

**DRAFT**

**MINUTES OF THE MEETING OF BADBY PARISH COUNCIL  
HELD IN THE VILLAGE HALL AT 7.30 P.M.  
ON MONDAY 2<sup>nd</sup> APRIL 2012**

**THE FOLLOWING WERE PRESENT:**

*Councillors:* Mr Mike Richards (MR) – Chairman, Mrs Karen Alexander (KA), Mr Peter Cooper (PC)  
Mr Richard Piner (RP), Mr Andrew Witcomb (AW), Mr Martin Walton (MW).

*Others:* Mrs Sharon Foster (Clerk), 3 x Members of the public.

**001/04/12 To receive and approve apologies for absence**

Apologies: Mrs Sally Halson (SH) – operation.

Absent without apology: Mr Gary Bell (GB).

**002/04/12 To receive declarations of interest in items on the agenda**

None received.

**03/04/12 Approval of the Minutes of the Ordinary Meeting held on 12<sup>th</sup> March 2012**

Copies of the minutes had been circulated prior to the meeting. In item 010/03/12, “Chestnuts” was changed to “Bluebells”. All were then in agreement that the minutes be signed as a correct record of the meeting.

Proposed by KA, seconded by AW. The minutes were then signed by MR.

**004/04/12 Co-option on to Parish Council**

The process will continue.

**005/04/12 Public Participation (1)**

No comment was made.

**006/04/12 Matters arising from the minutes (for information only)**

The Clerk will chase EON with regards to bulbs for streetlights.

**007/04/12 Finance**

a. Income received  
£1,384.54 VAT refund  
£ 875.00 NCC Empowerment Fund

b. Payments for approval

<b>Cheque no</b>	<b>Payee</b>	<b>Details</b>	<b>Amount (£)</b>	<b>+ VAT (£)</b>	<b>Cheque Total (£)</b>	<b>Authority</b>
100032	S Foster	Salary	£262.41	£0.00	£262.41	LGA 1972 s112
100033	S Foster	Expenses	£76.65	£0.00	£76.65	LGA 1972 s112
100034	Phone Co-op	Phone calls	£2.06	£0.41	£2.47	LGA 1972 s112
100035	CPRE	Membership	£29.00	£0.00	£29.00	LGA 1972 s112
100036	EON	Electricity	£127.23	£25.45	£152.68	PCA 1957
N/A	DDC	Rates for cemetery	£0.00	£0.00	£0.00	

Due to a computer failure, the Clerk had been unable to print an expense sheet and so cheque 100033 will be held over until the next meeting.

\*RESOLUTION\* – All cheques, except Cheque 100033, approved for payment. Proposed by PC;  
Seconded by KA. Payments approved.

c. Bank balances  
As at 25<sup>th</sup> March 2012  
HSBC current a/c £ 6,131.66  
Nat West current a/c £ 70.47  
Nat West deposit a/c £ 7,500.00  
Total £13,702.13

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- d. Presentation of end of year unaudited results  
Again, due a computer failure, the Clerk had been unable to circulate the figures. However, a draft print out had been completed at the last minute. The Chairman reported that draft figures will be circulated once they had been checked but, for the moment, figures are generally under budget with an overall under-spend of @£4,000 although planned expenditure on tree work has been carried forward to next year's budget. The matter would be revisited at the May meeting.

**008/04/12 Planning**

- a. Applications received

Application No.	Description of Development	Location of Development	Parish Council action
DA/2012/0156	Change of use of agricultural land to a mixed use comprising agriculture, the grazing and shelter of rescued animals and educational purposes in association with the existing agricultural use of land (retrospective) and change of use of a stable and store room building to provide associated educational facilities for visiting school children together with the installation of two rooflights in the southern elevation.	Tall Trees, Bunkers Hill Badby NN11 3AW	Object.

- b. Decisions received

Application No	Description of Development	Location of Development	Decision
None			

- c. Appeals

Application No	Description of Development	Location of Development	Decision
None			

**009/04/12 Reports from Councillors**

- a. Greens  
Nothing to report.
- b. Trees  
AW has spoken to Mrs Eckland at Badby school who is keen to take a share of trees to plant in the school grounds. AW has therefore made an application. Notification will be received in September as to whether the application is successful.
- c. Playing Field  
The Clerk reported receipt of a letter from the Allotment Association confirming agreement to pay the increase in rent.  
A number of Parish Councillors had met at the playing field to discuss the quotes received for works to the playing field vehicular access. It was agreed that the Parish Council should look at spending no more than £2,000 and quotes for what work can be carried out for this amount should be requested.
- d. Rights of Way  
AW has requested more signs from NCC but these aren't available at the moment.
- e. Cemetery  
RP reported that there is no fencing in the oldest part of the cemetery, only banking and the remains of hedging. RP will research the cost of fencing and report back.  
It was noted that another safety check of the cemetery should be made.  
It was also noted that the tap at the bottom of the cemetery has been reported as not working. RP will check.
- f. Roads and safety  
The Clerk reported a response from NCC with regards to the corner of Bunkers Hill and Main Street. The Clerk was tasked with contacting the PCSO and asking him to speak to residents in the area, asking them to be mindful of parking.

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- g. Street-Lighting  
Thanks went to MR, MW and PC who had cleared ivy from various street lights. It was noted that an annual clearance might be worthwhile.  
MR reported that the steps to the road at the bottom end of the churchyard were in need of repair. MW will repair the step and pass on the costs.
- h. Village Hall  
KA reported that Cummins had agreed to redecorate the village hall. The VHMC will provide the paint.  
Bluebell Teas will be held on 5<sup>th</sup> and 6<sup>th</sup> May.
- i. Newsletter  
Nothing to report.
- j. Training  
PC is booked onto the next Off To A Flying Start course.

**010/04/12 Consideration of possible Queen's Diamond Jubilee celebrations**

A meeting had been held last week to put together an application for funding.  
RP had researched mugs, specifically designed for children.  
RP asked whether anyone knows of any children under 11 living in the village who do not attend either Bluebells or Badby school.

**011/04/12 Consideration of quotations for T4 and T5 inspection**

The Clerk had circulated details of quotations received. These were discussed and it was unanimously agreed to accept the quote received from Wilbytree on the proviso they meet with Rachel Booth and Mike Rangeley. The inspection should be carried out by 1<sup>st</sup> May and the written report provided by 7<sup>th</sup> May.

**012/04/12 Consideration of quotations for tree works**

The Clerk had circulated details of quotations received. These were discussed and it was unanimously agreed to accept the quote received from Cutting Edge on the proviso that it does not include works to T4 or T5.

**013/04/12 Consideration of invitation to join Daventry Villages Together**

The Clerk confirmed that she had contacted DVT with regards to not being a member, as agreed at the last meeting. With regards to the invitation to join DVT, the Clerk was tasked with speaking to Clerks of Councils already members.

**014/04/12 Correspondence**

- ▲ Appeal to consider Victim Support
- ▲ LCR
- ▲ DDC Notice of elections
- ▲ Anglian Water – Hose pipe ban

**015/04/12 Public Participation (2)**

No comment was made.

**016/04/12 New matters requested for next month's agenda**

None.

**017/04/12 Date of next ordinary meeting**

The next ordinary meeting will be held on 14<sup>th</sup> May 2012. This will be the Annual Parish Meeting and the Annual Meeting of the Parish Council with the APM starting at 7pm.

Discussion then took place regarding the laptop which cannot be repaired. The Clerk was requested to obtain quotes for the next meeting.

The Chairman closed the meeting at 9.20pm.

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**MINUTES OF THE EXTRAORDINARY MEETING OF BADBY PARISH COUNCIL  
HELD IN THE VILLAGE HALL AT 7.30 P.M.  
ON MONDAY 23RD APRIL 2012**

**THE FOLLOWING WERE PRESENT:**

*Councillors:* Mrs Karen Alexander (KA) – Chairman,  
Mr Gary Bell (GB), Mr Richard Piner (RP), Mr Martin Walton (MW),  
Mr Andrew Witcomb (AW).

*Others:* Mrs Sharon Foster (Clerk), 6 x Members of the public.

In MR's absence, KA was Chairman.

