

**MINUTES OF THE MEETING OF BADBY PARISH COUNCIL  
HELD IN THE VILLAGE HALL AT 7.30 P.M.  
ON MONDAY 14<sup>th</sup> APRIL 2007**

**THE FOLLOWING WERE PRESENT:**

*Councillors:* Mr Mike Richards (Chairman), Mr Peter Banks, Mrs S Gilling, Mr Mike Warburton,.  
*Others:* Mrs Sharon Foster (Clerk), 11 x Members of the public.

**240/04/07 Apologies for absence**

Mr Gary Bell, Mr Ian Bridge, Mr John Page, Mrs Eleanor Ramsbotham,  
District Councillor Tony Scott, County Councillor Robin Brown.

**241/04/07 Declarations of interest in items on the agenda**

P Banks declared an interest in agenda item 252/04/07 – Update on grants available for electricity supply to the Cricket Pavilion.

**242/04/07 Approval of the Minutes of the meeting held on 12<sup>th</sup> March 2007**

Copies of the minutes had been circulated prior to the meeting. All were in agreement that they be signed as a correct record – Proposed by S Gilling, Seconded by M Warburton.

**243/04/07 Public Participation (1)**

The Chairman opened the meeting to the public floor. Matters discussed were as follows:

- a. A member of public asked when the tree work was due to begin. The Chairman reported that some of the work has already been carried out and it should all be finished by the end of April.

**244/04/07 Matters arising from the minutes**

- a. The Clerk reported she had been in contact with Street Doctor regarding repairs to the village green crossover outside the village hall. As yet, the repair had not been carried out and the Clerk would chase.
- b. The Clerk reported that the noticeboard had been cleaned and a pack of silica gel placed inside.

**245/04/07 Finance**

- a. Income received
- |         |                       |                                  |
|---------|-----------------------|----------------------------------|
| £50.00  | LP Finn Memorials     | Headstone                        |
| £39.00  | Allotment Association | Rental – April to September 2007 |
| £758.59 | NCC                   | Grass cutting grant 2006-2007.   |

- b. Payments for approval

Cheque no	Payee	Details	Amount	Authority
001296	S Foster	Salary	£243.20	LGA1972 s.112
001297	Inland Revenue	PAYE	£28.23	LGA1972 s.112
001298	S Foster	Expenses	£66.05	LG(FP)A 1963 s.5
001299	The Phone Co-op	Telephone bill	£6.36 + VAT	LG(FP)A 1963 s.5
001300	ABB	Lighting Maintenance	£120.49 + VAT	PCA 1957
001301	DDC	Cemetery Rates 2007-2008	£77.70	LGA 1972 s.215(6)
001302	N & J Draper	Padlock and keys for playing field	£37.50 + VAT	LGA 1972
001303	R Carvell	Installation of gearbox for mower	£67.80	LGA 1972 s.214
001304	N Kennedy	50% cost of replacement gearbox	£44.27	LGA 1972 s.214

\*RESOLUTION\* - Proposed by M Warburton; Seconded by S Gilling. Payments approved.

- c. Consideration of insurance renewal
- The Clerk reported that adjustments to the insurance premium could be made on the following grounds:
- Reduce Fidelity Guarantee from £15K to £10K gave a reduction of premium from £37.50 to £15.00
  - Add goal posts to Property Damage clause at a cost of £7.62

- Add playing field gates and locks to Property Damage clause at a cost of £5.10. Overall, this would result in a reduction of premium from £719.90 to £709.63. However, the value of the gates quoted to the insurance company was higher than realistic and so a further reduction would be in order.

\*RESOLUTION\*: To reduce Fidelity Guarantee to £10K, add goal posts, playing field gate and locks to the Property Damage clause for insurance covering 2007/2008.

Proposed by P Banks; Seconded by M Warburton.

d. Presentation of End of Year Accounts

The Chairman presented the draft End of Year Accounts.

Administration overall was in credit.

Overspend on Burial Ground Churchyard was because of the structural report which had had to be carried out on the churchyard wall at a cost of £450. Overspend on Burial Ground Extension was because of a much higher than expected solicitor's bill received in relation to the rerouting of the public footpath through the cemetery.

The credit of £1,600 in relation to Greens & Verges Tree Management was in light of the fact that the Parish Council has not yet received a bill for the tree works currently being carried out by Cutting Edge.

The Actual Spend on Village Hall included a payment of £2,000 which was billed in 06/07 but had been carried over from the 05/06 budget.

Expenditure is therefore going to total £19,127 (present total + tree work) against a budget of £16,610. Taking into account total income of £3,748, reconciliation will reduce expenditure to £15,379 against a budget of £16,610 therefore leaving a credit of £1,231.

The Chairman opened the meeting to questions from the public floor.

The meeting was asked about the influence of the churchyard wall report. The Chairman replied that the work is not likely to be done in the very near future.

The question was asked as to when the Parish Council stops paying for the Village Hall work. It was reported that the 07/08 financial year is likely to be the last although the question would again be put to the Village Hall Management Committee.

The matter of paying for the local Council Election was raised and taken into account by Parish Councillors.

The matter was raised as to whether tree reports are throwing good money after bad when trees do have a limited lifespan. The Chairman noted that the NCC has taken over responsibility for a large proportion of the trees in Badby and so expenditure on tree reports and resulting works required would naturally diminish.

**246/04/07 Planning**

<i>Application received</i>	Application No.	Description of Development	Location of Development	Parish Council action
	DA/2006/1328 (Amended)	Two storey side extension and two storey rear extension	Eastview Cottage, Brookside Lane, Badby NN11 3AU	No objections
	DA/2007/0261	First floor rear extension to form bedroom and bathroom (DA/2006/1113 – Revised)	Bankside, Church Hill, Badby NN11 3AR	No objections
*	DA/2007/0334	Demolition of existing timber building in relation to planning application DA/2007/0069	Land Adj 1 Stoneway, Badby NN11 3AT	Support
*	DA/2007/0336	Single storey rear extension	20 Pinfold Green, Badby NN11 3AE	Support

\* An extension of time to respond had been requested from the DDC but denied in light of the fact that the next Parish Council meeting is not until after the date required for DDC response to the applicant.

<i>Decisions received</i>	Application No.	Description of Development	Location of Development	Decision
	DA/2007/0029	Extension, alterations and conversion of former telephone exchange to dwelling	Former Telephone Exchange (Adj 12 Pinfold Green), Charwelton Road, Badby	Granted
	DA/2007/0094	Remove tree within a Conservation Area	Adj The Old School House, The Green, Badby	Granted
	DA/2007/0139	Change of use of agricultural buildings, formation of parking and landscaping	Foxhill Farm, Badby Road West, Badby NN11 4NH	Refused

The Chairman reported that he had attended a Planning Committee Meeting regarding Bridge House but the application had been deferred pending a site visit.

#### **247/04/07 Update re Editor of Parish Newsletter**

The Clerk reported that there had been no response to finding someone willing to take over responsibility of the Parish Newsletter. After some discussion, it was agreed that the publication would be co-ordinated by the Clerk with as many contributions as possible made by e-mail. The title of Parish News would change to Parish Review and a draft put before the Parish Council for finalisation. Issues will be produced on twice yearly basis (June and December). The Clerk was tasked with researching printing costs. It was agreed that the Clerk would be paid extra for the hours involved but that a review should take place in one year's time to re-evaluate.

#### **248/04/07 Update on Parish web-site**

The Clerk reported that there had been no success in finding anyone to help with web-site design. However, Councillors felt loathe to lose the website name in light of the electronic world today. P Banks offered to pay the £100 subscription fee for this financial year and review the situation again next year when developments may have been made.

#### **249/04/07 Update on insurance issue concerning TPO 409**

The Chairman reported that he had spoken to DDC and Symbiosis and Symbiosis agreed that they would carry out an inspection of the tree within the next few days. The insurance company reported that they are happy to accept the findings of Symbiosis.

#### **250/04/07 Update on quotes received for works on Churchyard Wall.**

The Chairman reported that we are still waiting for 2 quotes and would continue to monitor the matter. The work would probably not be carried out in this financial year as there is deemed to be no immediate urgency from the structural report.

#### **251/04/07 Consideration of quote for works to Playing Field entrance**

The Chairman reported that having seen Neil Draper at the playing field, he had requested a quote for fill in work to be carried out to the slope into the field. Mr Draper had sent a quote of £320. It was agreed that the Chairman would discuss the price with Mr Draper and try to get it below £300.

\*RESOLUTION\* To proceed with work on the grounds of the bill being less than £300.

Proposed by P Banks; Seconded by M Warburton.

The Chairman also discussed with Mr Draper the matter of alternative locks. Mr Draper has recently installed gates where the locking device is contained within a post and therefore unaccessible for bolt cutters. Unfortunately, this comes at a cost of £1,300. It was agreed that should the locks be broken again, a meeting be arranged with all interested parties (ie Cricket Club, allotment holders etc) to decide how to proceed.

#### **252/04/07 Update on grants available for electricity supply to the Cricket Pavilion**

P Banks retired from the meeting. The Clerk reported that the DDC, although being very helpful, were extremely doubtful as to the availability of grant funding because the work is a maintenance issue rather than new build. However, DDC did suggest applying for the Community & Voluntary sector Grants available from March 2008. The application form was handed to N Brooks.

The Chairman requested that, in light of the budget under spend, the Parish Council may be able to contribute and asked for the matter to be raised at the May meeting.

P Banks was invited back into the meeting.

**253/04/07 Update on Local Council Elections for 3<sup>rd</sup> May 2007**

The Chairman reported that Parish Council election will be held on 3<sup>rd</sup> May 2007 following nominations of 10 candidates for the 9 existing seats.

**254/04/07 Consideration of response to Northamptonshire Minerals and Waste Development Framework**

Following discussion, it was agreed that this Framework has no impact on Badby and therefore no response would be required.

**255/04/07 Consideration of request for Village Representative for DAVOP (Daventry District Action & Voice for Older People)**

It was agreed that the request be placed on the Parish noticeboard.

**256/04/07 Reports from Councillors**

- a Greens  
It was noted that the grass had been cleared on the first cut. The Chairman reported that for the grass to be cleared after every cut, an extra cost of £100 per cut would be incurred. The Clerk was asked to check that the grass should only be taken away on the first cut.
- b Trees  
The Chairman reiterated that Cutting Edge work is now taking place, Symbiosis would carry out an inspection of the TPO 409 tree and asked that the Clerk chase tree quotes not yet received and place the matter on the agenda for the May meeting.
- c Playing Field  
The Clerk reported that following the last meeting at which a member of public reported seeing a van at the playing field and people remodelling the mountain bike track, correspondence had taken place with the director of the Company involved and a satisfactory conclusion reached.  
P Banks reported that he had been requested to mention that a member of the public is interested in running a children's football club and anyone interested in getting involved should contact Ziggy Mensah (Tel: 704797).  
The grass on the football pitch has been duly cut by the Cricket Club and will continue to be cut.
- d Rights of Way  
Nothing to report.
- e Cemetery  
A formal letter of offer of a memorial gate to Andy Warr had been received and the Clerk was tasked with responding thanking John Warr for his kind donation.  
The Clerk reported that there will be an interment of ashes taking place on Saturday 28<sup>th</sup> April.
- f Roads and safety  
Nothing to report.
- g Street-Lighting  
The lamp at the bottom of Church Hill and Bunkers Hill is not working. S Gilling is to report this to ABB.  
It was also noted that some of the posts on Church Green have been broken. It was agreed that M Richards and P Banks would look into repairing them.
- h Village Hall  
The Annual General Meeting of the Village Hall Management Committee is due to take place on Monday 23<sup>rd</sup> April. It was agreed that P Banks would continue as representative but in light of the upcoming elections, a letter of intent should be sent stating that the Parish Council would take up its allocation of 3 seats but the names of those councillors representing the Parish Council would be forwarded after the May election.
- i Newsletter  
See minute 247/04/07 above.

**257/04/07 Correspondence**

- NCC – Putting the Customer First
- DDC Standards Committee – 2006 Annual Assembly briefing note
- NALC Update – March 2007
- Dept for Constitutional Affairs – Memorial Safety
- Contacting the Police memorandum
- Street Doctor leaflet
- DDC – Council Tax Information
- NCC – Your County Council Tax Explained
- EMRAF – The East Midlands Rural Action Plan
- Police – Policing in Your Community – Spring 2007

**258/04/07 Public Participation (2)**

- a. A member of public asked for clarification as to what Street Doctor is and how it works.
- b. A member of public noted that anti-bolt cutter locks and chains were available from motor cycle retailers at a cost of around £50.
- c. A member of public asked whether the DDC had plans to clean out the gullies in the village. She agreed to contact DDC and report back to the next meeting.

**259/04/07 Any other matters**

P Banks asked whether the bench outside Manor Cottages had been repaired yet and agreed to contact Martyn Parratt.

**260/04/07 Date of next meeting/Annual Parish Meeting**

The Annual Meeting of the Parish Council will take place on Monday 14<sup>th</sup> May.

The Annual Parish Meeting will take place on Thursday 17<sup>th</sup> May.

- a. Consideration of revising date for August Parish Meeting  
In light of holiday commitments of the Clerk, it was agreed that the Parish Council Meeting for August be cancelled. The meeting for July be moved to 23<sup>rd</sup> July and the September meeting to remain 10<sup>th</sup> September.

The Chairman closed the meeting at 9.35pm.

**MINUTES OF THE ANNUAL MEETING OF BADBY PARISH COUNCIL  
HELD IN THE VILLAGE HALL AT 7.30 P.M.  
ON MONDAY 14<sup>th</sup> MAY 2007**

**THE FOLLOWING WERE PRESENT:**

*Councillors:* Mr Mike Richards (Chairman), Mr Peter Banks (Vice Chairman), Mrs Karen Alexander, Mrs S Gilling, Mr James Justice, Mr John Page, Mrs E Ramsbotham.

*Others:* Mrs Sharon Foster (Clerk), PCSO Norman Bareham, 12 x Members of the public.

**1/05/07 Apologies for absence**

Mr G Bell, Mr M Warburton, District Councillor Tony Scott, County Councillor Robin Brown.

Due to the fact that PCSO Bareham was due at another meeting, the order of the agenda was changed slightly.

**7/05/07 Completion of Register of Members' Interests by newly elected Councillors**

These were signed by Councillors and witnessed by the Proper Officer.

**5/05/07 Introduction of PCSO Norman Bareham**

PCSO Bareham introduced himself and gave an overview of what his duties are within the Parish. He left contact details and said that communication is key to helping him do his job.

**2/05/07 Declarations of interest in items on the agenda**

P Banks declared an interest in agenda item 16/05/07 – Consideration of donation to Cricket Club regarding Cricket Pavilion.

**3/05/07 Election of Chairman**

It was proposed by K Alexander, seconded by J Page that M Richards continue in the post of Chairman for the forthcoming year. There being no further nominations, Mr M Richards was elected with the *unanimous approval of the councillors present.*

**4/05/07 Chairman's Declaration of Acceptance of Office**

Mr M Richards duly signed the Declaration of Acceptance of Office, witnessed by the Proper Officer.

