from Chris Heaton-Harris MP
- The Clerk – September 2010
- Being a Good employer
- NCALC Update – Sept/Oct 2010
- Parish Matters – Autumn 2010

**DRAFT****020/10/10 Public Participation (2)**

No comments were made.

**021/10/10 New matters requested for next month's agenda**

a. Budget for 2011/2012.

**022/10/10 Date of next meeting**

The next ordinary meeting will take place on 8<sup>th</sup> November 2010. MR would also like to discuss changing the date of the December meeting.

The Chairman closed the meeting at 9.21pm.

**DRAFT**

**MINUTES OF THE MEETING OF BADBY PARISH COUNCIL  
HELD IN THE VILLAGE HALL AT 7.30 P.M.  
ON MONDAY 8<sup>th</sup> NOVEMBER 2010**

**THE FOLLOWING WERE PRESENT:**

*Councillors:* Mr Peter Banks (Chairman), Mrs Karen Alexander, Mr Gary Bell, Mrs Sally Halson, Mr Mike Warburton.

*Others:* Mrs Sharon Foster (Clerk), 7 x Members of the public.

**001/11/10 To receive and approve apologies for absence**

Apologies: Mr Mike Richards, District Councillor Tony Scott, County Councillor Robin Brown.

Apologies approved.

Absent without apology: Mr Ian Bridge.

**002/11/10 Declarations of interest in items on the agenda**

None.

**003/11/10 Approval of the Minutes of the ordinary meeting held on 11<sup>th</sup> October 2010**

Copies of the minutes had been circulated prior to the meeting. All were in agreement that the minutes be signed as a correct record of the meeting.

Proposed by K Alexander, Seconded by S Halson.

**004/11/10 Co-option of Parish Councillor**

The process is continuing.

**005/11/10 Public Participation (1)**

The Chairman opened the meeting to the public floor. The following comments were made:

- a. A member of the public asked whether the Parish Council would be considering the DDC Wind Farm Consultation. He was advised that the matter would be dealt with later in the meeting.
- b. Richard Farmer reported that he has taken over the responsibility of locking and unlocking the playing field gate. Due to inclement weather conditions and concerns over the state of the vehicular tracks on the playing field, he had been locking the gate. He had been challenged by members of the Allotment Society and wanted to ask the Parish Council whether he was acting outside of his remit. The Parish Council noted that each Society has access to the playing field via a key and that Mr Farmer was acting in the best interests of protecting the access. The Clerk was requested to contact Cristine Orr and the Chairman of Badby Allotment Society to let them know of the present situation.

**006/11/10 Matters arising from the minutes (for information only)**

- a. None.

**007/11/10 Finance**

- a. Income received  
None.

- b. Payments for approval

| <b>Cheque no</b> | <b>Payee</b> | <b>Details</b>     | <b>Amount (£)</b> | <b>+ VAT (£)</b> | <b>Cheque Total (£)</b> | <b>Authority</b> |
|------------------|--------------|--------------------|-------------------|------------------|-------------------------|------------------|
| 1597             | S Foster     | Salary – October   | £262.41           | £0.00            | £262.41                 | LGA 1972 s112    |
| 1598             | S Foster     | Expenses – October | £78.85            | £0.00            | £78.85                  | LGA 1972 s112    |
| 1599             | Badby PCC    | Churchyard mowing  | £436.96           | £0.00            | £436.96                 | LGA 1972 s215    |
| 1600             | EON          | Electricity        | £127.03           | £22.23           | £149.26                 | PCA 1957         |
| 1601             | Phone Co-op  | Telephone calls    | £2.84             | £0.50            | £3.34                   | LGA 1972 s112    |

\*RESOLUTION\* – All cheques approved for payment. Proposed by M Warburton; Seconded by K Alexander. Payments approved.

**DRAFT**

- c. Consideration of information produced by NCALC regarding budget setting meetings and precept for 2011/2012  
The Clerk had distributed copies of this information relating to issues which need to be considered when setting the budget for 2011/2012.
- d. Circulation of Draft 1 of budget for financial year 2011/2012  
Draft 1 had been circulated. Discussion will take place at the December meeting.

**008/11/10 Planning**

## a. Applications received

| Application No. | Description of Development                                  | Location of Development                                    | Parish Council action |
|-----------------|---|--|-----------------------|
| DA/2010/0898    | Replace/extend balcony at rear of property (Revised scheme) | Former Telephone Exchange, Charwelton Road, Badby NN11 3DW | No observations       |

## b. Decisions received

| Application No. | Description of Development | Location of Development | Decision |
|-----------------|----------------------------|-------------------------|----------|
| None.           |                            |                         |          |

- c. Appeals  
Appeal – Tall Trees, Bunkers Hill, Badby  
The Clerk reported a series of correspondence by Tony Scott. The culmination of this was that DDC will report a matter of fraud to the police on the proviso that Badby Parish Council does likewise. Gary Bell agreed to draft and send a letter to this effect. The Clerk will circulate all correspondence received to date.  
S Halson reported that she had been contacted by a member of the public regarding building materials delivered to Tall Trees. The Clerk had requested DDC Enforcement Department to look into the matter.
- d. Consideration of request from member of the public to carry out works to willow tree on Stoneway  
The Clerk reported correspondence, following which she had sought the advice of Michael Venton of DDC. He had advised that he did not consider works to be necessary at this time but would re-consider the matter once the leaves had fallen off the tree. The Clerk was asked to request that this be done.

**009/11/10 Reports from Councillors**

## a. Greens

The Clerk reported that she had met with a solicitor regarding greens registration. The solicitor would spend an initial hour looking at what would be required to register the greens and would advise as to costs. The Clerk would, in the meantime, supply requested documentation.

M Warburton asked whether the bulbs which he had donated had been planted yet by the School. The Clerk will check and let him know.

It was noted that the grass had been cut last week. The Clerk was asked to check whether this is the last cut of the season. It was also noted that the BMX track was cut.

The Clerk was requested to put an article into the next newsletter regarding dog fouling as it was becoming a common occurrence on The Green.

b. Trees  
Nothing to report.c. Playing Field  
No news has yet been received regarding the Empowerment Fund.d. Rights of Way  
Nothing to report.

