

**MINUTES OF THE MEETING OF BADBY PARISH COUNCIL
HELD IN THE VILLAGE HALL AT 7.30 P.M.
ON MONDAY 6th APRIL 2009**

THE FOLLOWING WERE PRESENT:

Councillors: Mr Mike Richards (Chairman), Mrs Karen Alexander, Mr Gary Bell, Mrs S Gilling, Mrs Sally Halson, Mr Steve Robson, Mr Mike Warburton.

Others: Mrs Sharon Foster (Clerk), 7 x Members of the public.

001/04/09 To receive and approve apologies for absence

Apologies: Mr Peter Banks on holiday. Approved. Proposed by M Warburton, seconded by S Gilling. County Councillor Robin Brown, District Councillor Tony Scott.

002/04/09 Declarations of interest in items on the agenda

None.

003/04/09 Approval of the Minutes of the meeting held on 9th March 2009

Copies of the minutes had been circulated prior to the meeting. All were in agreement that they be signed as a correct record.

Proposed by S Gilling, Seconded by K Alexander.

004/04/09 Public Participation (1)

The Chairman opened the meeting to the public floor.

- a. A member of the public raised concerns regarding registering of the village greens with the Land Registry and reiterated her earlier request for the Clerk to research costs and procedures for carrying out this exercise. The Clerk replied that she had been in contact with the relevant departments and had received the applications forms. It was agreed that the Clerk would produce a summary of information for Parish Councillors and the matter be placed on the agenda for the next meeting.

005/04/09 Matters arising from the minutes

None.

006/04/09 Finance

- a. Discussion and agreement regarding Clerk's salary changes in line with national guidelines. The Clerk reported that the national guidelines had been received and these meant a rise of £0.232 (£8.429 to £8.881) per hour as well as a rise in car allowance of 2.9p (55.8p to 58.7p) per mile. Discussed and agreed. Proposed by S Robson, seconded by K Alexander.

- b. Income received
£50.00 Headstone fee (Justice)
£2.61 Nat West interest payment

- c. Payments for approval

Cheque no	Payee	Details	Amount	+ VAT	Cheque Total	Authority
1462	S Foster	Salary	£289.77	£0.00	£289.77	LGA1972 s.112
1463	S Foster	Expenses	£77.14	£0.00	£77.14	LG(FP)A 1963 s.5
1464	EON	Replacement street light	£588.00	£88.20	£676.20	PCA1957
1465	NCALC	Internal audit	£132.30	£0.00	£132.30	Acc & Audit Regs 2003
1466	EON	Lighting maintenance	£134.35	£20.15	£154.50	PCA1957
1467	DDC	Election fees	£750.00	£0.00	£750.00	LG(FP)A 1963 s.5
1468	CPRE	Attendance at Roadshow	£29.00	£0.00	£29.00	LG(FP)A 1963 s.5

RESOLUTION – All cheques approved for payment. Proposed by K Alexander; Seconded by S Halson. Payments approved.

- d. Presentation of unaudited end of year accounts
 The Chairman reported that Administration came in slightly over budget; Burial Grounds considerably under budget due to work on the churchyard wall coming in under budget as well as the receipt of the NCC Empowerment Fund and a donation towards works in the cemetery; Greens came in on budget; Street Lighting under budget although it was noted that no electricity bill has been received for the this financial year. The Clerk is chasing this with the Electricity Board and the funds are to be ring-fenced.
 The Clerk reported that there is a refund due on cemetery rates due to the fact that incorrect information was given by DDC and the Clerk has now completed application form for Small Business Rate Relief.
 Therefore, the overall budget shows an underspend of £4k due to receipts and the non-payment of £2k to the Village Hall Management Committee.
 Bank accounts show deposits of £15.5k with approximately £2.2k to be used for street lighting.
 The budget for 2009/2010 shows use of £4,300 from the reserves therefore leaving £9k for any emergencies which may arise.

007/04/09 Planning

- a. Applications received

Application No.	Description of Development	Location of Development	Parish Council action
DA/2009/0171	Single storey rear extension	Farm Court, School Lane, Badby NN11 3AJ	Support

- b. Report on site visit re DA/2009/0036 – Foxhill Farm
 The Clerk reported that P Banks had attended the site visit. Unfortunately, the application had been omitted from the Planning Committee agenda but it is understood that DDC will endeavour to include it on the agenda for the Planning Committee meeting due to take place on 22nd April.

- c. Decisions received

Application No	Description of Development	Location of Development	Decision
DA/2009/0109	Demolition of existing single storey extension and construction of replacement single storey extension	The Laurels, The Green, Badby NN11 3AF	Granted

- c. Appeals

Application No	Description of Development	Location of Development	Date of appeal
None			

008/04/09 Reports from Councillors

- a. Greens
 It was noted that weed killer has been used around trees, sign posts, and around the tree guards. It was agreed that the cycle track in the playing field looks much better than some had anticipated. The greens have all been cut and it was agreed that they are looking good. S Gilling reported that she had had a call regarding the Old School House and concerns of encroachment onto the village green. After discussion, it was agreed that all Parish Councillors should take a look at the area to the side of the Old School House and the matter will be discussed at next month's meeting.
 Regarding the matter of concern over a resident placing a vehicular access to a property on Pinfold Green, it was reported that the NCC Enforcement Department have now taken up the matter.
- b. Trees
 The Clerk confirmed that an inspection is due to be made before 30st April 2009.
- c. Playing Field
 S Robson confirmed that the bin is being emptied and that the Cricket Club have acquired

new equipment and have been cutting the football pitch as previously agreed. It was reported that the cricket pavilion was broken into on Friday night and tools taken. S Robson and M Richards have inspected the car drive route up to the Cricket Field and the tyre ruts created in the turf. The stone which was suggested at the last meeting could be used to fill them would not resolve the problem. M Richards had been in contact with E Grant to get a quote for laying hardcore for a run of about 100 yards from the entrance gate.

- d. Rights of Way
Nothing to report.
- e. Cemetery
S Halson will be making an application in April to a local grant funder. The Clerk reported that the two options she had looked at were directed more towards war memorials. M Richards reported that he had met with Robin Brown who confirmed that the Empowerment Fund would be available again this year and he believed that funding for the cemetery pathway would be looked upon favourably. It was agreed that the Clerk would find out when the Empowerment Fund is due to be applied for.
- f. Roads and safety
The Clerk reported that the pothole on the A361 had been filled. M Richards reported that he and the Clerk had met with Nick Gore of NCC and discussed various issues within the village. With regards to Chapel Lane, it was agreed that there is a need to move the 30mph limit further out of the village. This could be done when funding is available. It was also noted that signs similar to those on Bunkers Hill warning of people walking on the side of the road should be erected. However, it was noted that other restrictions such as sleeping policemen would not be an option at this time. We also visited Catesby Lane and it was agreed that this matter needs following up. The Clerk is trying to get a site visit arranged with Ian Smith of NCC to discuss matters further, including the issue of the village being used as a pilot for the golden gravel being laid. Problems with potholes, drains and street repairs need to be reported through Street Doctor. This includes the issue of the gravel being cleared from the roads.
- g. Street-Lighting
Nothing to report.
- h. Village Hall
There has been no meeting since the last Parish Council meeting. There had been a social event last Saturday night and this had been well attended. There is some discussion that Bluebell Sunday may take place over two days this year. K Alexander reported that she had been contacted by a member of the public concerned about unloading, parking and noise at the back of the village hall. She will report this matter to the VHMC.
- i. Newsletter
The next issue is due in June.

009/04/09 Update on Play Provision and findings

The garages have been removed from Pound Lane. S Halson has received a document showing Parish Council ownership of a parcel of land fronting Pound Lane. The Clerk was asked to contact D Grainger and ask him to cut this land.

The Clerk reported that she had been advised that the village greens could be included on the Parish survey. Parish Councillors agreed that the posting of the survey be done by themselves rather than wait for it to be distributed with The Link. That would allow for the results to be collated before the next meeting. The Clerk to arrange distribution.

010/04/09 Update regarding vehicle crossing at Pinfold Green

The Clerk reported that the NCC Enforcement Department had now taken up this issue.

011/04/09 Consideration of request to use the Playing Field by Friends of Badby School

The Clerk reported that a letter had been received asking for permission to use the Playing

Field for a car boot sale on Saturday 9th May. It was agreed that there would need to be a site visit to agree the areas to be used. This should then be confirmed in writing. The Parish Council would like confirmation that FoBS is covered by its own insurance and would reinstate the area to its proper state after the event.

012/04/09 Consideration of Amenity Weight Restrictions (7.5t) Awareness Campaign

The Clerk reported that a letter had been received asking whether the Parish Council would like to take part in the above campaign. It was agreed that the Parish Council would take part.

013/04/09 Consideration of request by MGWSP for contact details of local farmers

Following receipt of a request for contact details of local farmers who have snow plough equipment, it was agreed that the letter be copied to relevant farmers with a request that if they want to forward their details, they should. It was also agreed that an article be put into the next edition of the Parish Newsletter.

014/04/09 Correspondence

- Village Viewpoint - Spring 2009
- DDC Council Tax Information
- The Clerk - March 2009
- Glasdon catalogue
- Northants BTCV Information
- Valuation Office Agency change of address notification
- East Midlands Regional Plan: Future consultations timetable

015/04/09 Public Participation (2)

- a. A member of the public asked for confirmation of the date of the Annual Parish Meeting and the Parish Council Annual Meeting. The Clerk will confirm by email.
- b. A member of the public asked that the Parish Council, raise the problem of road verge ruts along the Everdon Road with Ian Smith of NCC Highways. .
- c. A member of the public asked what input they could have regarding the use of the area on Pound Lane where the garages had been. They have concerns about what use it may be put to. It was agreed that near by residents would be encouraged to be involved and should attend the Parish Council Meeting when the subject is placed on the Agenda..
- d. A member of the public expressed concerns regarding vehicle speeds as they enter the village from the A361. M Richards advised that District Councillor Tony Scott supports a need for speed cameras to be used.

016/04/09 Any other matters

- a. M Richards reported that there had been a scramble meeting last weekend instead of the previous weekend. Lynda Johnson of DDC Environmental Health Department had spent the afternoon with Ann Rogers. It was agreed that M Richards should contact L Johnson and ask for a meeting as there is now concern that nothing is progressing.
- b. M Richards and P Banks had met to discuss the matter of a bench requested by the Hartshorn family. They had agreed that an area outside the church could be used. M Richards had asked E Grant for a quote for laying a paved area. It was agreed that M Richards and the Clerk would look at benches, as requested by the Hartshorn family.
- c. The Clerk reported that an invitation had been received to attend a Transport and Highways meeting. It was agreed that Sally Halson would attend. The Clerk would arrange.
- d. The Clerk was asked about the sign for the village hall. She noted that Nick Gore had advised that the sign needed to be ordered through Nordis and not direct from MGWSP, as the Clerk had done. She would now contact Nordis and arrange for it asap.

- e. K Alexander noted that car transporters had been seen offloading vehicles recently in the layby at the top of the A361 hill. The Clerk advised that the vehicles had been brand new Citroen's used at a promotions event at Fawsley Hall and the transporters were probably unable to get into Fawsley Hall.

017/04/09 Date of next meeting

The next meeting of the Parish Council will take place on 11th May 2009.

The Chairman closed the meeting at 9.10pm.

DRAFT

**MINUTES OF THE ANNUAL MEETING OF BADBY PARISH COUNCIL
HELD IN THE VILLAGE HALL AT 7.30 P.M.
ON MONDAY 11th MAY 2009**

THE FOLLOWING WERE PRESENT:

Councillors: Mr Mike Richards (Chairman), Mrs Karen Alexander, Mr Peter Banks, Mrs S Gilling, Mrs Sally Halson, Mr Steve Robson, Mr Mike Warburton.

Others: Mrs Sharon Foster (Clerk), 7 x Members of the public.

001/05/09 To receive and approve apologies for absence

Apologies: County Councillor Robin Brown, District Councillor Tony Scott.

Absent with no apology: Mr Gary Bell.

002/05/09 Declarations of interest in items on the agenda

P Banks declared an interest on an issue to be raised regarding the Cricket Club during Councillors Reports.

003/05/09 Election of Chairman

M Warburton proposed that Mr M Richards be appointed to the post of Chairman for the forthcoming year, seconded by P Banks. There being no further nominations, Mr M Richards was elected with the *unanimous approval of the councillors present.*

004/05/09 Chairman's Declaration of Acceptance of Office

Mr M Richards duly signed the Declaration of Acceptance of Office, witnessed by the Proper Officer.

005/05/09 Election of Vice-Chairman

M Warburton proposed that Mr P Banks continue in the post of Vice-Chairman for the forthcoming year, seconded by S Gilling. There being no further nominations, Mr P Banks was elected with the *unanimous approval of the councillors present.*

006/05/09 Co-option of Parish Councillor

One nomination has been received and is held over until June's meeting as the nomination had been received since the publication of the agenda.

007/05/09 Review of Register of Member's Interests

No changes are required. The Clerk reminded Parish Councillors that any changes have to be made at the time the change occurs.

008/05/09 Appointment of Councillors' Areas of Special Interest

It was agreed that Parish Councillors would remain as they are at the moment. S Halson will take over the NCC Liaison.

009/05/09 Review of Standing Orders and Financial Regulations

These were reviewed. It was agreed that no alterations need to be made at this time.

010/05/09 Approval of the Minutes of the meeting held on 6th April 2009

Copies of the minutes had been circulated prior to the meeting. All were in agreement that they be signed as a correct record.

Proposed by S Robson, Seconded by S Gilling.

011/05/09 Public Participation (1)

The Chairman opened the meeting to the public floor.

- a. A member of the public raised a question as to the procedure carried out for co-opting a new Parish Councillor and the matter was agreed to be held over until the June meeting.
- b. A member of the public raised her concerns that Parish Councillors should show due respect to that office and should be concentrating completely on the meeting when they

DRAFT

are present, not working on laptops or private matters. It was agreed that the Chairman would address the matter.

012/05/09 Matters arising from the minutes

- a. M Warburton reported that he had attended the CPRE Planning event. He had information regarding wind farms and would pass it on to the Clerk.
- b. S Halson reported that she had attended the Transport & Highways event. Although not much information was forthcoming, it was noted that MGWSP is hoping to work better and more efficiently with the local communities.