**6/05/07 Election of Vice-Chairman**

It was proposed by S Gilling, seconded by J Page, that Mr P Banks continue in the post of Vice-Chairman for the forthcoming year. There being no further nominations, Mr P Banks was elected with the *unanimous approval of the councillors present.*

**8/05/07 Appointment of Councillors' Areas of Special Interest**

After discussion, Councillors *approved unanimously* the following areas of special interest:

K Alexander	Village Hall, Rights of Way
P Banks	Village Hall, Village Greens
G Bell	Roads & Safety
S Gilling	Street Lights
J Justice	Village Hall, Trees, Greens, Cemetery
J Page	NCC Liaison
E Ramsbotham	Playing Field
M Richards	Trees, Greens, Cemetery
M Warburton	Rights of Way

The Clerk was tasked with writing to the Village Hall Management Committee letting them know the Parish Council's three representatives.

**9/05/07 Approval of the Minutes of the meeting held on 14<sup>th</sup> April 2007**

Copies of the minutes had been circulated prior to the meeting. All were in agreement that they be signed as a correct record – Proposed by E Ramsbotham, seconded by S Gilling.

**10/05/07 Public Participation (1)**

The Chairman opened the meeting to the public floor. Matters discussed were as follows:

- a. D Wilson asked for a copy of the letter from DDC regarding paperwork signed by Councillors as there was a query as to “newly elected” Councillors.
- b. Concern was voiced on Agenda item 16/05/07 – Consideration of donation to the Cricket Club.
- c. Concern was voiced on Agenda item 20/05/07 – Update on The Old School House.

**11/05/07 Matters arising from the minutes**

- a. The Clerk reported that Street Doctor were unable to locate the area in need of work on the Village Green. It was agreed that a meeting be arranged to show them.
- b. There had been an offer to repair the broken posts on Church Green.

**12/05/07 Finance**

- a. Income received
 

£203.00	D Morris	Burial fees
£143.00	M Strong	Burial fees
- b. Payments for approval

Cheque no	Payee	Details	Amount	Authority
001305	S Foster	Salary	£249.55	LGA1972 s.112
001306	Inland Revenue	PAYE	£38.33	LGA1972 s.112
001307	S Foster	Expenses	£55.24	LG(FP)A 1963 s.5
001308	Rev Petitt	Interment of ashes	£33.00	LGA1972 s.215(6)
001309	Mr T Gibbons	Preparation of burial plots	£70.00	LGA1972 s.215(6)
001310	Mr M Strong	Refund of burial expenses	£33.00	LGA1972 s.215(6)
001311	Powergen	Electricity supply	£52.52 + VAT	PCA 1957
001312	Allianz Cornhill	Insurance Premium 07-08	£706.50	LGA1972 s111 & 140
001313	DDC	Bin emptying – ½ year	£79.78 + VAT	Litter Act 1983s5 & 6
001314	The Phone Co-op	Telephone bill	£3.99 + VAT	LG(FPA) 1963 s5
001315	Symbiosis	Tree report - Sycamore	£165.00+ VAT	LG(MP)A 1976 s19
001316	D Pearce	Internal Audit	£50.00	Acc & Audit Regs 2003
001317	N Kennedy	Cemetery Mowing	£180.00	LGA 1972 s214
001318	Inland Revenue	VAT Repayment	£24.52	Acc & Audit Regs 2003

\*RESOLUTION\* - Proposed by P Banks; Seconded by E Ramsbotham. Payments approved.

- c. Approval of internally audited end of year accounts  
\*RESOLUTION\* - To accept and approved end of year accounts as audited by D Pearce.  
Proposed by P Banks; Seconded by K Alexander.
- d. Completion of Annual Return  
The Annual Report was completed and signed by M Richards and S Foster.
- e. Report on the capital assets and liabilities vested in the Parish Council  
The Clerk reported on the capital assets and liabilities. Minor changes were made.
- f. Completion of NatWest Bank Mandate  
Following discussion, it was agreed that M Richards, P Banks, M Warburton and S Gilling be signatories on the bank mandate.

**13/05/07 Planning**

- a. Applications received

Application No.	Description of Development	Location of Development	Action
DA/2007/0425	Remove tree within a Conservation Area	Church Hill Farm, Church Hill, Badby NN11 3AR	No observations
DA/2007/0432	Change of use of agricultural building for use as sheltered ancillary accommodation in relation to adjacent education units	Foxhill Farm, Badby Road West, Badby NN11 4NH	Support
DA/2007/0480	Works to trees within a Conservation Area	The Laurels, 4 The Green, Badby NN11 3AF	Support

## b. Decisions received

Application No.	Description of Development	Location of Development	Decision
DA/2007/0020	Extension to outbuilding to form building to house indoor swimming pool and facilities	The Beeches, Charwelton Road, Badby NN11 3BY	Does not require planning permission
DA/2007/0069	Demolition of existing building and construction of dwelling with attached garage	Land adj 1 Stoneway, Badby NN11 3AT	Granted
DA/2007/0129	Listed Building Consent for installation of two burglar alarm boxes and replacement of rear door	Park View, The Green, Badby NN11 3AF	Granted
DA/2007/0131	Listed Building Consent for internal alterations and replacement of rooflights with conservation rooflights	The Old School House, The Green, Badby NN11 3AF	Granted
DA/2007/0160	Removal of tree within a Conservation Area	Brookside Lane (Opp Eastview Cottage), Badby	Granted
DA/2007/0261	First floor rear extension to form bedroom and bathroom (revised scheme)	Bankside, Church Hill, Badby NN11 3AR	Granted
DA/2007/0262	Certificate of proposed lawful development for construction of building to enclose swimming pool	The Beeches, Charwelton Road, Badby NN11 3BY	Does not require planning permission

- c. Notification of DA/2007/0085 – A reserved matters application for Phase 1 industrial development within Class B1 and B2 on land adjacent to Great Central Way, Woodford Halse, Northants  
The Clerk reported that Woodford Halse Parish Council were very concerned about this planning application and hoped to gain support from neighbouring Parish Councils. Woodford Halse Parish Council had agreed to keep Badby Parish Council informed of developments.

**14/05/07 Consideration and adoption of The Local Authorities (Model Code of Conduct) Order 2007 (SI No 1159)**

Following issue of a revised Model Code of Conduct for Members, the Parish Council agreed *unanimously* to accept and adopt the revised version. It was agreed that electronic versions be sent to all Councillors. It was also agreed that the matter of Standing Orders be placed on the agenda for June's meeting.

**15/05/07 Signature of Undertaking of Compliance with Model Code of Conduct by all Councillors**

Following acceptance of the Model Code of Conduct, all Councillors signed the Undertaking of Compliance and all were witnessed by the Proper Officer.

**16/05/07 Consideration of donation to Cricket Club regarding Cricket Pavilion**

P Banks left the meeting. M Richards explained the need for the upgrade of an electricity cable at a cost of £2,500. The Cricket Club is trying to raise funds but have asked for help from the Parish Council. For the last 2 years, the Cricket Club have undertaken the cutting of the playing field in return for not paying rent on extending their boundary. The Parish Council had been paying £500pa for the cutting of the playing field. It was agreed by all Councillors that the Cricket Club is an asset to the village with about 50 children now attending cricket coaching.

\*RESOLUTION\* - To make a donation of £800 to the Cricket Club. Proposed by M Richards, seconded by E Ramsbotham and supported unanimously. The Clerk is to check whether the donation should be made under a Section 137 payment. P Banks was invited back into the meeting.

**17/05/07 Update on insurance issue concerning TPO 409**

The Symbiosis report had now been received and forwarded to the insurance company and Rachel Booth at Daventry District Council.

**18/05/07 Update on quotes received for works Churchyard Wall**

The third quote should be received in the next few weeks.

**19/05/07 Update on works to Playing Field entrance**

M Richards reported that he has spoken to N Draper. The cost of the work will be less than £300 and is being fitted in to N Draper's schedule.



**20/05/07 Update on The Old School House**

Following receipt of a letter regarding The Old School House, M Richards reported:

- estate agent particulars had been printed in error. Mr Himsworth now has a buyer who has been advised of the parking restrictions.

- following Mr Himsworth's offer to remove parking from the front of The Old School House in September 2006, the Parish Council had told Mr Himsworth that it was unable to grant permission to cross over the Village Green. The Parish Council understood that the actions of Mr Himsworth were illegal but in view of costs involved in taking legal action, the Parish Council had voted 8:1 against taking any legal action at that time.

- the tree stump is due to be removed on Tuesday 15<sup>th</sup> May and the wall then rebuilt and the Village Green restored.

During discussions, it was reiterated that the Parish Council has no right to grant access over village greens and cannot give permission. However, under the circumstances the Parish Council does not believe it is justified in taking any action, given the cost involved.

\*RESOLUTION\* - The matter of crossing the Village Green does not at this stage raise a need to take any legal action but will remain under review.

Proposed by J Page, seconded by S Gilling and supported unanimously.

**21/05/07 Review of Council Position on motorbike scrambling on Arbury Hill**

M Richards reported that a limit of 6 meetings per year had been placed some years ago.

However, a schedule had been received showing 7 and a further meeting had been requested verbally. Following discussion, it was agreed that the Parish Council write to the owner citing its concerns as a number of complaints have been made by local residents.

Proposed by E Ramsbotham, seconded by S Gilling.

**22/05/07 Consideration of request for permission for fundraising event on Badby Playing Field**

Following the request, Parish Councillors agreed to ask Chestnuts to reconsider the date, make sure insurance is covered, check the law regarding consumption of alcohol and leave the playing field tidy after the event.

**23/05/07 Consideration of invitation to Accessing Green Space Community Open Day**

The date had already passed for this event.

**24/05/07 Consideration of attendance at Conference regarding the Local Government White Paper**

It was agreed that E Ramsbotham and S Foster would attend.

**25/05/07 Consideration of invitation to Partnership Open Day from NCC/Atkins**

It was agreed that J Page would attend.

**26/05/07 Reports from Councillors**

- a Greens  
Nothing to report.
- b Trees  
Cutting Edge have finished the tree work.  
The Clerk was tasked with finding out whether a third quote is definitely required for the tree inspection and report back.
- c Playing Field  
The gate has been removed from its hinges following an incident. The Police had been contacted and the matter looked into. It was agreed that the gate be left off for a month and the situation monitored.  
A RoSPA Inspection will take place in the next couple of months.  
Following a letter from the Allotment Association, the matter of compensating them for the cost of new keys was considered should any further expense be incurred. The Parish Council is unable to make an insurance claim for the gate because the damage occurred before the insurance policy was in place and the policy does not provide for circumstances of vandalism.
- d Rights of Way  
K Alexander was asked to report problems with path ways and a stile.

- e Cemetery  
The new Memorial Gate will shortly be in place.  
Following a request for replacement of a headstone, the Clerk requested clarification that no charge be made. Agreed by all present.
- f Roads and safety  
The Clerk was asked to contact Atkins regarding a step from the Churchyard which is dangerous.
- g Street-Lighting  
S Gilling was asked to report the light at the corner of Bunkers Hill and Main Street.
- h Village Hall  
The Village Hall Management Committee asked the Parish Council to consider erection of a No Parking sign at the front of the Village Hall. It was agreed that the Clerk would make enquiries and report back to the next meeting.
- i Newsletter  
A draft of the next Newsletter will be presented at the next Council Meeting.

**27/05/07 Correspondence**

- Daventry & South Northants Area Timetable Book
- LCR May 2007
- DDC re Town/Parish.Village Design Statement
- Support for community and voluntary organisations in Daventry and South Northants Districts – Volunteer Centre Brackley
- Post Office Closures – Postwatch
- New Community Websites – J Smiddy (Site Editor)
- Clerks & Councils Direct – May 2007
- Providing Public Reassurance and Supporting the Democratic Process – Northants Police
- Daventry to Braunston cycle route – April 2007
- The Clerk – May 2007

**28/05/07 Public Participation (2)**

- a. S Wilson thanked the Parish Council for their consideration of her letter regarding Village Greens and said that ownership of the Greens was passed to Parish Councils. She has the details of contacts at the Land Registry and would be happy to pass them to the Clerk.
- b. D Wilson is in the process of setting up a Badby website and asked whether the Parish Council would consider provide information. It was agreed that the matter be put on the agenda for June.

**29/05/07 Any other matters**

Street Doctor had come out to the leak on the Village Green but had not repaired it.

**30/05/07 Date of next meeting/Annual Parish Meeting**

The next Parish Council meeting will be on Monday 11<sup>th</sup> June 2007.

The Annual Parish Meeting will be on Thursday 17<sup>th</sup> May 2007.

The Chairman closed the meeting at 10.20pm.

**MINUTES OF THE MEETING OF BADBY PARISH COUNCIL  
HELD IN THE VILLAGE HALL AT 7.30 P.M.  
ON MONDAY 11<sup>th</sup> JUNE 2007**

**THE FOLLOWING WERE PRESENT:**

*Councillors:* Mr Mike Richards (Chairman), Mr Peter Banks (Vice Chairman), Mr G Bell, Mrs S Gilling, Mr James Justice, Mr M Warburton.

*Others:* Mrs Sharon Foster (Clerk), 6 x Members of the public.

**31/06/07 Apologies for absence**

Mrs Karen Alexander, Mr John Page, Mrs E Ramsbotham, County Councillor Robin Brown, District Councillor Tony Scott.

**32/06/07 Declarations of interest in items on the agenda**

None received.

**33/06/07 Approval of the Minutes of the meeting held on 14<sup>th</sup> May 2007**

Copies of the minutes had been circulated prior to the meeting. All were in agreement that they be signed as a correct record – Proposed by S Gilling, seconded by P Banks.

**34/06/07 Public Participation (1)**

- a. A member of the public voiced concern regarding the Parish Council's position regarding The Old School House. The Chairman asked that the matter be reviewed in the July meeting.
- b. A member of the public asked about the garages on Pound Lane. The Clerk informed him that plans are under way for the DDC to demolish one block later this year but she had also been approached by residents concerned over their present state. The Clerk is in contact with DDC.
- c. A member of the public asked whether any further contact had been established with Street Doctor regarding the vehicular cross-over outside the Village Hall. The Adoptions Department at NCC had now commented that the cross-over is not adopted by them and so no responsibility for maintenance can be taken by them. The Clerk is to investigate this matter and report back at the next meeting.
- d. A request has been made by Badby School asking anyone who may wish to become a Local Authority Governor to contact Sophie Bell or Stephen Dadd.

**35/06/07 Matters arising from the minutes**

- a. M Warburton reported that he and K Alexander had been unable to meet regarding footpaths but intended to meet during the next couple of weeks.
- b. The Clerk reported that following clarification by DDC, all Badby Parish Councillors had been requested to complete Registers of Members Interests forms.

**36/06/07 Finance**

- a. Income received  
£143.20      2006/07 VAT Refund
- b. Payments for approval

<b>Cheque no</b>	<b>Payee</b>	<b>Details</b>	<b>Amount</b>	<b>Authority</b>
001319 *	Inland Revenue	VAT Repayment	£24.52	Acc & Audit Regs 2003
001320	S Foster	Salary	£251.14	LGA1972 s.112
001321	Inland Revenue	PAYE	£36.74	LGA1972 s.112
001322	S Foster	Expenses	£106.76	LG(FP)A 1963 s.5
001323	ABB	Lighting maintenance	£180.22 + VAT	PCA 1957
001324	The Phone Co-op	Telephone bill	£5.15 + VAT	LG(FPA) 1963 s5
001325	SLCC	2007/08 subscription	£65.00	LGA 1972 s143
001326	N Kennedy	Cemetery Mowing	£45.00	LGA 1972 s214
001327	Badby Cricket Club	Donation	£800.00	LG(MP)A 1976 s19

\* This payment was approved in May's meeting but the cheque made out to The Inland Revenue instead of HM Customs & Excise. Accordingly, Cheque 001318 is cancelled.