## e. Cemetery



**DRAFT**

Nothing to report.

- f. Roads and safety  
Nothing to report.
- g. Street-Lighting  
Nothing to report.
- h. Village Hall  
The recent Indian fundraising evening had raised a total of £800. It was reported that the village hall is almost self sufficient through rental income.
- i. Newsletter  
A draft will be circulated for discussion at the December meeting.

**010/11/10 Update regarding Arbury Hill motocross**

The Clerk is waiting for a list of next year's schedule.

**011/11/10 Consideration of quotes for works to trees on The Green, Badby**

No tenders had yet been received. The Clerk was asked to contact those tendering to say that quotes have to be received 7 days before the next meeting or they cannot be considered. Proposal by S Halson, seconded by K Alexander.

**012/11/10 Consideration of trees on Brookside Lane and verges on Bunkers Hill**

The agreed letter had been circulated to residents. Written and verbal responses had been received which confirm residents' agreement that they have responsibility for all trees located on the western side of the brook.

**013/11/10 Consideration of DDC Christmas Tree Recycling scheme**

The Parish Council agreed that Pinfold Green and Church Green should be used as sites.

**014/11/10 Completion of Have Your Say survey from Northamptonshire Police Authority**

The Clerk was tasked with completing the survey.

**015/11/10 Correspondence**

- CPRE Northamptonshire Outlook – Autumn 2010
- Wicksteed playscapes brochure
- SLCC membership letter
- The Connection Phone Co-op newsletter – Autumn 2010
- Council Service Posters
- Antiques Roadshow Valuation and Open Day
- Managing Street Lighting

**016/11/10 Public Participation (2)**

No comments were made.

**017/11/10 New matters requested for next month's agenda**

- a. The Chairman reported that the DDC had put out a consultation regarding wind farms. In order to meet the closing deadline for response, it was agreed that an extraordinary meeting be held. If possible, this will be on Monday 22<sup>nd</sup> November at 7.30pm.

**018/11/10 Date of next meeting – Consideration of change of date to 20<sup>th</sup> December 2010**

It was agreed that the next ordinary meeting will take place on 20<sup>th</sup> December 2010.

The Chairman closed the meeting at 8.25pm.

**DRAFT****MINUTES OF THE EXTRAORDINARY MEETING OF BADBY PARISH COUNCIL  
HELD IN THE VILLAGE HALL AT 7.30 P.M.  
ON MONDAY 22<sup>nd</sup> NOVEMBER 2010****THE FOLLOWING WERE PRESENT:**

*Councillors:* Mr Peter Banks (Chairman), Mrs Karen Alexander, Mr Gary Bell, Mr Ian Bridge, Mrs Sally Halson, Mr Mike Warburton.

*Others:* Mrs Sharon Foster (Clerk), 7 x Members of the public.

**001/11/10 To receive and approve apologies for absence**

Apologies: Mr Mike Richards, District Councillor Tony Scott, County Councillor Robin Brown.  
Apologies approved.

**002/11/10 Declarations of interest in items on the agenda**

None.

**003/11/10 Co-option of Parish Councillor**

The process continues.

**004/11/10 Public Participation (1)**

The Chairman, with the backing of Parish Councillors present, agreed that the matter of the wind farm consultation would be discussed with the inclusion of comments from the public gallery.

**005/11/10 Consideration of DDC Consultation on Wind Farms**

Discussion took part between the Parish Council and members of the public present regarding the response to be sent on behalf of the Parish Council. After this discussion, it was agreed that the Parish Council agrees wholeheartedly with the consultation in principle. The Clerk was tasked with sending in the response.

Proposed by M Warburton, seconded by K Alexander.

Thanks were passed to Mr and Mrs Wilson for the time and effort they have put into the researching this issue.

**006/11/10 Update on Tall Trees, Bunkers Hill, Badby**

The Clerk was requested to speak to Gary Bell regarding the letter to be sent to the police. It was noted that M Warburton and S Halson would be happy to help should time be an issue for Gary.

Thanks were passed to District Councillor Tony Scott for all his work on this matter.

**007/11/10 New matters requested for next month's agenda**

The Clerk reported that a planning application had been received which required response before the next planning Ordinary meeting. It was agreed that no Extraordinary meeting be held in order to discuss the matter.

**008/11/10 Date of next meeting**

It was agreed that the next ordinary meeting will take place on 20<sup>th</sup> December 2010.

The Chairman closed the meeting at 8.15pm.

**DRAFT**

**MINUTES OF THE MEETING OF BADBY PARISH COUNCIL  
HELD IN THE VILLAGE HALL AT 7.30 P.M.  
ON MONDAY 20<sup>th</sup> DECEMBER 2010**

**THE FOLLOWING WERE PRESENT:**

*Councillors:* Mr Mike Richards (Chairman), Mr Peter Banks, Mrs Karen Alexander, Mr Mike Warburton.

*Others:* Mrs Sharon Foster (Clerk), 1 x Member of the public.

**001/12/10 To receive and approve apologies for absence**

Apologies: Mr Ian Bridge, Mrs Sally Halson. Apologies approved.

Absent without apology: Mr Gary Bell.

**002/12/10 Declarations of interest in items on the agenda**

None.

**003/12/10 Approval of the Minutes of the ordinary meeting held on 8th November 2010**

Copies of the minutes had been circulated prior to the meeting. All were in agreement that the minutes be signed by P Banks as a correct record of the meeting.

Proposed by K Alexander, Seconded by M Warburton.

**004/12/10 Approval of the Minutes of the extraordinary meeting held on 22nd November 2010**

Copies of the minutes had been circulated prior to the meeting. All were in agreement that the minutes be signed by P Banks as a correct record of the meeting.

Proposed by K Alexander, Seconded by M Warburton.

**005/12/10 Public Participation (1)**

The Chairman opened the meeting to the public floor. No comments were made.

**006/12/10 Matters arising from the minutes (for information only)**

a. Gratitude was expressed to P Banks for his work as Chairman at the last two meetings and thanks went to the Clerk for her work on the Wind Farm Consultation response.