**001/04e/12 To receive and approve apologies for absence**

Apologies: Mr Mike Richards (MR) – on holiday

Mr Peter Cooper (PC) - bereavement

Absent without apology: Mrs Sally Halson (SH).

**002/04e/12 To receive declarations of interest in items on the agenda**

RP and MW declared personal interests in planning application DA/2012/0244 as they both own properties which are adjacent to the application site.

**003/04e/12 Public Participation**

All members of the public in attendance spoke with regards to their objections to planning application DA/2012/0225.

**004/04e/12 Planning**

<b>Application No.</b>	<b>Description of Development</b>	<b>Location of Development</b>	<b>Parish Council action</b>
DA/2012/0225	Construction of wind turbine	Land at Long Furlong Farm, Catesby Road, Hellidon NN11 6LW	Objections Proposed GB, seconded RP. All in favour. Carried.
DA/2012/0226	Listed Building Consent for internal alterations to create en-suite and re-open fireplace	The Old School House, The Green, Badby NN11 3AF	No objections Proposed RP, seconded AW. All in favour. Carried.
DA/2012/0244	Construction of detached double garage and pair of oak gates on existing driveway	Holly Cottage, Church Green, Badby NN11 3AS	No observations Proposed AW, seconded GB. 2 abstained. Carried.

**005/04e/12 Date of next ordinary meeting**

The annual meeting of the Parish Council will be held on 14<sup>th</sup> May 2012. This will also be the night of the Annual Parish Meeting.

The Chairman closed the meeting at 8.30pm.

**MINUTES OF THE ANNUAL MEETING OF BADBY PARISH COUNCIL  
HELD IN THE VILLAGE HALL AT 7.30 P.M.  
ON MONDAY 14<sup>th</sup> MAY 2012**

**THE FOLLOWING WERE PRESENT:**

*Councillors:* Mr Mike Richards (MR) – Chairman, Mrs Karen Alexander (KA) – Vice Chairman,  
Mr Peter Cooper (PC), Mrs Sally Halson (SH), Mr Richard Piner (RP),  
Mr Andrew Witcomb (AW), Mr Martin Walton (MW).  
*Others:* Mrs Sharon Foster (Clerk), 5 x Members of the public.

**001/05/12 Election of Chairman and signature of Acceptance of Office**

Proposal: Mike Richards to be appointed Chairman.  
Proposed by KA, seconded by AM.

**002/05/12 Election of Vice-Chairman**

Proposal: Karen Alexander to be appointed Vice-Chairman.  
Proposed by MR, seconded by RP.

**003/05/12 To receive and approve apologies for absence**

Apologies: None.  
Absent without apology: Mr Gary Bell (GB).

**004/05/12 To receive declarations of interest in items on the agenda**

None.

**005/05/12 Review of Register of Members' Interests**

None at this moment. Any changes to be notified as soon as they occur.

**006/05/12 Appointment of Councillors' Areas of Special Interest**

The only changes agreed was that PC would have Special Interest for the Greens and Playing Field and GB would only have Special Interest for the trees.

**007/05/12 Review of Standing Orders and Financial Regulations**

Deferred to June.

**008/05/12 Appointment of Responsible Finance Officer**

Proposal: Clerk to appointed Responsible Finance Officer.  
Proposed by KA, seconded by PC.

**009/05/12 Review of Risk Assessment**

Deferred to June.

**010/05/12 Review of Asset Register**

Agreed that the register is up to date.

**011/05/12a Approval of the Minutes of the Ordinary Meeting held on 2<sup>nd</sup> April 2012**

Copies of the minutes had been circulated prior to the meeting. All were in agreement that the minutes be signed as a correct record of the meeting.  
Proposed by KA, seconded by PC. The minutes were then signed by MR.

**011/05/12b Approval of the Minutes of the Ordinary Meeting held on 23<sup>rd</sup> April 2012**

Copies of the minutes had been circulated prior to the meeting. All were in agreement that the minutes be signed as a correct record of the meeting.  
Proposed by AW, seconded by KA. The minutes were then signed by MR.

**012/05/12 Co-option on to Parish Council**

The process will continue.

**013/05/12 Public Participation (1)**

- a. A member of the public noted the recent lack of communication with regards to the two-day closure of the A361.
- b. Jo Gilford, District Councillor, reported that she and her colleagues are looking forward to representing Badby in the Woodford Ward and will come to the monthly meetings. MR congratulated her on gaining a seat.

**014/05/12 Matters arising from the minutes (for information only)**

- a. The Clerk was reminded about researching light bulbs for streetlights.
- b. AW confirmed that a donation will be made to the Parish Council to cover the cost of the CPRE membership.

**015/05/12 Finance**

- a. Income received
- |           |  |
|-----------|--|
| £ 0.93    | Interest to NatWest a/c                    |
| £7,000.00 | DDC Precept ½ year payment                 |
| £ 687.12  | NCC 136 Agreement payment for grass mowing |
| £ 50.00   | Burial (D Smith)                           |
| £ 39.00   | Allotment half year rental                 |
| £ 50.00   | Headstone (Bodily)                         |

- b. Payments for approval

Cheque no	Payee	Details	Amount (£)	+ VAT (£)	Cheque Total (£)	Authority
100033	S Foster	Expenses	£76.65	£0.00	£76.65	LGA 1972 s112
100037	S Foster	Salary	£262.41	£0.00	£262.41	LGA 1972 s112
100038	S Foster	Expenses	£50.84	£0.00	£50.84	LGA 1972 s112
100039	N Kennedy	Mowing – April/March	£90.00	£0.00	£90.00	LGA 1972 s214
100040	Came & Co	Insurance premium	£733.08	£0.00	£733.08	LGA 1972 s111 & 140
100041	EON	Lighting maintenance	£133.50	£26.70	£160.20	PCA 1957
100042	DDC	Waste bin collection	£73.84	£14.77	£88.61	Litter Act 1983 s5 & 6
100043	D Grainger	Mowing	£444.00	£88.80	£532.80	Highways Act 1980
100044	NALC	LCR subscription	£15.50	£0.00	£15.50	LGA 1972 s112
100045	A Wright	Cemetery work	£295.00	£0.00	£295.00	LGA 1972 s214
100046	NALC	Subscription and audit	£300.44	£0.00	£300.44	LGA 1972 s112
100047	EON	Electricity	£127.23	£25.45	£152.68	PCA 1957
100048	Phone Co-op	Telephone	£5.82	£0.67	£6.49	LGA 1972 s112

\*RESOLUTION\* – All cheques approved for payment, except for Cheque 100033 as the Clerk had not provided a expense claim to MR. Proposed by KA; Seconded by MW. Payments approved. The Clerk was asked to make enquiries as to the outcome of the insurance claim at the cemetery.

- c. Bank balances  
As at 30<sup>th</sup> April 2012
- |                      |                   |
|----------------------|-------------------|
| HSBC current a/c     | £14,276.22        |
| Nat West current a/c | £ 71.36           |
| Nat West deposit a/c | £ <u>7,500.00</u> |
| Total                | £21,847.58        |

- d. Signature of Sections 1 and 2 of Annual Return  
The relevant questions and answers were recorded on Sections 1 and 2 of the Annual Return.  
Proposed by AM, seconded by SH. The Annual Return was then signed by MR and the Clerk.

**016/05/12 Planning**

## a. Applications received

Application No.	Description of Development	Location of Development	Parish Council action
DA/2012/0265	Variation of Condition 2 of planning permission DA/2011/0802 (garage facing materials to be brickwork instead of stone)	Robins Cottage, Main Street, Badby NN11 3AN	Concern over material to be used.
DA/2012/0293	Construction of detached double garage (re-submission)	Hillcrest, Bunkers Hill, Badby	Objection.

## b. Decisions received

Application No.	Description of Development	Location of Development	Decision
DA/2012/0069	Construction of detached double garage	Hillcrest, Bunkers Hill, Badby NN11 3AW	Refused
DA/2012/0109	Construction of detached dwelling	Land Adj to The Paddocks, Newnham Road, Badby NN11 3AA	Refused

- c. Response to DA/2012/0225 – Construction of wind turbine, Land at Furlong Farm, Catesby Road, Hellidon  
It was understood that there is due to be re-submission of this application. However, in the meantime, the Clerk was asked to request that the applicant be put before the DDC Planning Committee.