\*RESOLUTION\* - Proposed by M Warburton; Seconded by S Gilling. Payments approved.

**37/06/07 Planning**

a. Applications received

The Chairman reported that two planning applications had been received since publication of the Agenda. An extension to the deadline for reply to the DDC was requested on both applications, but had been denied on one due to time constraints. Therefore, it was decided that as both applications were amendments to previous applications on which Badby Parish Council had made comments, the Parish Council would discuss the applications.

<i>Application received</i>	Application No.	Description of Development	Location of Development	Parish Council action
	DA/2007/0214 (Amended)	Outline application for dwelling and garage	Land at rear of Bridge House, A361 Daventry Road, Badby NN11 3AE	Previous comment stands – objections.
	DA/2007/0603 (Amended)	Listed Building Consent for demolition to existing 20 <sup>th</sup> Century two storey wing ...	Badby House, Badby Road West, Badby, NN11 4NH	Previous comment stands – no objections.

b. Decisions received

Application No.	Description of Development	Location of Development	Decision
DA/2006/1328	Two storey side extension and two storey rear extension	Eastview Cottage, Brookside Lane, Badby NN11 3AU	Granted
DA/2007/0334	Demolition of existing timber building in relation to planning permission DA/2007/0069	Land adj 1 Stoneway, Badby NN11 3AT	Granted
DA/2007/0336	Single storey rear extension	20 Pinfold Green, Badby NN11 3AE	Granted

**38/06/07 Update on insurance issue concerning TPO 409**

The Clerk reported that Allianz Cornhill had received a copy of the Symbiosis report. The insurance company confirmed that they are prepared to accept this report but have requested that a full professional survey of all the Council's trees be completed prior to the end of August 2007.

**39/06/07 Update on quotes received for works to Churchyard Wall**

M Richards has been in contact with contractor regarding the third tender for the works but as yet no tender had been received. The Chairman agreed to chase.

**40/06/07 Update on works to Playing Field entrance**

No works have yet taken place. The Chairman to chase.

**41/06/07 Update on Arbury Hill**

Letters had been sent to Mr Teverson and DDC but as yet no replies had been received. The Clerk is to contact DDC to see who is dealing with the matter and send a chasing letter.

**42/06/07 Consideration of Parish Website**

D Wilson was invited to report. Work is well under way for updating the Parish website. He requested that Parish Council information be available, including names of Parish Councillors, their Special Interests, contact details, dates of meetings, agendas, minutes and newsletter.

\*RESOLUTION\* That the above details be published on the Parish Website and Councillors provide written consent for their contact details to be published - Proposed by M Warburton; Seconded by S Gilling.

**43/06/07 Consideration of modification to Standing Orders**

The Chairman reported that Standing Orders had not been examined since 1999. The present Standing Orders, Financial Regulations are being circulated to all Councillors and will be discussed at the July meeting.

**44/06/07 Consideration of draft Parish Review**

The Clerk had circulated a draft copy of the Parish Newsletter. All agreed that it was concise and clear. There are some more items to be added but it was agreed that the Newsletter be circulated at the end of June with The Link. The Clerk also reported that she is able to open an account with the printing company and all agreed that that should be done in order to keep a concise financial record of costs relating to the Newsletter.

**45/06/07 Consideration of request from Neighbourhood Watch regarding signs**

A letter had been received from Neighbourhood Watch asking for permission of the Parish Council for resiting of some of the signs onto street light supports. Councillors agreed unanimously that this be carried out.

**46/06/07 Consideration of invitation to attend Transport Strategy Evening**

The Chairman is to request that J Page attend on behalf of Badby Parish Council. During discussions, it was found that one of the draft plans may be to downgrade the A361 to a B road and enforce weight restrictions. The Clerk was asked to research this and report back to the next meeting.

**47/06/07 Reports from Councillors**

- a Greens  
The greens are looking well kept.
- b Trees  
Following clarification from NALC, two quotes are sufficient for the Parish Council to be able to make a decision regarding placing a contract when three tenders have been requested but are not forthcoming. Therefore, and in view of the request from Allianz Cornhill that a full professional report be carried out before the end of August 2007, it was agreed that the Parish Council were now in a position to place the contract. Following discussion it was proposed that the Parish Council needs to appoint an independent inspector who is not also a contractor for tree works and who has some continuity with the history of Badby trees.  
\*RESOLUTION\* That Symbiosis be appointed to carry out a full report and provide the written report before the end of August 2007 - Proposed by P Banks; Seconded by J Justice. Unanimously agreed.
- c Playing Field  
There have been a number of break ins at the cricket pavilion and sheds. The police are aware. It was agreed that the gate be put back in place.
- d Rights of Way  
M Warburton is to meet with K Alexander.
- e Cemetery  
The kissing gate is due to be installed at the end of the second quarter of the year.
- f Roads and safety  
Nothing to report.
- g Street-Lighting  
S Gilling has reported the junction box fault on Light 27.  
A member of public requested clarification regarding responsibility for maintenance of a light which abuts his house. He was informed that although the Parish Council can request that Atkins remove growth, it would probably be better to carry out the work himself where at least he would have control over how much growth was removed.
- h Village Hall  
The Clerk had sought clarification regarding the Village Hall Management Committee request for a No Parking sign. Although the Parish Council does have the authority, the Parish Councillors felt that no-one would take notice of it. It was agreed that P Banks would report back to the Village Hall Management Committee.
- I Newsletter  
See Minute 44/06/07.

**48/06/07 Correspondence**

- Daventry Calling - Spring 2007
- DDC re Rural Reach
- Parish Council Conference Papers – 24 May 2007

The Chairman reported that he had been advised by County Councillor Robin Brown that all County Councillors had been allocated £10,000 per year to use as they see fit amongst Parishes in their ward. More detail will follow. This was announced as pending at the Parish Council Conference.

**49/06/07 Public Participation (2)**

Nothing.

**50/06/07 Any other matters**

J Justice raised the issue of the responsibility of the Parish Council to maintain the stream alongside Brookside Lane. He suggested a working party. After some discussion, it was agreed that the Clerk would make contact with the Community Service team to see whether it is something they would be prepared to do. The Clerk was also asked to chase Atkins regarding the missing railing.

**51/06/07 Date of next meeting**

The next Parish Council meeting will be on Monday 9<sup>th</sup> July 2007.

The Chairman closed the meeting at 9.25pm.

**MINUTES OF THE MEETING OF BADBY PARISH COUNCIL  
HELD IN THE VILLAGE HALL AT 7.30 P.M.  
ON MONDAY 9<sup>th</sup> JULY 2007**

**THE FOLLOWING WERE PRESENT:**

*Councillors:* Mr Mike Richards (Chairman), Mr Peter Banks (Vice Chairman), Mrs Karen Alexander, Mr G Bell, Mr James Justice, Mr John Page, Mrs E Ramsbotham, Mr M Warburton, County Councillor Robin Brown.

*Others:* Mrs Sharon Foster (Clerk), 8 x Members of the public.

**52/07/07 Apologies for absence**

Mrs S Gilling, District Councillor Tony Scott.

**53/07/07 Declarations of interest in items on the agenda**

None received.

**54/07/07 Approval of the Minutes of the meeting held on 11<sup>th</sup> June 2007**

Copies of the minutes had been circulated prior to the meeting. All were in agreement that they be signed as a correct record – Proposed by J Page, seconded by M Warburton.

**55/07/07 Public Participation (1)**

- a. Concern was again raised relating to The Old School House and vehicular crossings over village green. The Chairman deferred the matter for discussion later in the meeting (see Minute 59/07/07).
- b. The matter of road safety was mentioned regarding the junction of Vicarage Hill and Main Street. The suggestion of an island was discussed as well as weight and size restrictions on lorries and 20mph speed limit through the village.
- c. The matter of large vehicles delivering into the village was raised as a matter of concern. The suggestion of making the village an area unsuitable for heavy vehicles was raised. However, due to deliveries required for the two public houses and Challis' yard, it was believed to be virtually impossible to take this further.
- d. A request was made for the Parish Council to research the idea of making the village a 20mph speed limit area. During discussion, it was agreed that restrictions could be applied for from the NCC usually in the area of a school. However, research has been carried out in recent years and a negative response reached.
- e. County Councillor Robin Brown was asked to address the meeting.  
He began by talking about the £10,000 'pot' which each County Councillor has been given. Parish Councils should work on the idea of £1.50 per year per elector. Applications for capital expenditure issues within the Parish are invited before 30<sup>th</sup> September 2007 for spend before February 2008.  
County Councillor Brown was asked about the possible downgrading of the A361 to a B-road. County Councillor Ogden has taken up the issue as one of her priorities and if there is enough support, then action may be taken.  
County Councillor Brown then left the meeting.

**56/07/07 Matters arising from the minutes**

- a. The Clerk reported that work on Pound Lane garages would not now commence until at least November 2007. A request for made for a site visit to discuss the matter further with DDC.

**57/07/07 Finance**

- a. Income received  
Headstone (Margaret Morris) £30.00

## b. Payments for approval

Cheque no	Payee	Details	Amount	Authority
001328	S Foster	Salary	£250.10	LGA1972 s.112
001329	Inland Revenue	PAYE	£37.77	LGA1972 s.112
001330	S Foster	Expenses	£67.23	LG(FP)A 1963 s.5
001331	Inland Rev	Underpayment of 06/07 Tax	£54.12	LGA1972 s.112
001332	The Phone Co-op	Telephone bill	£3.44 + VAT	LG(FPA) 1963 s5
001333	S Foster	Orchard Print – Newsletter	£54.00	LGA1972 s.137
001334	N Kennedy	Cemetery Mowing	£225.00	LGA 1972 s214
001335*	Inland Revenue	PAYE (06/07)	£54.12	LGA1972 s.112
001336	Northants ACRE	Subscription 07/08	£33.00	LGA1972 s.143

\* Cheque 001335 was deleted from the list as the payment is covered under Cheque 001331.

\*RESOLUTION\* - Proposed by K Alexander; Seconded by M Warburton. Payments approved.

**58/06/07 Planning**

## a. Applications received

Application received	Application No.	Description of Development	Location of Development	Parish Council action
	DA/2007/0603	Listed Building Consent for DA/2006/0991 and revisions	Badby House, Badby Road West, Badby NN11 4NH	Supported
	DA/2007/0603 (Amended)	Listed Building Consent for DA/2006/0991 and revisions	Badby House, Badby Road West, Badby NN11 4NH	Supported
	DA/2007/0214 (Amended)	Outline application for dwelling and garage	Land rear of Bridge House, A361 Daventry Road, Badby NN11 3AE	Previous objections stand
	DA/2007/0647	As DA/2007/0603 except for not Listed Buildings Consent	Badby House, Badby Road West, Badby NN11 4NH	Supported
	DA/2007/0647 (Amended)	Revised scheme	Badby House, Badby Road West, Badby NN11 4NH	Supported
	DA/2007/0659	Renewal of DA/2002/0215 for 1 <sup>st</sup> floor extension over existing garages	Greensleaves, The Green, Badby NN11 3AF	Previous comments stand

## b. Decisions received

Application No.	Description of Development	Location of Development	Decision
DA/2006/0864	Demolition of existing extension. Construction of two and three storey extension, five close care units, car park, ancillary pond and restoration of walled garden	Badby House, Badby Road West, Badby NN11 4NH	Granted

## c. Update regarding Planning Committee site visit and Planning Committee Meeting regarding Land at Rear of Bridge House (DA/2007/0214)

The Chairman reported that he and P Banks had attended a site visit with the DDC Planning Committee at which it was understood that NCC had no highways objection to the planning application. The matter was discussed before the full DDC Planning Committee last week and planning was denied on the grounds of highways danger.

**59/07/07 Review of Council position regarding The Old School House**

The Chairman read out a letter from S Wilson which had been circulated to all Councillors prior to the meeting and then updated all those present. The Chairman and P Banks had met with the new owner of The Old School House. After much discussion, it was proposed that the matter of the vehicular access to The Old School House be treated on the basis of common sense and practicality and therefore the Parish Council voted to re-confirm the Resolution reached in Minute 20/05/07 (“\*RESOLUTION\* - The matter of crossing the Village Green does not at this stage raise a need to take any legal action but will remain under review.”). It was agreed that a rider be added to this Resolution stating that should new information or legislation or illegal activity occur then the Parish Council reserves the

right to re-visit the matter.

It was made clear that the Parish Council is aware that vehicular crossing of the village green remains illegal but that the Parish Council wishes to take no action at this moment in time. Proposed by J Page, seconded by E Ramsbotham, agreed unanimously except for abstention by J Justice.

**60/07/07 Consideration of modifications to Standing Orders**

Standing Orders had been circulated to all Councillors before the meeting. The following modifications were made:

Clause 7: Amend to read “4 members shall constitute a quorum.”.

Proposed by J Justice, seconded by M Richards, agreed unanimously.

Clause 73(a): Amend to read “Where it is intended to enter into a contract exceeding £300 but not exceeding £5,000 ...”.

Proposed by P Banks, seconded by M Warburton, agreed unanimously.

Clause 73(e): Amend to read “Sufficient efforts shall be made to obtain three tenders. If less than 3 tenders are received or if all the tenders are identical, the Council may make such arrangements for procuring the goods or materials or executing the works as it sees fit.”.

Proposed by P Banks, seconded by M Richards, agreed unanimously.

**61/07/07 Consideration of letter regarding Badby Picnic Area**

The Clerk read out a letter received from P McAllister. It was agreed that a copy be forwarded to the NCC as the Picnic Area is under their responsibility. It was also agreed that the Clerk would reply to PMcA to let him know this.

**62/07/07 Update on quotes received for works to Churchyard Wall**

The Chairman is expecting the third quote to be received later this week.

**63/07/07 Update on works to Playing Field entrance**

Works are due to begin later this week.

**64/07/07 Update on Arbury Hill**

Linda Johnson is the Officer from the DDC dealing with this matter. As yet, we have had no response from her or Mr Teverson. The Clerk was tasked with chasing.

**65/07/07 Discussion and signature of Agreement for Unmetered Electricity Connections**

Following discussion, the Chairman signed the Agreement for Unmetered Electricity Connections between Badby Parish Council and Central Networks East plc.

**66/07/07 Update regarding responsibility for maintenance of Vehicular Cross-Overs**

Following response from NCC that the cross-over in question is not adopted and therefore not their responsibility, the Parish Council agreed to arrange a meeting between itself and the users of the cross-over in question.

**67/07/07 Update regarding A361 and possible plans to downgrade to B road**

See Minute 55/07/07e above.

**68/07/07 Reports from Councillors**

- a Greens  
Nothing to report.
- b Trees  
The Clerk reported that the insurance company are happy to receive Symbiosis report by the end of September.
- c Playing Field  
The gate remains off it hinges and will for the foreseeable future, although it may be stored. The bin has not been collected for 2 weeks. The Clerk is to contact DDC and arrange for its collection.