**007/12/10 Finance**

a. Income received  
£720.13 NCC Grant for highway verge cutting

b. Payments for approval

| <b>Cheque no</b> | <b>Payee</b> | <b>Details</b>       | <b>Amount (£)</b> | <b>+ VAT (£)</b> | <b>Cheque Total (£)</b> | <b>Authority</b>  |
|------------------|--------------|----------------------|-------------------|------------------|-------------------------|-------------------|
| 1602             | S Foster     | Salary – October     | £262.41           | £0.00            | £262.41                 | LGA 1972 s112     |
| 1603             | S Foster     | Expenses – October   | £50.65            | £0.00            | £50.65                  | LGA 1972 s112     |
| 1604             | NCALC        | Training – Archiving | £14.50            | £0.00            | £14.50                  | LGA 1972 s112     |
| 1605             | NCALC        | Training – Planning  | £11.00            | £0.00            | £11.00                  | LGA 1972 s112     |
| 1606             | EON          | Electricity          | £127.03           | £22.23           | £149.26                 | PCA 1957          |
| 1607             | D Grainger   | Grass mowing         | £2,530.00         | £442.76          | £2,972.76               | Highways Act 1980 |
| 1608             | N Kennedy    | Cemetery Mowing      | £270.00           | £0.00            | £270.00                 | LGA 1972 s214     |
| 1609             | Rollasons    | Greens registering   | £150.00           | £0.00            | £150.00                 | LGA 1894 s8(4)    |
| 1610             | EON          | Electricity          | £127.03           | £22.23           | £149.26                 | PCA 1957          |

The Clerk reported that all the cheque numbers on the agenda did not correspond with the cheques to be signed as a new cheque book which had been requested had not arrived. However, a second cheque book has since arrived and so the numbers have changed and are no longer consecutive.

Cheque number 1609 (as stated on the agenda) was changed to £181.25 following receipt of an invoice from Rollasons.

\*RESOLUTION\* – All cheques approved for payment. Proposed by M Warburton; Seconded by P Banks. Payments approved.

**DRAFT**

c. Confirmation of section 137 limit for financial year 2011/2012 of £6.44 per elector  
The figure was confirmed of £6.44 per elector.

d. Circulation of Draft of budget for financial year 2011/2012  
No changes were made to the draft already circulated. The draft will now be presented at the January meeting for finalisation.

**008/12/10 Planning**

a. Applications received

| Application No. | Description of Development               | Location of Development                   | Parish Council action |
|-----------------|--|---|-----------------------|
| DA/2010/0950    | Remove a tree within a Conservation Area | Green End, Courtyard Lane, Badby NN11 3AX | No comment made.      |
| DA/2010/0989    | Remove a tree within a Conservation Area | Park House, The Green, Badby NN11 3AF     | No observations.      |

b. Decisions received

| Application No. | Description of Development | Location of Development | Decision |
|-----------------|----------------------------|-------------------------|----------|
| None.           |                            |                         |          |

c. Appeals  
Appeal – Tall Trees, Bunkers Hill, Badby  
The Clerk reported that a letter had been sent to the police and a meeting had been arranged. However, due to the snow, the meeting would now take place in the New Year. In the meantime, the Clerk would forward background papers and a letter from Gary Bell.

**009/12/10 Reports from Councillors**

a. Greens

The Clerk reported that a Christmas Tree collection would take place on 14<sup>th</sup> January 2011.

b. Trees

Nothing to report.

c. Playing Field

Nothing to report.

d. Rights of Way

The new Rights of Way map was passed to M Warburton. P Banks raised a matter being dealt with by Staverton Parish Council regarding the unsanctioned movement of a boundary hedge positioning it within the Badby Parish Boundary. . After discussion, it was agreed that the Clerk write a letter to Simon Bovey DDC fully supporting Staverton Parish Council's position. It was noted that by not notifying the relevant landowner to the proposed original planning application, the application and consequently any decision regarding it, should be rendered invalid.

e. Cemetery

The Clerk reported that Neil Kennedy's fees for cemetery mowing will not be changing for the final year of the 4 year contract.

f. Roads and safety

A query from a member of the public had been raised regarding why no gritter comes through the village anymore. It was generally agreed that this is because the bus route no longer comes through the village.

g. Street-Lighting

Nothing to report.

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- h. Village Hall  
A financial sheet was provided. Grants have been applied for carrying out the works to the floor.
- i. Newsletter  
A draft had been circulated. A change was made regarding tree works. The newsletter will be circulated with The Link at the end of the month.
- j. Training  
The Clerk requested to attend the accountancy training in January with the costs to be shared 50/50 with Staverton Parish Council. This was agreed.

**010/12/10 Update regarding Arbury Hill motocross**

The Clerk reported that the 5<sup>th</sup> December had not taken place. A list of dates for 2011 meetings had also not yet been received. DDC will continue in the Spring to make noise readings. The Clerk was tasked with sending a copy of the DDC email to Ann Rogers.

**011/12/10 Consideration of quotes for works to trees on The Green, Badby**

Two quotes have been received. After consideration, the Parish council agreed to take the lower of the two quotes, received from Wilbytree, and advise DDC. The Clerk was asked to clarify whether this was one of the contractors suggested by DDC. The contractor should be requested to contact DDC to make arrangements to carry out the work.

**012/12/10 Consideration of carrying out appraisal for Clerk**

The Clerk was asked to email the standard appraisal form to all Parish Councillors for consideration.

**013/12/10 Update regarding Wind Farm Consultation response**

Thanks were passed to P Banks for the way he chaired the extraordinary meeting and to the Clerk for making a clear response. The final draft will be prepared early in 2011.

**014/12/10 Consideration of response from Badby Allotment Society member regarding access**

The Clerk was tasked with sending a letter stating that the Parish Council had considered his letter but that a key had been provided to the Allotment Society and the Cricket Club for them to be able to unlock and lock the gate.

**015/12/10 Consideration of response from resident regarding trees on Brookside Lane**

The Clerk was tasked with forwarding the letter to DDC and NCC asking them to respond to the resident.