**017/05/12 Reports from Councillors**

## a. Greens

The Clerk reported that D Grainger will be cutting the grass shortly before the Jubilee celebrations. She was asked to request that he also trim the area around the bottom of the fenced off tree. If he wasn't able to do this, Parish Councillors will trim the area.

## b. Trees

The Clerk was asked to contact James Burton and ask when he is planning to carry out the works to the trees in the village. She was also asked to contact Charlie Foster at NCC and ask whether anything is to be planted on Pinfold Green where the chestnut tree has just been removed.

## c. Playing Field

The Clerk reported that an application for Community Chest funding from DDC had been made but had been turned down. She had not met with contractors regarding quotes for the work to the vehicular access as the costs would have changed in the event of being granted further funding. She was asked to now contact the contractors and get quotes.

## d. Rights of Way

AW has received new signs from NCC. There is also one for the bottom of Honey Lane regarding the Knightley Way. It was reported that the stile between the Hartshorn's and the field is in poor condition. AW to report.

## e. Cemetery

MW and RP had looked at preventing access to the cemetery by animals. They reported that the hedge at the top of the cemetery was full of holes. Material costs would be @£150. It was agreed that the Clerk would contact families of those who have family members buried on the top row to let them know that a fence will be erected. MR and RP will do a safety check on headstones. MR, KA, RP and PC will also carry out a risk assessment.

- f. Roads and safety  
As already noted in public forum, repairs have recently been carried out on the A361.
- g. Street-Lighting  
Nothing to report.
- h. Village Hall  
It had been noted that subsidence has been caused to the committee room area of the village hall. One dubious suggestion had been made that this could have been caused by bushes nearby.
- i. Newsletter  
Items suggested for the June newsletter were: new District Councillors, Diamond jubilee celebrations, Pinfold Green chestnut trees and The Green chestnut trees.
- j. Training  
PC had attended the Off To A Flying Start and found the course extremely helpful.

**018/05/12 Consideration of possible Queen's Diamond Jubilee celebrations**

**To include request for marquee on The Green**

The Council agreed to the erection of a marquee on the condition that the area is returned to its usual state afterwards.

RP reported that he has received the souvenir mugs for distribution to those invited to the tea party.

The Clerk was tasked with contacting the Gusher and the Police will be informed of what form the celebrations will take.

**019/05/12 Consideration of tree survey**

The recent inspection had recorded that the signage is good, further work is currently not needed but continued monitoring was recommended. It was noted that the numbering of the trees had been transposed.

Therefore

**020/05/12 Consideration of invitation to join Daventry Villages Together**

It was agreed that membership would not be taken.

**021/05/12 Update and consideration of Arbury Hill motocross activities**

The Clerk reported response to her email re meeting dates. Karen Pell of DDC has taken over as Senior Environmental Protection Officer. DDC was not informed about the cancellation of the 29<sup>th</sup> April but had been notified of a new event on 17<sup>th</sup> June to replace the cancelled event on 19<sup>th</sup> February. However, they had no information regarding whether 20<sup>th</sup> May event had been cancelled but they understood that it would still go ahead and planned to carry out noise monitoring.

**022/05/12 Request for meeting with the Cricket Club with regards to mowing the football pitch**

MR reported that cricket club equipment stolen recently was used for mowing the football pitch and the cricket club had been unable to cut the area recently. They had been in contact with a view to discussing how to progress the matter ie alternative arrangements and what impact these would have on the rental agreement. It was understood that the previous figure of £500 for mowing the field had been paid and the Clerk was asked to contact D Grainger and confirm what cost would be involved. She was also asked to contact P Groves and ask whether he would be willing to cut and collect the long grass for his own use.

**023/05/12 Request for works to the bmx area**

As discussed at the Annual Parish Meeting, the Clerk was asked to make contact.



**024/05/12 Report on developments with regards to Code of Conduct**

The Clerk reported that DDC had requested that no changes be made to the current process regarding the Code of Conduct. They are working on a replacement.

**025/05/12 Arrange Clerk's Appraisal**

It was agreed that MR and KA would carry out the appraisal.

**026/05/12 DDC Community Chest Fund application**

As already reported, an application had been made but turned down.

**027/05/12 Update of District Council election results**

Bob Patchett and Jo Gilford were congratulated. The Clerk was asked to write to outgoing District Councillor Tony Scott to thank him for his many contributions over the years as well as his strident support and advice to the Parish Council.

**028/05/12 Correspondence**

- ▲ Clerks & Councils Direct – May 2012
- ▲ Came & Co – Parish Matters – Spring 2012
- ▲ CPRE Outlook – Spring 2012
- ▲ CPRE Fieldwork – Spring 2012
- ▲ The Clerk – May 2012
- ▲ Countryside Voice – Spring 2012
- ▲ Glasdon brochure
- ▲ NCALC Update – March/April 2012

**029/05/12 Public Participation (2)**

District Councillor Patchett reported that he will be sitting on the Planning Committee and will follow up the planning applications discussed earlier with requests that they both go before the Planning Committee. It was noted that the three District Councillors representing the Woodford Ward were planning to split the area. Badby will be primarily represented by Jo Gilford although all three will be contactable by the Parish Council.

**030/05/12 New matters requested for next month's agenda**

None.

**031/05/12 Date of next ordinary meeting**

The next ordinary meeting will be held on 11th June 2012.  
KA noted that she will be late for the meeting but will attend.

The Chairman closed the meeting at 9.55pm.

**MINUTES OF THE MEETING OF BADBY PARISH COUNCIL  
HELD IN THE VILLAGE HALL AT 7.30 P.M.  
ON MONDAY 11<sup>TH</sup> JUNE 2012**

**THE FOLLOWING WERE PRESENT:**

*Councillors:* Mr Mike Richards (MR) – Chairman, Mrs Karen Alexander (KA) – Vice Chairman,  
Mr Gary Bell (GB), Mr Peter Cooper (PC), Mr Richard Piner (RP) ,  
Mr Martin Walton (MW), Mr Andrew Witcomb (AW).  
*Others:* Mrs Sharon Foster (Clerk), 2 x Members of the public.

**001/06/12 To receive and approve apologies for absence**

Apologies: S Halson – working  
K Alexander – going to be late.  
Absent without apology: Mr Gary Bell (GB) – arrived late.

MR announced that SH had, unfortunately, had to resign due to her work load. MR thanked SH for her contribution to the Parish Council during her tenancy.

**002/06/12 To receive declarations of interest in items on the agenda**

RP declared personal and prejudicial interests on planning application DA/2012/0389 as he owns a neighbouring property.  
MW declared personal and prejudicial interests on item 011/06/12b as one of the cheques is for him.

**003/06/12 Review of Standing Orders and Financial Regulations**

Reviewed and no changes at this time. To be reviewed again in one year's time.

**004/06/12 Review of Risk Assessment**

Because of formatting issues on the electronic version, the Clerk distributed paper copies of the risk assessment. It was agreed that a risk assessment will be made on all assets in the village at 5pm on Monday 18<sup>th</sup> June and reported back to the July meeting.  
MR reported that he and RP had done a safety check in the cemetery and laid down 14 headstones. The Clerk had put notices on each headstone requesting that the family arrange for them to be repaired. She will also put an article in the newsletter.

**005/06/12 Consideration of Grant Awarding policy**

Reviewed and no change at this time. To be reviewed in 12 months' time.

**006/06/12 Approval of the Minutes of the Annual Meeting held on 14<sup>th</sup> May 2012**

Copies of the minutes had been circulated prior to the meeting. All were in agreement that the minutes be signed as a correct record of the meeting.  
Proposed by PC, seconded by MW. The minutes were then signed by MR.

**007/06/12 Approval of the Minutes of the Extraordinary Meeting held on 28<sup>th</sup> May 2012**

Copies of the minutes had been circulated prior to the meeting. All were in agreement that the minutes be signed as a correct record of the meeting.  
Proposed by MW, seconded by PC. The minutes were then signed by MR.

**008/05/12 Co-option on to Parish Council**

The procedure for filling the vacancy created by SH's resignation will now commence.  
John Collins put himself for co-option and was duly co-opted. The Clerk will arrange completion of the relevant forms in time for him to be summoned to the July meeting.