- d Rights of Way  
M Warburton and K Alexander are due to meet the new Rights of Way Officer next week.
- e Cemetery  
The grass is growing quickly due to weather conditions.
- f Roads and safety  
The Chairman reported that District Councillor Tony Scott has made a request for the next phase of enforcement of the 40mph speed limit to be put into action. The Clerk was asked to let T Scott know that the Parish Council supports the use of a mobile van to undertake the monitoring of average speeds of traffic using this part of the A361.
- g Street-Lighting  
Nothing to report.
- h Village Hall  
A meeting of the Village Hall Management Committee will take place on Monday 16<sup>th</sup> July and Parish Council representatives will attend.
- I Newsletter  
The Newsletter was distributed earlier this month with the Link. Thanks went to the Clerk for a detailed and comprehensive edition.

**69/07/07 Correspondence**

- LCR – July 2007
- Badby Parish News – Summer 2007
- Dog Fouling Enforcement Services
- Parker’s Wholesale Catalogue – Autumn 2007
- SLCC 33<sup>rd</sup> National Conference
- The Playing Field – Spring 2007
- Village Viewpoint – Summer 2007
- The Connection – June 2007
- Local Councils News-Sheet – Summer 2007
- Change of address of MP Tim Boswell

**70/07/07 Public Participation (2)**

- a. D Wilson asked that the Village Hall Management Committee be asked to produce an entry for the Badby website.
- b. It was reported that PCSO Norman Bareham has been asked to remove himself from the village following a complaint to the Chief Constable. We understand that PC Lyndon Harris will take over the responsibility of Badby for the time being. After discussion, it was agreed that a letter be sent by the Parish Council to the Chief Constable in support of PCSO Bareham’s hard work stating the improvements he has managed to make in the village and the feeling that for the first time the village has someone who takes notice and gets results.

**71/07/07 Any other matters**

- a. The Chairman reported that he and the Clerk had met with representatives of the Community Service regarding clearing of the stream on Brookside Lane. They will be able to help and envisage 2-3 days work by 5 people on the basis of 1 day per week. The Parish Council would be asked to provide overseers to the work. Dates are yet to be organised.
- b. P Banks was asked to request permission from the Village Hall Management Committee that a plaque provided by the Community Service be displayed at the Village Hall when the work is completed.

**72/07/07 Date of next meeting**

Following discussion, it was agreed that a meeting may take place on 13<sup>th</sup> August depending on whether a quorum could be reached and if there are matters which cannot wait until September 10<sup>th</sup> 2007. The Chairman will keep the matter under review and make the necessary arrangements.

The Chairman raised the matter of changing the dates of meetings in December and January and asked that everyone check their availability. The meetings could be changed as follows: December 10<sup>th</sup> to December 17<sup>th</sup> 2007, and January 14<sup>th</sup> to January 7<sup>th</sup> 2008.

The Chairman closed the meeting at 9.45pm.

**DRAFT**

**MINUTES OF THE MEETING OF BADBY PARISH COUNCIL  
HELD IN THE VILLAGE HALL AT 7.30 P.M.  
ON MONDAY 13<sup>th</sup> AUGUST 2007**

**THE FOLLOWING WERE PRESENT:**

*Councillors:* Mr Mike Richards (Chairman), Mrs Karen Alexander, Mr G Bell, Mrs S Gilling, Dr James Justice, District Councillor Tony Scott.

*Others:* 4 x Members of the public.

**73/08/07 Apologies for absence**

Mr P Banks, Mrs E Ramsbotham, Mr John Page, Mr M Warburton, County Councillor Robin Brown, Mrs S Foster (Clerk). In the absence of the Clerk, M Richards took the minutes of the meeting.

**74/08/07 Declarations of interest in items on the agenda**

None received.

**75/08/07 Approval of the Minutes of the meeting held on 9<sup>th</sup> July 2007**

Copies of the minutes had been circulated prior to the meeting. All were in agreement that they be signed as a correct record – Proposed by J Justice, seconded by K Alexander.

**76/08/07 Public Participation (1)**

a. District Councillor Scott addressed the meeting regarding the following matters:

Mobile speed cameras will be in operation on the A361 during early September.

Bin collection days are due to change for Badby village. District Councillor Scott had tried to get the changes delayed until October but without success.

Crime figures for Badby had risen from 13 to 17 in the previous 12 months. These figures mainly consisted of burglaries.

**77/08/07 Matters arising from the minutes**

a. The Chairman reported that he had been in contact with the DDC regarding the garages on Pound Lane and he was still trying to get a site visit organised.

b. The Clerk had sent a letter regarding the picnic area on the A361 to the DDC and NCC and copied P McAllister.

c. The Clerk had sent an email to T Scott thanking him for his actions on taking the new step regarding the 40mph speed limit on the A361.

d. The Clerk and the Chairman had drafted and sent a letter to the Chief Constable of Northamptonshire regarding PCSO Bareham. So far, no response has been received.

**78/08/07 Finance**

a. Income received

None

b. Payments for approval

<b>Cheque no</b>	<b>Payee</b>	<b>Details</b>	<b>Amount</b>	<b>Authority</b>
001337	S Foster	Salary	£224.65	LGA1972 s.112
001338	Inland Revenue	PAYE	£30.27	LGA1972 s.112
001339	S Foster	Expenses	£47.25	LG(FP)A 1963 s.5
001340	Playsafety Limited	RoSPA Inspection	£60.00 + VAT	Occupiers' Liability Act 1957 & 1984
001341	ABB	Repairs to lighting	£83.64 + VAT	PCA 1957
001342	ABB	Lighting maintenance	£127.17 + VAT	PCA 1957
001343	Powergen	Electricity supply	£258.55 + VAT	PCA 1957

\*RESOLUTION\* - Proposed by K Alexander; Seconded by J Justice. Payments approved.

**DRAFT**

- c. Quarter year budget review  
The Chairman presented the budget review for the first quarter of financial year 2007/2008.  
There were no queries.

**79/06/07 Planning**

- a. Applications received

Application No.	Description of Development	Location of Development	Parish Council action
DA/2007/0799	Rear ext to form ext to lounge & kitchen & proposed 1 <sup>st</sup> floor bathroom. Construction of front porch.	21 Pinfold Green, Badby NN11 3AE	Support
DA/2007/0814	Replacement of existing pavilion and storage building with single storey pavilion with veranda	Badby Cricket Club, Chapel Lane, Badby, NN11 3AU	Support
DA/2007/0831	Single storey rear extension to form dining room and utility room	Hillside Cottage, Church Green, Badby NN11 3AS	Support

- b. Decisions received

Application No.	Description of Development	Location of Development	Decision
DA/2007/0214	Detached dwelling and garage	Land rear of Bridge House, A361 Daventry Road, Badby NN11 3PG	Refused
DA/2007/0432	Change of use of agricultural building for use as sheltered ancillary accommodation in relation to adjacent education activities	Foxhill Farm, Badby Road est, Daventry NN11 4NH	Granted
DA/2007/0659	Renewal of planning permission DA/2002/0215 for first floor extension over existing garages	Greensleaves, The Green, Badby NN11 3AF	Granted

**80/08/07 Update on quotes received for works to Churchyard Wall**

The Chairman reported that he was still awaiting the third quote for works to be done.

**81/08/07 Update on Arbury Hill**

A response had been due from DDC after 7<sup>th</sup> August following Lynda Johnson's holiday. District Councillor Scott agreed to chase.

**82/08/07 Update regarding responsibility for maintenance of Vehicular Cross-Overs**

Due to holidays, a meeting is due to be arranged for the beginning of September with the main users of the cross-over where maintenance is required.

**83/08/07 Update regarding A361 and possible plans to downgrade to B road**

Nothing to report.

**84/08/07 Report on completed RoSPA Report**

The Chairman presented the recently received RoSPA Report.

**85/08/07 Information from Weedwise Ltd**

The Chairman reported on correspondence received regarding village spraying. Parishioners were asked to be made aware that problems may have arisen recently due to adverse weather conditions.

**86/08/07 Update regarding County Councillors' Empowerment Funds**

The Chairman reported a letter which had been received from County Councillor Robin Brown detailing the above Empowerment Funds. The matter will be discussed and decided at September's meeting.

**87/08/07 Reports from Councillors**

- a. Greens  
Nothing to report.
- b. Trees  
Nothing to report.

**DRAFT**

- c           Playing Field  
The Clerk had been in contact with the DDC regarding none collection of the bin from the playing field. It appeared that the DDC had not received the completed Duty of Care Waste Transfer Note. A copy was sent by fax.
- d           Rights of Way  
Two rights of way reported by K Alexander.
- e           Cemetery  
The new kissing gate is now in place. Thanks go to J Warr for his very kind donation.
- f           Roads and safety  
Nothing to report.
- g           Street-Lighting  
Nothing to report.
- h           Village Hall  
Nothing to report.
- i           Newsletter  
Nothing to report.

**88/08/07 Correspondence**

- Waymarker – Summer 2007
- Clerks & Councils Direct – July 2007
- The Clerk – July 2007
- Street Furniture from Furnitubes
- The Playing Field – Summer 2007
- NALC Update – July-August 2007

**89/08/07 Public Participation (2)**

Nothing to report.

**90/08/07 Any other matters**

Nothing to report.

**91/08/07 Date of next meeting**

Monday 10<sup>th</sup> September.

The Chairman closed the meeting at 8.35pm.

**MINUTES OF THE MEETING OF BADBY PARISH COUNCIL  
HELD IN THE VILLAGE HALL AT 7.30 P.M.  
ON MONDAY 10<sup>TH</sup> SEPTEMBER 2007**

**THE FOLLOWING WERE PRESENT:**

*Councillors:* Mr Mike Richards (Chairman), Mrs Karen Alexander, Mr G Bell, Mrs S Gilling, Dr James Justice, Mr John Page, Mrs E Ramsbotham.

*Others:* Mrs Sharon Foster (Clerk), 6 x Members of the public.

**92/09/07 Apologies for absence**

Mr P Banks, Mr M Warburton, County Councillor Robin Brown, District Councillor Tony Scott.

**93/09/07 Declarations of interest in items on the agenda**

None received.

**94/09/07 Approval of the Minutes of the meeting held on 13<sup>th</sup> August 2007**

Copies of the minutes had been circulated prior to the meeting. An addition was made to minute 87/08/07d noting that two rights of way had been reported by K Alexander. All were then in agreement that they be signed as a correct record – Proposed by S Gilling, seconded by K Alexander.

**95/09/07 Public Participation (1)**

- a. It was noted that PCSO Norman Bareham was present at the meeting and he was welcomed back by the Parish Council.

**96/09/07 Matters arising from the minutes**

- a. The matter was raised of the donated kissing gate at the cemetery and the question asked as to whether the gate should now be included on the Council's Asset Register. It was agreed that the gate would be added.

**97/09/07 Finance**

- a. Income received  
£30.00 Headstone ( J Strong)
- b. Payments for approval

Cheque no	Payee	Details	Amount	Authority
001344	S Foster	Salary	£224.64	LGA1972 s.112
001345	Inland Revenue	PAYE	£30.28	LGA1972 s.112
001346	S Foster	Expenses	£30.42	LG(FP)A 1963 s.5
001347	N & J Draper	Materials for repairs to playing field entrance	£180.00 + VAT	LGA 1972

\*RESOLUTION\* - Proposed by E Ramsbotham; Seconded by K Alexander. Payments approved.

- c. Queries from External Auditor regarding Accounts Years 2006/2007  
The Clerk reported that the auditor had requested clarification on a number of items. All were in agreement that the information be passed to the auditor.

**98/09/07 Planning**

- a. Applications received

Application No.	Description of Development	Location of Development	Parish Council action
DA/2007/0885	Removal of hedgerow	Foxhill Farm, Badby Road West, Badby NN11 4NH	Support

- b. Decisions received  
None

**99/09/07 Update on quotes received for works to Churchyard Wall**

The Chairman reported that he is unable to make contact now with the third contractor. The recommendation was made that the Chairman meet with the two remaining builders to ascertain the most damaged parts of the walls with a view to the Parish Council carrying out interim works. All were in agreement.

**100/09/07 Update on Arbury Hill**

Lynda Johnson of the DDC had responded to recent correspondence. She needs to receive formal complaints from within the village to enable her to take further action. The Chairman requested that anyone feeling able to do so, should write to Lynda Johnson.

**101/09/07 Update regarding responsibility for maintenance of Vehicular Cross-Overs**

The Parish Council is in the process of researching the matter and no meeting has been set up between the two main users of the cross-over in question. It was agreed that the matter be raised at the October Parish Council meeting and the two main users be invited to attend at that time.

**102/09/07 Update regarding A361 and possible plans to downgrade to B road**

Nothing to report.

**103/09/07 Discussion regarding County Councillors' Empowerment Funds**

The Chairman reiterated that County Councillor Robin Brown has requested from each of the Parish Councils under his control a letter setting out any projects which the Parish Council feel could benefit from the Empowerment Funds being divested to County Councillors. After discussion, it was agreed that the Church Wall would be a good case and the Clerk and the Chairman are to send a response setting out the details.

**104/09/07 Discussion regarding Village Hall grounds**

K Alexander reported that she had been requested by the Village Hall Management Committee to ask the Parish Council whether they would include the cutting of the grass inside the Village Hall grounds into the agreement presently in place with Mr Grainger for the cutting of the village greens. The Clerk was tasked with contacting Mr Grainger to find out what the extra cost would be and report back at the October meeting.

**105/09/07 Consideration of request for donation to Daventry & District Citizen's Advice Bureau**

After some discussion, it was felt that the Parish Council would be unable to donate given its own present financial situation and its own standing as a statutory body.

**106/09/07 Consideration of 2007 Parish Survey**

It was agreed that the Clerk and the Chairman would complete and return this survey to NALC.

**107/09/07 3-Yearly Review of Consultation on Statement of Licensing Policy**

It was agreed that the Clerk would look at the document on the website and report back.

**108/09/07 Reports from Councillors**

- a Greens  
Nothing to report.
- b Trees  
The report had been received from Symbiosis. It was agreed that the Clerk would arrange for quotes be obtained for carrying out Priority A work over the winter period. The full report can be forwarded to the insurance company stating that the high priority works will be carried out as soon as possible.
- c Playing Field  
The bins are not collected every week. This would be monitored. The football field is being cut on a regular basis.  
The only problem has been recent visits by quad bikes in the evenings. PCSO Bareham informed the Council that quad bikes can only legally be used on private land with the permission of the land owner and no such permission has been sought. This situation would be monitored.

The ROSPA Report is being looked into by the Chairman and payment has been withheld for the time being.

- d Rights of Way  
Nothing to report.
- e Cemetery  
The Clerk was asked to contact a family regarding the placing of a headstone back to front. D Fennell has completed the fencing and the Parish Council thanks him for his work. The Clerk was asked to send a letter to J Warr thanking him for his donation of the gate and asking whether he plans to erect a plaque on it.
- f Roads and safety  
The mobile safety camera team are due to be present from mid-September onwards.
- g Street-Lighting  
Following a report of a fault light on Pinfold Green, the matter has been dealt with.
- h Village Hall  
The Clerk was tasked with sending a letter of thanks to the Community Group for all the work they have done around the village over the summer. Thanks also go to Mike Richards and James Justice for all their hard work.
- i Newsletter  
Nothing to report.