013/05/09 Finance

- a. Income received
 £ 2.63 Nat West Interest
 £ 39.00 Badby Allotment Society Rental
 £6,500.00 DDC ½ year precept

- b. Payments for approval

Cheque no	Payee	Details	Amount (£)	+ VAT (£)	Cheque Total (£)	Authority
1469	S Foster	Salary	£259.05	£0.00	£259.05	LGA1972 s112
1470	S Foster	Expenses	£33.36	£0.00	£33.36	LG(FP)A 1963 s.5
1471	VHMC *1	Hall Rental - Dec/Jan/Feb	£72.00	£0.00	£72.00	LG(FP)A 1963 s5
1472	M Richards	Purchase of preservative	£9.99	£0.00	£9.99	LG(FP)A 1963 s.5
1473	DDC *2	Election fees	£500.00	£0.00	£500.00	LG(FP)A 1963 s.5
1474	N Kennedy	Mowing - March	£141.92	£0.00	£141.92	LGA 1972 s214
1475	N Kennedy	Mowing - April	£90.00	£0.00	£90.00	LGA 1972 s214
1476	Phone Co-op	Telephone bill	£6.51	£0.71	£7.22	LG(FP)A 1963 s.5
1477	NCALC	Membership	£145.50	£0.00	£145.50	LGA1972 s143
1478	DDC	Cemetery rates	£1.32	£0.00	£1.32	LGA 1972 s215(6)

*1 This cheque was passed at March's meeting but has gone missing and so has been cancelled.

*2 This cheque was passed at April's meeting but for the wrong amount and so has not been sent.

RESOLUTION – All cheques approved for payment. Proposed by P Banks; Seconded by S Gilling. Payments approved.

- c. Discussion and decision regarding insurance provision for 09/10
 The Clerk reported that £700-750 per annum had been paid to Zurich for insurance over the past few years. During recent conversations with other clerks, another insurance company's name had been raised and the Clerk had made enquiries. Came & Co insure through Norwich Union and their quote to cover is in the region of £480. The Clerk confirmed that everything which is covered at the moment would continue to be covered under Came & Co. It was agreed that Came & Co insurance be taken up.

014/05/09 Planning

- a. Applications received

Application No.	Description of Development	Location of Development	Parish Council action
DA/2009/0284	Conversion of disused office block to dwelling	Building at New House, Badby Lane, Staverton NN11 6DE	Objection
DA/2009/0287	Single storey rear extension	Sycamores, Vicarage Hill, Badby NN11 3AP	No objection

DRAFT

b. Decisions received

Application No	Description of Development	Location of Development	Decision
DA/2009/0036	Change of use of agricultural buildings ... and new service yard	Foxhill Farm, Badby Road West, Badby NN11 4NH	Granted with conditions

c. Appeals

Application No	Description of Development	Location of Development	Date of appeal
None			

015/05/09 Reports from Councillors

a. Greens

Following a query, it was noted that the grass at Neneside Close is cut by DDC and not the Parish Council and that is the reason why they are not cut on the same day.

Pound Lane grass has been cut by David Grainger.

NCC has contacted the householder at Pinfold Green who had been unlawfully crossing the green. The area has been re-seeded although it is still being used as vehicular access to the property.

b. Trees

M Richards will be contacting James Burton on a number of issues.

c. Playing Field

M Richards met with Eddy Grant at the playing field to discuss the state of the car tracks. It was agreed that S Robson and M Richards now need to meet and review. They will report back at the June meeting.

S Robson reported that the mowing of the football pitch is being done although the grass needs raking. It was agreed that P Groves and D Fennell be contacted by M Richards to discuss.

M Richards reported that a request had been received from the cricket club for financial help in funding an opening event. Following discussion, it was agreed that the Clerk would contact Alan Standish to answer questions raised by the Parish Council. P Banks took no part in this portion of the agenda.

M Warburton asked the Clerk to pass him a copy of the Cricket Club lease.

d. Rights of Way

K Alexander reported that she, M Warburton and the Clerk had been contacted with a complaint regarding the footpath into Badby woods. She had dealt with the matter.

M Richards reported that the stile at Bunkers Hill is in need of repair. K Alexander will deal with this matter. There may also be a need for new signage.

e. Cemetery

The Clerk reported that the two grant applications she had looked at were not relevant and S Halson has not heard back from the two applications she has made.

The Clerk reported that she had been contacted by Mr Morris. He had visited the cemetery to place a plaque on his wife's memorial bench. He reiterated his son's offer of £250 towards work to the handrail and asked what was happening. M Richards reported that Eddy Grant has been in hospital and is due to go back in but they have agreed to meet and have another look at the matter.

f. Roads and safety

M Richards and the Clerk had met with Ian Smith of MGWSP to discuss a number of issues.

Catesby Lane – IS agreed that this is a matter of some urgency and agreed to commission the work as soon as possible.

Everdon Road – IS felt that the chance of getting the road widened to allow passing cars is very low but that the Parish Council should go back to Nick Gore to discuss. It was noted that the verges are not owned by NCC.

Bunkers Hill/A361 – Street Doctor has filled in a number of the potholes. IS agreed that

DRAFT

there is a need to come back and fill in the others. However, where the road has been eroded there is a BT cover and there is nothing IS can do about this part of the road. The question was asked as to whether any comment had been made regarding the golden gravel. M Richards responded that IS had been opposed to golden gravel.

- g. Street-Lighting
Nothing to report.
- h. Village Hall
M Richards reported that a letter had been received from the VHMC requesting funding of £1,500. It was agreed that the matter be placed on the agenda for June and Dick Earley be asked to attend June's meeting.
It was noted that the VHMC has changed recently and new members have joined. The Clerk reported that a sign had been drawn up and a quote received. It was agreed that the sign be ordered but installation be carried out by the Parish Council.
K Alexander reported that the VHMC had had a request from Mrs Purcell to paint the VHMC side of the fence with wood preservative. It had been agreed to, providing that the colour was brown.
K Alexander reported that the Bluebell Weekend had raised a total of £1,200. The AGM of the VHMC will be held on Monday 1st June, starting at 7.30pm.
- i. Newsletter
The next issue is due in June and the draft will be presented at the June meeting.

016/05/09 Update on Play Provision and findings

The Clerk apologised to Parish Councillors that she had not dealt with this matter. However, she would circulate copies in the next few days and the results of the survey will be presented at June's meeting.

017/05/09 Update on Transport and Highways – The Way Forward

S Halson had reported on this matter earlier in the meeting.

018/05/09 Consideration of agenda items for consideration at Parish & Town Councils Meeting

S Robson reported that he will be attending the above meeting and asked whether Parish Councillors had any suggestions for the agenda. Suggestions put forward were the A361 downgrade, pathways within the village and the issue of Preston Capes planning concerns.

019/05/09 Consideration of findings regarding registering village greens

The Clerk had circulated a paper on her findings. This was discussed and it was agreed that the Clerk should complete the relevant forms to start the process and send them to the Land Registry.

With regards to The Old School House, following considerable discussion, it was agreed that a letter be sent to Mrs Purcell. The wording of this letter will be discussed before it is sent but it was agreed that the letter needs to clarify that the Parish Council has no authority to grant any licence to cross village greens.

The Clerk was tasked with researching de-registration.

020/05/09 Correspondence

- Clerks & Councils Direct – May 2009
- Public Sector Equality Duties from Equality and Human Rights
- Queensbury Shelters brochure
- NCALC Update – March/April 2009
- DDC Business Rate Referral Scheme 2009/2010
- DDC Carbon Reduction in the Community – Councillors' Briefing Pack
- DDC Procedures for Dog/Litter Bins

Before continuing, M Richards asked to present findings following a meeting with DDC with reference to Agenda item 15/05/09f. M Richards had met with DDC and residents regarding Arbury Hill and had mentioned the matter to Ian Smith of MGWSP. Following the meeting, the planning department of DDC are now looking into violations in terms of planning whilst the Environment Division will approach Mr Teverson for an agreement to restrict the number, timing and notice of meetings. If

DRAFT

agreement is not reached, the DDC will consider taking the next step towards applying for a Statement of Nuisance.

021/05/09 Public Participation (2)

- a. A member of the public raised her concerns of the state of storage at Tall Trees on Bunkers Hill. The Parish Council agreed to monitor the situation.

022/05/09 Any other matters

Nothing to report.

023/05/09 Date of next meeting

The next meeting of the Parish Council will take place on 8th June 2009.

The Chairman closed the meeting at 9.45pm.

DRAFT

**MINUTES OF THE ANNUAL MEETING OF BADBY PARISH COUNCIL
HELD IN THE VILLAGE HALL AT 7.30 P.M.
ON MONDAY 8th JUNE 2009**

THE FOLLOWING WERE PRESENT:

Councillors: Mr Mike Richards (Chairman), Mrs Karen Alexander, Mr Peter Banks, Mrs Sally Halson, Mr Steve Robson.

Mr Gary Bell arrived during the meeting.

Others: Mrs Sharon Foster (Clerk), 7 x Members of the public.

001/06/09 To receive and approve apologies for absence

Apologies: Mr Mike Warburton - holiday

Mr Gary Bell – family commitment.

Apologies approved unanimously agreed.

002/06/09 Declarations of interest in items on the agenda

K Alexander and P Banks declared interest on agenda item 011/06/09.

003/06/09 Co-option of Parish Councillor

The Clerk reported that, according to NCALC, the Parish Council would have been following correct procedure had it continued at May's meeting with the co-option of I Bridge.

The Chairman reported that I Bridge had withdrawn his application. An application had been received from Evonne Carr of Neneside Close. Following nomination by S Robson, seconded by K Alexander, E Carr was co-opted. She was welcomed to the Parish Council and asked to take her seat .

The Chairman also reported that, after much consideration, S Gilling had resigned as Parish Councillor and the process for filling the vacancy would now begin. P Banks asked that a letter of appreciation be sent to Mrs Gilling for her commitment to the Parish Council.

004/06/09 Approval of the Minutes of the meeting held on 11th May 2009

Copies of the minutes had been circulated prior to the meeting. All were in agreement that they be signed as a correct record.

Proposed by P Banks, Seconded by S Robson.

005/06/09 Public Participation (1)

The Chairman opened the meeting to the public floor.

- a. The Chairman congratulated County Councillor Robin Brown on winning last week's election. County Councillor Brown reported that the County Council's strategy will remain as before although Government financing issues may well have an impact in the future. County Councillor Brown confirmed that the Empowerment Fund will be available this financial year, on a purely first come first serve basis. He could not guarantee that it would be available in future years. He reported that he looks forward to working together for the next four years.

006/06/09 Matters arising from the minutes

- a. Nothing to report.

At this point in the meeting, G Bell arrived.

007/06/09 Finance

- a. Income received
£676.20 K&H payment for damage to lamppost on Pinfold Green

DRAFT

b. Payments for approval

Cheque no	Payee	Details	Amount (£)	+ VAT (£)	Cheque Total (£)	Authority
1479	S Foster	Salary	£284.94	£0.00	£284.94	LGA1972 s.112
1480	S Foster	Expenses	£67.67	£0.00	£67.67	LG(FP)A 1963 s.5
1481	N Kennedy	Mowing - March	£135.00	£0.00	£135.00	LGA 1972 s214
1482	Phone Co-op	Telephone bill	£2.26	£0.34	£2.60	LG(FP)A 1963 s.5
1483	E-ON	Electricity Bill – 2008/09	£2,029.32	£304.40	£2,333.72	PCA 1957
1484	SLCC	Subscription	£82.00	£0.00	£82.00	LGA1972 s143
1485	Came & Co	Insurance	£625.48	£0.00	£625.48	LGA 1972 s.111 & s.140
1486	DDC	Bin emptying	£111.29	£16.69	£127.98	Litter Act 1983 s5&6

RESOLUTION – All cheques approved for payment. Proposed by P Banks; Seconded by K Alexander. Payments approved.

c. Signature of Annual Return 2008/09

The Clerk read out the statements on the Annual Return and the Parish Council agreed the relevant responses. The Chairman then signed the form witnessed by the Clerk.

d. Consideration of play area inspection

The Clerk reported that the report is usually carried out by RoSPA at a cost of £60.00+VAT. However, a service is available through Came & Co insurance. Of the three schemes available, it was agreed unanimously that the Parish Council request Scheme 3 at a cost of £45+VAT.

e. Consideration of training bursary

The Clerk reported that a £100 bursary towards clerks' training is again available through NCALC. She was tasked with researching costs on courses which she felt would be applicable and reporting back.

008/06/09 Planning

a. Applications received

Application No.	Description of Development	Location of Development	Parish Council action
DA/2009/0359	Single storey side extension	16 The Glebe, Badby NN11 3AZ	No objection.
DA/2009/0413	Listed Building Consent for replacement of 5 windows	Badby Village Hall, The Green, Badby NN11 3AF	Support

b. Decisions received

Application No	Description of Development	Location of Development	Decision
DA/2009/0036	Change of use of existing agricultural building ... and creation of new service yard	Foxhill Farm, Badby Road West, Badby NN11 4NH	Granted
DA/2009/0108	Listed Building consent for treatment of wood-boring insect infestation and associated works	Park House, The Green, Badby NN11 3AF	Refused
DA/2009/0108	Listed Building Consent for works to dormer windows cat-slide dormer and fireplace	Park House, The Green, Badby NN11 3AF	Granted

c. Appeals

Application No	Description of Development	Location of Development	Date of appeal
None			

DRAFT**009/06/09 Reports from Councillors**

- a. Greens
The Clerk reported that registration of the greens is on-going.
- b. Trees
The Chairman reported that he had been in contact with James Burton regarding the tree inspection report. JB is in consultation with DDC regarding one particular tree but has completed the report on all other trees.
- c. Playing Field
Regarding the matter of raking the football pitch, the Clerk was asked to contact David Grainger with a view to him meeting the Chairman on site. The Cricket Club has been broken into again. The gate has been put back on and Neil Brooks has kindly offered to lock and unlock the gate on a daily basis, with the agreement of the Allotment Association and the Cricket Club. The Parish Council requested that the Clerk send a letter thanking Mr Brooks for his offer and asking that a key be passed to Peter Groves so that he can access his field at all times. The Chairman reported that he and S Robson had met regarding the state of the vehicular track at the playing field. A quote of £7,500 for complete reparation works has been received. It was agreed that the Parish Council does not have funding available and would need to set aside future budget because the matter will have to be dealt with at some time in the future.
- d. Rights of Way
K Alexander reported the problems over the condition of the sty and inadequate signage of Footpath at rear of Stoneway/Bunkers Hill.
- e. Cemetery
S Halson confirmed that no grants are available for cemetery works. The Empowerment Fund application is therefore top priority. The Chairman has met with Eddy Grant regarding the handrails. EG has identified railings and is waiting for the price. Following the removal of trees on Brookside Lane, it was agreed that the holly bush inside the cemetery gate should be pruned back. It was agreed unanimously that the Parish Council cannot afford the cost of installation of a new tap by the shed in the cemetery at the moment. The Clerk reported that a member of the public has asked whether something could be done to tidy up the left hand side of the cemetery containing cremated remains. The Chairman will check and report back. The Clerk reported that she had been contacted regarding the mowing of her husband's grave. It was noted that the Parish Council contract for mowing does not cover mowing graves.
- f. Roads and safety
The Chairman reported that he and the Clerk had met with representatives of NCC regarding the bus service. John Watts had taken the issues back to Geoff Amos Coaches but GAC are unable to consider any changes at the present time. Following discussion, the Parish Council was informed of other options available ie DACT Dial-A-Ride and potential regular service. The Clerk was requested to put an article in the newsletter asking for comment.
- g. Street-Lighting
Following the resignation of S Gilling, the Clerk was asked to put a notice in the newsletter asking people to contact Street Doctor direct in cases of issues with street lighting until such time as another representative be appointed.
- h. Village Hall
The village hall sign has arrived and the Chairman will arrange for it to be put up. K Alexander reported that, following the recent AGM, financial reports had been given. Although operating costs were down due to the loss of Chestnuts, fundraising of over

DRAFT

£4,000 had added to their funds. Regarding windows, she reported that the kitchen and committee room windows need to be replaced but the hall windows can be repaired. At the last meeting, much discussion took place regarding socials and fundraising. New members had been welcomed onto the committee. The Clerk was asked to request electronic version of the accounts for distribution to Councillors.