**009/06/12 Public Participation (1)**

- a. A member of the public asked whether it would be prudent to put a notice on the cemetery gates regarding health and safety. This has already been done.

GB arrived at the meeting at 7.55pm.

**010/06/12 Matters arising from the minutes (for information only)**

Nothing to report.

**011/06/12 Finance**

- a. Income received  
None.

- b. Payments for approval

Cheque no	Payee	Details	Amount (£)	+ VAT (£)	Cheque Total (£)	Authority
100033	S Foster	Expenses	£76.65	£0.00	£76.65	LGA 1972 s112
100049	S Foster	Salary	£262.41	£0.00	£262.41	LGA 1972 s112
100050	S Foster	Expenses	£50.84	£0.00	£50.84	LGA 1972 s112
100051	N Kennedy	Mowing	£135.00	£0.00	£135.00	LGA 1972 s214
100052	EON	Electricity	£142.21	£8.77	£150.98	PCA 1957
100053	NALC	Training – P Cooper	£29.00	£8.77	£29.00	LGA 1972 s214
100054	Phone Co-op	Telephone	£2.50	£0.50	£3.00	LGA 1972 s112
100055	Impact Ltd	Jubilee Mugs	£264.39	£52.88	£317.27	S 137
100056	M Walton	Step repair near church	£5.33	£0.00	£5.33	
100057	D Grainger	Mowing	£161.00	£32.20	£193.20	Highways Act 1980
100058	D Grainger	Mowing	£414.00	£82.80	£496.80	Highways Act 1980

The Clerk noted an error on the agenda with regards to cheque numbers which should be as shown above.

\*RESOLUTION\* – All cheques approved for payment. Proposed by KA; Seconded by MW.  
Payments approved.

- c. Bank balances  
As at 30<sup>th</sup> April 2012
- |                      |            |
|----------------------|------------|
| HSBC current a/c     | £14,406.22 |
| Nat West current a/c | £ 71.36    |
| Nat West deposit a/c | £ 7,500.00 |
| Total                | £21,977.58 |

- d. Consideration of internal auditors' report for financial year 2011/2012  
The Clerk reported that the internal auditor had visited and done the relevant cheques on procedure and process. He had signed Section 4 of the Annual Return and produced a report which was circulated.

**016/06/12 Planning**

- a. Applications received

Application No.	Description of Development	Location of Development	Parish Council action
DA/2012/0389	Insertion of dormer window to roof on front elevation of existing extension	Three Ways Cottage, Church Green Badby NN11 3AS	No objection

- b. Decisions received

Application No	Description of Development	Location of Development	Decision
DA/2012/0118	Works to trees within a Conservation Area	Blundell's Cottage, Vicarage Hill, Badby NN11 AP	Granted
DA/2012/0226	Listed Building Consent for internal alterations to create en-suite and re-open	The Old School House, The Green,	Granted

	fireplace	Badby NN11 3AF	
DA/2012/0144	Construction of koi carp pond	Holly Cottage, Church Green, Badby NN11 3AS	Granted

KA arrived at the meeting at 8.10pm.

- c. Response to DA/2012/0225 – Construction of wind turbine, Land at Furlong Farm, Catesby Road, Hellidon  
A letter of objection had been lodged on behalf of Badby Parish Council. It was understood that an objection had again been lodged by Coventry Airport.

#### **017/06/12 Reports from Councillors**

- a. Greens  
Nothing to report.
- b. Trees  
The tree work had not been started by James Burton as we need to wait for planning permission to be granted. The Clerk has begun the process.
- c. Playing Field  
Nothing to report.
- d. Rights of Way  
A letter was circulated from a member of the public regarding footpaths and the minutes of meetings. It was agreed that MR and the Clerk would respond. AW noted that he had reported the issue of the stile to NCC using the official footpath number.
- e. Cemetery  
RP reported that he had spoken to the families of those whose graves were along the top row of the old part of the cemetery with regards to fencing being erected. There had been no objections from any of them or from David Fennell who owns the adjoining field. RP had obtained a quote for fencing which was @£350.  
Proposal: to erect wire fencing along the top of the old cemetery on the lower side of the hedge in order to try to keep deer out of the cemetery at a cost of @£350.  
Proposed by MR, seconded by MW.  
A working party consisting of MR, RP, AW, PC and MW will erect the fencing. MW will obtain the materials.  
It was noted that some of the graves are quite overgrown with weeds and the Clerk was asked to obtain a quote from N Kennedy to carry out a strim of these graves on a twice yearly basis.
- f. Roads and safety  
Nothing to report..
- g. Street-Lighting  
It was noted that one of the street lights on Park Close is not coming on. The clerk will action.
- h. Village Hall  
The next meeting will be held on Monday 18<sup>th</sup> June.
- i. Newsletter  
None of the Parish Councillors had received the draft. However, as additions had been made since the first draft and the Clerk was asked to add an article about the reason for the length of the football pitch grass, a further draft will be circulated for consideration.
- j. Training  
Nothing to report.

#### **018/06/12 Consideration of possible Queen's Diamond Jubilee celebrations including discussion**

**regarding mugs purchased by Parish Council**

RP reported that he had purchased the minimum number of 72 souvenir mugs and approximately 50 of these had been distributed to youngsters in the village. The remainder had been sold at £5 each. The money raised from the sale of those mugs would be returned to the Parish Council account, apart from the cost of flowers which had been presented to Sarah Hartland-Swann for all her efforts in co-ordinating the event.

It was reported that the whole celebration event had been a non-profit one and grant funding as well as sponsorship had covered all the costs.

It was agreed that the event had been a huge success, despite the at-times inclement weather conditions. The Parish Council thanked all the members of the Committee who helped to organise the event.

Comment had been made that the event should be held on a more regular basis and the Clerk was asked to raise the matter again at the beginning of 2013.

**019/06/12 Consideration of options for fencing around T5**

PC had researched costings for different types of fencing, which were:

Rail: @£ 350

Picket: @£ 600

Chain: @£ 700

Full metal: @£2,000.

Proposal: to erect a two rail fence using @20 posts with access for mowing at a cost of @£350. A working party to be raised to carry out the work.

Proposed by MR, seconded by KA.

**020/06/12 Consultation on appointment of external auditor**

The Clerk was asked to write with no objection to BDO LLP being appointed.

**021/06/12 Update and consideration of Arbury Hill motocross activities**

MR reported that a revised meeting will be held on Sunday 17<sup>th</sup> June. This is the fifth date allowed under the terms of the recently signed agreement, in lieu of the cancelled February event. It was noted that the agreement states that only one extra date can be added to the calendar of events in lieu of a cancelled event. However, April's planned meeting had also had to be cancelled.

MR had requested clarification from DDC on the following matters:

- a. Whether someone from DDC would be attending to measure noise on 17.06.12;
- b. Would any further replacement dates be refused by DDC; and
- c. Would planning permission be required for recent earth moving works.

**022/06/12 Request for meeting with the Cricket Club with regards to mowing the football pitch**

The Clerk reported that the Cricket Club would be able to meet on any evening. She was asked to see whether a meeting could be arranged for Monday 18<sup>th</sup> June.

**023/06/12 Request for works to the bmx area**

PC and AW had met with the couple (Andi and Dean) who had raised the matter of the bmx area at the Annual Parish Meeting.

They had reported that there is wood showing through on some of the jumps which is quite dangerous and the spacing of the jumps is not ideal. They would like to re-align the jumps to accommodate both beginners and advanced riders and would be prepared to maintain the area free of charge. It was noted that the area had been weed killed recently. This had been done as arranged in previous years with D Grainger – the mowing contractor.

The Clerk was asked to send a copy of the latest inspection report to PC.

Proposal: to proceed on the basis that communication is maintained with the Parish Council.

Proposed by PC, seconded by MW.

**024/06/12 Report on developments with regards to Code of Conduct**

New versions of the Code of Conduct were being drafted by both Daventry District Council and NCALC. The Parish Council will need to study each and agree which version it would adopt.

**025/06/12 Report on Clerk's Appraisal and discussion regarding possible increment increase**

KA and MR had met with the Clerk. It was reported that the Clerk had not had an incremental raise in 7 years as Clerk and the last cost of living raise had been received in October 2009. MR reported that an incremental raise would result in extra expenditure of @£62 per annum.