**109/09/07 Correspondence**

- Small Sparks
- Daventry Calling – Issue 54
- Independent Complaints Advocacy Service information
- Village Viewpoint – Autumn 2007
- NALC – Sports Fields and Play Areas in Northamptonshire
- NCC – Report to the People
- LCR – September 2007
- Clerks & Councils Direct – September 2007
- The Clerk – September 2007

**110/09/07 Public Participation (2)**

Nothing to report.

**111/09/07 Any other matters**

Nothing to report.

**112/09/07 Date of next meeting**

Monday 8<sup>th</sup> October 2007.

The Chairman closed the meeting at 8.40pm.

**MINUTES OF THE MEETING OF BADBY PARISH COUNCIL  
HELD IN THE VILLAGE HALL AT 7.30 P.M.  
ON MONDAY 8<sup>TH</sup> OCTOBER 2007**

**THE FOLLOWING WERE PRESENT:**

*Councillors:* Mr Mike Richards (Chairman), Mrs Sheila Gilling, Dr James Justice, Mr John Page, Mrs Eleanor Ramsbotham, Mr Mike Warburton.

*Others:* Mrs Sharon Foster (Clerk), 9 x Members of the public.

**113/10/07 Apologies for absence**

Mrs Karen Alexander, Mr Peter Banks, Mr Gary Bell.

**114/10/07 Declarations of interest in items on the agenda**

J Justice reported a declaration of interest in agenda item 120/10/07 To consider the proposal that all existing village green crossovers should not be maintained/repared using Parish Council funds.

**115/10/07 Approval of the Minutes of the meeting held on 10<sup>th</sup> September 2007**

Copies of the minutes had been circulated prior to the meeting. Clarification was requested to Minute 104/09/07 regarding payment of the mowing of the village hall grounds. It was agreed that an addition be made.

All were then in agreement that they be signed as a correct record – Proposed by S Gilling, seconded by J Page.

**116/10/07 Public Participation (1)**

- a. A member of the public asked whether a dog bin could be sited somewhere along the dirt track leading from the Badby to Everdon road up to the Archway entrance into Badby Woods. It was agreed that the Clerk would seek permission from the Fawsley Estate as this is their land.
- b. A member of the public noted that a number of surveyors had been seen in Courtyard Lane in recent weeks and asked whether the Parish Council knew anything about them. The Parish Council is unaware of any impending works and asked that any surveyors be approached if they are seen again.

**117/10/07 Matters arising from the minutes**

- a. The Clerk reported that the Kissing Gate is now entered on the Assets Register. She had also contacted the insurance company. Insurance would cost an extra £6 on the premium but the gate would only be insured for impact damage. As the gate is unlikely to become damaged by impact, it was agreed that the matter be left until insurance renewal.
- b. The Clerk reported that a letter had been sent to District Councillor Brown regarding requests for Empowerment Fund grant. The Parish Council had requested a contribution to help fund work to the Churchyard Wall.
- c. The Clerk reported that no response had yet been received from RoSPA regarding non-payment of its invoice and its letter of 18<sup>th</sup> September.
- d. The Clerk reported that the Symbiosis tree inspection report had been forwarded to the insurance company. We are also awaiting replies from invitations to tender.
- e. The Clerk reported that a letter had been sent to the Probation Service thanking them for all the work they had carried out within the village. We are still awaiting the plaque which they had requested be displayed.

**118/10/07 Finance**

- a. Income received  
£70.00 Cemetery (B Collett)



## b. Payments for approval

Cheque no	Payee	Details	Amount	Authority
001348	S Foster	Salary	£230.92	LGA1972 s.112
001349	Inland Revenue	PAYE	£32.27	LGA1972 s.112
001350	S Foster	Expenses	£45.89	LG(FP)A 1963 s.5
001351	N Kennedy	Mowing	£293.43	LGA 1972 s214
001352	N & J Draper	Labour costs	£140.00 + VAT	LGA 1972
001353	Symbiosis	Annual Tree Inspection	£975.00 + VAT	LG(MP)A 1976 s19
001354	R Carvell	Lawn Mower Maintenance	£40.69	LGA 1972 s214
001355	ABB	Lighting charges	£127.17 + VAT	PCA 1957
001356	Cutting Edge	Tree Works	£750.00 + VAT	LG(MP)A 1976 s19
001357	The Phone Co-op	Telephone expenses	£6.05 + VAT	LG(FP)A 1963 s.5

\*RESOLUTION\* - Proposed by M Warburton; Seconded by J Page. Payments approved.

## c. Budget for Year 2008/2009

The Chairman reported that it is now time to start work on the draft budget for year 2008/2009. A draft should be circulated at the next meeting and then any changes made to it at the December meeting. The completed budget could then be ready for ratification in January. It was agreed that M Richards, P Banks and S Foster would meet during October to put together the draft budget.

**98/10/07 Planning**

## a. Applications received

Application No.	Description of Development	Location of Development	Parish Council action
None			

## b. Decisions received

Application No.	Description of Development	Location of Development	Decision
DA/2007/0885	Removal of hedgerow	Foxhill Farm, Badby Road West, Badby NN11 4NH	Withdrawn

**120/10/07 To consider the proposal that all existing village green crossovers should not be maintained/repared using Parish Council funds**

J Justice retired from the meeting.

The Chairman reported that there are 7 cross-overs in the village and each one services particular residences, effectively becoming private service roads. By creating the precedent of making reparations to one cross-over, the Parish Council would leave itself open for responsibility to all 7 and rate payers of Badby would not necessarily be happy to pay for this.

Deeds and documents had been looked at in some detail but no mention is made of a maintenance commitment, either on the Parish Council or on the users of the cross-overs. It was noted however that reparations had been carried out on some of the cross-overs at the expense of the individuals who service them. The Clerk asked whether now would be a good time to make a formal arrangement between the users of the cross-overs and the Parish Council but this was rejected.

It was agreed that the Parish Council has no money at the moment to make reparations.

**RESOLUTION:** That the Parish Council would not provide finance for repair or maintenance of village cross-overs at this time.

Unanimously agreed.

A member of the public requested the floor and repeated his question first put to the Council some time ago as to who is responsible for the maintenance? The Parish Council view is that it is the responsibility of the residents, not the Parish Council. Due to the fact that some of the residents had already carried out repairs, it was agreed that by implication, they were responsible.

J Justice was invited back into the meeting.

**121/10/07 3-Yearly Review of Consultation on Statement of Licensing Policy**

The Clerk reported that she had reviewed the above document and saw no reason for Badby Parish Council to make any comments.

**122/10/07 Update on Arbury Hill**

The Chairman reported that the District Council had received some complaints from local residents. He would contact the District Council to alert them to the fact that two meetings are due to take place in October should they wish to take noise readings.

**123/10/07 To consider and sign formal Letter of Consent to reassign Badby Cricket Club lease to new Trustees**

The Clerk reported that following contact from the solicitors of the Cricket Club, the Parish Council needed to reassign its lease to the new Trustees of the Cricket Club. A draft letter had been provided and was read out to the meeting. All were in agreement that the letter be signed.

**124/10/07 Consideration of East Midlands EXPO 2007 and Climate Friendly Communities**

Following consideration, it was agreed that no Parish Councillors would attend.

**125/10/07 Consideration of request for nomination to NALC County Committee**

Following consideration, it was agreed that Badby would not propose any of its Parish Councillors for the County Committee.

**126/10/07 Consideration of Annual Parish Questionnaire from Atkins/NCC**

It was agreed that the Chairman and the Clerk would complete this questionnaire in a separate meeting. It was noted however that works have been requested on numerous occasions and are still awaiting completion and this should be mentioned on the questionnaire.

**127/10/07 Reports from Councillors**

- a Greens  
The greens are being cut.  
M Warburton stated that last year children from Chestnuts Pre-School and Badby School planted daffodil bulbs which had been donated by him. He asked whether it would be possible to repeat the exercise this year. The Clerk was tasked with asking the relevant parties.  
A member of the public stated that she would also like to plant some bulbs under the tree in front of The Old School House. All were in agreement.
- b Trees  
Following invitations to tender, quotes for some of the work suggested in the Symbiosis tree inspection report are due before the next meeting and the matter will be on the November agenda. The works will be carried out during the winter season.
- c Playing Field  
E Ramsbotham queried which day the bin is now collected from the playing field. The Clerk was tasked with finding out which day the bin is collected from the Village Hall.
- d Rights of Way  
M Warburton reported that serious erosion to Honey Lane had taken place during the recent rains. He had contacted NCC but as yet no work had been done. He will be chasing this matter.
- e Cemetery  
Following last month's request that the Clerk contact the Morris family regarding a headstone considered to be facing back to front, a number of options had been explored. The Chairman had met with the family earlier today. The options available are: (1) leave the headstone as it stands; (2) have the headstone inscribed on both sides; and (3) begin the process of getting a Church Faculty and Home Office approval to move the remains to the new part of the cemetery opposite Mrs Morris' brother. After some discussion, it was agreed that the flower pots be re-sited off the present pathway and the headstone left in situ. The Chairman will advise the family that the Parish Council will provide any assistance it could should they wish to move into the new cemetery.

During discussions, it was noted that accept for the list of cemetery fees and the detail regarding size of headstones, there is no official documentation regarding the cemetery layout. It was suggested that such a document be drafted. The Clerk was tasked with doing this.

It was also noted during the above discussion that a path could be dug in between the last row of burials and the interred ashes. Other works which were discussed were replacing the present handrail with something which does not cause splinters, replacing the bench by the hut and providing a second water tap alongside the hut. The Clerk was asked to obtain quotes for these tasks and report back.

It was agreed that due to the steepness of the hill at the top of the cemetery, the new part of the cemetery could now be offered for interred ashes.

- f Roads and safety  
Nothing to report.
- g Street-Lighting  
The street light on the corner of Nene Side Close had been reported.  
The Chairman reported that he had also cut through the ivy on the light in Courtyard Lane.  
The ivy should now die off.
- h Village Hall  
Nothing to report.
- i Newsletter  
The next edition is due out in December and the Clerk would now start putting it together.

**109/10/07 Correspondence**

- NALC Update – Sept/Oct 2007
- Nordis Signs publicity information
- Policing in Your Community – Summer 2007
- Glasdon Products for Local Councils publicity information
- Queensbury Shelters Information
- The Playing Field – Autumn 2007
- Letter from M Moser re Conservation Walks: New Permissive Access

**129/10/07 Public Participation (2)**

Nothing to report.

**130/10/07 Any other matters**

- a. The Chairman asked Parish Councillors to consider moving the date of the December meeting from 10<sup>th</sup> to 17<sup>th</sup> December. The Chairman will not be present at the November meeting and P Banks will chair it.  
The Clerk was asked to check village hall availability.

**131/10/07 Date of next meeting**

Monday 12th November 2007.

The Chairman closed the meeting at 9.02pm.

**MINUTES OF THE MEETING OF BADBY PARISH COUNCIL  
HELD IN THE VILLAGE HALL AT 7.30 P.M.  
ON MONDAY 12<sup>th</sup> NOVEMBER 2007**

**THE FOLLOWING WERE PRESENT:**

*Councillors:* Mr Mike Richards (Chairman), Mr Peter Banks, Mr Gary Bell, Dr James Justice, Mrs Eleanor Ramsbotham.

*Others:* Mrs Sharon Foster (Clerk), 9 x Members of the public.

**132/10/07 Apologies for absence**

Mrs Karen Alexander, Mrs Sheila Gilling, Mr John Page, Mr Mike Warburton.

**133/10/07 Declarations of interest in items on the agenda**

None received.

**134/10/07 Approval of the Minutes of the meeting held on 8<sup>th</sup> October 2007**

Copies of the minutes had been circulated prior to the meeting. All were in agreement that they be signed as a correct record – Proposed by J Justice, seconded by E Ramsbotham.

**135/10/07 Public Participation (1)**

- a. A member of the public asked when the Parish Council payment to the Village Hall Management Committee is due to stop. The Chairman explained that the three Parish Council representatives on the Village Hall Management Committee would be asked to determine the matter at the next Village Hall Management Committee meeting and the Parish Council would then be able to make a decision before finalising the budget.

**136/10/07 Matters arising from the minutes**

- a. The Clerk reported that she had been in contact with Fawsley Estate to request permission for a dog litter bin to be placed on the footpath towards the Archway entrance to Badby Woods. We are still awaiting a response.
- b. The Clerk reported that the Annual Parish Questionnaire had been completed and returned to Atkins.
- c. The Clerk had been in contact with Chestnuts Pre-School and Badby School regarding M Warburton's offer of a donation of daffodil bulbs for planting again in the spring. Both are more than willing to help with the planting.
- d. The playing field bin is now collected on each Monday.
- e. The Clerk reported that she had been in contact with the DDC regarding cemetery regulations and had received a copy of their own regulations. She is in the process of drafting regulations to apply to Badby cemetery and these would be on the agenda for December's meeting.

**137/10/07 Finance**

- a. Income received
- |           |  |
|-----------|--|
| £ 50.00   | Cemetery (R Cox)                           |
| £7,000.00 | ½ yearly Precept from DDC                  |
| £ 39.00   | ½ yearly rental from Allotment Association |
| £ 539.41  | VAT Refund                                 |
| £ 59.74   | Interest from Nat West                     |

- b. Payments for approval

<b>Cheque no</b>	<b>Payee</b>	<b>Details</b>	<b>Amount</b>	<b>Authority</b>
001358	S Foster	Salary	£224.70	LGA1972 s.112
001359	Inland Revenue	PAYE	£30.27	LGA1972 s.112
001360	S Foster	Expenses	£43.45	LG(FP)A 1963 s.5
001361	N Kennedy	Mowing	£90.00	LGA 1972 s214
001362	The Phone Co-op	Telephone expenses	£5.47+ VAT	LG(FP)A 1963 s.5
001363	Powergen	Electricity bill	£264.18 + VAT	PCA 1957
001364	DDC	Hire of Wheelie Bin	£79.78 + VAT	Litter Act 1983 s5&6

\*RESOLUTION\* - Proposed by P Banks; Seconded by J Justice. Payments approved.

- c. Draft Budget for Year 2008/2009  
Copies of Draft 1 had been circulated prior to the meeting. The Chairman explained that the draft would be discussed in detail at December's meeting and finalised in January. He believed that the main matters for deliberation would be:
- need for a laptop for Clerk;
  - the proposed amount of £5,000 making a total of £7,000 set aside for repair work on the Churchyard wall;
  - the amount required for tree works in line with the recent tree inspection; and
  - whether the £2,000 would be required by the Village Hall Management Committee.
- He pointed out that the precept in Draft 1 shows a rise of £2,000 and was indeed a larger budget than previous years.

### **138/10/07 Planning**

#### a. Applications received

Application No.	Description of Development	Location of Development	Parish Council action
DA/2007/1218*	Listed Building Consent for change of thatching materials	Holly Cottage, Church Green, Badby NN11 3AS	Supported
DA/2007/1219*	Listed Building Consent for replacement of damaged purlins to north east end of building	Holly Cottage, Church Green, Badby NN11 3AS	Supported

\* Although neither of the above planning applications appeared on the agenda, it was agreed that they be discussed in view of the fact that the closing date for comments is 27<sup>th</sup> November and the next Parish Council meeting is not due to take place until 17<sup>th</sup> December.