P Banks reported that he had been unable to attend many of the VHMC meeting and asked whether another representative should be appointed or the Parish Council take up only one of its three optional seats on the VHMC. It was agreed that S Robson would replace P Banks. The Clerk was asked to confirm this in writing to the VHMC.

i. **Newsletter**

The Clerk had distributed a draft but there now additions to be made. The newsletter will be distributed at the end of June.

010/06/09 Update on Play Provision and findings

The Clerk had prepared and distributed a paper on findings. Although it was noted that a 20% response rate is considered by business to be good, the Chairman was concerned that 80% had not responded. Following discussion, it was agreed that responses received gave the Parish Council the mandate to continue to the next stage of preparing a scoping document for the three obvious sites for a play area. E Carr, S Halson and S Foster would progress this and report back. It was agreed that the Clerk should put an article in the newsletter reporting findings.

011/06/09 Discussion regarding Village Hall request for funding and report from AGM

Dick Earley was unable to attend the meeting on behalf of the VHMC and so the matter was postponed until the July meeting.

012/06/09 Consideration of DDC Environmental Business Charter Agreement

Following discussion, it was generally agreed that this was not appropriate for the Parish Council but E Carr would confirm.

013/06/09 Completion of Duty of Care Waste Transfer Note

The Clerk confirmed that she had already signed the Waste Transfer Note.

014/06/09 Correspondence

- The Clerk – May 2009
- NCALC Update – May-June 2009

015/06/09 Public Participation (2)

- a. Members of the public raised objections to information requested in the play area questionnaire as well as some of the sites put forward. The Clerk confirmed that no personal information has been collected, only information which would allow the Parish Council to make informed decisions. It was agreed that the public will be kept informed at all stages.

016/06/09 Any other matters

Nothing to report.

017/06/09 Date of next meeting

The next meeting of the Parish Council will take place on 13th July 2009.

The Chairman closed the meeting at 9.45pm.

**MINUTES OF THE MEETING OF BADBY PARISH COUNCIL
HELD IN THE VILLAGE HALL AT 7.30 P.M.
ON MONDAY 13th JULY 2009**

THE FOLLOWING WERE PRESENT:

Councillors: Mr Mike Richards (Chairman), Mrs Karen Alexander, Mr Peter Banks, Miss Evonne Carr, Mrs Sally Halson, Mr Steve Robson, Mr Mike Warburton.

Others: Mrs Sharon Foster (Clerk), 4 x Members of the public.

001/07/09 To receive and approve apologies for absence

Apologies: Mr Gary Bell – holiday.

Apologies approved unanimously agreed.

002/07/09 Declarations of interest in items on the agenda

K Alexander and S Robson declared interest on agenda item 011/07/09.

003/07/09 Completion of Acceptance of Office and Code of Conduct by E Carr

The above documents were completed, witnessed by the Proper Officer.

004/07/09 To fill a casual vacancy on the Parish Council

Following the resignation of Sheila Gilling, the Clerk had followed procedures to fill the vacancy.

There had been no request for election and the co-option notices had been posted as required. The only applicant to come forward was Ian Bridge. Although absent for the moment, I Bridge was expected to join the meeting and so was proposed and accepted in his absence.

Proposed by M Richards, Seconded by M Warburton. Unanimously agreed.

005/07/09 Approval of the Minutes of the meeting held on 8th June 2009

Copies of the minutes had been circulated prior to the meeting. The Clerk requested that the words “by a member of the public” be inserted between “contacted” and “regarding” in Minute 009/06/09e.

All were then in agreement that they be signed as a correct record.

Proposed by K Alexander, Seconded by P Banks.

006/07/09 Public Participation (1)

The Chairman opened the meeting to the public floor. Nothing to report.

007/07/09 Matters arising from the minutes

a.

cost £29.00. The Parish Council agreed that she should now complete the application form for the SLCC Bursary Grant.

008/07/09 Finance

a.

Income received

£2.30 Wayleave payment from EON

b.

Payments for approval

Cheque no	Payee	Details	Amount (£)	+ VAT (£)	Cheque Total (£)	Authority
1487	S Foster	Salary	284.94	0	284.94	LGA1972 s.112
1488	S Foster	Expenses	42.83	0	42.83	LG(FP)A 1963 s.5
1489	S Foster	Expenses – Newsletter	64.59	0	64.59	LG(FP)A 1963 s.5
1490	NCC	Village Hall Sign	98.02	14.73	112.82	LG(FP)A 1963 s.5
1491	EON	Lighting maintenance	134.35	20.15	154.50	PCA 1957
1492	Phone Co-op	Telephone bill	2.34	0.35	2.69	LG(FP)A 1963 s.5
1493	Glasdon	Seat purchase	742.93	111.43	854.36	LG(FP)A 1963 s.5

RESOLUTION – All cheques approved for payment. Proposed by M Warburton; Seconded by S Halson. Payments approved.

- c. Presentation of first ¼ 2009/2010 figures
Copies had been circulated. Discussion took place, concluding that all the figures shown us to be on track to be within budget by Year End.. The only over-budget figure listed is Street Lighting but it was noted that this figure included payment of the street lighting invoice covering 2008/2009.

009/07/09 Planning

- a. Applications received

Application No.	Description of Development	Location of Development	Parish Council action
DA/2009/0413 *	Listed Building Consent for replacement of 5 windows	Badby Village Hall, The Green, Badby NN11 3AF	08/06/09
DA/2009/0473	Construction of garden shed and fence (revised scheme)	Underwood, Vicarage Hill, Badby NN11 3AP	No objection

* Discussed at June's meeting due to time constraints.

- b. Decisions received

Application No	Description of Development	Location of Development	Decision
DA/2009/0287	Single storey rear extension	Sycamores, Vicarage Hill, Badby NN11 3AP	Granted
DA/2009/0395	Single storey side extension	16 The Glebe, Badby NN11 3AZ	Granted

- c. Appeals

Application No	Description of Development	Location of Development	Date of appeal
None			

009/07/09 Reports from Councillors

- a. Greens

Nothing to report.

- b. Trees

I Bridge reported that he had been contacted by Ben Gage regarding having trees in the village injected against bleeding canker at a cost of £150 per tree. It was agreed that M Richards would seek the advice of James Burton.

M Richards had spoken to J Burton regarding the tree inspection report. He had been advised that the report is complete except for one tree. JB had been trying to come to an agreement with DDC about the extent of work required on this particular Chestnut. Unfortunately, there is still no agreement. However, JB would get the inspection report to M Richards by the end of the week with an addendum to follow regarding the tree in question, listing the options regarding next actions..

- c. Playing Field

It was noted that a deep hole had been dug out along the bike track and it needs filling in for Safety Reasons.

M Richards had met with the play area inspector.

The Clerk was asked to chase D Grainger re raking off the football pitch but also to make contact with Peter Groves as he may be able to help.

The gate to the playing field is being locked and unlocked every day. There have been no more incidents at the cricket club.

S Robson noted that the bin is now being emptied on a fortnightly basis. The Clerk will check what cost implications this has.

M Warburton reported that he had had a look at the cricket club lease and found that the Parish Council does have a right to ask for contribution towards maintenance of the vehicle track. However, it was generally agreed that the cricket club has no funds to be able to help. There is no such mention in the Allotment Society agreement. M Richards and S Robson had met with E Grant at the playing field. Options discussed were (a) to lay

bitumen on the track and (b) to put fence posts up to channel traffic away from the football pitch. It was agreed that M Richards would get costings from E Grant and report back.

- d. Rights of Way
Nothing to report.
- e. Cemetery
The Clerk read out an email which she had been sent regarding the handrail in the cemetery. M Richards reported that the handrail had been replaced that morning by E Grant. The Clerk will call Mr Morris and let him know.
P Banks reported that he had had a call from Mrs Cox regarding when the pathway was due to be completed. The Clerk reported that the Empowerment Fund has been applied for and we are now waiting for a response. She was asked to find out before the August meeting whether the funding is available. It was generally agreed that the pathway needs completing as soon as possible. The matter will be on the agenda for August.
- f. Roads and safety
K Alexander reported that there is a large oil patch on the pathway on The Glebe which has been reported to Street Doctor.
S Robson reported that he had attended a meeting with MGWSP at which he had been asked whether the Parish Council would like to appoint a representative to fast track street issues. It was agreed that the present system works very well and there is no need for change.
M Richards reported that he had had two calls complaining about cherry trees on Pinfold Green overhanging the pathways. The trees are the responsibility of NCC and he had spoken to Lara Inglott. Lara had told him that it may take up to seven weeks to get the trees pruned. On that basis, M Richards and S Robson agreed that they would prune the trees themselves once the Clerk had received permission from Lara Inglott that they could do so. I Bridge said that he would burn the offcuts to save making trips to the tip.
- g. Street-Lighting
Nothing to report.
- h. Village Hall
S Robson attended the last meeting. He reported that the VHMC is working hard on fundraising and the financial structure seems to have been strengthened since last year. Major concerns had been raised by the VHMC over the fabric of the building and it had been recognised that maintenance is a high priority.
- i. Newsletter
Earlier in the meeting, M Richards had noted that the newsletter had been circulated to all households and thanked the Clerk for an excellent edition.

010/07/09 Update on Play Provision

S Halson reported that she had left messages for Cara Wilkinson at DDH but had not yet been able to contact her. She will email if she hasn't spoken to her by the end of the week but would prefer to have a conversation. After some discussion, it was agreed that the matter be on the agenda for August as the deadline for applications is October and there is a need to progress the matter.

011/07/09 Report from Village Hall Management Committee regarding AGM

This matter was discussed at July's meeting.

012/07/09 Consideration of request from Village Hall Management Committee for funding

Copies of the VHMC accounts had been circulated prior to the meeting and Dick Earley (Treasurer of the VHMC) was present. M Richards began by confirming that the VHMC had a cash balance of £10,000 at year end 31st March 2009, a planned expenditure of £4,000 and a planned income of approximately £4,000. D Earley confirmed that although the VHMC are looking to increase use of the hall, basic costs will be covered.
M Richards reported that the VHMC have made a request for a donation of £1,500 from

the Parish Council towards the total cost of £7,000 for replacing and repairing windows in the hall. He did not, however, understand why the VHMC would need extra funding when their accounts show that they have £6,500 in reserves. D Earley responded that the VHMC are very aware that they have to build up funds for repairs to the floor, re-decoration of the hall and repairs to the roofing in the extension which are causing cracks in the kitchen and it was considered by the VHMC not prudent to spend all of their reserves.

When asked how much the VHMC envisages being needed for other works, D Earley replied that they are looking in the region of £10,000. The VHMC has been advised not to delay repairs as this is only likely to increase the final cost of these repairs. He said that should the Parish Council funding not be available, they would have to use their reserve funds and delay the other works.

The VHMC has an extensive fundraising programme with events in October, November, December and January as well as continuing the Bluebell Weekend in May 2010.

However, work is due to commence on the repairs next week and the VHMC are hoping to have the planning permission through to replace windows by the end of July.

D Earley was asked on what basis the tenders were produced. He reported that the VHMC had been in contact with a number of builders who had advised what works needed doing. It was noted that £7,400 seemed to be a high figure for replacing like for like single glazed, soft wood painted windows. D Earley responded that sash windows are being repaired and also some sills replaced.

M Richards reported that the Parish Council's own funds are predicted to be £23,200 after the receipt of the second tranche of precept in September. From this, budgeted expenditure is expected to be approximately £14,000 by end of March 2010. However, unbudgeted expenditure on the cemetery pathway is likely to be in the region £4,000 (please see **note** below) if the Empowerment Fund is not received or around £2,500 if the Empowerment Fund is forthcoming. This leaves a balance of £5,200 out of which the Parish Council has to make any provision for works to the playing field. No provision has been made for a donation to the VHMC in this year's budget.

At this point in the meeting, K Alexander and S Robson left the meeting because of their involvement on the VHMC Committee.

It was generally agreed that the Parish Council was not in a position to offer £1,500 but other options could be considered. Options were (a) the Parish Council could consider making a provision in its 2010/2011 budget and the VHMC pay for the windows out of its own funding at the present time. VHMC funds could then be replaced if needed after April 2010 from Parish Council Budgeted Funds. D Earley stated at this point that the VHMC are likely to need further Funding Assistance from the Parish Council next year towards the flooring work. or (b) the Parish Council make a 50% grant out of its own reserves at the present time and continue to monitor the financial situation of the VHMC. D Earley was asked whether the VHMC had looked at grant funding. He reported that funding is not available for maintenance issues.

RESOLUTION – To pay £750 to VHMC for repairs and replacement of windows.

Proposed by M Richards, seconded by M Warburton.

K Alexander and S Robson returned to the meeting.

Note: Following the meeting, the Clerk and Chairman clarified these figures. Those discussed at the meeting were incorrect and have been corrected above. Those discussed were: unbudgeted expenditure on the cemetery pathway was thought to be in the region £7,000 if the Empowerment Fund is not received, or around £5,500 if the Empowerment Fund is forthcoming.

013/07/09 Consideration of request from Village Hall Management Committee to use The Green

Dick Earley of the VHMC reported to the meeting that the VHMC had now decided to hold the planned event in the village hall and so no longer needed permission to use the Green.

014/07/09 Completion of point of contact information request from NCC

It was agreed that the Parish Council does not need another level of contact.

015/07/09 Correspondence

- Parish Highway Representative Report from NCC
- The Connection – Phone Co-op June 2009
- Village Viewpoint – Summer 2009
- J Parker Flower Catalogue
- DDC Health Walk Newsletter - Summer 2009
- SLCC National Conference notification
- Clerks & Councils Direct – July 2009
- LCR – Summer 2009

016/07/09 Public Participation (2)

- a. A member of the public noted that maintenance costs have to be taken into consideration when planning a play area. It was noted that maintenance will be taken into consideration at the appropriate time.
- b. A member of the public asked if there was any reason why the street lighting is on in the village all night in view of the costs and environmental issues associated with having them on all night long. It was noted that the street lamps are light sensitive. Some Parish Councillors felt that the street lights are an essential part of the village and provide security. However, the Clerk was tasked with finding out whether there would be an option for switching them off at certain times of the night. She was asked to report back to the August meeting.

017/07/09 Any other matters

The Clerk reported that, following the internal audit, she had been advised that this item should be worded differently, effective immediately.