Proposal: to raise the salary of the Clerk to £8.831 per hour and review this each year following an appraisal.

The Clerk reported that she would like to formalise her hours with the Parish Council in order to organise her own working days. She proposed working Monday and Tuesday mornings for Badby Parish Council, although if an emergency arose, she would deal with it outside of these days. She also reported a change in the contact telephone number to 01327 310245.

**026/06/12 DDC Community Chest Fund application**

A second application will be made on the same grounds as the previous one ie funding for the playing field.

**027/06/12 Completion of questionnaire from NCC regarding Empowerment Grant funding**

The Clerk will action.

**028/06/12 Consideration of commissioning village sign**

The matter was considered but it was agreed that no such commission would be made at this time.

**029/06/12 Consideration fo invitation to Parish & Town Councils' Meeting**

AW and PC will attend.

**030/06/12 Consideration of invitation to Planning for Parishes event**

PC will attend.

**031/06/12 Correspondence**

None

**032/06/12 Public Participation (2)**

Nothing to report.

**033/06/12 New matters requested for next month's agenda**

None.

**034/06/12 Date of next ordinary meeting**

The next ordinary meeting will be held on 9th July 2012.

The Chairman closed the meeting at 9.25pm.

**MINUTES OF THE MEETING OF BADBY PARISH COUNCIL  
HELD IN THE VILLAGE HALL AT 7.30 P.M.  
ON MONDAY 9<sup>TH</sup> JULY 2012**

**THE FOLLOWING WERE PRESENT:**

*Councillors:* Mr Mike Richards (MR) – Chairman, Mrs Karen Alexander (KA) – Vice Chairman,  
Mr Peter Cooper (PC), Mr Richard Piner (RP) , Mr Martin Walton (MW),  
Mr Andrew Witcomb (AW).

*Others:* Mrs Sharon Foster (Clerk), 4 x Members of the public, PCSO Carl Barton.

**001/07/12 To receive and approve apologies for absence**

*Apologies:* G Bell – on holiday  
K Alexander – going to be late.

**002/07/12 To receive declarations of interest in items on the agenda**

All declared personal interest in planning applications DA/2012/0427 and DA/2012/0428 as these are applications made by the Parish Council.

RP also declared personal and prejudicial interests in Cheque number 100059.

**003/07/12 Review of Risk Assessment**

An inspection had taken place. Issues raised were cementing the bin on the upper side of The Green, preserving the two benches on The Green and cementing loose coping stones on the Churchyard wall. Ownership of steps on Church Hill needs clarifying. MW was asked to provide an estimate of works and will clarify the ownership.

All streetlight posts are secure. AW has reported two streetlights which are not working.

**004/07/12 Approval of the Minutes of the Annual Meeting held on 11<sup>th</sup> June 2012**

Copies of the minutes had been circulated prior to the meeting. On item 023/06/12, “Andi” was changed to “Helen”. All were in agreement that the minutes be signed as a correct record of the meeting.

Proposed by PC, seconded by MW. The minutes were then signed by MR.

**005/07/12 Co-option on to Parish Council**

MR welcomed John Collins to his first meeting as Parish Councillor. DDC had advised that the vacancy created by the resignation of Sally Halson could now be filled through co-option.

**006/07/12 Public Participation (1)**

a. PCSO Carl Barton reported to the meeting that there had been one theft from an unsecured vehicle and a number of complaints regarding parking at The Windmill pub. He was also informed of the theft of a gate from the entrance to Badby Woods.

b. A member of the public reported an upcoming consultation on wind turbines.

**007/07/12 Matters arising from the minutes (for information only)**

Nothing to report.

**008/07/12 Finance**

a. Income received  
£200.00 Funeral (S Farrow)  
£ 29.00 Contribution towards membership of CPRE

b. Payments for approval

<b>Cheque no</b>	<b>Payee</b>	<b>Details</b>	<b>Amount (£)</b>	<b>+ VAT (£)</b>	<b>Cheque Total (£)</b>	<b>Authority</b>
100059	R Piner	Jubilee Mugs	£317.27	£0.00	£317.27	Section 137
100060	S Foster	Salary	£317.39	£0.00	£317.39	LGA 1972 s112
100061	S Foster	Expenses - June	£58.85	£0.00	£58.85	LGA 1972 s112
100062	N Kennedy	Mowing	£105.00	£0.00	£105.00	LGA 1972 s214
100063	S Foster	Newsletter	£115.37	£0.00	£115.37	LGA1972 s112

100064	Wilbytree	T4 and T5 inspection	£240.00	£48.00	£288.00	Highways Act 1980
100065	EON	Electricity	£130.02	£26.00	£156.02	PCA 1957
100066	Enterprise	Playing field bin service	£73.84	£14.77	£88.61	Litter Act 1983 s5&6
100067	D Grainger	Mowing	£207.00	£41.40	£248.40	Highways Act 1980
100068	Phone Co-op	Telephone	£2.18	£0.44	£2.62	LGA1972 s112
100069	Amber Ltd	T4 and T5 signs	£45.00	£9.00	£54.00	LGA1972 s214

Note: Cheque 100059 approved as Cheque 100055 payable to Impact Limited instead of Richard Piner who had ordered and paid for the Jubilee mugs.

Cheque 100038 approved at the June meeting, payable to S Foster for £50.84 should have been for £47.15. Therefore, I have made the 'credit' of £3.69 against cheque 100061. Instead of being for £58.85, cheque to be made out for £55.16.

\*RESOLUTION\* – All cheques approved for payment. Proposed by AW; Seconded by PC. Payments approved.

c.	Bank balances	
	As at 30 <sup>th</sup> June 2012	
	HSBC current a/c	£10,431.08
	Nat West current a/c	£ 71.40
	Nat West deposit a/c	£ 7,500.00
	Total	£18,002.48

d. Update on first quarter budget control  
The figures had been circulated.

#### **016/07/12 Planning**

a. Applications received

Application No.	Description of Development	Location of Development	Parish Council action
DA/2012/0413	Construction of new dwelling and garage	Land at Bridge House, Daventry Road, Badby NN11 3AB	Objections
DA/2012/0423	Construction of garage/store attached to existing dwelling	Old Barn House, The Green, Badby NN11 3AF	No objection but needs to blend in
DA/2012/0427	Work to and removal of trees within a Conservation Area	Badby Village, Badby	No comment
DA/2012/0428	Works to trees subject of a Tree Preservation Order	Badby Village, Badby	No comment

b. Decisions received

Application No	Description of Development	Location of Development	Decision
DA/2012/0244	Construction of detached double garage and pair of oak gates on existing driveway	Holly Cottage, Church Green, Badby NN11 3AS	Approved
DA/2012/0265	Variation of Condition 2 of planning permission DA/2011/0802 (garage facing materials to be brickwork instead of stone)	Robins Cottage, main Street, Badby NN11 3AN	Approved subject to conditions not yet available
DA/2012/0293	Construction of detached double garage	Hillcrest, Bunkers Hill, Badby NN11 3AW	Approved

c. Response to DA/2012/0225 – Construction of wind turbine, Land at Furlong Farm, Catesby Road, Hellidon  
It was noted that Coventry Airport still have objections to the application. DDC are still awaiting further reports.

d. Consideration of Arbury Hill motocross activity  
To be discussed at 014/07/12 below.

#### **010/07/12 Reports from Councillors**

a. Greens  
Nothing to report.



- b. Trees  
The full report on T4 and T5 will be circulated.  
Planning permission is being sought for works to all trees.
- c. Playing Field  
It was reported that Pete Groves no longer rents the field by the cricket pitch. However, the details of the new tenant were provided. He will be contacted to see whether he would be prepared to cut the football pitch for hay.

KA arrived at the meeting at 8.30pm.