#### b. Decisions received

Application No.	Description of Development	Location of Development	Decision
None			

The Chairman reported that he had been advised that the DDC Planning Committee would be discussing the matter of Badby House on Wednesday 14<sup>th</sup> November despite planning permission already having been granted. The Chairman agreed that he would speak at the Planning Committee Meeting.

- c. To consider DDC Planning Consultation Drafts  
The Chairman had taken a look at the two consultations in question (Middlemore Site 7, 8, 9 Development Brief and Parish/Village Town Design Statement for the areas of Daventry, Flore, Hollowell and Teeton, Long Buckby, Naseby, Norton, Scaldwell, Sibbertoft, Whilton). He believed that Badby Parish Council had no comments to make on the consultation but requested that the letter be circulated and Parish Councillors could look at the consultations on the internet should they wish to.

### **139/11/07 To consider tree quotations received**

To date only one quote had been received. The Clerk was tasked with finding out whether the other contractors would indeed be quoting and, if so, those to be received on or before 10<sup>th</sup> December 2007. A decision will be made at December's meeting.

### **140/11/07 To consider correspondence between Clerk and insurance company regarding tree works**

The Clerk reported on correspondence between herself and the insurance company where the insurance company is now requesting written confirmation from Symbiosis that trees marked in their inspection report as High Priority are not an immediate danger to the public. The Clerk was tasked with contacting Symbiosis to obtain such written confirmation.

### **141/11/07 To consider DDC Christmas Tree Recycling**

Following consideration, the Parish Council agreed to Pinfold Green and Church Green being designated sites for collection of Christmas trees. There was a request for mention to be made in The Link and the Parish Council newsletter and also a notice to be put on the noticeboards.

### **142/11/07 To consider completion of Open Space, Sport and Recreation Facilities Study**

It was agreed that the Clerk would complete and return on behalf of the Parish Council.

**143/11/07 To consider placement of no smoking signs in village bus shelters**

It was agreed that the no smoking signs contained in the pack received from the DDC be placed in the bus shelters.

**144/11/07 To consider renewal of grass cutting contracts**

Following discussion, it was agreed that tenders for all grass cutting contracts be sent out.

**145/11/07 To consider and sign 136 Agreement for Urban Highway Grass Mowing 2008**

The Chairman duly signed the 136 Agreement. The Clerk is to return it to NCC.

**146/11/07 Completion of seal on bank documents by those Councillors present**

All Parish Councillors present signed across the seal of the documents to be returned to Nat West Bank.

**147/11/07 To consider Draft Waste Management Strategy Consultation**

The Chairman reported that he had taken a look at the documents in question. The preferred sites are well away from Badby and he saw no reason for the Parish Council to make any comments or objections.

**148/11/07 To consider request from NCC for Adult Learning partnership**

All agreed that the request be forwarded to the Village Hall Management Committee.

**149/11/07 Update on Arbury Hill**

The Chairman reported that the Parish Council is still waiting for a response from the DDC following its own correspondence and the receipt of complaints from residents. He also understood that the DDC had sent out questionnaires. Mr Teverson (owner of the land in question) took the floor. He had not had sight of the Parish Council's letter of 23 May but felt that he had always tried to accommodate his neighbours and to be reasonable. The Clerk was tasked with faxing a copy of the letter. The Chairman explained that it is not the intention of the Parish Council to abolish the meetings, but to keep the number manageable and it saw the DDC as an arbitrator in this matter.

**150/11/07 Reports from Councillors**

- a Greens  
It was reported that two of the salt bins are in a state of disrepair (one in Brookside Lane and one on Vicarage Hill). The Clerk was tasked with researching options regarding their replacement – cost, colour, whether they can be re-sited or recessed. A member of the public produced photographs of salt bins in Little Preston which are surrounded with a wooden encasement.  
The Chairman reported that following a site visit, McAlpine's intend starting work in the village on 19<sup>th</sup> November concerning burying overhead electrical cables. The work is intended to take 10 weeks and involves laying of 850 meters of cabling between the A361 and the field at the end of Chapel Lane. During discussions, the Parish Council voiced its opinion that no consultation had taken place although it understood that it would probably have no recourse to change the work schedule. It was agreed that a letter be sent to the DDC and Central Networks making them aware of the Parish Council's feelings.  
Two of the wooden posts from the green outside The Windmill have been damaged. Neil Kennedy has kindly replaced them at no cost. A letter should be sent to Mr Kennedy thanking him for his generosity.
- b Trees  
Nothing to report.
- c Playing Field  
There have been a number of complaints regarding a tractor being driven around the playing field, causing damage to its surface. Discussion took place regarding the replacement of the gate and the purchase of a lock. The Clerk is to look into the cost of purchasing a motorcycle lock and PCSO Norman Bareham is to be made aware of the situation.
- d Rights of Way  
No clearance of any of the rights of way already reported has taken place.

- e Cemetery  
It was agreed that the Community Service people should be approached regarding the laying of a new pathway along the top of the old cemetery and maybe also the digging of a trench for continuing the water supply up to the shed. The Clerk was tasked with contacting plumbers to see what costs would be involved in supplying a new tap next to the shed. Mr Morris snr wanted to pass on his heartfelt thanks and gratitude to the Parish Council in their sympathetic consideration of his wife's headstone.
- f Roads and safety  
Nothing to report.
- g Street-Lighting  
Nothing to report.
- h Village Hall  
Nothing to report.
- i Newsletter  
The next Newsletter will be sent out with The Link at the end of November.

**151/11/07 Correspondence**

- Winter Service Leaflets from Atkins
- The Connection (Newsletter of The Phone Co-Op) – October 2007
- HM Revenue & Customs Employer Bulletin – October 2007
- Victim Support Annual Report 2005/2006
- Changes to Business Rates DDC
- LCR – November 2007
- Continuous Professional Development – SLCC
- Affordable Housing – DDC
- Village Viewpoint – Winter 2007
- Northamptonshire Minerals and Waste Development Framework Preferred Options – October 2007

**152/11/07 Public Participation (2)**

Nothing to report.

**153/11/07 Any other matters**

- a. Postal scam  
The Clerk reported on a scam confirmed by The Royal Mail and the Police. A card is posted through your door from a company called PDS (Parcel Delivery Service) suggesting they were unable to deliver a parcel and that you need to contact them on 0906 6611 911. If you call this number and you start hearing a recorded message, you will already have been billed £15 for the phone call.
- b. It was reported that two men had been discovered inside a house on Neneside Close by the occupants this evening. The two men made an excuse and left the property. The police had been called but the Parish Council wanted to make everyone aware to be on their guard.

**154/11/07 Date of next meeting.**

**Monday 17<sup>th</sup> December 2007** instead of Monday 10<sup>th</sup> December.

The Chairman closed the meeting at 9.18pm.

**MINUTES OF THE MEETING OF BADBY PARISH COUNCIL  
HELD IN THE VILLAGE HALL AT 7.30 P.M.  
ON MONDAY 17<sup>th</sup> DECEMBER 2007**

**THE FOLLOWING WERE PRESENT:**

*Councillors:* Mr Mike Richards (Chairman), Mrs Karen Alexander, Mr Peter Banks, Dr James Justice, Mr John Page, Mr Mike Warburton.

*Others:* Mrs Sharon Foster (Clerk), 1 x Members of the public.

**155/12/07 Apologies for absence**

Mr Gary Bell, Mrs Sheila Gilling, Mrs Eleanor Ramsbotham, District Councillor Tony Scott, County Councillor Robin Brown.

**156/12/07 Declarations of interest in items on the agenda**

None received.

**157/12/07 Approval of the Minutes of the meeting held on 12<sup>th</sup> November 2007**

Copies of the minutes had been circulated prior to the meeting. All were in agreement that they be signed as a correct record – Proposed by J Page, seconded by P Banks.

**158/12/07 Public Participation (1)**

Nothing to report.

**159/12/07 Matters arising from the minutes**

- a. Following a query, the Clerk reported that no response has yet been received from RoSPA and their invoice remains unpaid.

**160/12/07 Finance**

- a. Income received  
None.
- b. Payments for approval

<b>Cheque no</b>	<b>Payee</b>	<b>Details</b>	<b>Amount</b>	<b>Authority</b>
001365	S Foster	Salary	£237.41	LGA1972 s.112
001366	Inland Revenue	PAYE	£34.02	LGA1972 s.112
001367	S Foster	Expenses	£46.17	LG(FP)A 1963 s.5
001368	S Foster	Newsletter expenses	£57.36	LGA 1973 s137
001369	D Grainger	Mowing	£1,769.05 + VAT	Highways Act 1980
001370	N Kennedy	Mowing	£93.68	LGA 1972 s214
001371	Badby PCC	Mowing of the churchyard	£456.00	LGA 1972 s215
001372	ABB	Lighting maintenance	£127.17 + VAT	PCA 1957
001373	BDO Stoy Hayward	External Audit 2006/2007	£180.00 + VAT	Accounts & Audit Regs 1996

\*Resolution\* - Proposed by M Warburton; Seconded by J Justice. Payments approved.

- c. Consideration of External Audit for Annual Return Year 2007/2008  
The Clerk reported receipt of the external auditors report. Councillors approved and accepted the auditors report and agreed that the Notice of Conclusion of Audit could now be posted on the noticeboards.
- d. Draft Budget for Year 2008/2009  
Following discussion, a few minor alterations were made to the draft budget which will now be presented to the January Parish Council meeting for ratification.

**161/12/07 Planning**

- a. Applications received

<b>Application No.</b>	<b>Description of Development</b>	<b>Location of Development</b>	<b>Date of Receipt</b>
DA/2007/1218 *1	Listed Building Consent for change of thatching materials	Holly Cottage, Church Green. Badby NN11 3AS	08.11.07
DA/2007/1219 *1	Listed Building Consent for replacement of damaged purlins in north east end of building	Holly Cottage, Church Green. Badby NN11 3AS	08.11.07



DA/2007/1264 *2	Listed Building Consent for satellite dish and secondary double glazing	Chapel House, Chapel Lane, Badby NN11 3AQ	19.11.07
DA/2007/1261	Works to trees within a conservation area	Badby Village, Badby	26.11.07
DA/2007/1302	Works to trees subject of a tree preservation order	Playing Fields, Chapel Lane, Badby NN11 3AU	28.11.07
DA/2007/1339	Construction of detached timber garage	3 Orchard Close, Badby NN11 3BB	07.12.07
DA/2007/1340	Demolition of shed and stone wall and erection of triple garage	The Beeches, Charwelton Road, Badby NN11 3BY	07.12.07

\*1 Due to the time required for response and the delayed December Parish Council meeting, these planning applications were dealt with at the last meeting. The Parish Council supported both.

\*2 Due to the time required for response and the delayed December Parish Council meeting, this planning application was circulated to Councillors via email and a response of support returned.

b. Decisions received

Application No.	Description of Development	Location of Development	Decision
DA/2007/1218	Listed Building Consent for change of thatching materials	Holly Cottage, Church Green. Badby NN11 3AS	Withdrawn
DA/2007/1219	Listed Building Consent for replacement of damaged purlins in north east end of building	Holly Cottage, Church Green. Badby NN11 3AS	Withdrawn

**162/12/07 To consider tree quotations received**

The Clerk reported that only one quote had been received. It was unanimously agreed that this be accepted but that the contractor be requested to contact Rachel Booth at DDC before carrying out works. In addition the Horse Chestnut marked as T5 Plan 1 is to be reviewed with the DDC Tree Conservation Officer as regards agreement on the work required. Any such meeting needs to have a Parish Council Representative in attendance to ensure we are satisfied with the final outcome. It was also agreed that the contractor be requested to complete the works by the end of March 2008.

**163/12/07 To consider draft Regulations for Badby Cemetery**

The Clerk circulated copies and the matter was deferred to February's meeting.

**164/12/07 To consider current proposals for closure of Badby Post Office**

It was reported that Badby Post Office is one of those which may be closing along with Staverton and Newnham. Parish Council decided that it had no comments to make on the proposals.

**165/12/07 Update on electricity works being carried out in Badby**

P Banks reported that he and the Clerk had met with contractors carrying out the work and had been satisfied that allowing the contractors access across the village green rather than going down Courtyard Lane would cause villagers much less disruption. P Banks also reported that following this meeting, we had informed Challis Haulage of the decision. It was agreed that the work carried out to date had been done in a very satisfactory manner.

**166/12/07 To consider graffiti removal arrangements**

The Clerk reported on a letter received from DDC requesting information on graffiti. The only graffiti had been on the sign entering the village some time ago and P Banks had removed this himself. It was agreed that the DDC be informed that the Parish Council has no concern with graffiti at this time.

**167/12/07 To consider invitation re West Northants Joint Core Strategy**

Following discussion, it was agreed that no-one would attend.

**168/12/07 To consider DDC review of polling districts and polling places**

Following discussion, it was agreed that the Parish Council is happy with current arrangements to use the village hall as Badby's polling station.

**169/12/07 To consider training for Clerk re New Code of Conduct**

The Clerk requested that she be allowed to attend this training. Agreed unanimously.

**170/12/07 Update on Arbury Hill**

A letter from Mr Teverson was read to the meeting. It was agreed that this be forwarded to Linda Johnson at DDC and Malcolm Rogers. The Clerk was also tasked with contacting CPRE to see whether they had concerns over possible damage to this Historic Roman Site, and whether they wished to add support.

**171/12/07 Reports from Councillors**

- a Greens  
The Clerk reported that Christmas trees would be collected from Pinfold Green and Church Green in the New Year. Notices are on the noticeboards.  
Following discussion regarding the clearing of the stream along Brookside Lane, it was agreed that it should be kept clear but due to budget constraints this may be an issue in which we could involve the Probation Service again.
- b Trees  
Nothing to report.
- c Playing Field  
The new cricket pavilion has arrived and been erected.  
The Clerk has been in contact with PCSO Bareham regarding locks and is continuing to research the matter.
- d Rights of Way  
Honey Lane has been restored. K Alexander is to contact Street Doctor with regards to the state of the pathway leading up Chapel Lane.
- e Cemetery  
Following report of a letter, it was agreed that a letter be sent reporting that the Parish Council has a number of repairs and alterations it is looking at making within the cemetery. These are all being costed and will be addressed in due course.
- f Roads and safety  
Nothing to report.
- g Street-Lighting  
A report from S Gilling was read out in her absence. She reported that a lengthy delay had occurred regarding a light on the corner of Brookside Lane but was only repaired after it had been reported by her a total of five times. ABB agreed that they would contact a villager who had been inconvenienced.
- h Village Hall  
The Clerk was tasked with contacting the Village Hall Management Committee and asking them to place the matter of whether or not they need £2,000 from the Parish Council this year on the agenda for their next meeting.
- i Newsletter  
The newsletter had been circulated with the December edition of the Link. It was unanimously agreed that the Clerk continue to produce twice yearly editions.