018/07/09 Date of next meeting

The next meeting of the Parish Council will take place on 10th August 2009. Apologies were given by S Robson and P Banks as they will be on holiday.

The Chairman closed the meeting at 9.35pm.

**MINUTES OF THE MEETING OF BADBY PARISH COUNCIL
HELD IN THE VILLAGE HALL AT 7.30 P.M.
ON MONDAY 10th AUGUST 2009**

THE FOLLOWING WERE PRESENT:

Councillors: Mr Mike Richards (Chairman), Mrs Karen Alexander, Mr Gary Bell, Mr I Bridge, Mrs Sally Halson, Mr Mike Warburton.

Others: Mrs Sharon Foster (Clerk), 2 x Members of the public.

001/08/09 To receive and approve apologies for absence

Apologies: Mr Peter Banks – holiday
Miss Evonne Carr - holiday
Mr Steve Robson – holiday.

Apologies approved, unanimously agreed.

002/08/09 Declarations of interest in items on the agenda

None.

003/08/09 Completion of relevant documents by I Bridge and M Richards

M Richards signed Acceptance of Office, witnessed by the Proper Officer. I Bridge signed later upon his arrival.

004/08/09 Approval of the Minutes of the meeting held on 13th July 2009

Copies of the minutes had been circulated prior to the meeting. The Clerk reported that she had transposed the planning application number and it should read DA/2009/0395. M Richards pointed out the note which had been inserted at the bottom of Page 95 following clarification of financial figures relating to cemetery pathworks. All were in agreement that they be signed as a correct record. Proposed by M Warburton, Seconded by S Halson.

006/08/09 Public Participation (1)

The Chairman opened the meeting to the public floor.

- a. A member of the public asked whether a planning application for Stoneway had been received. It was noted that the application had been received this morning and the Parish Council had requested an extension of response time in order that it be placed on the agenda for September. It was also noted that the application form had implied that the Parish Council and neighbours had already been consulted regarding the application. It was agreed that the Clerk should send an email to the District Council refuting this. If an extension is not agreed to, it was noted that an Extraordinary Meeting of the Parish Council would have to be called.

007/08/09 Matters arising from the minutes

a.

b.

that it could be possible to time when lights were on. The Clerk is waiting for a quote for new photocells as well as installation costs and will report back.

008/08/09 Finance

- a. Income received
- | | |
|---------|---|
| £ 0.93 | Interest from Nat West |
| £ 60.00 | LP Finn headstones for Warner and Hartshorn |
| £400.00 | Midlands Funeral Services funeral for Coles |

b. Payments for approval

Cheque no	Payee	Details	Amount (£)	+ VAT (£)	Cheque Total (£)	Authority
1494	S Foster	Salary	310.86	0	310.86	LGA1972 s.112
1495	S Foster	Expenses	43.21	0	43.21	LG(FP)A 1963 s.5
1496	EON	Lighting charges	127.03	19.05	146.08	PCA 1957
1497	Phone Co-op	Telephone bill	2.1	0.32	2.42	LG(FP)A 1963 s.5
1498	M Richards	Concrete for signpost	4.59	0	4.59	LG(FP)A 1963 s.5
1499	Digley Assoc	Play inspection	45	6.75	51.75	LG(MP)A 1976 s.19
1500	VHMC	Donation	750	0	750	LGA 1972 s.133

RESOLUTION – All cheques approved for payment. Proposed by M Warburton; Seconded by K Alexander. Payments approved.

c. Consideration of Internal Auditor report and actions required

The Chairman raised the listed actions recommended by the Internal Auditor following his audit. It was agreed that a model risk assessment be presented to the Parish Council at the next meeting. It was noted that some of the administrative requirements had already been fulfilled and others will be completed.

At this point in the meeting, I Bridge arrived and signed the Acceptance of Office, Register of Members' Interests and Code of Conduct, witnessed by the Clerk.

009/08/09 Planning

a. Applications received

Application No.	Description of Development	Location of Development	Parish Council action
DA/2009/0545	Work to and removal of trees within a Conservation Area	Trifidia, Church Hill, Badby NN11 3AR	No objections

b. Decisions received

Application No	Description of Development	Location of Development	Decision
DA/2009/0413	Listed building consent for replacement of 5 windows	Badby Village Hall, The Green, Badby NN11 3AF	Granted

c. Appeals

Application No	Description of Development	Location of Development	Date of appeal
None			

009/08/09 Reports from Councillors

a. Greens

It was agreed that the greens are looking good. M Warburton offered to provide more daffodil bulbs for next year.

b. Trees

M Richards had chased J Burton regarding the tree report but he is on holiday until later in the week.

c. Playing Field

M Richards reported that the Digley playing field inspection has been received and went through it. Points of note were the hole in the BMX track and a bolt on the signpost being too long. M Richards will speak to E Grant and ask that he use surplus soil from other areas to help fill in the hole.

d. Rights of Way

K Alexander noted that she has reported a problem on Neneside.

e. Cemetery

Following complaints regarding moles, M Richards agreed to set traps. He will also check the state of the ditch following notification of excess soil being dumped into it.

Following discussion, it was agreed that the Clerk should contact Derek Bull regarding a quote for pathway works.

The Clerk reported that although formal ratification had not yet taken place, County Councillor Robin Brown had £2k available and not £1.5k as previously stated by him.

- f. Roads and safety
Nothing to report.
- g. Street-Lighting
Nothing to report.
- h. Village Hall
There has been no village hall committee meeting since the last Parish Council meeting.
- i. Newsletter
Nothing to report.

010/08/09 Update on Play Provision

S Halson reported that she had not had any confirmation from Cara Wilkinson of DDH re the useage of the garage space on Pound Lane. Following some discussion, it was agreed that the Parish Council should not lose the opportunity of providing a play area. To this end, the chance of the PlayRangers providing the opportunity for a further consultation should be investigated by S Halson, maybe to coincide with the Horticultural Show in early September. It was agreed that the Parish Council could be in a position to fill in an application at the September Parish Council meeting.

011/08/09 To consider report on Badby playing field by Digley Associates Ltd

Already covered in 009/08/09c above.

012/08/09 To consider arrangements for the Northants CALC AGM

Following discussion, it was agreed that no Parish Councillor would attend.

013/08/09 To consider Clerk's attendance at Clerk's Cuppa

The Clerk reported that she had been appointed Clerk to Staverton Parish Council and would hope to share the costs of attendance with Staverton Parish Council. The Parish Council agreed that she could attend on this basis.

014/08/09 To consider consultation on Emergent Core Strategy

M Richards will review the consultation papers and report back at the next meeting.

015/08/09 Correspondence

- NCALC Update – July/August 2009

016/08/09 Public Participation (2)

- a. A member of the public noted that issues relating to the play area which should be taken into account were: risk of damage if sited at the playing field, risk assessment, useage and maintenance. It was noted that at the moment, the project is only at the preliminary stage and all these issues will be scoped in due coarse.

017/08/09 Any other matters

Nothing to report.

018/08/09 Date of next meeting

The next meeting of the Parish Council will take place on 14th September 2009.

The Chairman closed the meeting at 9.20pm.

DRAFT

**MINUTES OF THE EXTRAORDINARY MEETING OF BADBY PARISH COUNCIL
HELD IN THE VILLAGE HALL AT 8.00 P.M.
ON MONDAY 7th SEPTEMBER 2009**

THE FOLLOWING WERE PRESENT:

Councillors: Mr Mike Richards (Chairman), Mrs Karen Alexander, Mr Peter Banks, Mr Gary Bell, Mr Ian Bridge, Mrs Sally Halson, Mr Steve Robson, Mr Mike Warburton.

Others: Mrs Sharon Foster (Clerk), District Councillor Tony Scott and 18 Members of the public.

001/09/09 To receive and approve apologies for absence

Apologies: Miss Evonne Carr – holiday.

Apology approved, unanimously agreed.

002/09/09 To receive Declarations of interest in items on the agenda

P Banks, G Bell and I Bridge declared personal interest with regards to planning applications DA/2009/0587 and DA/2009/0588.

It was noted that the Clerk had taken advice on the matter of interests in view of the fact that the developer is a resident of Badby. Some Parish Councillors did not agree with these guidelines.

003/09/09 Public Participation (1)

The Chairman opened the meeting to the public floor.

- a. The developer's architect addressed the meeting. He stated that the design has been drawn up to be in keeping with the present area, discussions have taken place with the DDC Planning Officer who has indicated support in principle, the application is compliant with guidelines on parking and the buildings are set as far from present buildings as has been possible. He also stated that he was at the meeting to listen to comments and there is flexibility in the project.
- b. District Councillor Tony Scott addressed the meeting. He pointed out that he is unable to take any part in the debate but asked that the Parish Council bear in mind that its views have to be based on planning terms and policy. He noted that the application will be put before the DDC Planning Committee Meeting to be held on 23rd September 2009.
- c. Various members of the public addressed the Parish Council. Concerns raised included overshadowing of nearby properties, significant loss of light to neighbouring gardens, height of the new buildings impinging on nearby properties leading to loss of privacy, substantial increase in vehicle movement, car parking being inadequate, inadequate sewerage, incorrect information being provided in the application documentation and concern over maintenance of the shared wall.
The developer pointed out that sewerage would be piped through Capell Rise and not Stoneway.

004/09/09 Planning

- a. Applications received

Application No.	Description of Development	Location of Development	Parish Council action
DA/2009/0586	Listed building consent for replacement chimney	The Old School House, The Green, Badby NN11 3AF	Support
DA/2009/0587*	Demolition of timber frame building. Removal of part of boundary wall and construction of 3 dwellings	Land adj to 1 Stoneway, Badby NN11 3AT	Object
DA/2009/0588*	Conservation area consent for demolition of timber frame building and removal of part of boundary wall to Stoneway	Land adj to 1 Stoneway, Badby NN11 3AT	Object

DRAFT

P Banks, G Bell and I Bridge took no part in the following discussion.

- * Discussion took place between Parish Councillors regarding the planning applications. Concerns were raised over the impact on the surrounding area and the fact that this proposal does not blend in with the surrounding properties. It was felt that the height of these properties impinges upon the local area and would be intrusive and overbearing on the surrounding area. Concerns were also voiced with regards to access and parking, the size of the site, the height of the buildings and the impact on neighbours. It was agreed that options open to Parish Councillors were to object or support the application, or depending on a vote, the Parish Council could remain neutral. Proposal: to object to planning applications DA/2009/0587 and DA/2009/0588. Proposed by MR, seconded by MW, all in favour. The Parish Council then drafted its response to the DDC Planning Officers.

005/09/09 Matters requested for next agenda

None.

006/09/09 Date of next meeting

The next meeting of the Parish Council will take place on 14th September 2009.

The Chairman closed the meeting at 9.20pm.

DRAFT

**MINUTES OF THE MEETING OF BADBY PARISH COUNCIL
HELD IN THE VILLAGE HALL AT 7.30 P.M.
ON MONDAY 14th SEPTEMBER 2009**

THE FOLLOWING WERE PRESENT:

Councillors: Mr Mike Richards (Chairman), Mrs Karen Alexander, Mr Peter Banks, Mr Gary Bell, Mr I Bridge, Mrs Sally Halson, Mr Steve Robson.

Others: Mrs Sharon Foster (Clerk), County Councillor Robin Brown, 6 x Members of the public.

001/09/09 To receive and approve apologies for absence

Apologies: Mr Mike Warburton – has visitors

Miss Evonne Carr – working.

Apologies approved, unanimously agreed.

002/09/09 To receive Declarations of interest in items on the agenda

None.

003/09/09 Approval of the Minutes of the meeting held on 10th August 2009

Copies of the minutes had been circulated prior to the meeting. All were in agreement that they be signed as a correct record.

Proposed by K Alexander, Seconded by S Halson.

004/09/09 Approval of the Minutes of the Extraordinary meeting held on 7th September 2009

These minutes had not been posted due to insufficient time for the public to review before the meeting and will therefore be presented at the October meeting.

005/09/09 Public Participation (1)

The Chairman opened the meeting to the public floor.

- a. A member of the public noted that an English Heritage survey has shown Badby as a conservation area which is at risk and asked what the Parish Council knows about it and what is being done about it. She also raised the matter of village greens. M Richards reported that the Parish Council had had no information from English Heritage but would look into the matter. The Clerk reported that she had the application forms and payment details for registered village greens and was progressing the matter.
- b. County Councillor Robin Brown was welcomed to the meeting. He reported that he had been appointed to the Cabinet for Health and Social Services. He hoped to maintain services for the next 3 years but noted that he will have to operate with less investment. He confirmed that the Empowerment Fund had been approved for £2,500 and was thanked by the Parish Council for his continued support to the community. It was noted that the amount requested had been £2,000 towards required cemetery pathworks.

006/09/09 Matters arising from the minutes (for information only)

- a. Nothing to report.

007/09/09 Finance

- a. Income received
£742.93 Donation from the Hartshorn family
- b. Payments for approval

Cheque no	Payee	Details	Amount (£)	+ VAT (£)	Cheque Total (£)	Authority
1501	S Foster	Salary	£259.05	£0.00	£259.05	LGA1972 s112
1502	S Foster	Expenses	£32.68	£0.00	£32.68	LG(FP)A 1963 s.5
1503	N Kennedy	Mowing - cemetery	£365.00	£0.00	£365.00	LGA 1972 s214
1504	VHMC	Hall hire	£114.00	£0.00	£114.00	LG(FP)A 1963 s.5
1505	E-ON	Lighting – July 2009	£127.03	£19.04	£146.07	PCA 1957

DRAFT

RESOLUTION – All cheques approved for payment. Proposed by S Robson; Seconded by P Banks. Payments approved.

- c. Consideration of External Auditor's letter
The Clerk reported that a letter had been received from the External Auditor regarding the Annual Return. It required a change to the statement regarding risk assessments. The Parish Council agreed that the statement should read “No” instead of “Yes”. The change was made and initialled by both M Richards and the Clerk.
It was noted that the matter of drawing up a risk assessment is in hand. It should be completed as soon as possible and definitely before 31st March 2010.
- d. Consideration of applying for internet banking
The Clerk reported the ease of access to account information through internet banking. However, because she is not a signatory on the Parish Council accounts, it was considered difficult for internet banking to be done by the Clerk.