- d. Rights of Way  
AW reported that he had received an acknowledgement from NCC regarding stiles. NCC have a list of works to schedule for the future.
- e. Cemetery  
RP reported that he had cleared back some of the hedge at the top of the cemetery and would like to cut back further. He will arrange a working party.  
MR reported a recent article in The Daventry Express re the laying down of headstones. Discussion took place and it was resolved that a database be set up listing contact details for each headstone. Details will also be requested of those attending graves at the moment. The Clerk will draft an agreement.
- f. Roads and safety  
It was noted that the reflectors on Bunkers Hill are now being obscured by overgrown hedgerow. The Clerk was asked to contact NCC on that subject and also Brookside Lane. It was also noted that a tree has come down at the lower end of the footpath alongside Chapel Lane, above the brook and this should also be reported to NCC.
- g. Street-Lighting  
Nothing to report.
- h. Village Hall  
JC reported that the VHMC is still waiting for a date to commence the painting work. JC offered to be the Village Hall representative alongside KA and the Roads & Safety representative alongside MW. This was agreed.
- i. Newsletter  
The newsletter will be delivered along with The Link at the end of July. Unfortunately, it had been delivered late to the Roddis' who kindly distribute it.
- j. Training  
Nothing to report.

**011/07/12 Consideration of possible Queen's Diamond Jubilee celebrations including discussion regarding mugs purchased by Parish Council**

Nothing to report. Remove from agenda.

**012/07/12 Consideration of options for fencing around T5**

PC reported that DDC had agreed to the fencing. He will now arrange a working party to erect it.

**013/07/12 NCC County Connect – Public transport offer to Badby Parish**

Noted.

**014/07/12 Update and consideration of Arbury Hill motocross activities**

MR reported that a meeting had taken place on 17<sup>th</sup> June and was attended by DDC who took noise readings. These were considered to be at unacceptable levels. DDC are in the process of arranging a meeting with Mr Teverson. However, they had reported that Mr Teverson had slightly altered the track layout which could mean that the Abatement Order

becomes null and void. The question of whether planning permission is needed for the alterations had already been raised with DDC and the Planning Enforcement Department are looking into the matter.

**015/07/12 Request for meeting with the Cricket Club with regards to mowing the football pitch**

MR and PC had met with representatives of the Cricket Club. The Cricket Club are struggling financially and are trying to become more involved with the village and community. However, they will be unable to cut the football pitch. It was noted that the matter of the football pitch will have to be resolved by the Parish Council.

**016/07/12 Request for works to the bmx area**

PC reported that he is waiting to meet with the play area inspector to go through proposed changes. The Clerk will check when the inspection is due to take place.

**017/07/12 Report on developments with regards to Code of Conduct**

This matter is ongoing and we await drafts being produced.

**018/07/12 Notification of A361 carriageway patching and surface dressing**

Works to patch and resurface the A361 between the 40mph signs will be taking place in either July or August and will take up to a week. No confirmed date has yet been issued. It was noted that an a-frame has been left on The Green for some time. The Clerk will contact NCC.

**019/07/12 DDC Community Chest Fund application**

An application has been made.

**020/07/12 Consideration of invitation to A45 Flore, Weedon & Upper Heyford Bypass public exhibition**

Noted.

**021/07/12 Consideration of Northants Minerals and Waste Development Framework Partial Review Consultation of the Way Forward**

MR will consider the consultation.

**022/07/12 Report from Parish & Town Councils' Meeting**

PC had attended. A police report had been issued. Discussion had also taken place regarding Neighbourhood Plans and upcoming Settlement and Countryside Local Plan consultations. It was agreed that it would be useful to take part.

**023/07/12 Consideration of invitation to Planning for Parishes event**

Deferred.

**024/07/12 Correspondence**

^ NCALC Update – May/June 2012

^ LCR – Summer 2012

**025/07/12 Public Participation (2)**

Nothing to report.

**026/07/12 New matters requested for next month's agenda**

None.

**027/07/12 Date of next ordinary meeting**

The August meeting will not be held but an extraordinary meeting will be held if necessary.

The Chairman closed the meeting at 9.30pm.

**MINUTES OF THE ANNUAL MEETING OF BADBY PARISH COUNCIL  
HELD IN THE VILLAGE HALL AT 7.30 P.M.  
ON MONDAY 10<sup>th</sup> SEPTEMBER 2012**

**THE FOLLOWING WERE PRESENT:**

*Councillors:* Mr Mike Richards (MR) – Chairman, Mrs Karen Alexander (KA) – Vice Chairman,  
Mr Peter Cooper (PC), Mr Gary Bell (GB), Mr Richard Piner (RP),  
Mr Andrew Witcomb (AW), Mr Martin Walton (MW).

*Others:* Mrs Sharon Foster (Clerk), District Councillor Jo Gilford, 5 x Members of the public.

**001/09/12 To receive and approve apologies for absence**

Apologies: Mr John Collins (JC) – on holiday.

Absent without apology: None.

**002/09/12 To receive declarations of interest in items on the agenda**

PC declared personal and prejudicial interests in item 008/09/12b as the recipient of cheque 100072.

**003/09/12 Completion of Register of Members' Interests and Code of Conduct forms**

Some forms had been completed. All to complete and return to the Clerk.

**004/09/12 Approval of the Minutes of the Ordinary Meeting held on 9<sup>th</sup> July 2012**

Copies of the minutes had been circulated prior to the meeting. The second sentence of item 22/07/12 was re-written to read “A police report on crime levels had suggested that there had been less crime in most categories”. All were then in agreement that the minutes be signed as a correct record of the meeting.

Proposed by MW, seconded by AW. The minutes were then signed by MR.

**005/09/12 Co-option on to Parish Council**

The process will continue.

**006/09/12 Public Participation (1)**

a. Discussion took place regarding the consultation on wind energy and planning policy for DDC.

b. A member of the public suggested that a letter of thanks be sent to Mr Geoff Pullin following the recent Badby Fayre. Parish Councillors agreed and the Clerk was tasked with sending a letter.

**007/09/12 Matters arising from the minutes (for information only)**

None.

**008/09/12 Finance**

a. Income received  
£499.00 HMRC VAT Repayment  
£ 0.93 Interest  
RP noted that he had given cheques to the Clerk which were not listed. The Clerk will list them on October's agenda.

b. Payments for approval

<b>Cheque no</b>	<b>Payee</b>	<b>Details</b>	<b>Amount (£)</b>	<b>+ VAT (£)</b>	<b>Cheque Total (£)</b>	<b>Authority</b>
100070	S Foster	Salary	£529.86	£0.00	£529.86	LGA 1972 s112
100071	S Foster	Expenses - June	£35.20	£0.00	£35.20	LGA 1972 s112
100072	N Kennedy	Mowing	£250.68	£0.00	£250.68	LGA 1972 s214
100073	P Cooper	Fencing and materials	£323.52	£0.00	£323.52	Highways Act 1980
100074	EON	Maintenance	£133.50	£26.70	£160.20	PCA 1957
100075	L Batchelor	Molecatching	£30.00	£0.00	£30.00	LGA 1972 s214
100076	EON	Electricity	£125.82	£25.16	£150.98	Highways Act 1980
100077	Phone Co-op	Telephone	£2.54	£0.45	£2.99	LGA1972 s112

100078	R Carvell	Lawn mower repair	£28.54	£0.00	£28.54	LGA 1972 s214
100079	D Grainger	Mowing	£879.00	£179.40	£1,076.40	Highways Act 1980

The Clerk noted that cheque 100072 was for £250.68 and cheque 100079 included £179.40 of VAT.

\*RESOLUTION\* – All cheques approved for payment Proposed by MW, seconded by KA.

- c. Bank balances  
As at 30<sup>th</sup> August 2012

HSBC current a/c	£ 9,441.97
Nat West current a/c	£ 72.33
Nat West deposit a/c	£ 7,500.00
<b>Total</b>	<b>£17,024.30</b>

- d. Appointment of external auditor from 2012/13  
The Audit Commission had confirmed the appointment of BDO for five years from 2012/13.