**172/12/07 Correspondence**

- NALC Update – Nov/Dec 2007
- Policing in Your Community – Winter 2007
- The Clerk – Nov 2007
- DDH Brochure
- Clerks & Councils Direct – Nov 2007
- NCC Protecting Vulnerable Adults literature

**173/12/07 Public Participation (2)**

Clarification was sought by a member of public regarding a number of Parish Council matters as it was the first time he had attended.

**174/12/07 Any other matters**

Nothing to report.

**175/12/07 Date of next meeting**

The next meeting will be held on Monday 14th January 2008.

- a. Setting of dates for 2008 meetings  
Dates agreed for next year's meeting were: 14<sup>th</sup> January, 11<sup>th</sup> February, 10<sup>th</sup> March, 14<sup>th</sup> April, 12<sup>th</sup> May, 9<sup>th</sup> June, 14<sup>th</sup> July, 11<sup>th</sup> August, 8<sup>th</sup> September, 13<sup>th</sup> October, 10<sup>th</sup> November, 8<sup>th</sup> December.  
The Clerk was tasked with letting the booking clerk for the Village Hall know these dates.

The Chairman closed the meeting at 9.25pm.

**MINUTES OF THE MEETING OF BADBY PARISH COUNCIL  
HELD IN THE VILLAGE HALL AT 7.30 P.M.  
ON MONDAY 14<sup>th</sup> JANUARY 2008**

**THE FOLLOWING WERE PRESENT:**

*Councillors:* Mr Mike Richards (Chairman), Mrs Karen Alexander, Mr Peter Banks, Mr Gary Bell, Mrs Sheila Gilling, Mr John Page, District Councillor Tony Scott.

*Others:* 6 x Members of the public.

Before opening the meeting, Mike Richards paid tribute to the late Dr James Justice. He passed on the sincere condolences of the Parish Council to James' family and said that James had been a most valuable member of the Parish Council during his most recent term in office, as well as in earlier years as Parish Councillor. He will be sorely missed.

**176/01/08 Apologies for absence**

The Clerk being absent from the meeting, Mike Richards took the minutes.

Mrs Eleanor Ramsbotham, Mr Mike Warburton, County Councillor Robin Brown.

**177/01/08 Declarations of interest in items on the agenda**

P Banks and K Alexander declared interest on agenda item 181/01/08d with regard to discussion of the village hall payment within the budget.

**178/01/08 Approval of the Minutes of the meeting held on 17<sup>th</sup> December 2007**

Copies of the minutes had been circulated prior to the meeting. All were in agreement that they be signed as a correct record – Proposed by P Banks, seconded by J Page.

**179/01/08 Public Participation (1)**

- a. District Councillor Tony Scott reported on a meeting at Staverton village hall on the subject of closure of village post offices in the area. Post Office officials present made representations but were not hopeful that our numbers will alter their decision. There are no plans to expand or enlarge Daventry Post Office.  
District Councillor Scott also reported the theft of a number of Anglian Water uniforms and Water Board i/ds and warned residents to be on their guard.

**180/01/08 Matters arising from the minutes**

None.

**181/01/08 Finance**

- a. Income received  
£100 Exclusive Rights of Burial

- b. Payments for approval

<b>Cheque no</b>	<b>Payee</b>	<b>Details</b>	<b>Amount</b>	<b>Authority</b>
001374	S Foster	Salary	£218.22	LGA1972 s.112
001375	Inland Revenue	PAYE	£28.53	LGA1972 s.112
001376	S Foster	Expenses	£30.97	LG(FP)A 1963 s.5
001377	EON	Electricity	£255.77 + VAT	PCA 1957

\*Resolution\* - Proposed by S Gillings; Seconded by P Banks. Payments approved.

- c. Presentation of Third Quarter Budget for Year 2007/2008  
Copies of the results had been circulated prior to the meeting and were discussed.
- d. Ratification of Budget for Year 2008/2009  
M Richards invited David Pearce (Chairman of the Village Hall Management Committee) to speak. David said that the matter of the £2,000 contribution to the VHMC had been discussed at its last meeting and it had been agreed that the money was needed for Financial Year 2008/2009 to provide for replacement windows and also to make up loss of income due to Chestnuts Pre-School moving onto the school grounds. It was agreed that the £2,000 be

included in the 2008/2009 budget.

The Parish Council agreed to ratify the budget figures and tasked the Clerk with completing the appropriate paperwork for Daventry District Council.

### **182/01/08 Planning**

#### a. Applications received

Application No.	Description of Development	Location of Development	Comment
DA/2007/0214 Appeal	Detached dwelling and garage	Land rear of Bridge House, A361 Daventry Road, Badby NN11 3AE	Previous comments taken into account. No action required.
DA/2007/1387	Single storey rear/side extension and front porch	4 Pinfold Green. Badby NN11 3AE	Support
DA/2007/1391	Outline application for detached bungalow	Land to rear to Hill Top, Bunkers Hill, Badby NN11 3AW	Oppose

#### b. Decisions received

Application No.	Description of Development	Location of Development	Decision
DA/2007/1264	LBC for satellite dish and secondary double glazing	Chapel House, Chapel Lane, Badby NN11 3AQ	Granted

### **183/01/08 Update on electricity works being carried out in Badby**

The works were discontinued over the Christmas period and have re-started. There is due to be an electricity cut on or around 22<sup>nd</sup> January to enable connection of the cables.

### **184//01/08 Update on Arbury Hill**

Mr Teverson's letter has been forwarded to the DDC and M Rogers. The Clerk is to chase DDC for a response. The Clerk has been in touch with CPRE and is awaiting a response.

### **185/01/08 Presentation of second RoSPA Inspection Report**

M Richards reported that, following correspondence, RoSPA had credited the full amount of the invoice for the inspection and had agreed that the inspection had not taken place. RoSPA had also arranged an inspection to take place at no charge to the Parish Council. This report had now been received and the issues within it were reported. M Richards and P Banks are to review the issues in the report.

### **186/01/08 Reports from Councillors**

#### a. Greens

Some Christmas trees had been left at Pinfold Green and Church Green and these were due to be collected by 11<sup>th</sup> January.

#### b. Trees

A meeting had taken place between M Richards, James Burton and Rachel Booth to discuss the amount of work to be done on the trees within the village, taking into account the input of the insurance company. M Richards stated that as a result of the meeting, he will review the strategy and present a report at the March meeting.

#### c. Playing Field

Following discussion regarding the ground which has been dug up, it was agreed that the Clerk ask whether the Cricket Club intend to make good the ground.

#### d. Rights of Way

Nothing to report.

#### e. Cemetery

Nothing to report.

#### f. Roads and safety

Following discussion, it was agreed that the Clerk would research satellite navigation options of deleting village roads from the network therefore eradicating the problem of large vehicles being sent through the village by sat-nav systems.

- g Street-Lighting  
Nothing to report.
- h Village Hall  
The Council was asked about a sign to more easily identify the village hall. The Clerk is to contact Atkins.
- i Newsletter  
Nothing to report.

**187/01/08 Correspondence**

- The Clerk – Jan 2008
- Clerks & Councils Direct – Jan 2008
- DDC – Parish and Town Councils Meeting notes
- DDC – Flooding Information from Atkins
- DDC – MKSM Sub Region at the centre of UK Growth
- NCC – Draft Budget 2008-9 Consultation
- Pension Information Project
- LCR – Jan 2008
- NCC – Local Bus Services – Changes during January 2008

**188/01/08 Public Participation (2)**

- a. Following a number of complaints, the Clerk was tasked with contacting DDC complaining that witnesses on three separate occasions have seen the refuse collection lorry driving across various greens in the village.
- b. Concerns were raised on the £2,000 payment to the village hall agreed earlier by the Parish Council. Given the increased monetary demands on Parish Council rates, due mainly to work on trees and churchyard wall, he was concerned that the village hall management committee is not doing enough to raise funds via alternative means. A lively discussion took place as Parish Councillors expressed their reasons for approving the £2,000 payment in the 2008/2009 budget.

**189/01/08 Any other matters**

Nothing to report.

**190/01/08 Date of next meeting**

The next meeting will be held on Monday 4<sup>th</sup> February 2008.

The Chairman closed the meeting at 9.06pm.

**MINUTES OF THE MEETING OF BADBY PARISH COUNCIL  
HELD IN THE VILLAGE HALL AT 7.30 P.M.  
ON MONDAY 4<sup>th</sup> FEBRUARY 2008**

**THE FOLLOWING WERE PRESENT:**

*Councillors:* Mr Peter Banks (Chairman in the absence of M Richards), Mrs Karen Alexander, Mr Gary Bell, Mrs Sheila Gilling, Mr John Page, Mrs Eleanor Ramsbotham, Mr Mike Warburton, County Councillor Robin Brown (joined the meeting at 8.15pm).  
*Others:* Mrs Sharon Foster (Clerk), 5 x Members of the public.

**191/01/08 Apologies for absence**

Mr Mike Richards, District Councillor Tony Scott.

**192/01/08 Declarations of interest in items on the agenda**

P Banks, K Alexander and E Ramsbotham declared interest on agenda item 197/01/08 with regard to discussion of the village hall payment.

P Banks also declared interest on agenda item 202/02/08 with regard to the presentation by the Cricket Club.

**193/01/08 Approval of the Minutes of the meeting held on 14<sup>th</sup> January 2008**

Copies of the minutes had been circulated prior to the meeting. It was agreed that the words “to provide for replacement windows” in item 181/01/08 be deleted. All were then in agreement that they be signed as a correct record – Proposed by K Alexander, seconded by John Page.

**194/01/08 Public Participation (1)**

- a. Two members of public raised questions on the subject of the Parish Council payment to the Village Hall Management Committee. The Clerk responded that the matter would be dealt with later in the meeting.

**195/01/08 Matters arising from the minutes**

- a. The Clerk reported that Badby Post Office had now had official confirmation of its closure, along with Staverton and Newnham Post Offices. The date of closure is due to be 20<sup>th</sup> March 2008.
- b. The Clerk reported that she had undertaken much research regarding the issue of satellite navigation systems sending large vehicles through Badby village. The systems are also provided for the use of emergency services, utility services and local people. It was agreed that the chance of removal from the system is highly unlikely. One option may be to erect “Unsuitable for Heavy Vehicles” signposts. The Clerk was tasked with investigating further.
- c. The Clerk reported that she had been in contact with DDC regarding the bin lorry driving over The Green. She is due to be contacted by DDC on Tuesday 5<sup>th</sup> February and will forward photographs obtained of The Green.

**196/02/08 Discussion and possible adoption of Clause 12.2 into Code of Conduct**

The Clerk reported that following concerns over whether the Parish Council’s representatives on the Village Hall Management Committee were able to report back to the Parish Council, she had taken considerable advice on the matter. The Parish Council considered the fact that by adding Clause 12.2 to its own Code of Conduct, it could then allow representatives of any group in which an interest could be declared to step down from the Parish Council and join the public gallery for that agenda item. The Chairman of the meeting could then call upon them to make a statement regarding the interest and answer any questions put to them by the Parish Council. They would then have to absent themselves from the meeting during debate and any vote. Clause 12.2 does not enable a Parish Councillor to vote.

**\*RESOLUTION\*** To accept and adopt Clause 12.2 of the Code of Conduct.

Proposed by M Warburton, seconded by K Alexander.

**197/01/08 Finance**

- a. Income received  
None

## b. Payments for approval

Cheque no	Payee	Details	Amount	Authority
001378	S Foster	Salary	£218.24	LGA1972 s.112
001379	Inland Revenue	PAYE	£28.51	LGA1972 s.112
001380	S Foster	Expenses	£44.24	LG(FP)A 1963 s.5

\*Resolution\* - Proposed by M Warburton; Seconded by K Alexander. Payments approved.

The Chairman resigned his position and left the meeting to join the public gallery. He was joined by K Alexander and E Ramsbotham. M Warburton was nominated as Chair for this item and also agenda item 202/02/08. Agreed unanimously.

Cheque no	Payee	Details	Amount	Authority
001381	Village Hall	Endowment Fund replenishment	£2,000.00	LG(MP)A 1976 s.19

The Chairman invited P Banks to make a statement regarding the Village Hall payment. He advised that he, K Alexander and the Clerk are in the process of setting up a meeting to clarify the figures passed on by the Village Hall Management Committee but asked that another Parish Councillor also attend so that they may report back to the Parish Council and take part in a full debate of the matter. P Banks confirmed that there are no questions as to the integrity of the Committee, just that the Parish Council needs clarification. M Warburton agreed that he would attend the meeting.

\*Resolution\* - To defer payment of Cheque 001381. Agreed unanimously.

P Banks, K Alexander and E Ramsbotham rejoined the meeting and P Banks resumed as Chairman.

## c. Consideration of grass cutting contracts for 2008/09 season.

The Clerk reported that grass cutting contracts are re-negotiated for the coming financial year. A letter had been received from N Kennedy stating that pricing would remain the same but requesting a rise in the number of cuts from 14 to 16.

Proposed: S Gilling, Seconded by J Page. Agreed unanimously.

David Grainger is on holiday until the end of the month but the Clerk will chase his response and present at the March Parish Council meeting.

**198/01/08 Planning**

## a. Applications received

Application No.	Description of Development	Location of Development	Comment
DA/2008/0060	Two storey side extension and new front porch	Old Barn House, The Green, Badby NN11 3AF	Support

## b. Decisions received

Application No.	Description of Development	Location of Development	Decision
DA/2007/1302	Works to trees within a Conservation Area	Badby Parish Council	Granted

**199/02/08 Consideration of vacancy for Parish Councillor**

The Clerk reported that the notice of vacancy had been displayed. The DDC would be in contact on Thursday to confirm whether or not an election was needed. If not, the Clerk would go ahead and display the Co-option Notice. The matter would be raised at March's Parish Council meeting.

**200/02/08 Update on electricity works being carried out in Badby**

P Banks reported that the completion of the works had been re-scheduled to Saturday 2<sup>nd</sup> February but following complaints, the Parish Council had obtained a further re-scheduling. Due to time constraints, efforts were made to contact those affected by word of mouth but some people had been omitted. The Parish Council apologised to those people who had not been notified of the change.

Notices will be sent out by Central Networks notifying everyone concerned that the new date will be Friday 14<sup>th</sup> March 2008.

**201/02/08 Update on Arbury Hill**

The Clerk reported that she had been in contact with DDC and they had requested a list of the meetings scheduled for 2008. The Clerk is trying to obtain the list and will forward to the DDC as soon as possible.

**202/02/08 Representation by Badby Cricket Club**

P Banks again retired to the public gallery and M Warburton resumed as Chairman. Alan Standish was invited to address the meeting.

A Standish began with saying that there are problems with the concrete on the access to the playing field and asked the Parish Council to consider what options are available for reparations.

He continued by updating the meeting as to grants obtained recently for new equipment and the number of young people attending the Cricket Club, as well as training being undertaken. He said that the Cricket Club would like to build on the Community support they have at the moment by making use of the assets throughout the whole week. He requested the use of a part of the football field, from the north of the goal posts to the cricket field fence. This area would be used for training purposes and to provide a whole range of activities to different age groups. Discussion between the Parish Councillors was extremely positive and all agreed that the Cricket Club works very hard within the Community. It was agreed that the matter be put on the agenda for the March meeting. A Standish was also asked to provide a plan to the Parish Council.