**016/12/10 Confirmation of receipt of ICO registration**

The Clerk confirmed that the licence had been received.

**017/12/10 Consideration of Local Transport Plan consultation**

M Richards will look at the consultation papers.

**018/12/10 Consideration of request to support The Naseby Battlefield Project planning application**

It was agreed that no comment be made.

**019/12/10 Correspondence**

- DDC Parish Council Poster
- DDC Parish Housing Survey Needs
- Police report – October 2010
- Police report – November 2010
- Police restructuring
- The Clerk – November 2010
- Clerks & Councils Direct – November 2010
- Daventry Over 50s Forum newsletter – October 2010
- Kompan playground brochure
- Imagine Playgrounds brochure

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- NCC Safer Winter Driving brochure
- Victim Support Review
- DDC 2010/2011 Year Book
- Came & Co To Grit Or Not To Grit report
- NCALC 2010-2013 Charter
- CPRE Fieldwork newsletter – December 2010
- Northants 50+ Newsletter – Winter 2010
- LCR – Winter 2010
- Unity Trust bank flyer
- Daventry Express article re the price of wind farm planning actions

**020/12/10 Public Participation (2)**

A member of the public requested a copy of the newsletter for the website.

**021/12/10 New matters requested for next month's agenda**

- a. Budget
- b. 2011 Election

**022/12/10 Date of next meeting and confirmation of dates for 2011 meetings**

The next ordinary meeting will be held on 10<sup>th</sup> January 2011. The date of the December meeting for 2011 was postponed one week to 19<sup>th</sup> December.

The Chairman closed the meeting at 8.30pm.

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**MINUTES OF THE MEETING OF BADBY PARISH COUNCIL  
HELD IN THE VILLAGE HALL AT 7.30 P.M.  
ON MONDAY 10<sup>th</sup> JANUARY 2011**

**THE FOLLOWING WERE PRESENT:**

*Councillors:* Mr Mike Richards (Chairman), Mrs Karen Alexander, Mrs Sally Halson, Mr Mike Warburton.

*Others:* Mrs Sharon Foster (Clerk), 4 x Member of the public.

**001/01/11 To receive and approve apologies for absence**

Apologies: Mr Peter Banks, Mr Ian Bridge. Apologies approved.

Absent without apology: Mr Gary Bell.

**002/01/11 Declarations of interest in items on the agenda**

None.

**003/01/11 Approval of the Minutes of the ordinary meeting held on 20<sup>th</sup> December 2010**

Copies of the minutes had been circulated prior to the meeting. All were in agreement that the minutes be signed as a correct record of the meeting.

Proposed by M Warburton, Seconded by K Alexander.

**004/01/11 Co-option of Parish Councillor**

A letter of application had been received from Chris Peel. After due consideration, it was agreed that he be co-opted onto the Parish Council. He was welcomed onto the Parish Council. It was noted however, that he would not be able to take part in any votes taken during this meeting.

Proposed by K Alexander, Seconded by M Warburton.

**005/01/11 Public Participation (1)**

The Chairman opened the meeting to the public floor. The following comments were made.

- a. A member of the public asked about progress on registering the greens. The Clerk noted that she had had meetings with the solicitor and the matter is ongoing.

**006/01/11 Matters arising from the minutes (for information only)**

Nothing to report.

**007/01/11 Finance**

- a. Income received  
£100.00 Interment of Mrs Macgregor

- b. Payments for approval

| <b>Cheque no</b> | <b>Payee</b>   | <b>Details</b>    | <b>Amount (£)</b> | <b>+ VAT (£)</b> | <b>Cheque Total (£)</b> | <b>Authority</b> |
|------------------|----------------|-------------------|-------------------|------------------|-------------------------|------------------|
| 1652             | S Foster       | Salary            | £306.14           | £0.00            | £306.14                 | LGA 1972 s112    |
| 1653             | S Foster       | Expenses          | £111.62           | £0.00            | £111.62                 | LGA 1972 s112    |
| 1654             | Northants ACRE | Village Viewpoint | £34.00            | £0.00            | £34.00                  | LGA 1972 s112    |
| 1655             | Phone Co-op    | Telephone bill    | £1.02             | £0.18            | £1.20                   | LGA 1972 s112    |

\*RESOLUTION\* – All cheques approved for payment. Proposed by S Halson; Seconded by M Warburton. Payments approved.

- c. Presentation of third quarter budget figures for financial year 2010/2011  
The Clerk had circulated the figures prior to the meeting. The Chairman stated that all items are in line with budget with the exception of the Burial Grounds. However, allowance had already been made for the works to the cemetery.

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- d. Finalisation of budget for financial year 2011/2012  
 The Chairman stated that an increase of £1,000 in the precept was being proposed in order to top up the reserves which had been drained carrying out the works to the cemetery. Therefore, the proposed precept would be £14,000. It was noted that planned expenditure would increase from £18,900 to £19,400. However, a surplus should arise from the present year's budget in relation to tree works.  
 Proposal: to raise a precept of £14,000 and make the relevant demand on Daventry District Council. Proposed by M Warburton, seconded by S Halson.

**008/01/11 Planning**

## a. Applications received

| Application No. | Description of Development   | Location of Development               | Parish Council action |
|-----------------|--|---------------------------------------|-----------------------|
| DA/2010/1019    | 1 <sup>st</sup> floor extension and replacement roof incorporating stone parapet and rooflight   | Park House, The Green, Badby NN11 3AF | Support               |
| DA/2010/1020    | Listed Building Consent for replacement windows, internal alterations, 1 <sup>st</sup> floor extension, replacement roof incorporating stone parapet and rooflight, conversion of garage roofspace to study and relocation of panelled partition at 1 <sup>st</sup> floor. | Park House, The Green, Badby NN11 3AF | Support               |

## b. Decisions received

| Application No | Description of Development                                  | Location of Development                                     | Decision |
|----------------|---|---|----------|
| DA/2010/0898   | Replace/extend balcony to rear of property (revised scheme) | The Old Telephone Exchange, Charwelton Road, Badby NN11 3AE | Granted  |
| DA/2010/0950   | Works to trees within a Conservation Area                   | Greenend, Courtyard Lane, Badby NN11 3AX                    | Granted  |

- c. Appeals  
 Appeal – Tall Trees, Bunkers Hill, Badby  
 The Clerk reported that the planned meeting with the police had been postponed due to inclement weather conditions. She would re-arrange the meeting.  
 Concern was raised regarding possible building works at Tall Trees. The clerk was tasked with chasing DDC with a further request for them to investigate. This request should be copied to T Scott.