### 009/09/12 Planning

- a. Applications received

Application No.	Description of Development	Location of Development	Parish Council action
DA/2012/0585	2 storey side extension to provide garage with a bedroom and en-suite above	2 Pinfold Green, Badby N11 3AE	No comment

- b. Decisions received

Application No	Description of Development	Location of Development	Decision
DA/2011/0802	Demolition of existing extension and garage/store. Construction of two storey rear extension, detached garage and new vehicular access (Amended)	Robins Cottage, Main Street, Badby NN11 3AN	Granted
DA/2012/0141	Single storey rear and side extension and change of use of agricultural/equestrian tack room and store to residential	Tall Trees, Bunkers Hill, Badby NN11 3AW	Granted
DA/2012/0156	Change of use etc	Tall Trees, Bunkers Hill, Badby NN11 3AW	Granted
DA/2012/0244	Construction of detached double garage and pair of oak gates on existing driveway	Holly Cottage, Church Green, Badby NN11 3AS	Granted
DA/2012/0265	Variation of condition 2 of DA/2011/0802	Robins Cottage, Main Street, Badby NN11 3AN	Granted
DA/2012/0389	Insertion of dormer window to roof on front elevation of existing extension	Three Ways Cottage, Church Green, Badby NN11 3AS	Granted
DA/2012/0413	Construction of new dwelling and garage	Land Rear of Bridge House, Daventry Road, Badby NN11 3AE	Granted
DA/2012/0427	Work to and removal of trees within a Conservation Area	Badby Village	Granted
DA/2012/0428	Work to trees subject of a Tree Preservation Order	Badby Village	Granted
DA/2012/0457	Works to trees within a Conservation Area	Greystones, The Green, Badby NN11 3AF	Granted
DA/2012/0485	Certificate of Lawful Development for construction of double garage	Hill View, Bunkers Hill, Badby N11 3AW	Granted

- c. Appeals

Application No	Description of Development	Location of Development	Parish Council action
DA/2012/0109	Construction of detached dwelling	Land Adj to The Paddocks, Newnham Road, Badby N11 3AE	No further comment

- d. Response to DA/2012/0225 – Construction of wind turbine, Land at Furlong Farm, Catesby Road, Hellidon  
Discussion took place and it was understood that the matter would be on the DDC Planning Committee agenda on 10<sup>th</sup> October.
- e. Consideration of Arbury Hill motocross activity  
The Clerk was asked to chase DDC to see whether there was any progress on a new noise abatement order and whether an October meeting had been scheduled.

**010/09/12 Reports from Councillors**

- a. Greens  
The Clerk had reported a hole in the verge outside 15 Pinfold Green to Street Doctor. The issue of vehicles parking on various village greens was discussed. An article should be put into the December newsletter and the Clerk was asked to draw up some small polite notices which could be placed on cars parking on village greens. The matter would be monitored and reported back to the October meeting.  
KA noted that the new fencing around the chestnut tree on The Green looks good. The large notices need some attention and the Clerk will let the mowing contractor know the code for the lock.
- b. Trees  
The Clerk was tasked with finding out when the tree works are to be done and ask the contractor to contact MR when he's on site.  
AW reported that the Woodland Trust had been in contact regarding the application for Jubilee trees. There had been a misunderstanding regarding the trees to be planted at the playing field which the Woodland Trust thought were going to be planted within Badby Woods and therefore on private land. The matter had been clarified and the Woodland Trust are now re-considering the application. AW will contact the new head mistress at Badby School.
- c. Playing Field  
Nothing to report.
- d. Rights of Way  
AW will check all footpaths before the October meeting.
- e. Cemetery  
After discussion, it was agreed that MR, RP and MW will carry out fencing work on Monday 17<sup>th</sup> September.  
A few responses had been received in response to the request for details of families maintaining graves. RP and the Clerk will meet on Tuesday 18<sup>th</sup> September to put together a comprehensive list from records already held.
- f. Roads and safety  
It was noted that the metal A frame on The Green has still not been collected. The Clerk will contact NCC again.  
The Clerk had reported the condition of Bunkers Hill twice now and will chase NCC as complaints are being received.
- g. Street-Lighting  
Street light 19 has still not been repaired by EON.  
The Clerk had also reported Street light 22 on Vicarage Hill.
- h. Village Hall  
Nothing to report.
- i. Newsletter  
Nothing to report.
- j. Training  
Nothing to report.

**011/09/12 Update with regards to mowing the football pitch**

P Groves had mown the field. Discussion took place regarding the future cutting. MR will speak to P Groves and the Clerk was asked to contact D Grainger with regards to what the costs would be to cut the area.

**012/09/12 Update with regards to works to the bmx area**

The Clerk reported that the play inspection had taken place but without the requested notice. Therefore, no discussion had taken place with the inspector regarding plans for the area. It was agreed that PC would proceed with plans for alterations to the area.

**013/09/12 DC Community Chest Fund application**

The Clerk reported that no response to the application had yet been received.

**014/09/12 Consideration of Northants Minerals and Waste Development Framework Partial Review Consultation of the Way Forward**

MR to action.

**015/09/12 Consideration of invitation to Planning for Parishes event**

PC and the Clerk will distribute notes from the event.

**016/09/12 Consideration of WNDC Strategy – Proposed changes to submission version**

All Councillors to review the proposals and comments to be advised to KA who will collate. To be discussed at next meeting..

**017/09/12 Consideration of Northants Police Have Your Say**

MR and the Clerk to complete.

**018/09/12 Consideration of Citizens Advice Bureau register**

The Clerk to respond that the Parish Council does not provide such a service.

**019/09/12 Consultations from DDC- Tenancy Strategy, Affordable Housing Planning and Refresh of Interim Guidelines for Wind Turbines**

The Clerk was to ask for a further extension of time for response and the matter would be considered at the next meeting.

The Clerk was asked to forward the request for extension email to District Councillor Gilford.

**020/09/12 Correspondence**

- ▲ The Clerk – July 2012
- ▲ Clerks & Councils Direct – July 2012
- ▲ CPRE Outlook – Summer 2012
- ▲ Countryside Voice – Summer 2012
- ▲ HSBC – Important information re bank account
- ▲ Notice of Annual General Meeting – SLCC
- ▲ Notice of Annual General Meeting - ACRE

**021/09/12 Public Participation (2)**

District Councillor Gilford reported that she is now the Access & Communications Portfolio Holder for DDC.

A member of the public thanked the Parish Council for its hard work.

**022/09/12 New matters requested for next month's agenda**

Parking on the village greens.

**023/09/12 Date of next ordinary meeting**

The next ordinary meeting will be held on 8<sup>th</sup> October 2012.

KA noted that she will be unable to attend that meeting.

The Chairman closed the meeting at 9.20pm.

**DRAFT**

**MINUTES OF THE MEETING OF BADBY PARISH COUNCIL  
HELD IN THE VILLAGE HALL AT 7.30 P.M.  
ON MONDAY 8<sup>th</sup> OCTOBER 2012**

**THE FOLLOWING WERE PRESENT:**

*Councillors:* Mr Mike Richards (MR) – Chairman, Mr John Collins (JC), Mr Peter Cooper (PC),  
Mr Richard Piner (RP), Mr Andrew Witcomb (AW), Mr Martin Walton (MW).

*Others:* Mrs Sharon Foster (Clerk), 1 x Member of the public.

**001/10/12 To receive and approve apologies for absence**

Apologies: Mrs Karen Alexander (KA) – on holiday.

District Councillor J Gilford – ill.

Absent without apology: Mr Gary Bell (GB).

**002/10/12 To receive declarations of interest in items on the agenda**

None.

**003/10/12 Completion of Register of Members' Interests and Code of Conduct forms**

Circulated and awaiting return.

**004/10/12 Approval of the Minutes of the Ordinary Meeting held on 10<sup>th</sup> September 2012**

Copies of the minutes had been circulated prior to the meeting. “Annual” in the title was deleted. All were then in agreement that the minutes be signed as a correct record of the meeting.

Proposed by PC, seconded by AW. The minutes were then signed by MR.

**005/10/12 Co-option on to Parish Council**

The process will continue.

The Chairman reported the death of David Pearce. David had served as a Parish Councillor from 1999 to 2003, some of which he had been Chairman. He had taken up the role of Chairman on the Village Hall Management Committee until last year when he had retired due to ill health. The Parish Council wished to record their condolences and the Clerk was tasked with sending a letter to his family.

**006/10/12 Public Participation (1)**

No comment was made.

**007/10/12 Matters arising from the minutes (for information only)**

- a. The Clerk reported that the PCSO does not work 24 hour shifts, the latest shift finishing at 10.00pm.

**008/10/12 Finance**

- a. Income received  
£ 125.00 Jubilee mugs  
£7,000.00 Final precept payment from DDC.