A Standish requested working together with all users of the area, including the Allotment Association, the Parish Council and the Cricket Club to obtain grants for work to the access area.

M Warburton thanked A Standish and P Banks resumed his seat as Chairman.

**203/02/08 Consideration of Cemetery Regulations**

Draft Cemetery Regulations had been distributed previously. All agreed that they are thorough but also that clauses should be added regarding the layout of the cemetery and the format of headstones. The Clerk was tasked with drawing up such clauses and the matter would be discussed at March's Parish Council meeting.

**204/02/08 Consideration of attendance at Parish Emergency Planning Conference**

It was agreed that the Clerk would attend.

**205/02/08 Consideration of attendance at How to set up a Community Shop event**

It was agreed that no attendance was necessary.

**206/02/08 Tim Boswell MP – List of Advice Centres for 2008**

It was agreed that the list be displayed on the notice boards.

**207/02/08 Consideration of Consultation on orders relating to the Conduct of Local Authority Members**

The Chairman invited Denis Wilson to explain this consultation. He explained that they are new orders due to come into force in April but have no effect on Parish Councils. The Consultation documentation was put into the correspondence file for distribution to all Parish Councillors.

**208/02/08 Reports from Councillors**

- a Greens  
Nothing to report.
- b Trees  
The Clerk is to check with M Richards the position following his meeting with R Booth and J Burton.
- c Playing Field  
Other than the fact that the field is extremely muddy following the recent wet weather, nothing to report.
- d Rights of Way  
Nothing to report.



- e Cemetery  
M Richards and P Banks are to have a look at the handrail. Regarding the mole problem, the Clerk reported that she had talked to a number of contractors but needed to find someone local to Daventry as traps had to be used instead of poison with the cemetery being open to the public. S Gilling said she would pass on the contact details of someone she knows. P Banks enquired whether anyone knew whether the old bench beside the shed was donated or purchased by the Parish Council. The bench is now far too old to be repaired and will need to be removed.  
The promise of a new bench in memory of Margaret Morris elsewhere within the cemetery as well as a new shed has been made by Mr Morris. The Clerk will speak to Mr Morris and make necessary arrangements. The Parish Council thanked Mr Morris for his kind donations.  
The Clerk reported that a list of works needed to be carried out in the cemetery will be drawn up and funding may be available to help towards the costs of such works.
- f Roads and safety  
It was reported that the state of the paths on Park Close and Pound Lane is getting worse. The Clerk was tasked with informing the relevant authority..
- g Street-Lighting  
S Gilling has reported two lights but neither has been fixed as agreed. S Gilling is to chase.
- h Village Hall  
Nothing to report.
- i Newsletter  
Nothing to report.

#### **209/02/08 Correspondence**

- NCALC Update – 1/08
- NCC/Atkin's – Rep's Review – January 2008
- Daventry & District Housing – New Offices
- The Playing Field – Winter 2007-08

#### **210/02/08 Public Participation (2)**

The Chairman invited County Councillor Robin Brown to address the meeting. He reported that following the arrival of a new Chief Executive, re-shaping of the County Council will be taking place. Atkins is due to end its contract with NCC on 30<sup>th</sup> March and it is hoped that the new contractor will provide an improved service. The Parish Council was advised to identify problem areas and chase them until they are dealt with satisfactorily.

The County Council Empowerment Fund will be decided soon and a payment will be due to Badby Parish Council in July, although at this time we are unsure as to the amount.

The Chairman thanked County Councillor Brown for his report.

#### **211/02/08 Any other matters**

J Page and K Alexander reported on a visit they had made to a Community housing project at Norton, along with the Clerk. Although it was agreed that at the moment there is no need in Badby, the documentation was put into the correspondence file for circulation.

#### **212/02/08 Date of next meeting**

The next meeting will be held on Monday 10<sup>th</sup> March 2008.

The Chairman closed the meeting at 8.55pm.

**MINUTES OF THE MEETING OF BADBY PARISH COUNCIL  
HELD IN THE VILLAGE HALL AT 7.30 P.M.  
ON MONDAY 10<sup>th</sup> MARCH 2008**

**THE FOLLOWING WERE PRESENT:**

*Councillors:* Mr M Richards (Chairman), Mr Peter Banks, Mrs Karen Alexander, Mr Gary Bell, Mr Mike Warburton, District Councillor Tony Scott.

*Others:* Mrs Sharon Foster (Clerk), 8 x Members of the public.

**213/03/08 Apologies for absence**

Mrs Sheila Gilling, Mr John Page, Mrs Eleanor Ramsbotham, County Councillor Robin Brown.

**214/03/08 Declarations of interest in items on the agenda**

P Banks and K Alexander declared interest on agenda item 219/03/08b with regard to cheque number 001381.

P Banks declared interest on agenda item 222/03/08 with regard to the presentation by the Cricket Club.

**215/03/08 Approval of the Minutes of the meeting held on 4<sup>th</sup> February 2008**

Copies of the minutes had been circulated prior to the meeting. All were in agreement that they be signed as a correct record – Proposed by M Warburton, seconded by K Alexander.

**216/03/08 Co-option of Parish Councillor**

Following the sudden death of Dr James Justice, the procedure had been set in motion regarding a vacancy for Parish Councillor. Two applications for co-option had been received and both applicants were invited to address the Parish Council. Following this, both applicants were asked to leave the hall whilst a discussion and ballot took place. Both were then invited back into the meeting and the Chairman announced the result. Votes recorded as 3 votes to 1 in favour of Mr Robson.

Note: G Bell had not yet arrived at the meeting and so did not take part in the vote.

RESOLUTION : Mr Robson be co-opted onto the Parish Council.

Mr Robson was invited to join the Parish Council. However, he would be unable to vote on any issues as the Clerk had not got the relevant papers available for him to sign.

**217/03/08 Public Participation (1)**

- a. A member of the public asked for clarification of an overheard conversation before the meeting had started regarding deferment of the Village Hall cheque under agenda item 219/03/08. This was confirmed as there were not enough Councillors present to carry a quorum. The item will be carried forward to the April Meeting.
- b. A member of the public made comment regarding the planning application DA/2008/0122 and stated that she believed it should be resisted, as had the previous two planning applications for the same site.

**218/03/08 Matters arising from the minutes**

- a. None.

**219/03/08 Finance**

- a. Income received
 

£ 30.00	Headstone inscription fee
£100.00	Burial Fees – J Justice
£469.23	VAT Repayment

## b. Payments for approval

Cheque no	Payee	Details	Amount	Authority
001381	Village Hall	Endowment Fund replenishment	£2,000.00	
001382	S Foster	Salary	£218.23	LGA1972 s.112
001383	Inland Revenue	PAYE	£28.52	LGA1972 s.112
001384	S Foster	Expenses	£44.81	LG(FP)A 1963 s.5
001385	The Phone Co-op	Telephone charges	£13.36	LG(FP)A 1963 s.5

As stated earlier, it was agreed that no quorum would be present to vote on Cheque 001381 and so this matter would have to be deferred to the April meeting.

\*Resolution\* - Proposed by M Warburton; Seconded by K Alexander. Payments of Cheques 001382 to 001385 approved.

- c. Consideration of grass cutting contracts for 2008/09 season.  
D Grainger is still away and the reconsideration of his charges for the next financial year was deferred to the April meeting.
- d. The Clerk reported that she has had confirmation that BDO Stoy Hayward would continue as external auditor to the Parish Council for the next five years.
- e. The Clerk reported that national pay awards had been announced for Clerks. The Clerk's salary would rise from £8.225 to £8.429 per hour and fuel charges would increase from 54p to 55.8p per mile.  
\*Resolution\*: To accept increase in pay award. Proposed by P Banks, seconded by M Warburton.

**220/03/08 Planning**

## a. Applications received

Application No.	Description of Development	Location of Development	Comment
DA/2008/0122	Demolition of existing commercial buildings. Construction of 3 detached dwellings and garages	Land at New House, Badby Lane, Staverton NN11 6DE	Opposed

## b. Decisions received

Application No.	Description of Development	Location of Development	Decision
DA/2007/0214 (Appeal)	Detached dwelling and garage	Land at rear of Bridge House, A361 Daventry Road, Badby NN11 3AE	Granted
DA/2007/1339	Construction of detached timber garage	3 Orchard Close, Badby NN11 3BB	Granted
DA/2007/1340	Demolition of shed and stone wall and erection of triple garage	The Beeches, Charwelton Road, Badby NN11 3BY	Granted
DA/2007/1387	Single storey rear/side extension and front porch	4 Pinfold Green, Badby NN11 3AE	Granted
DA/2007/1391	Outline application for detached bungalow	Land to rear of Hill Top, Bunkers Hill, Badby NN11 3AW	Withdrawn

**221/03/08 Update on Arbury Hill**

A list of seven planned dates were given to M Richards by Mr Teverson. This had been forwarded to the DDC. The DDC is in the process of analyzing the noise problem. The Clerk will keep in touch with DDC.

**222/03/08 Representation by Badby Cricket Club**

P Banks retired to the public gallery. Ian McPherson was invited to address the meeting. A grant had been achieved of £25,000 and this would be made available on completion of the works and would then be used to repay a bank loan taken out for the building works. However, following a building regulations site visit, a larger base had been required for the new pavilion at a cost of £2,500 and this had put a strain on the £40,000 budget. There is now a shortfall of £3,000 and the Cricket Club is in the process of approaching the NCC and DDC for financial assistance. The Parish Council agreed that it would, if needed, help with accessing grants. I McPherson stated that any assistance would be greatly appreciated. The Chairman thanked I McPherson for his update and P Banks rejoined the meeting.

**223/03/08 Discussion of Whetherday Farm application for Goods Vehicle Operator's Licence**

P Merricks was invited to address the meeting following publication of an application for Goods Vehicle Operator's Licence in the Daventry Express and subsequent questions from members of the public to the Parish Council. P Merricks reported that following changes in legislation, he is now obliged to hold a Goods Vehicle Operator's Licence to enable him to carry on making his present deliveries. It would also enable him to take courier deliveries to a central collection point in Dunchurch rather than have a number of courier companies collect from Whetherday Farm. Following questions from Parish Councillors and the public gallery, it was ascertained that Mr Merricks will have to renew the licence every 5 years, has applied for 3 licences so as to hold a 'spare' for any rented vehicle he may use and could upgrade to vehicles larger than the ones he presently uses without re-applying. However, it was also made clear that a complaints procedure is available to the public should it subsequently be required.

**224/03/08 Consideration of Cemetery Regulations**

This matter was deferred to the April meeting to allow the Clerk more time to prepare relevant clauses for inclusion.

**225/03/08 Completion of Northamptonshire ACRE Quality Standard Review 2008**

The Clerk would complete and return this User Survey.

**226/03/08 Consideration of request to erect of marquee on the Green**

The Clerk was tasked with responding to this request with comments that relevant insurances be in place and that the green be returned to its original state following the event.

**227/03/08 Consideration of invitation to attend Green Space Toolkit event at NACRE**

Following discussion, it was agreed that no attendance would be required.

**228/03/08 Consideration of 2008 Village of the Year Competition**

Following discussion, it was agreed that Badby would not enter this competition.

**229/03/08 Consideration of attendance of CPRE Northants Planning and Landscapes event**

Following discussion, it was agreed that no attendance would be required.

**230/03/08 Consideration of letter from Dr D Burton of Byfield Surgery**

The Clerk reported a letter had been received from Dr Burton regarding Government plans to extend surgery opening hours and its intention to finance the move by using funds already set aside for 'best clinical practice'. P Banks stated that this matter is very much a political one and as the Parish Council is a non-political body, no comment should be made. Unanimously agreed.

**231/03/08 Review of Proposed Standards of Operational Response by Fire & Rescue Service**

M Warburton agreed to carry out this review and respond accordingly.

**232/03/08 Reports from Councillors**

- a Greens  
Moles have now appeared on the village green and this would be monitored.
- b Trees  
M Richards would like to present a strategy at the next meeting.
- c Playing Field  
Nothing to report.
- d Rights of Way  
K Alexander has reported two Rights of Way but as yet no action has been taken. She had also reported a fallen tree on the Chapel Lane Right of Way but needed to meet with Street Doctor to show them exactly where it is.  
The Clerk has reported both Pound Lane and Park Close and will report back when they have assessed both areas.
- e Cemetery  
The Clerk has been in contact with Mr Morris. He has arranged for a new shed to be delivered to the cemetery once the old shed has been taken down and the base checked.  
M Richards and P Banks will proceed with the removal of the shed.  
Four moles were caught by the mole catcher and the situation will be monitored.  
The Clerk was asked to continue trying to contact the Community Service people regarding works to be carried out in the cemetery.

- f Roads and safety  
Discussion took place as to the requirement for signage showing “Not suitable for heavy vehicles” on entry to the village. However, deliveries have to be made and access is required. The Highways Authority would not enforce such signage.  
A request had been made to make Pound Lane one way but following discussion, it was agreed that there is an unofficial one way system with school users and it would not be practical to enforce a system.  
T Scott reported that there is a definite decrease in the amount of traffic using the A361 at the moment due to constraints in reaching the M40 from Daventry. The work is due to continue for four weeks.  
T Scott also reported that speed cameras should be in place in the Badby area during May.
- g Street-Lighting  
Nothing to report.
- h Village Hall  
The Chairman reported that a meeting had taken place with representatives of the Village Hall Management Committee regarding hall funding and details would be provided at the April meeting when a quorum would hopefully be present to vote.  
P Banks asked whether any progress had been made on having a sign for the Village Hall. The Clerk reported that she is still looking into the matter and would report back.  
The Clerk reported that the next meeting of the Village Hall Management Committee would be on Monday 19<sup>th</sup> May. This would also be the Annual General Meeting.
- i Newsletter  
The newsletter is due out for June and the Clerk would soon start putting it together.

#### **233/03/08 Correspondence**

- Village Viewpoint – Spring 2008
- LCR – March 2008
- The Connection Phone Co-op newsletter – February 2008
- Enjoy England – April 2008
- The Clerk – March 2008

#### **234/03/08 Public Participation (2)**

- a. D Wilson reported that the minute 207/02/08 is incorrect. He actually stated that the new legislation has effect on the Parish Council but there was no need to respond.
- b. A member of the public reported that she had enquired regarding the bench in the cemetery and it was not believed to be in memory of anyone.
- c. A member of the public stated that Parish Councils should be careful with regard to planning applications and should pay close attention. Rural parishioners pay their taxes too and every little development threatens the rural setting of Badby. All parts of the Parish are as important as each other.
- d. T Scott reported a Council tax increase of 4.3%, far less than the national average but the DDC aims to try to maintain its services. In essence, it will mean an increase of 9p per week for a Band D household.

#### **235/03/08 Any other matters**

P Banks reported that he has been approached regarding an increase in dog fouling throughout the village. It was agreed that the Clerk would publish an article in the newsletter asking people to clean up after their dogs.

#### **236/03/08 Date of next meeting**

Following discussion, it was agreed that the Annual Parish Meeting would take place after the Parish Council meeting on Monday 12<sup>th</sup> May. The time, however, would be bought forward to 7.00pm.

The next meeting of the Parish Council will be held on Monday 14<sup>th</sup> April 2008.

The Chairman closed the meeting at 9.10pm.