008/09/09 Planning

a. Applications received

Application No.	Description of Development	Location of Development	Parish Council action
DA/2009/0626	Work to a tree subject to a Tree Preservation Order	9 The Glebe, Badby NN11 3AZ	Support

b. Decisions received

Application No	Description of Development	Location of Development	Decision
DA/2009/0473	Construction of garden shed and fence (revised scheme)	Underwood, Vicarage Hill, Badby NN11 3AP	Granted

c. Appeals

Application No	Description of Development	Location of Development	Date of appeal
None			

009/09/09 Reports from Councillors

a. Greens

Following some discussion regarding moles, a member of the public recommended planting a shrub which she has in her garden known as the Mole Tree. M Richards agreed to action planting in the cemetery.

b. Trees

Following contact with James Burton, the tree inspection report has still not been received.

c. Playing Field

M Richards reported that Eddy Grant will be filling in the hole on the bicycle track within the next few weeks. M Richards and S Robson will meet regarding the posts and car track. However, posts which Eddy Grant had put to one side for the purpose had been stolen from the Cemetery.

d. Rights of Way

Following another complaint regarding Nenside, K Alexander has had a discussion with Nick Hedgbrow of NCC who agreed that the area should be cut twice a year.

e. Cemetery

M Richards reported that, following a discussion with Eddy Grant, the cost of the path works, a new tap by the shed, and a concrete ramp by the gate could be reduced. With funds from budget and the increased empowerment fund grant, this would mean an overspend of £884. It was agreed that G Bell would get a second quote and a member of

DRAFT

the public mentioned thruss boring from the bottom tap. It was agreed that these options be followed up but with a maximum of 2 weeks' delay. Any alternative proposal has to be delivered within the next 4 weeks as it was felt that this matter has been ongoing for too long.

- f. Roads and safety
Nothing to report.
- g. Street-Lighting
Nothing to report.
- h. Village Hall
K Alexander reported that the VHMC had managed to raise funds to cover the costs of the new windows. Three events are planned over the next few months.
S Robson reported that the VHMC has two quotes for the floor works and a third is being put together by a local resident who has offered to do the work for the price of the materials only. Progress is continuing.
The next meeting is being held on 28th September 2009.
- i. Newsletter
Nothing to report.

010/09/09 Update on Play Provision

S Halson reported that she attended the Horticultural Society event in the village last weekend to conduct a survey regarding which play equipment appealed most. 53 people voted on four options. The children liked the more colourful option. The option available under the grant scheme was the least liked. This grant funding had been extended to November but S Halson noted that other grants are available.

It was agreed that S Halson should request a meeting with DDH with regards to Pound Lane, visit a local village which has recently carried out the same project and start raising paperwork for an application for funding. It was noted that this paperwork should point out that the offered playground equipment is not supported by the residents. Members of the public raised concerns regarding the project, but M Richards pointed out that the Parish Council is still at the early stages of scoping the project and no decisions will be made without consultation.

011/09/09 Consideration of Green Communities' letter of introduction

It was agreed that the Parish Council would not action further.

012/09/09 Consideration of A Grave Matter training course

It was agreed that the Parish Council would not action further.

013/09/09 Consideration of attendance at NCC Highway Representative Annual Conference

It was agreed that no-one would attend.

014/09/09 To consider consultation on Emergent Core Strategy

M Richards noted that he had already taken a look at the consultation paper but saw no change from the original. It should be put into the correspondence folder.

015/09/09 To consider NCC letter of introduction of Parish Path Wardens

The Clerk was asked to let NCC know the names of applicable Parish Councillors.

016/09/09 To consider Northants 50+ Network request

It was agreed that the Parish Council would not action further.

017/09/09 To consider BT offer to adopt red telephone kiosk

The Clerk was tasked with writing to BT and re-iterating that the Parish Council considers a working telephone box in Badby to be a necessity.

018/09/09 To consider more powers to Parish Councils in the Sustainable Communities Act

DRAFT

Following discussion regarding more powers to Parish Councils, it was noted that the Act would allow those Parish Councils who want more powers to have them but would not be compulsory. Following a vote (5 for, 2 against), it was agreed that the Clerk write requesting Tim Boswell sign the letter.

019/09/09 Correspondence

- Wybone catalogue
- Clerks and Councils Direct – September 2009
- The Clerk – July 2009
- Fenland Leisure Products brochure
- Rural Services Network – Help shape your own rural manifesto
- Letter from Northants Police re distraction burglary
- SLCC Bookshop brochure
- The Clerk – September 2009
- Lexis Nexis brochure

020/09/09 Public Participation (2)

- a. A member of the public raised further concerns over a playground on The Green. It was reiterated that no decision has been made and the project is at scoping phase only.

021/09/09 Matters requested for next month's agenda

- a. Councillors' duties and responsibilities with regards to declaration of interests.

022/09/09 Date of next meeting

The next meeting of the Parish Council will take place on 12th October 2009.

The Chairman closed the meeting at 9.20pm.

**MINUTES OF THE MEETING OF BADBY PARISH COUNCIL
HELD IN THE VILLAGE HALL AT 7.30 P.M.
ON MONDAY 12th OCTOBER 2009**

THE FOLLOWING WERE PRESENT:

Councillors: Mr Mike Richards (Chairman), Mrs Karen Alexander, Mr Peter Banks, Mr Gary Bell, Mr I Bridge, Mrs Sally Halson, Mr Steve Robson, Mr Mike Warburton.

Others: Mrs Sharon Foster (Clerk), 4 x Members of the public.

001/10/09 To receive and approve apologies for absence

The Chairman reported that E Carr has resigned her position as Parish Councillor and the process would begin to fill the vacancy.

Apologies: None.

002/10/09 To receive Declarations of interest in items on the agenda

None.

003/10/09 Approval of the Minutes of the Extraordinary meeting held on 7th September 2009

Copies of the minutes had been circulated prior to the meeting. All were in agreement that they be signed as a correct record.

Proposed by S Robson, Seconded by K Alexander.

004/10/09 Approval of the Minutes of the meeting held on 14th September 2009

Copies of the minutes had been circulated prior to the meeting. All were in agreement that they be signed as a correct record.

Proposed by S Halson, Seconded by S Robson.

005/10/09 Public Participation (1)

The Chairman opened the meeting to the public floor.

- a. A member of the public raised concern regarding a playground on the Green and told the Parish Council that she had been lobbying residents. It was noted that the item is on the agenda and no decision has been made as yet. A member of the public asked whether they would be able to make comment during the Parish Council discussion and was told that they would.
- b. A member of the public asked whether there was any further information regarding the English Heritage Report. The Clerk responded that she had requested a copy but hadn't received it yet. The Clerk was to ask Rachel Booth at DDC for a copy.
- c. A member of the public asked whether there was any progress regarding registering of the greens. The Clerk noted that the matter is ongoing.

006/10/09 Matters arising from the minutes (for information only)

- a. The Clerk reported that an official letter of confirmation had been received from NCC regarding the grant of the Empowerment Fund.
- b. K Alexander reported that, further to discussions with NCC, Neneside Right of Way Walk is now being cut.

007/10/09 Finance

- a. Income received
£39.00

b. Payments for approval

Cheque no	Payee	Details	Amount (£)	+ VAT (£)	Cheque Total (£)	Authority
1506	S Foster	Salary	£259.05	£0.00	£259.05	LGA1972 s112
1507	S Foster	Expenses	£49.51	£0.00	£49.51	LG(FP)A 1963 s.5
1508	N Kennedy	Mowing - cemetery	£236.95	£0.00	£236.95	LGA 1972 s214
1509	EON	Electricity charges	£127.03	£19.05	£146.08	PCA 1957
1510	DDC	Bin collection	£135.64	£20.35	£155.99	Litter Act 1983 s5&6
1511	EON	Streetlight maintenance	£134.35	£20.15	£154.50	PCA 1957
1512	Phone Co-op	Telephone calls	£2.38	£0.36	£2.74	LG(FP)A 1963 s.5
1513	M Walton	Hose clip (to re-hang dog bin)	£15.50	£2.33	£17.83	LG(FP)A 1963 s.5

RESOLUTION – All cheques approved for payment. Proposed by M Warburton; Seconded by P Banks. Payments approved.

- c. Consideration of changes to Clerk's salary and contract
The Clerk reported that notification had been received from SLCC of a rise in salary and the allocation of extra holiday, as already notified to Parish Councillors by email. It was unanimously agreed to incorporate these into the Clerk's contract and two copies were duly signed by the Clerk and the Chairman. It was also noted that the Clerk should be claiming holiday pay when applicable.
- d. Consideration of Clerk's attendance at Clerk's Cuppa
The Clerk noted that a Christmas lunch is being held at a cost of £10. All agreed that she could attend on the basis of sharing the costs with Staverton Parish Council.
- e. Presentation of ½ year accounts
Copies of the accounts had been circulated prior to the meeting. The Chairman confirmed that although Administration Costs looks over-budget, that is because insurance and election fees have been paid in full. The cemetery work should cost £4.8k. £2.5k will be received from the Empowerment Fund and £1.5k is in the budget. Therefore, there should be an overspend of £800. The greens are in line with budget. Total income outside of the precept stands at £1,924.
A Parish Councillor asked why the streetlighting spend is so high. It was noted that the bill for Financial Year 2008-2009 had been received in Financial Year 2009-2010. Although it looks as though the Parish Council has a large amount of money in its accounts, most of it will be used over the next 6 months.
The Chairman reported that the first draft of the budget for 2010-2011 will be prepared in time for presentation at the next meeting.

008/10/09 Planning

a. Applications received

Application No.	Description of Development	Location of Development	Parish Council action
DA/2009/0701*	Remove two trees within a Conservation Area	Bankside, Church Hill, Badby NN11 3AR	Support
DA/2009/0714	Removal of trees in a Conservation Area	Hope House, Main Street, Badby NN11 3AN	Support
DA/2009/0733*	Lister Building Consent for removal of plaster to drawing room to enable damp treatment and reinstate plaster	Park House, The Green, Badby NN11 3AF	Support

* The Clerk reported that she had missed DA/2009/0701 off the agenda in error. DA/2009/0733 had been received since the posting of the agenda and needed to be commented on before the next ordinary meeting of the Parish Council. DDC had notified Parish Councils that no extensions to deadlines would be allowed in the future due to their

own deadlines imposed by Central Government. Following discussion, it was unanimously agreed that there was no justification for an Extraordinary Meeting being called for either of the above applications and they could be considered at this meeting as proposed by

M Richards and seconded by I Bridge.

In view of the notification from DDC regarding extensions, it was agreed that the Clerk would draft a letter to DDC requesting notification as early as possible.

G Bell declared a personal interest in DA/2009/0733.

b. Decisions received

Application No	Description of Development	Location of Development	Decision
DA/2009/0550	Demolition of existing buildings and erection of replacement buildings for storage and display of reclaimed materials including outside storage. Conversion of existing building to offices, car parking, vehicular access and pond (revised)	Staverton Hill Farm, Badby Lane, Staverton NN11 6DE	Granted
DA/2009/0578	Certificate of proposed lawfulness for construction of gabled dormer to rear of dwelling	6 Park Close, Badby NN11 3AH	Permitted development
DA/2009/0586	Listed Building Consent for replacement chimney	The Old School House, The Green, Badby NN11 3AF	Granted
DA/2009/0587	Demolition of timber frame building. Removal of part of boundary wall and construction of three dwellings	Land adj. To 1 Stoneway, Badby NN11 3AT	Refused

c. Appeals

Application No	Description of Development	Location of Development	Date of appeal
None			

- d. Consideration of Planning Statement in support of Application for Certificate of Lawfulness of existing development – establishment of residential unit of accommodation: Tall Trees, Bunkers Hill, Badby
- The Planning Statement had been circulated to all Parish Councillors prior to the meeting. Following much discussion, it was agreed that the Parish Council needed to take action quickly and should contact DDC. The Clerk and I Bridge were requested to draft a letter to DDC on behalf of the Parish Council. This letter should be hand delivered in view of problems with the postal service at the moment. This letter would list the Parish Council's objections to this proposal and its concerns over the events regarding this matter, covering the past 8 years.

009/10/09 Reports from Councillors

a. Greens

M Warburton offered to donate a sack of bulbs for the children at Badby School to plant on village greens.

b. Trees

The Chairman reported that he had finally received the Tree Inspection Report and noted that the majority of recommendations are either no action or minor works to be carried out as planned maintenance. However, there are issues regarding two trees (T5 – on the Green and T37 -behind the village hall). DDC have requested that a resistograph test be carried out on T5 at a likely cost of @£1k. It was agreed that the Clerk would research Community Funding to see whether any financial assistance could be available and obtain written confirmation of DDC's recommendation. With regards to T37, it was noted that the

Parish Council should consider removal and replacement of the tree. It was agreed that the Clerk should report back at November's meeting with regards to costings and funding.

- c . Playing Field
The Clerk reported that she had met with the Play Ranger with regards to a request to make use of the playing field and provided Parish Councillors with answers to their queries. It was unanimously agreed to grant permission.
- d . Rights of Way
K Alexander reported that there had been an issue regarding a bridleway being incorrectly signposted but the matter had been dealt with.
- e. Cemetery
The Chairman reported that he had met with Eddy Grant and confirmed that he should commence the works to the path, the gate entrance and the new tap at a cost of £4.8K. The work will commence in the last week of October and will take approximately one week.
The Chairman reported that he had planted the mole trees and would monitor them.
- f. Roads and safety
Nothing to report.
- g. Street-Lighting
Nothing to report.
- h. Village Hall
A meeting had been held and good progress is being made on fund-raising. It was noted that there had been an article in The Daventry Express showing what the VHMC are hoping to achieve.
- i. Newsletter
Nothing to report.

010/10/09 Update on Play Provision

S Halson reported that she had finally been able to speak to DDH and a decision is being made by the end of the month as to what will happen to the area on Pound Lane. She noted that all options are open at this stage – including site, age group and design – and no decisions have yet been made. There would be another consultation before any decisions are made.

I Bridge made the proposal that an application be made for grant funding for a play area on the playing field.

Proposal by I Bridge, seconded by M Richards. 5 for.

S Halson was tasked with completing an application as agreed above.

I Bridge left the meeting.

011/10/09 Discussion and comment on proposed 50mph speed limit A361 Daventry to County Boundary

Following discussion, the Parish Council agreed to support the proposed 50mph speed limit but would ask that, if the A361 is considered for downgrading, the matter of maintenance be raised.

012/10/09 Consideration of invitation to Delivering the Future public engagement workshops from Northamptonshire NHS

No action to be taken.

013/10/09 Consideration of Formal Adult Learning Project through NCC

No action to be taken.

014/10/09 Consideration of Consultation of the proposal by NCC to operate a permit scheme in accordance with the Traffic Management Permit Scheme (England) Regulations 2007

on its highway network

No action to be taken.

015/10/09 Pre-consultation notification of WDC Sustainability Manual

No action to be taken.

016/10/09 Consideration of first draft of Risk Assessment document

The Clerk had circulated a first draft for consideration. No changes were made and it was agreed that the draft be considered for adoption at the November meeting.

017/10/09 Consideration of invitation to A45 Northampton to Daventry Stakeholder Meeting 2

No action to be taken.