**009/01/11 Reports from Councillors**

- a. Greens  
 Nothing to report.

- b. Trees  
 The Clerk reported that Rachel Booth is happy to work with the proposed contractor. The Clerk had requested that the contractor arrange a date direct with Rachel but keep the Parish Council informed.  
 The Clerk reported that she had sent a letter to Mr Wortley regarding the willow tree on Stoneway. Michael Venton of DDC had agreed to inspect the tree in the spring and report back to the Parish Council.  
 The Chairman reported that DDC and NCC had been requested to look into the matter of trees on Brookside Lane in relation to a letter received from a resident. The Clerk was asked to chase a response before the next meeting and let the resident know what the Parish Council had done so far.



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- c.                   Playing Field  
The Clerk reported that she has sent a letter to the Allotment Society in response to its letter. It was noted that a tractor is causing further damage to the ruts.
- d.                   Rights of Way  
Nothing to report.
- e.                   Cemetery  
The Clerk reported that a burial will be taking place on 19<sup>th</sup> January. The new burial will begin a new row in the newest part of the cemetery but at the opposite end to normal following a request from the family. The same family had also requested permission to carry out repair works to another family grave. It was noted that the gravestones are the property and therefore responsibility of the family.
- f.                   Roads and safety  
Nothing to report.
- g.                   Street-Lighting  
Nothing to report.
- h.                   Village Hall  
There has been no meeting since the last Parish Council meeting. The New Year's Eve event had gone well. Funds will go to the Church. The Burn's Night event is sold out and the funds will be going to the Village Hall.
- i.                   Newsletter  
The newsletter had been printed and circulated. However, the dates for the 2011 meetings were incorrect. The Clerk will forward a correct list to D Wilson for the website and Geoff Pullin for the Village Voice.
- j.                   Training  
The Clerk will be undertaking training later in the month.

**010/01/11 Consideration of carrying out appraisal for Clerk**

A sample of the appraisal carried out for Staverton Parish Council was circulated. It was agreed that the Chairman should carry out the appraisal, along with P Banks if he is available.

**011/01/11 Consideration of Local Elections to be held on 5<sup>th</sup> May 2011**

Discussion took place regarding how to publicise the local elections. It was noted that mention had been made in the recent newsletter. The Clerk was tasked with putting together information for the parish website as well as for the Village Voice.

**012/01/11 Completion of Parish Satisfaction Questionnaire from NCC/MGWSP**

The Clerk was asked to complete this survey.

**013/01/11 Consideration of Adoption of Assets Policy introduced by DDC**

Discussion took place regarding DDC's policy which was circulated. It was agreed that Badby Parish Council should adopt the same policy.

Proposed by S Halson, seconded by M Warburton.

**014/01/11 Correspondence**

- Village Viewpoint – Winter 2010 (3 copies)
- Alzheimer's Society publicity
- NHRA Annual Report

**015/01/11 Public Participation (2)**

- a.                   In relation to item 013/01/11 above, it was noted by a member of the public that the grass verge between Neneside and the A361 is an asset owned by DDC.
- b.                   It was noted by a member of the public that planting had taken place around the wall of

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The Old School House. The Chairman said that he would look into the matter.

- c. The Clerk reported that Christmas trees are due to be collected from Church Green and Pinfold Green on Friday 14<sup>th</sup> January. However, trees had already been placed at the two sites despite a request for them not to be.
- d. K Alexander reported that Planning Aid will not be getting any funding for next financial year and so will be disbanding.

**016/01/11 New matters requested for next month's agenda**

- a. Local Elections.

**017/01/11 Date of next ordinary meeting**

The next ordinary meeting will be held on 14<sup>th</sup> February 2011.

The Chairman closed the meeting at 8.25pm.

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**MINUTES OF THE MEETING OF BADBY PARISH COUNCIL  
HELD IN THE VILLAGE HALL AT 7.30 P.M.  
ON MONDAY 14<sup>th</sup> FEBRUARY 2011**

**THE FOLLOWING WERE PRESENT:**

*Councillors:* Mr Peter Banks (Chairman), Mrs Karen Alexander, Mrs Sally Halson, Mr Chris Peel, Mr Mike Warburton.

*Others:* Mrs Sharon Foster (Clerk), 5 x Member of the public.

**001/02/11 To receive and approve apologies for absence**

Apologies: Mr Mike Richards. Apologies approved.

Absent without apology: Mr Gary Bell, Mr Ian Bridge.

In the absence of M Richards, P Banks took the chair. He welcomed C Peel on board as Parish Councillor.

**002/02/11 Declarations of interest in items on the agenda**

None.

**003/02/11 Approval of the Minutes of the ordinary meeting held on 10<sup>th</sup> January 2011**

Copies of the minutes had been circulated prior to the meeting. The Clerk requested that in item 009/01/11c, the name be replaced by "the farmer's". The Clerk apologised to the member of public in question for naming him in the draft minutes. All were then in agreement that the minutes be signed as a correct record of the meeting.

Proposed by M Warburton, Seconded by C Peel.

**004/02/11 Public Participation (1)**

The Chairman opened the meeting to the public floor. The following comments were made.

- a. Discussion took place regarding access to the playing field and there being only one key supplied to the Allotment Society.
- b. A member of the public raised the matter of the Dog Orders consultation to be considered later in the meeting. She raised the question of how to penalise dog owners and who was going to police new laws.
- c. A member of the public raised the matter of whether a dog bin could be placed at the southern end of the village.

**005/02/11 Matters arising from the minutes (for information only)**

- a. not yet received.
- b. The Clerk was tasked with letting G Pullin know the correct dates.

**007/02/11 Finance**

- a. Income received
  - £ 0.95 Nat West – Interest
  - £220.00 J Ward -Funeral (Hyatt)
  - £ 50.00 Morriss Stone – Headstone (Coles)
  - £200.00 Hollowell – Funeral (Bodily)

- b. Payments for approval

| <b>Cheque no</b> | <b>Payee</b> | <b>Details</b>       | <b>Amount (£)</b> | <b>+ VAT (£)</b> | <b>Cheque Total (£)</b> | <b>Authority</b> |
|------------------|--------------|----------------------|-------------------|------------------|-------------------------|------------------|
| 1656             | S Foster     | Salary               | £297.39           | £0.00            | £297.39                 | LGA 1972 s112    |
| 1657             | S Foster     | Expenses             | £69.79            | £0.00            | £69.79                  | LGA 1972 s112    |
| 1658             | S Foster     | Expenses – Website   | £109.45           | £20.80           | £130.25                 | LGA(FP)A 1963 s5 |
| 1659             | EON          | Lighting maintenance | £133.50           | £23.36           | £156.86                 | PCA 1957         |

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|      |             |  |         |        |         |                  |
|------|-------------|--|---------|--------|---------|------------------|
| 1660 | EON         | Electricity charges                      | £127.03 | £22.23 | £149.26 | PCA 1957         |
| 1661 | VHMC        | Hall hire                                | £242.00 | £0.00  | £242.00 | LGA(FP)A 1963 s5 |
| 1662 | CommuniCorp | Clerks & Councils<br>Direct subscription | £11.00  | £0.00  | £11.00  | LGA 1972 s112    |

\*RESOLUTION\* – All cheques approved for payment. The Clerk noted that cheques 1661 and 1662 are actually numbers 1641 and 1642. She also noted that cheque 1641 was the result of a reduction in the value following two cheques being cashed by the VHMC in 2010 – one in error. Proposed by M Warburton; Seconded by K Alexander. Payments approved.

**007/02/11 Planning**

## a. Applications received

| Application No. | Description of Development   | Location of Development                      | Parish Council action |
|-----------------|--|--|-----------------------|
| DA/2011/0041    | Demolition of existing dwelling and construction of replacement dwelling | Oxhill Farm, Badby Road West, Badby NN11 4NH | No observation        |

## b. Decisions received

| Application No | Description of Development   | Location of Development               | Decision |
|----------------|--|---------------------------------------|----------|
| DA/2010/1019   | 1 <sup>st</sup> floor extension and replacement roof incorporating stone parapet and rooflight   | Park House, The Green, Badby NN11 3AF | Granted  |
| DA/2010/1020   | Listed Building Consent for replacement windows, internal alterations, 1 <sup>st</sup> floor extension, replacement roof incorporating stone parapet and rooflight, conversion of garage roofspace to study and relocation of panelled partition at 1 <sup>st</sup> floor. | Park House, The Green, Badby NN11 3AF | Granted  |

- c. Update on Tall Trees, Bunkers Hill, Badby  
The Clerk reported that the police would not take any action. The Clerk was asked to speak to I Bridge and G Bell with regards to how the Parish Council may be able to proceed.  
A response had been received from DDC regarding recent activity on site. He had visited the site but found no unauthorised development. The Parish Council will monitor the situation.
- d. Report on correspondence with DDC re DA/2009/0866, Building at New House, Staverton  
Already reported above at 005/02/11 a above.
- e. Report regarding works on 5day notice from DDC on decayed sycamore on The Stoneway  
The Clerk reported correspondence with DDC regarding the removal of a tree on The Stoneway, as directed through a 5 day removal notice.

**008/02/11 Reports from Councillors**

- a. Greens  
The Clerk reported that the registering of the greens is ongoing. It was agreed that this should be completed by the end of the financial year.  
The Parish Council discussed the matter of a new dog bin at the southern end of the village and agreed in principle that one should be provided. The Clerk was asked to research cost of purchase, where it should go and what waste collection service would be available. The matter will be on the agenda for the March meeting.
- b. Trees  
The Clerk was asked to check with Rachel Booth whether any date had yet been set for the tree works to be carried out on the Green.

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- c. **Playing Field**  
Further to discussions earlier in the meeting, it was agreed that one key should be cut and held by a member of the Allotment Society in Badby. This would probably be Mrs Hartshorn but the Allotment Society will be asked to confirm the name of the key holder. The Clerk will write to the Chairman of the Allotment Society and also chase NCC as to whether the Empowerment Funding had been granted.  
Proposed by K Alexander, seconded by S Halson. All in favour.  
An apology was given to the farmer present with regards to accusations of his tractor causing damage to the playing field.
- d. **Rights of Way**  
Nothing to report.
- e. **Cemetery**  
The Clerk reported that a request had been received for the interment of ashes. However, the area set aside in the new part of the cemetery looked a little scruffy at the moment. The Clerk requested permission to allow interment of ashes in a line continuing the front row of current burials on the other side of the pathway. All agreed that this should be done. It was also considered whether planting should take place along the left hand side of the pathway behind the shed. The Clerk was asked to speak to Neil Kennedy and report back at the March meeting.
- f. **Roads and safety**  
Nothing to report.
- g. **Street-Lighting**  
The street light on Chapel Lane had been reported.
- h. **Village Hall**  
The Burn's Night event had raised in the region of £1,200. Two grants had been received. One from DDH (£6,000) and one from WNDC (£3,872). This would allow the Management Committee to now get quotes for replacing the flooring. There is a major leak in the roof which needs attention. A dehumidifier had been purchased in order to prevent condensation in the hall.
- i. **Newsletter**  
Nothing to report.
- j. **Training**  
The Clerk had undertaken Audit training. She asked whether the Parish Council would be prepared to fund CiLCA training. Staverton Parish Council had agreed to fund 50% and a bursary would also be available. Details will be circulated and the matter discussed at the next meeting.  
The Clerk was asked to find out whether any New Councillors' training is due to take place which C Peel could attend.

**009/02/11 Report on Appraisal for Clerk**

The Clerk reported that the Appraisal had taken place. The document will be circulated for information.