018/10/09 Correspondence

- Timberline Playscheme and outdoor structures brochure
- SLCC Notice of Annual General Meeting

020/10/09 Public Participation (2)

- a. A member of the public voiced concern that the original Symbiosis Tree Inspection report some years ago recommended the removal of T3 but the Parish Council had continued to finance upkeep of the tree.
- b. A member of the public raised the matter of planning applications and why Parish Councillors could not check the DDC website for any new applications. The Chairman responded that the Parish Council wanted to put the onus on DDC to give prior notification.
- c. A member of the public raised the matter of conditions being applied to grants which may result in schemes being tailored to a grantor rather than the community.
- d. A member of the public raised the matter of dog walkers using the playing field and what implications a play area might have.
- e. A member of the public requested clarification of an personal interests issue which had been requested for the agenda but was not on it. It was noted that the Parish Councillor had withdrawn his request for personal reasons. Another Parish Councillor requested that it be on the agenda for November's meeting. However, it was agreed that the matter be held over until December's meeting in view of the Chairman's absence in November.
The Clerk will circulate electronically the documents received from D Wilson on this matter.

021/10/09 Matters requested for next month's agenda

- a. None.

022/10/09 Date of next meeting

The next meeting of the Parish Council will take place on 9th November 2009. The Chairman reported that he will be away and the meeting will be chaired by P Banks.

The Chairman closed the meeting at 9.45pm.

DRAFT

**MINUTES OF THE MEETING OF BADBY PARISH COUNCIL
HELD IN THE VILLAGE HALL AT 7.30 P.M.
ON MONDAY 9th NOVEMBER 2009**

THE FOLLOWING WERE PRESENT:

Councillors: Mr Peter Banks (Chairman), Mrs Karen Alexander, Mr Gary Bell, Mr I Bridge, Mrs Sally Halson, Mr Mike Warburton.

Others: Mrs Sharon Foster (Clerk), 2 x Members of the public.

001/11/09 To receive and approve apologies for absence

Apologies: Mr Mike Richards on holiday – absence approved

Mr Steve Robson in hospital with his daughter - absence approved

PB asked that the very best wishes of the Parish Council be passed to Steve and his family for the speedy recovery of Charlotte.

002/11/09 To receive Declarations of interest in items on the agenda

P Banks, G Bell and I Bridge declared personal and prejudicial interests in agenda item 008/11/09 in relation to the Stoneway planning application. In view of absences already reported to the meeting, the Clerk noted that a quorum would not be reached for this item and therefore it could not be discussed. An extraordinary meeting will be called at a later date.

003/11/09 Approval of the Minutes of the meeting held on 12th October 2009

Copies of the minutes had been circulated prior to the meeting. All were in agreement that they be signed as a correct record.

Proposed by M Warburton, Seconded by S Halson.

004/11/09 Continuation of procedure to fill vacancy on Parish Council

No notification has been received from DDC of the need for an election and the process to co-opt will begin.

005/11/09 Public Participation (1)

The Chairman opened the meeting to the public floor.

- a. A member of the public asked when the extraordinary meeting will be held. The Clerk noted that she will need to check availability of attendees and the hall but will let people know as soon as possible.

006/11/09 Matters arising from the minutes (for information only)

- a. None.

007/11/09 Finance

- a. Income received
- | | | |
|-----------|----------------------------|---------------|
| £6,500.00 | Half year precept | DDC |
| £ 0.95 | Interest | Nat West Bank |
| £ 58.00 | Training bursary | NALC |
| £2,500.00 | Grant funding for cemetery | NCC |

- b. Payments for approval

Cheque no	Payee	Details	Amount (£)	+ VAT (£)	Cheque Total (£)	Authority
1514	S Foster	Salary	£276.57	£0.00	£276.57	LGA1972 s112
1515	S Foster	Expenses	£47.20	£0.00	£47.20	LG(FP)A 1963 s.5
1516	E A Grant	Works in cemetery and on Church Green	£439.00	£0.00	£439.00	LGA 1972 s.214
1517	Phone Co-op	Telephone calls	£8.55	£1.28	£9.83	LG(FP)A 1963 s.5
1518	BDO Stoy Hayward	External audit	£185.00	£27.75	£212.75	Accounts & Audit Regs 1996
1519	EON	Electricity charges	£127.03	£19.05	£146.08	PCA 1957

DRAFT

RESOLUTION – All cheques approved for payment. Proposed by M Warburton; Seconded by I Bridge. Payments approved.

- c. Presentation of first draft of 2010/2011 budget
The first draft has been circulated and will be discussed at the December meeting.
- d. Report on completion of external audit for year 2008-2009
The Clerk read out excerpts from the report received from the internal auditor. Recommended actions have already been taken into account when putting together the risk assessment document.

008/11/09 Planning

a. Applications received

Application No.	Description of Development	Location of Development	Parish Council action
DA/2009/0764	Certificate of Lawfulness of Existing Development	Tall Trees, Bunkers Hill, Badby	* See note below.
DA/2009/0777	Remove tree within a Conservation Area	Park View, The Green, Badby NN11 3AF	Fully support
DA/2009/0806	Single storey side extension and detached garage	19 The Glebe, Badby NN11 3AZ	No objection
DA/2009/0815 and DA/2009/0816	Demolition of timber frame building. Construction of 2 flats and single dwelling (revised scheme)	Land adj. To 1 Stoneway, Badby NN11 3AT	Not discussed

* Following discussion, the Clerk and IB were asked to write to DDC regarding DA/2009/0764, requesting details of proposed enforcement action.

b. Decisions received

Application No	Description of Development	Location of Development	Decision
DA/2009/0626	Consent to carry out works to a tree	9 The Glebe, Badby NN11 3AZ	Granted
DA/2009/0588	Conservation Area Consent for demolition of existing timber frame building	Land adj. To 1 Stoneway, Badby NN11 3AT	Granted
DA/2009/0764	Certificate of Lawfulness of Existing Development	Tall Trees, Bunkers Hill, Badby	Refused

c. Appeals

Application No	Description of Development	Location of Development	Date of appeal
None			

009/11/09 Reports from Councillors

a. Greens

Nothing to report.

b. Trees

The Clerk read out an email from M Richards following his meeting with James Burton and Rachel Booth. Discussion took place with regards to T5 (the tree on The Green with a brace on it). It was noted that a second opinion and resistograph are deemed necessary in order to reach a definitive answer with regards to the future of the tree. The Clerk was asked to contact James Burton and Rachel Booth to ask them not to take any action. The matter will be on the agenda for December's meeting.

Proposal: to urgently seek a second opinion and resistograph test on T5. Proposed by I Bridge, seconded by M Warburton. 5 for. Carried.

DRAFT

- c. Playing Field
SR had asked the Clerk to report that Eddy Grant will be hiring equipment for work in the cemetery which would also be able to dig the holes for positioning of posts on the playing field as previously discussed. This would be at a cost of @£340. The Clerk was asked to check what the start date for this work would be.
- d. Rights of Way
The Clerk reported that a member of the public has reported the state of the footpath between Badby and Daventry on the A361.
- e. Cemetery
The Clerk is to confirm with Eddy Grant when the work will be started.
- f. Roads and safety
It was noted that two accidents had taken place in the past week on the A361 northbound. The Clerk was asked to write to NCC requesting information about the possibility of crash barriers being erected.
It was noted the the A361 Bunkers Hill junction has been tarmaced.
- g. Street-Lighting
It was noted that there is no Parish Councillor with responsibility for street lighting. Members of the public are able to contact Street Doctor direct. The Clerk was asked to make mention of this in the next newsletter.
- h. Village Hall
KA had attended a meeting of the VHMC. She reported that stocks have matured and more are due to mature next year. An investment policy is due to be discussed. It was noted that the VHMC has much improved its situation over the last 18 months.
SR is looking at quotes for the flooring work and a definitive specification is due to be obtained.
Various events are planned for December and January.
- i. Newsletter
A draft will be presented at the December meeting.

010/11/09 Update on Play Provision

fact that the village has no public play facilities be stressed. No plans have been drawn up at this point in time. It was noted that the Parish Council can still decide not to proceed. It was noted that should any grant be received, the playing field would be the only option considered by the Parish Council for proceeding.

011/11/09 Adoption of Risk Assessment document

This document had been circulated and it was agreed to adopt.
RESOLUTION – Risk assessment document to be adopted in its entirety. Proposed by I Bridge; Seconded by S Halson. All in favour. Carried.

012/11/09 Consideration of Christmas Tree collections

After discussion, the Clerk was tasked with letting DDC know that it will continue with the arrangements in previous years of Church Green and Pinfold Green being used. The Clerk was also asked to make a note in the next newsletter.

013/11/09 Consideration of WNDC Sustainability Manual consultation

The Clerk was asked to email the website details for everyone to take a look at the consultation.

DRAFT**014/11/09 Completion of Rural Services Network survey**

The Clerk was tasked with completing the survey.

015/11/09 Invitation to Northamptonshire NHS Delivering The Future event

No action to be taken.

016/11/09 Completion of DDC Customer Services survey

The Clerk was tasked with completing the survey.

017/11/09 Correspondence

- Landscaping and maintenance contracts – AP Beevor Landscapes
- NCC information on setting up pocket play parks
- BT Payphones – DDC
- Tenants Voice – DDH Autumn 2009
- NCALC Update – Sept/Oct 2009
- Northants 50+ Network
- The Connection – Phone Co-op October 2009
- Police Report – November 2009

018/11/09 Public Participation (2)

- a. A member of the public noted that it would be difficult to hold an extraordinary meeting on Monday 16th November in view of the time scale. It was noted that at least 1 Parish Councillor would not be available for then.

019/11/09 Matters requested for next month's agenda

- a. T5 tree
b. Personal and prejudicial interests.

020/11/09 Date of next meeting

The next ordinary meeting of the Parish Council will take place on Monday 14th December 2009.

The Chairman closed the meeting at 8.30pm.

**MINUTES OF THE EXTRAORDINARY MEETING OF BADBY PARISH COUNCIL
HELD IN THE VILLAGE HALL AT 7.30 P.M.
ON MONDAY 30th NOVEMBER 2009**

THE FOLLOWING WERE PRESENT:

Councillors: Mrs Karen Alexander, Mrs Sally Halson, Mr Steve Robson , Mr Mike Warburton.

Others: Mrs Sharon Foster (Clerk), 13 Members of the public.

In the absence of the Chairman and Vice Chairman, it was unanimously agreed that M Warburton take the chair for this extraordinary meeting.

Proposed by S Halson, seconded by S Robson. All in favour. Carried.

001/11/09 To receive and approve apologies for absence

Apologies: Mr M Richards on holiday, Mr Peter Banks had to take his sister to hospital, Mr Ian Bridge would have to declare interests.

Apologies approved, unanimously agreed.

G Bell was absent.

002/11/09 To receive Declarations of interest in items on the agenda

None.

DRAFT**003/11/09 Public Participation (1)**

The Chairman opened the meeting to the public floor.

- a. During discussion in the public gallery, various members of the public noted that they did not feel that the proposed development had changed significantly. The developer stated that he had taken notice of objections put to him at the last meeting and had tried to address these concerns. Various changes mentioned were: the height of the proposed development had been reduced; the distance from Stockwell House had been reduced; there were no longer any windows on the first floor facing onto Stockwell House; the garden space had been increased and the construction materials had been chosen to match in with other buildings within the area. One member of the public did note that some efforts had been made to address concerns voiced at the last meeting but did not feel that those efforts had gone far enough.

004/11/09 Planning

- a. Applications received

Application No.	Description of Development	Location of Development	Parish Council action
DA/2009/0815	Removal of part of boundary wall and construction of two flats and one dwelling (revised scheme)	Land adj 1 Stoneway, Badby NN11 3AT	Objection Proposed by KA, seconded by SR. Unanimous.
DA/2009/0816	Conservation Area Consent for removal of part of boundary wall to Stoneway	Land adj 1 Stoneway, Badby NN11 3AT	Objection
DA/2009/0833	Listed Building Consent for treatment of timber infestation including removal of plasterboard ceilings and section of wall. Reinstatement of insulation following works. Ceilings to be exposed to apex.	Park House, The Green, Badby NN11 3AF	Support

Applications DA/2009/0815 and DA/2009/0816 were dealt with together.

DRAFT**005/11/09 Matters requested for next agenda**

None.

006/11/09 Date of next meeting

The next meeting of the Parish Council will take place on 14th December 2009.
M Warburton gave his apologies.

The Chairman closed the meeting at 7.58pm.

DRAFT

**MINUTES OF THE MEETING OF BADBY PARISH COUNCIL
HELD IN THE VILLAGE HALL AT 7.30 P.M.
ON MONDAY 14th DECEMBER 2009**

THE FOLLOWING WERE PRESENT:

Councillors: Mr Mike Richards (Chairman), Mr Peter Banks, Mrs Karen Alexander, Mr Gary Bell, Mrs Sally Halson, Mr Steve Robson.

Others: Mrs Sharon Foster (Clerk), 2 x Members of the public.

001/12/09 To receive and approve apologies for absence

Apologies: Mr Mike Warburton on holiday – absence approved.

Absent without apology: Mr I Bridge.

002/12/09 To receive Declarations of interest in items on the agenda

None received.

003/12/09 Approval of the Minutes of the ordinary meeting held on 9th November 2009

Copies of the minutes had been circulated prior to the meeting. All were in agreement that they be signed as a correct record.

Proposed by S Robson, Seconded by K Alexander.

004/12/09 Approval of the Minutes of the extraordinary meeting held on 30th November 2009

Copies of the minutes had been circulated prior to the meeting. All were in agreement that they be signed as a correct record.

Proposed by S Robson, Seconded by K Alexander.

005/12/09 Co-option onto Parish Council

No-one has come forward. The process will continue.

006/12/09 Public Participation (1)

The Chairman opened the meeting to the public floor.

- a. A member of the public raised the matter of personal interests regarding a recent planning application. After some discussion, it was noted that questions should be put to the Council as a whole and then, they could be considered.

007/12/09 Matters arising from the minutes (for information only)

- a. Nothing to report.

G Bell arrived at the meeting at 7.45pm.

008/12/09 Finance

- a. Income received
£423.00 Hartshorn Memorial bench donation
£250.00 Cemetery donation from David Morris

- b. Payments for approval

Cheque no	Payee	Details	Amount (£)	+ VAT (£)	Cheque Total (£)	Authority
-	Nat West	Safe custody fee	£20.78	£3.69	£24.47	LG(FP)A 1963 s5
1520	S Foster	Salary	£262.41	£0.00	£262.41	LGA1972 s112
1521	S Foster	Expenses	£53.08	£0.00	£53.08	LG(FP)A 1963 s.5
1522	E A Grant	Works on Church Green	£423.00	£0.00	£423.00	LGA 1972 s.214
1523	Badby PCC	Churchyard mowing	£471.80	£0.00	£471.80	LGA 1972 s215
1524	N Kennedy	Mowing cemetery	£90.00	£0.00	£90.00	LGA 1972 s214
1525	Cutting Edge	Tree inspection	£500.00	£75.00	£575.00	LG(MP)A 1976 s19
1526	EON	Electricity bill	£381.09	57.14	£438.23	PCA 1957

DRAFT

1527	Phone Co-op	Telephone calls	£7.29	£1.09	£8.38	LG(FP)A 1963 s.5
------	-------------	-----------------	-------	-------	-------	------------------

RESOLUTION – All cheques approved for payment. Proposed by P Banks; Seconded by S Halson. Payments approved.