**010/02/11 Consideration of Local Elections to be held on 5<sup>th</sup> May 2011**

The Clerk had circulated an article which was agreed by Parish Councillors. It should now be sent to G Pullin for inclusion in The Link as well as D Wilson for the website.

**012/02/11 Consideration of Best Village Competition 2011**

It was agreed that no action be taken this year. However, the matter should be raised in the June newsletter asking for volunteers for next year.

**DRAFT****013/02/11 Consideration of The Queen Elizabeth II Fields Challenge**

M Warburton and S Halson agreed to research whether there would be an opportunity for the Parish Council to apply.

**014/02/11 Consideration of Daventry District People's Panel publicity**

The Clerk will put the notice on the noticeboards.

**015/02/11 Consideration of Dog Control Orders – DDC Consultation**

Following discussion, the Clerk was asked to draft a response and circulate it.

**016/02/11 Consideration of EON Parish Council Pack**

The Clerk demonstrated the pack to the meeting.

**017/02/11 Consideration of NCC threat to withdraw transport funding**

Following discussion, it was agreed that the Clerk should draft a response to NCC which would reflect support for not withdrawing transport funding. It is understood that the Badby transport services are not under threat.

**018/02/11 Consideration of attendance at CPRE Planning Roadshow**

M Warburton would like to attend this event.

**019/02/11 Correspondence**

- Clerks & Councils Direct – January 2011
- Royal British Legion – Great Poppy Party Weekend
- The Clerk – January 2011
- DACT Travel Club
- NCALC Update – January/February 2011

The Clerk was asked to mention the DACT Travel Club in the next newsletter.

**020/02/11 Public Participation (2)**

- a. A member of the public mentioned the digital changeover and the availability of help for the elderly or disabled. A notice has already been placed on both noticeboards and were also distributed at the meeting.

**021/02/11 New matters requested for next month's agenda**

- a. CiLCA and New Councillors' Training
- b. Keys for the playing field
- c. Reasons for no huts at the allotments
- d. Dog bin
- e. Royal wedding event

**022/02/11 Date of next ordinary meeting**

The next ordinary meeting will be held on 14<sup>th</sup> March 2011.

M Warburton and K Alexander gave their apologies for the March meeting.

The Chairman closed the meeting at 9.10pm.

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**MINUTES OF THE MEETING OF BADBY PARISH COUNCIL  
HELD IN THE VILLAGE HALL AT 7.30 P.M.  
ON MONDAY 14<sup>th</sup> MARCH 2011**

**THE FOLLOWING WERE PRESENT:**

*Councillors:* Mr Mike Richards (Chairman), Mr Peter Banks, Mrs Sally Halson, Mr Chris Peel, Mr Mike Warburton.

Mr Ian Bridge and Mr Gary Bell arrived late.

*Others:* Mrs Sharon Foster (Clerk), District Councillor Tony Scott, 9 x Member of the public.

**001/03/11 To receive and approve apologies for absence**

Apologies: Mrs Karen Alexander – on holiday. Apologies approved.

**002/03/11 Declarations of interest in items on the agenda**

P Banks declared personal interest in agenda item 015/03/11 as he is involved with Badby Cricket Club.

**003/03/11 Approval of the Minutes of the ordinary meeting held on 14<sup>th</sup> February 2011**

Copies of the minutes had been circulated prior to the meeting. All were in agreement that the minutes be signed as a correct record of the meeting.

Proposed by M Warburton, Seconded by S Halson. The minutes were signed by P Banks.

**004/03/11 Public Participation (1)**

The Chairman opened the meeting to the public floor. The following comments were made.

- a. A member of the public asked when works are due to be carried out on the trees on The Green. The Clerk responded that the work is scheduled by the contractor but as yet there is no specific date. C Peel agreed that he will chase a date.
- b. District Councillor Tony Scott addressed the meeting. He reported that DDC will not be increasing Council Tax but is having to make savings of over £1million in its budget. The management structure at DDC has been decreased from 3 to 2. DDC has amalgamated refuse collection with Northampton Borough Council. T Scott has spoken to Paul Knight with regards to Arbury Hill and Mike Richards will report further later in the meeting. He also reported that he is standing for re-election on 5<sup>th</sup> May and hoped to count on the support of Badby parishioners.

**005/03/11 Matters arising from the minutes (for information only)**

None.

**007/03/11 Finance**

- a. Income received  
£40.00 Headstone - Cooper

- b. Payments for approval

| <b>Cheque no</b> | <b>Payee</b> | <b>Details</b> | <b>Amount (£)</b> | <b>+ VAT (£)</b> | <b>Cheque Total (£)</b> | <b>Authority</b> |
|------------------|--------------|----------------|-------------------|------------------|-------------------------|------------------|
| 1623             | S Foster     | Salary         | £279.90           | £0.00            | £279.90                 | LGA 1972 s112    |
| 1624             | S Foster     | Expenses       | £26.79            | £0.00            | £26.79                  | LGA 1972 s112    |
| 1625             | EON          | Electricity    | £127.02           | £25.10           | £152.12                 | PCA 1957         |

\*RESOLUTION\* – All cheques approved for payment. Proposed by M Warburton; Seconded by C Peel. Payments approved.

- c. Consideration of request for subsidy from Geoff Amos Coaches Limited  
It was reported that Geoff Amos Coaches may have to look at withdrawing some of its Badby bus services due to the withdrawal of subsidies. GACL have made a request as to whether the Parish Council has any leeway to financially support the said services, at a rate of £10 per parish per day. It was noted that, at a recent meeting regarding bus service subsidies, NCC make no subsidy towards GACL. The Clerk was tasked with copying

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GACL's letter to County Councillor Robin Brown requesting clarification.

**007/03/11 Planning**

## a. Applications received

| Application No. | Description of Development               | Location of Development                     | Parish Council action |
|-----------------|--|---|-----------------------|
| DA/2011/0122    | Remove a tree within a Conservation area | Chestnut Cottage, The Green, Badby NN11 4NH | Support               |

## b. Decisions received

| Application No | Description of Development | Location of Development | Decision |
|----------------|----------------------------|-------------------------|----------|
| None           |                            |                         |          |

- c. Update on Tall Trees, Bunkers Hill, Badby  
I Bridge and G Bell advised that the only option they saw open to the Parish Council now was to write to our Member of Parliament stating the loophole in the current planning laws, although this will not make any difference to the Tall Trees decision.  
\*RESOLUTION\* I Bridge and the Clerk to write to local MP regarding present loophole in planning laws. Proposed by P Banks, seconded by M Warburton. All in favour.
- d. Report on correspondence with DDC re DA/2009/0866, Building at New House, Staverton  
The meeting was addressed by John Golding (Chairman of Staverton Parish Council). He updated the meeting regarding discrepancies shown between the above planning application and the Ordnance Survey map which show an encroachment into Badby parish of @6 meters. It was noted that NCC have accepted that an error occurred during the planning application process but DDC have not accepted that any error took place. A comment was made that if the correct planning procedure was not followed, ie the owner of the land was not notified of the application, then the planning application may not be valid. Mr Golding asked that the Parish Council continue to support Staverton Parish Council's stance. It was agreed that Badby Parish Council will continue to provide such support and the Clerk was tasked with writing again to DDC. Thanks were given to Mr Golding for attending the meeting.

**008/03/11 Reports from Councillors**

- a. Greens  
The Clerk reported that the registering of the greens is ongoing.
- b. Trees  
The Clerk had spoken to Rachel Booth who was not aware of any start date for the works to T5 and T6. C Peel will check with the contractor what the timing for the works is.
- c. Playing Field  
Nothing to report.
- d. Rights of Way  
Nothing to report.
- e. Cemetery  
The Clerk reported that an interment had taken place at the older part of the cemetery and she had been unable to speak to Neil Kennedy yet with regards to planting being considered along the left hand side of the pathway behind the shed.
- f. Roads and safety  
It was noted that there are quite a lot of potholes at the moment.
- g. Street-Lighting  
The street light on Chapel Lane had been fixed.



**DRAFT**

- h. Village Hall  
Funds are now in place for replacing the floor
- i. Newsletter  
Nothing to report.
- j. Training  
Nothing to report.

**009/03/11 Consideration of The Queen Elizabeth II Fields Challenge**

M Warburton and S Halson had met and prepared a report which was circulated. After discussion of the two options available, overall support was given to the option of putting together a program of legacy planting as trees which were planted to celebrate the coronation of King George V in 1911/1912 were now in poor condition. A working party of M Warburton, S Halson and M Richards will meet to discuss further and report back at the April meeting.

**010/03/11 Consideration of new dog waste bin in the village**

The Clerk reported that DDC would prefer to see an under-utilised dog bin relocated rather than a new one sited, due to insufficient collection capacity. However, DDC would make an assessment on individual circumstances. Following consideration, it was agreed that the current sites are well used and it would not be sensible to relocate one of these bins. **RESOLUTION** to purchase a new dog waste bin and locate it near the post box on Neneside Close and to discuss the matter with DDC. Proposed by P Banks, seconded by S Halson. 6 for. 1 against. Carried.

**011/03/11 Consideration of planting in the cemetery**

Already covered under item 008/03/11e above.

**012/03/11 Consideration of CiLCA Course and New Councillors' Training**

The Clerk had circulated information regarding the course. Discussion took place regarding the financing of the course which would be shared with Staverton Parish Council and bursaries claimed by both Parish Councils. It was unanimously agreed that the Clerk should undertake the training.

**014/03/11 Report on attendance at CPRE Planning Roadshow**

It was noted that Stephen Gee had attended, at no cost to the Parish Council.

**015/03/11 Presentation by Badby Cricket Club**

David McIntyre, the Chairman of Badby Cricket Club addressed the meeting. Unfortunately, an email containing the constitution had not been received by members of the Parish Council and so it was agreed that M Richards and M Warburton would look at the document alongside the Cricket Club lease within the next 2 weeks. Mr McIntyre was thanked for addressing the meeting and he was wished well as Chairman of the Cricket Club.

**016/03/11 Decision regarding permission sought by BHS to erect maquee**

Badby Horticultural Society had requested the erection of a marquee on 4<sup>th</sup> September for the Annual Show. It was agreed that permission be given with the proviso that the Green be reinstated and that the relevant insurance is in place.

**017/03/11 Parish Council election campaign**

The Clerk reported that she has the nomination papers and will distribute them as required.

**018/03/11 West Northants Joint Core Strategy pre-submission document**

M Richards will look at this document and make any necessary comments.

**DRAFT****019/03/11 Consideration re playing field gate keys and reason for no huts on allotments**

Pauline Hartshorn reported on behalf of the Allotment Society that Jim Williams had stood down as Chairman for personal reasons. She noted that the system of having two keys is not working. Discussion took place regarding the issue.

\*RESOLUTION\* that the Allotment Society could cut extra keys at their own cost but that this number should be kept to a minimum; and discussion should take place with the Cricket Club regarding the locking and unlocking of the playing field gate.

Proposed by S Halson, seconded by I Bridge.

**020/03/11 Consideration of Royal Wedding event within the village**

It was agreed that no event be organised by the Parish Council.

**021/03/11 Correspondence**

- The Clerk – March 2011
- Clerks & Councils Direct – March 2011
- Police report - February
- BTCV marketing information
- Maximow information
- DDC – Your rubbish is your responsibility
- CPRE Northamptonshire News
- NCC re A45 Northampton to Daventry Study
- Northants ACRE – Parish Plans
- NCC – Council service posts

**020/03/11 Public Participation (2)**

- a. A member of the public thanked the Parish Council for considering the matter of the dog bin.
- b. A member of the public stated that he would be willing to lock and unlock the playing field gate on a daily basis which would negate the need for tensions between the Allotment Society and the Cricket Club. He was thanked for volunteering.
- c. A member of the public stated that she hoped that lessons had been learned from the Tall Trees issue.
- d. A member of the public suggested purchasing a dog waste bin with a large capacity.

**021/03/11 New matters requested for next month's agenda**

None.

**022/03/11 Date of next ordinary meeting**

The next ordinary meeting will be held on 11<sup>th</sup> April 2011.

The Chairman closed the meeting at 9.26pm.