- c. Presentation of first draft of 2010/2011 budget
It was noted that the draft budget shows the precept remaining the same as the last financial year. Ratification of the budget will take place at the January meeting.

009/12/09 Planning

- a. Applications received

Application No.	Description of Development	Location of Development	Parish Council action
DA/2009/0866	Demolition and rebuilding of existing disused office into single dwelling	Building at New House, Badby Lane, Staverton NN11 6DE	Objection

- b. Decisions received

Application No	Description of Development	Location of Development	Decision
DA/2009/0733	Listed Building Consent for removal of plaster to drawing room to enable damp treatment and reinstate plaster	Park House, The Green, Badby N11 3AF	Withdrawn
DA/2009/0777	Works to trees within a conservation area	Park View, The Green Badby NN11 3AF	Granted
DA/2009/0806	Single storey side extension and detached garage	19 The Glebe, Badby NN11 3AZ	Granted

At this point in the meeting, the Chairman reported that the recent Stoneway planning application will be put to the District Council Planning Committee on Wednesday 16th December. It was agreed that he would attend and speak on behalf of Badby Parish Council. His statement would be circulated and agreed beforehand.

010/12/09 Reports from Councillors

- a. Greens
It was noted that G Bell will be having a skip on The Green. He was asked to make good any damage caused.
- b. Trees
G Bell provided the Clerk with the telephone number of an arborialist for her to contact and request a resistograph test.
- c. Playing Field
S Robson noted that no progress had been made due to the ill health of E Grant. It was agreed that the Clerk would try to obtain further quotes for discussion.
- d. Rights of Way
Nothing to report.
- e. Cemetery
As discussed at 010/12/09c above.
- f. Roads and safety
S Robson noted that he will be raising the matter of pathways at the next Parish & Town Councils' meeting following concerns from the Parish Council and members of the public.

DRAFT

- g. Street-Lighting
Nothing to report.
- h. Village Hall
Nothing to report.
- i. Newsletter
The Clerk had distributed a draft copy. Some alterations were made.

011/12/09 Update on Play Provision

S Halson reported that she has made an application of £50k as agreed at the last meeting. The application is still with the District Council at the moment and may well go to the County Council on 10th January 2010. Her only concern about the application is the lack of a footpath.

There has been no response from DDH.

012/12/09 Consideration of Declarations of Interest

Discussion took place to clarify the Parish Councillors' obligations in regard to declarations of interests. Guidelines provided by NALC, with added input from Denis Wilson from the floor, gave a clearer understanding of these obligations.

013/12/09 Consideration of letter from NCC re road sign improvements

Parish Councillor's agreed that a new Badby sign, reflectors and the flashing 40mph speed limit sign should be raised.

014/12/09 Consideration of NCC Parish Enhancement Gangs service

It was agreed that the Neneside footpath and the ditch on Brookside Lane should be put forward.

015/12/09 Consideration of proposed 50mph speed limit between Daventry and county border

NCC are proposing the speed limit.

016/12/09 Update of BT Payphone adoption situation

DDC had written a letter stating that it still objects to any removal of Badby's public telephone box.

017/12/09 Notification of temporary traffic restriction on Brookside Lane, Badby

Due to works being carried out at Eastview, Brookside Lane, traffic is restricted from 30th November for approximately 6 weeks.

018/12/09 Consideration of CPRE Stop The Drop Campaign 2010

It was agreed that the Campaign would be looked into.

019/12/09 Consideration of Parish Councillors' Areas of Special Interest

S Halson agreed to take Village Hall from S Robson and Ian Bridge was given Street Lighting.

020/12/09 Correspondence

-
- Victim Support in Northants Annual Review
- Northants NHS Annual Report
- The Clerk November 2009
- Clerks & Councils Direct November 2009
- NCC Spotlight Report 2009
- Christmas Card from Post Office

S Robson requested that the Correspondence folder be passed around quicker than at present.

DRAFT**021/12/09 Public Participation (2)**

- a. A member of the public asked for clarification of the play equipment item.
- b. A member of the public addressed further questions to the Parish Council regarding interests in relation to a recent planning application. These questions were answered by the Parish Council.

022/12/09 Matters requested for next month's agenda

- a. None.

023/12/09 Date of next meeting and meeting dates for 2010

The next ordinary meeting of the Parish Council will take place on Monday 11th January 2010. The Clerk noted meeting dates for 2010 and that April's meeting will fall in the school Easter Holidays.

The Chairman closed the meeting at 9.40pm.

DRAFT

**MINUTES OF THE MEETING OF BADBY PARISH COUNCIL
HELD IN THE VILLAGE HALL AT 7.30 P.M.
ON MONDAY 11th JANUARY 2010**

THE FOLLOWING WERE PRESENT:

Councillors: Mr Mike Richards (Chairman), Mr Peter Banks, Mrs Karen Alexander, Mrs Sally Halson, Mr Steve Robson, Mr Mike Warburton.

Others: Mrs Sharon Foster (Clerk), District Councillor Tony Scott, 6 x Members of the public.

001/01/10 To receive and approve apologies for absence

Apologies: none.

Absent without apology: Mr Ian Bridge, Mr Gary Bell.

P Banks gave his apologies for the February meeting as he will be in Italy.

002/01/10 To receive Declarations of interest in items on the agenda

None received.

003/01/10 Approval of the Minutes of the ordinary meeting held on 14th December 2009

Copies of the minutes had been circulated prior to the meeting. The number of members of public was noted to be 4, not 2. More detail was requested on item 021/12/09b. All were then in agreement that the minutes be signed as a correct record on the condition that more detail of the questions raised during 021/12/09b be added for the record.

Proposed by S Robson, Seconded by K Alexander.

004/01/10 Co-option onto Parish Council

No-one has come forward. The process will continue.

005/01/10 Public Participation (1)

The Chairman opened the meeting to the public floor. Nothing to report.

006/01/10 Matters arising from the minutes (for information only)

a. Nothing to report.

007/01/10 Finance

a. Income received
None.

b. Payments for approval

Cheque no	Payee	Details	Amount (£)	+ VAT (£)	Cheque Total (£)	Authority
1528	S Foster	Salary	£288.65	£0.00	£288.65	LGA1972 s112
1529	S Foster	Expenses	£23.20	£0.00	£23.20	LG(FP)A 1963 s.5
1530	EON	Lighting maintenance	£134.35	£20.15	£154.50	PCA 1957
1531	Phone Co-op	Telephone calls	£3.14	£0.47	£3.61	LG(FP)A 1963 s.5
1532	S Foster	Newsletter expenses	£73.64	£0.00	£73.64	LG(FP)A 1963 s.5
1533	D Grainger	Mowing	£2,378.00	£356.70	£2,734.70	Highways Act 1980
1534	L Batchelor	Mole catching in cemetery	£30.00	£0.00	£30.00	LGA 1972 s214
1535	EON	Electricity charges	£127.03	£19.05	£146.08	PCA 1957

RESOLUTION – All cheques approved for payment. Proposed by M Warburton;
Seconded by P Banks. Payments approved.

c. Report on 3rd quarter budget figures for financial year 2009/2010
The Chairman reported that although the figures shown for Greens & Verges looks to be over budget, once VAT reclaim and the income payment relating to NCC 136 Agreement, has been taken into consideration, the figure comes in under budget.
The bank balance looks healthy at the moment but the cemetery and playing field works have yet to be carried out and paid for.

DRAFT

- d. Signature of NCC 136 Agreement – Urban Highway Grass Mowing for 2010
M Richards signed the 136 Agreement.
- e. Ratification of budget figures for financial year 2010/2011
The title of Sinking fund was changed to Contingency fund.
RESOLUTION – To accept the proposed budget as attached. Proposed by
S Robson; Seconded by M Warburton.

008/01/10 Planning

- a. Applications received

Application No.	Description of Development	Location of Development	Parish Council action
DA/2009/0988*	Replacement of existing polycarbonate car port roof and associated supporting structure with new glazed roof	Appledown, Church Hill, Badby NN11 3AR	Support

- * This application was received after the publication of the Agenda and it was agreed by all present that it should be discussed this evening instead of setting of Extraordinary meeting.

- b. Decisions received

Application No	Description of Development	Location of Development	Decision
DA/2009/0815	Removal of part of boundary wall and construction of two flats and one dwelling (revised scheme)	Land adj to 1 Stoneway, Badby NN11 3AT	Granted
DA/2009/0816	Conservation Area Consent for removal of part of boundary wall to Stoneway	Land adj to 1 Stoneway, Badby NN11 3AT	Granted

- c. Appeals

Application No	Description of Development	Location of Development	Action
E/09/104	Without planning permission, material change of use of part of an agricultural building to a single dwelling house	Tall Trees, Bunkers Hill, Badby NN11 3AW	To write reiterating previous comments and include previous correspondence.

009/01/10 Reports from Councillors

- a. Greens
Nothing to report.
- b. Trees
The Clerk reported that she had had no response from Andrew Birmandshaw but would continue to try.
- c. Playing Field
M Richards reported that Eddy Grant is now out of hospital and recuperating in the USA. He will be meeting him on his return on 16th January with regards to a start date for the cemetery and playing field works.
- d. Rights of Way
Nothing to report.
- e. Cemetery
Already covered in 009/01/10c above.
- f. Roads and safety
It was noted that the 40mph speed sign on the A361 is still missing. The Clerk reported that she will be meeting with Nick Gore in the next week or so to discuss safety barriers on the A361.

DRAFT

S Robson reported on the Parish and Town Councils' Meeting which he attended on 15th December 2009. An agenda item had been requested on golden gravel. MGWSP have no records of complaints regarding golden gravel in Badby and stated that the golden gravel had been laid at the request of the village. It was noted that at no time had Badby Parish Council requested golden gravel and that the project had been presented to the Parish Council as a fait a compli. The Clerk was requested to write clarifying the situation and noting the Parish Council's concerns.

S Robson reported that at the same meeting, it was noted that the A361 is unlikely to be de-classified to a B-road or receive a ban on HGVs.

- g. Street-Lighting
Nothing to report.
- h. Village Hall
K Alexander reported that VHMC are covering their costs and are only £700 down on lettings income since the loss of Chestnuts Preschool. This figure includes having paid for the new windows. The VHMC has authorised a full structural survey of the flooring, which will be used as the basis for tenders for repair or full replacement. It was noted that grants for insulating and weatherproofing may be available.
K Alexander noted that no correspondence regarding the change of representative from S Robson to S Halson had been received by the VHMC. The Clerk apologies and noted that she has a letter to be hand delivered to D Pearce.
- i. Newsletter
The newsletter had been distributed although not everyone had received it yet. It had been well received.

010/01/10 Update on Play Provision

S Halson reported that the grant application will not be going forward to NCC on the grounds that DDC felt that because there is no footpath to the Playing field, the application would not be viable on safety grounds. Discussion took place on options. It was agreed that as the Parish Council had not originally been approached by villagers and there was more opposition than support to the project, the matter be dropped.

* RESOLUTION* Discontinue the Project. Proposed by S Robson, seconded by K Alexander. Unanimous.
Thanks were given to S Halson for all her work on this matter.

011/01/10 Update regarding tree T5 on The Green

Already covered in 009/01/10b above.

012/01/10 Completion of MGWSP Parish Council Satisfaction Questionnaire

S Robson will complete the questionnaire.

013/01/10 Consideration of WNJPU Strategic Housing Land Availability Assessment

M Richards gave the website for everyone to look at the assessment.

014/01/10 Consideration of Grass Maintenance Proposal from DDC

The Clerk was tasked with identifying the area proposed and obtaining a quote from D Grainger for doing the work.

015/01/10 Correspondence

- Northamptonshire Rural Housing Association – Annual Report
- Message from Tim Boswell MP
- NCALC Update – Nov/Dec 2009
- DDC re Christmas Tree Collection
- Northants 50+ Network Newsletter – Winter 2009
- Village Viewpoint – Winter 2009
- Standards for England Annual Assembly 2009 summary and Governance Toolkit

DRAFT**061/01/10 Public Participation (2)**

- a. A member of the public noted that she likes the footpaths.
- b. A member of the public suggested Treemenders and Salcey for a resistograph test.
- c. A member of the public noted that NCC had surfaced some areas of the village with golden gravel which were not their responsibility and asked whether they had therefore assumed responsibility for these areas.
- d. A member of the public noted that the gate to the playing field had been locked during the bad weather but access was needed by the Allotment Association to change the battery on the electric fence. The Clerk was asked to contact Neil Brooks and ask whether a spare key can be provided to the Chairman of Allotment Association, or alternatively the gate to be unlocked at 9.00am each day as previously promised.
- e. M Richards requested clarification from District Councillor Scott on the matter of the recent Stoneway planning applications. District Councillor Scott explained that the revised applications came within the parameters of planning regulations and that DDC had no grounds on which to refuse them.

017/01/10 Matters requested for next month's agenda

- a. None.

018/01/10 Date of next meeting and meeting dates for 2010

The next ordinary meeting of the Parish Council will take place on Monday 8th February 2010.

The Chairman closed the meeting at 8.40pm.

DRAFT

**MINUTES OF THE MEETING OF BADBY PARISH COUNCIL
HELD IN THE VILLAGE HALL AT 7.30 P.M.
ON MONDAY 8th FEBRUARY 2010**

THE FOLLOWING WERE PRESENT:

Councillors: Mr Peter Banks (Vice-Chairman), Mrs Karen Alexander, Mr Gary Bell, Mr Ian Bridge, Mrs Sally Halson, Mr Steve Robson.

Others: Mrs Sharon Foster (Clerk), 5 x Members of the public.

001/02/10 To receive and approve apologies for absence

Apologies: Mr Mike Richards – abroad. In the absence of M Richards, P Banks chaired the meeting.
Absent: Mr Mike Warburton.

002/02/10 To receive Declarations of interest in items on the agenda

None received.

003/02/10 Approval of Minute 021/12/09b of the ordinary meeting held on 14th December 2009

Copies of the minute had been circulated prior to the meeting. All were in agreement that the minute be signed as a correct record.

Proposed by S Robson, Seconded by K Alexander.

004/02/10 Approval of the Minutes of the ordinary meeting held on 11th January 2010

Copies of the minutes had been circulated prior to the meeting. The sentence “This figure includes having paid for the new windows.” in 009/01/10h was deleted. All were then in agreement that the minutes be signed as a correct record.

Proposed by S Robson, Seconded by K Alexander.

005/02/10 Co-option onto Parish Council

No-one has come forward. The process will continue.

006/02/10 Public Participation (1)

The Chairman opened the meeting to the public floor.

- a. A member of the public noted that daily access to the playing field is not possible and requested the Parish Council to rectify the situation. The Clerk was tasked with contacting the Cricket Club.
- b. A member of the public noted that the stake on the walnut tree planted on The Green is now rubbing against the bark of the tree. Concern was voiced that if it continues, the tree will be damaged. The Chairman said that the matter will be looked into.

007/02/10 Matters arising from the minutes (for information only)

Nothing to report.

008/02/10 Finance

- a. Income received
£0.95 Nat West - Interest

b. Payments for approval

Cheque no	Payee	Details	Amount (£)	+ VAT (£)	Cheque Total (£)	Authority
1536	S Foster	Salary	£262.41	£0.00	£262.41	LGA1972 s112
1537	S Foster	Expenses	£35.12	£0.00	£35.12	LG(FP)A 1963 s.5
1538	EON	Electricity charges	£127.03	£19.05	£146.08	PCA 1957
1539	Badby VHMC	Hall hire	£156.00	£0.00	£156.00	LG(FP)A 1963 s.5
1540	S Foster	Badby.org.uk host charge	£109.45	£20.80	£130.45	LG(FP)A 1963 s.5

RESOLUTION – All cheques approved for payment. Proposed by I Bridge; Seconded by S Halson.

Payments approved.

DRAFT**009/02/10 Planning**

a. Applications received

Application No.	Description of Development	Location of Development	Parish Council action
DA/2010/0052	Alterations to existing garage, construction of first floor extension over existing garage and re-construction of existing link between house and garage including first floor extension	Greensleaves, The Green, Badby NN11 3AF	Support

b. Decisions received

Application No	Description of Development	Location of Development	Decision
DA/2009/0833	LBC for treatment of timber infestation including removal of plasterboard and section of wall. Reinstatement of insulation following works. Ceilings to be exposed to apex.	Park House, The Green, Badby NN11 3AF	Granted
DA/2009/0866	Demolition of existing disused office and construction of single dwelling	Building at New House, Badby Lane, Staverton NN11 6DE	Granted

c. Appeals

Consideration of request for information from DDC with regards to Tall Trees appeal
The Clerk noted that the request for information was not for Badby Parish Council to consider. It was intended for an individual. The Clerk reported that the process of appeal is continuing.

010/02/10 Reports from Councillors

a. Greens

Nothing to report.

b. Trees

The Clerk reported that topograph tests had been carried out on T5 and T6 but the report had not yet been received from Bruce Hatton. The matter will be discussed at March's meeting.

Following discussion, the Clerk was tasked with contacting Bruce Hatton to ask his opinion on the general issue of tree canker.

c. Playing Field

S Robson reported that no works have been carried out on either the playing field or the cemetery. The Clerk was tasked with contacting Eddy Grant to see when the work is to be done.

d. Rights of Way

Nothing to report.

e. Cemetery

Already covered in 010/02/10c above.

f. Roads and safety

The Clerk reported that she had met with Nick Gore regarding the 40mph sign and safety barriers. The 40mph sign had been re-erected. Nick Gore is contacting colleagues to discuss the matter of safety barriers further.

It was noted that a large number of potholes have appeared following the recent bad weather.

g. Street-Lighting

Nothing to report.

DRAFT

h. Village Hall
K Alexander reported that there has been no meeting since the last Parish Council meeting. The Village Hall Burn's Night fundraising event had raised over £900.

i. Newsletter
Nothing to report.

011/02/10 Consideration of WNJPU Strategic Housing Land Availability Assessment

The Clerk reported that M Richards had studied the document and found no reference to Badby. It was agreed that no response would be made.

012/02/10 Consideration of Grass Maintenance Proposal from DDC

The Clerk reported that she had been unable to contact D Grainger but will continue.

013/02/10 Consideration of research into bullying and standards of conduct

G Bell completed the questionnaire.

014/02/10 Consideration of Parish Partnership consultation

It was agreed that all Parish Councillors will look into the consultation and the matter be placed on the agenda for March.

015/02/10 Consideration of NALC Local Council Awards 2010

It was agreed that no response would be made.

016/02/10 Consideration of letter from DDC re Arbury Hill motocross activities

The Clerk noted the letter received as well as a list of dates for moto cross meetings to be held in 2010. Following discussion involving Mr Teverson, it was noted that points listed in the DDC letter were discussion only. The Clerk was tasked with clarifying what has actually been agreed in writing. Mr Teverson noted that he is keen to avoid problems. The Clerk was asked to provide Mr Teverson with a copy of the DDC letter.

017/02/10 Consideration of request for information regarding parish magazine

The Clerk was tasked with providing requested information.

018/02/10 Consideration of Wildlife Trusts survey on playing field

It was agreed that the survey be scanned and put on the Badby website.

019/02/10 Consideration of request to use The Green and Playing Field for Badby Fayre 2010

The Council agreed unanimously to grant permission requested on proviso that the proper insurance be in place and that any damage to the areas be repaired.

020/02/10 Consideration of invitation to CPRE Road Show

It was noted that M Warburton had attended this event last year and should be asked whether he wants to attend this year.

021/02/10 Notification of Incorporation of NCALC and Notice of Special General Meeting

The incorporation was noted. No-one will attend the Special General Meeting.

022/02/10 Consideration of invitation to regional launch of WNDC Manual for Design Codes

It was agreed that no-one would attend.

023/02/10 Consideration of consultation on draft Policy Statements for energy infrastructure

It was agreed that no response be made.

024/02/10 Consideration of attendance at NALC Leadership Academies

It was agreed that no-one would attend.

025/02/10 Consideration of request for information from Rural Services Network

It was agreed that no response would be made.

DRAFT**026/02/10 Consideration of report from B Hatton re trees and action to be taken**

Already covered in 010/02/10b above.

027/02/10 Consideration of request to display notice for Alzheimer's Society

It was agreed the notice be displayed depending on noticeboard space.

028/02/10 Consideration of request to promote DDC Musical Extravaganza

It was agreed the notice be displayed depending on noticeboard space.

029/02/10 Consideration of request to promote Over 50s Forum

It was agreed the notice be displayed depending on noticeboard space.

030/02/10 Consideration of request to promote DDC Energy Exhibition

No longer applicable.

031/02/10 Correspondence

- DDC - Musical Extravaganza Invitation
- Northants 50+ - Network Party invitation
- Northants ACRE - New Funding Opportunity for Community Groups
- East Mids Fire & Rescue - Update re control centre
- DDC - Time for action on climate control
- Clerks & Councils - Direct January 2010
- The Clerk - January 2010

032/02/10 Public Participation (2)

- a. A member of the public noted that outside lights are on at the school all through the night and asked whether they needed to be. P Banks will ask at school.

033/02/10 Matters requested for next month's agenda

Matters requested are tree report, grass cutting on behalf of DDC, Parish Partnership Consultation, works to be carried out by E Grant, Appeal process on Tall Trees. New matters requested were Model Standing Orders and Pound Lane area of dismantled garages.

034/02/10 Date of next meeting

The next ordinary meeting of the Parish Council will take place on Monday 8th March 2010.

The Chairman closed the meeting at 8.40pm.

DRAFT

**MINUTES OF THE MEETING OF BADBY PARISH COUNCIL
HELD IN THE VILLAGE HALL AT 7.30 P.M.
ON MONDAY 8th MARCH 2010**

THE FOLLOWING WERE PRESENT:

Councillors: Mr Mike Richards (Chairman), Mr Peter Banks (Vice-Chairman), Mrs Karen Alexander, Mr Gary Bell, Mr Ian Bridge, Mrs Sally Halson, Mr Steve Robson, Mr Mike Warburton.

Others: Mrs Sharon Foster (Clerk), 3 x Members of the public.

001/03/10 To receive and approve apologies for absence

Although provisional apologies had been received from S Robson, he did attend the meeting.

002/03/10 To receive Declarations of interest in items on the agenda

P Banks declared an interest in item 15/03/10 with regards to his being Chair of Governors at the school.

003/03/10 Approval of the Minutes of the ordinary meeting held on 8th February 2010

Copies of the minutes had been circulated prior to the meeting. The Clerk noted that M Warburton had left a message on her 'phone that he was ill and so couldn't attend the February meeting. The Clerk hadn't received the message until she returned from the meeting. All were in agreement that the minutes be signed as a correct record.

Proposed by K Alexander, Seconded by S Halson. The minutes were signed by P Banks.

004/03/10 Co-option onto Parish Council

No-one has come forward. The process will continue.

005/03/10 Public Participation (1)

The Chairman opened the meeting to the public floor.

- a. A member of the public noted that he had requested whether the school could fit motion detectors to outside lighting, and not whether the school could switch the lights off. P Banks will enquire with school.

006/03/10 Matters arising from the minutes (for information only)

- a. P Banks reported that he has spoken to Neil Brooks of the Cricket Club regarding the unlocking of the playing field gate. He will start unlocking and locking the gate up again from next weekend. It was noted that a second key should be held by a member of the Allotment Society and the Clerk was asked to write to both organisations specifying conditions in relation to access.

008/03/10 Finance

- a. Income received
None.

- b. Payments for approval

Cheque no	Payee	Details	Amount (£)	+ VAT (£)	Cheque Total (£)	Authority
1541	S Foster	Salary	£262.41	£0.00	£262.41	LGA1972 s112
1542	S Foster	Expenses	£28.47	£0.00	£28.47	LG(FP)A 1963 s.5
1543	EON	Electricity charges	£127.03	£22.23	£149.26	PCA 1957
1544	Phone Co-op	Telephone charges	£1.96	£0.34	£2.30	LG(FP)A 1963 s.5
1545	Northants ACRE	Subscription	£34.00	£0.00	£34.00	LG(FP)A 1963 s.5
1546	BHA Trees Ltd	T5 and T6 inspection	£280.00	£49.00	£329.00	LG(MP)A 1976 s19

RESOLUTION – All cheques approved for payment. Proposed by P Banks; Seconded by M Warburton. Payments approved.

DRAFT**009/03/10 Planning**

a. Applications received

Application No.	Description of Development	Location of Development	Parish Council action
DA/2010/0167*			No observations

* This application had been received on 6th March and it was agreed that the Parish Council should not call an extraordinary meeting to discuss it.

b. Decisions received

Application No	Description of Development	Location of Development	Decision
DA/2009/0988	Replacement of car port roof and supporting structure with new glazed roof	Appledown, Church Hill, Badby NN11 3AR	Granted

- c. Appeal date notification – Tall Trees, Bunkers Hill, Badby NN11 3AW re material change of use of agricultural building to single dwelling house
M Richards reported that an appeal will be held on 22nd and 23rd June in Daventry. Following discussion, it was felt that the Clerk should write to the District Council stating its disappointment in the way the matter has been handled to date.

010/03/10 Reports from Councillors

a. Greens

b. Trees

All Parish Councillors had seen a copy of the tree topography report made by Bruce Hatton. The report recommends removal of both T5 and T6. The Clerk was asked to pass a copy to J Burton with a request for him to liaise with Rachel Booth at DDC. A copy should also be sent to the insurance company. The Clerk was tasked with obtaining three quotes for the works requested. The matter of what trees should be used as replacements will need to be discussed further. An article should be put into the next newsletter and a Committee formed to research the matter.

c. Playing Field

Nothing to report. The matter of works to the playing field will be discussed later.

d. Rights of Way

K Alexander has reported the state of the stile at the entrance to EB5.

e. Cemetery

Nothing to report.

f. Roads and safety

The recent addition of numerous road signs on the A361 was noted. A complaint has been received about the brambles at the bottom of Bunkers Hill. The Clerk was asked to contact NCC.

g. Street-Lighting

A complaint has been received regarding street light no 3 on Neneside Close. The Clerk and P Banks have been dealing with the matter. It has now been passed to EON for repair.

h. Village Hall

K Alexander reported that a meeting has been held. Discussion took place at that meeting regarding the investment policy of the VHMC. The floor survey has been received and shows that there are weak spots but the floor is safe overall. Fundraising will continue. The next meeting will be held on 26th April and the AGM on 7th June. K Alexander passed a copy of the last financial figures to the Clerk who will copy them to all Parish Councillors for the next meeting. It was noted that bookings are up and the hall is now in

DRAFT

regular use during the week.

- i. Newsletter
Nothing to report.

010/03/10 Consideration of Grass Maintenance Proposal from DDC

The Clerk reported that she has not yet been able to contact D Grainger but will continue trying.

011/03/10 Consideration of Parish Partnership consultation

The Clerk will re-distribute the consultation and Parish Councillors were asked to let her have any comments so that she can put together a response.

012/03/10 Consideration of attendance at Annual Day Conference for Tree Wardens

M Richards may attend.

013/03/10 Consideration of request to erect marquee on The Green

The Parish Council agrees to the marquee being erected on the same grounds as in previous years. The Clerk was asked to write confirming this.

014/03/10 Notification from DDC re marquees

The Clerk reported that a marquee is now stored at the school and is available to community organisations.

015/03/10 Consideration of letter from Badby School re parking

It was noted that this request should be passed to DDH for their consideration.

016/03/10 Consideration of NALC Training programme for 2010

The Clerk reported that as well as bespoke training being available through NALC, DDC are looking at providing training.

017/03/10 Consideration of B Hatton Tree Inspection Report

Already covered in item on Trees

018/03/10 Update regarding Arbury Hill motocross

M Richards reported that he had had a meeting with DDC and the neighbours at Arbury Hill. It was noted that Lynda Johnson had left DDC in August 2009 and the matter is now being dealt with by a 6-month contractor. It appears that all the evidence collected by Lynda Johnson showing the noise levels being over acceptable levels has been lost. There is also a concern that the agreed terms on dates which had been agreed is not being adhered to. The Clerk was tasked with writing to DDC formally setting out the history of this matter and noting the Parish Council's dissatisfaction with the dealing of it. It was noted that the matter should be passed on to the local Ombudsman.

019/03/10 Discussion regarding Cemetery and Playing Field works to be carried out

It was noted that Eddy Grant is unable to carry out the above works for the foreseeable future. The Clerk was asked to obtain three quotes for the next meeting.

020/03/10 Notification of expiry of Unmetered Supply Inventory

The Clerk reported that she had returned the relevant information and the Unmetered Supply Inventory Certificate has been received.

021/03/10 Consideration of new Model Standing Orders

New Model Standing Orders have been produced. The Clerk and S Halson will meet to produce a copy relevant to Badby Parish Council in time for the April meeting.

022/03/10 Consideration of Pound Lane area of dismantled garages

Already covered in 15/03/10 above.

DRAFT**023/03/10 Correspondence**

- Spring/Summer 2010 Northants Touring Arts Group programme
- DDH Guide to Lifeline
- Marshalls Guide to achieving well balanced driveway design
- NSPCC How to protect children
- NCALC Update – Jan-Feb 2010
- Country Gardens and Groundcare letter
- DT Leisure brochure re BMX Tracks
- Wicksteed Playscapes brochure
- Energy Saving Trust re Green Communities

024/03/10 Public Participation (2)

- a. A member of the public requested details of the marquee for the parish website, as well as an electronic copy of the new Standing Orders.
- b. Following a query, the Clerk reported that the Registration of Greens application has been lost and so she must start the process again.
- c. A member of the public requested a copy of the recent tree report for the parish website.

033/03/10 Matters requested for next month's agenda

None at the moment.

034/03/10 Date of next meeting

The next ordinary meeting of the Parish Council will take place on Monday 12th April 2010.

The Chairman closed the meeting at 9.35pm.