- b. Payments for approval

<b>Cheque no</b>	<b>Payee</b>	<b>Details</b>	<b>Amount (£)</b>	<b>+ VAT (£)</b>	<b>Cheque Total (£)</b>	<b>Authority</b>
100080	S Foster	Salary	£264.93	£0.00	£264.93	LGA 1972 s112
100081	S Foster	Expenses - September	£67.45	£0.00	£67.45	LGA 1972 s112
100082	N Kennedy	Mowing	TBA	£0.00	TBA	LGA 1972 s214
100083	Phone co-op	Telephone bill	£2.52	£0.50	£3.02	LGA 1972 s112
100084	BDO	External audit	£165.00	£33.00	£198.00	Accounts & Audit Regs 1996
100085	Enterprise	Playing field bin collection	£74.00	£14.80	£88.80	Litter Act 1983 s5 & 6
100086	EON	Electricity	£130.02	£26.00	£156.02	PCA 1957
100087	EON	Electricity	£130.02	£26.00	£156.02	PCA 1957
100088	ICO	Notification fee	£35.00	£0.00	£35.00	LGA 1972 s112

\*RESOLUTION\* – All cheques approved for payment except for cheque 100082 which should await a written invoice. Proposed by MW, seconded by PC.

**DRAFT**

- c. Bank balances  
As at 30<sup>th</sup> September 2012
- |                      |                   |
|----------------------|-------------------|
| HSBC current a/c     | £15,363.19        |
| Nat West current a/c | £ 72.33           |
| Nat West deposit a/c | £ <u>7,500.00</u> |
| Total                | £22,935.52        |
- d. Half year budget update  
The Clerk had circulated the figures. Discussion took place. Overall, budget is in line with projections. It was stated that next year's budget should include the cost of further work needed in the cemetery.
- e. Presentation of audit report on annual return for financial year 2011/2012  
The external audit had been carried out and no matters of concern raised by the BDO. The Parish Council approved and accepted the audit report.
- f. 2013/2014 budget preparation  
MR explained that a meeting will be held to prepare a first draft budget which will be distributed at the November meeting. Discussion will take place regarding the draft at the December meeting and then the final draft will be ratified at the January meeting in time for making the precept demand on DDC. The Clerk will convene a meeting with MR and KA at the earliest opportunity.

**009/10/12 Planning**

## a. Applications received

Application No.	Description of Development	Location of Development	Parish Council action
Amendment to DA/2012/0585	Amendment - dormer windows on front elevation to one single dormer window– for information only	2 Pinfold Green, Badby	No action required

## b. Decisions received

Application No	Description of Development	Location of Development	Decision
DA/2012/0605	Works to trees within a Conservation Area	Stuart Cottage, Church Hill, Badby NN11 3AR	Granted

## c. Appeals

Application No	Description of Development	Location of Development	Parish Council action
DA/2012/0109	Construction of detached dwelling	Land Adj to The Paddocks, Newnham Road, Badby N11 3AE	No further comment

- d. Response to DA/2012/0225 – Construction of wind turbine, Land at Furlong Farm, Catesby Road, Hellidon  
It was noted that the Planning Committee will be debating the matter on Wednesday 10<sup>th</sup> October. A public meeting had taken place in the village and representation on behalf of objectors would be made at the planning committee meeting.
- e. Consideration of Arbury Hill motocross activity  
MR reported that DDC had applied for a Noise Abatement Order to cover all of Arbury Hill.  
A meeting had taken place with the landowner and his family and a new agreement has been reached. The terms of this agreement limit the number of meetings to 4 per calendar year, with one substitute meeting allowed, no race meetings on bank holidays, only one meeting per calendar month, no public address system to be used, a schedule of events to be provided to the Parish and District Councils in January of each year or at least 28 prior to any meeting.



**DRAFT****010/10/12 Reports from Councillors**

- a. Greens  
The Clerk reported that the hole on Pinfold Green could not be found. PC will research further.  
The A-frame on The Green has been removed but a notice of works remains on Pinfold Green.  
MR reported that a van from Western Power had become stuck on The Green at the back of the village hall, causing damage to The Green. The Clerk had been in contact with Western Power who will repair the area. As no repair has yet been made, the Clerk was asked to find out when the work is due to be done.
- b. Trees  
The contractor has still not been in contact regarding when tree works are to commence. The Clerk will chase again.  
AW reported that he has met with Mrs Evans at Badby School regarding the Jubilee Woods packs. The packs are due to be delivered on 5<sup>th</sup> November and further discussion will take place at the November meeting regarding planting. Mention was made of planting some trees on Pinfold Green but as this is NCC responsibility, their permission would be required. The Clerk will forward contact details for Lara Inglott to AW.
- c. Playing Field  
MR has spoken to P Groves re cutting the football pitch next season. He has provisionally agreed. The Clerk was asked to chase D Grainger for the cost of cutting the area.  
It was noted that the collection day for the playing field bin has changed from Monday to Wednesday.
- d. Rights of Way  
AW reported that he has now walked the majority of footpaths. He has reported four stiles which need attention and forwarded photographs. He also reported EB3 as being impassable. However, Parish Councillors have now cleared the footpath. AW has advised NCC that the wall on EB3 does need attention as it is considered dangerous.  
AW was thanked for his comprehensive report to NCC.
- e. Cemetery  
A working party has carried out fencing work in the cemetery which will continue.  
The Clerk and RP have starting producing a contact list.  
The Clerk was asked to chase the tree contractor with regards to getting the rubbish in the cemetery cleared away.
- f. Roads and safety  
JC will report potholes on Main Street and Courtyard Lane to Street Doctor.  
It was noted that Bunkers Hill and Brookside Lane have now been cleared.  
Mention was made of parking issues when there is a wedding or funeral at the church. Unfortunately, this has always been an issue and is not an easy problem to solve.  
However, there are alternative routes around the church and Brookside Lane should be used by vehicles whenever any major event is held at the church..
- g. Street-Lighting  
Street lights in Park Close and on Vicarage Hill have now been repaired.
- h. Village Hall  
JC reported that an issue with subsidence in the area of the Committee Room is now in the hands of assessors who are investigating whether the cause is tree roots or dry weather in recent years.  
The matter of redecorating has been delayed due to job losses at Cummins which, in turn, has led to a smaller group of Cummins volunteers.  
The VHMC is getting quotes for a new sign over the main entrance to the hall.
- i. Newsletter  
Nothing to report.

**DRAFT**

- j. Training  
Nothing to report.

**011/10/12 Update with regards to mowing the football pitch**

Discussed earlier under Playing Field.

**012/10/12 Update with regards to works to the bmx area**

Nothing to report.

**013/10/12 DDC Community Chest Fund application**

The Clerk reported that as nothing has been heard, the application has been unsuccessful.

**014/10/12 Consideration of Northants Minerals and Waste Development Framework Partial Review Consultation of the Way Forward**

MR had reviewed. No comment necessary.

**015/10/12 Consideration of invitation to Planning for Parishes event**

The Clerk had circulated notes which were not the correct ones for this event. PC will distribute the correct notes.

PC had also attended a Planning Your Community event which showed that it would be useful to have a document setting out plans for village planning and services. The Clerk was asked to forward a copy of the draft Neighbourhood Plan which was put on hold.

**016/10/12 Good news for domestic oil users**

The Clerk will include details in the newsletter and has already forwarded the information to Denis Wilson for the website.

**017/10/12 NCC Marketing Campaign – You Can Do It Online**

Noted.

**018/10/12 Phoenix Surfacing Marketing Campaign – Road Safety**

The Clerk will pass to Badby School for their attention.

**019/10/12 Consultations from DDC – Tenancy Strategy, Affordable Housing Planning and Refresh of Interim Guidelines for Wind Turbines**

KA had provided comments and the Clerk had forwarded this in letter form to DDC.

**020/10/12 Parking on the village greens**

The Clerk had supplied notices to each Parish Councillor. Comment was made that when a planning application is made for a residence on any village green, a letter could be sent to the applicant requesting that contractors do not park on the greens.

Following a recent incident at the entrance to the village, the Clerk was tasked with contacting Nick Gore at NCC to find out what may be done to lessen the chances of an accident occurring.

**021/10/12 NCC Transportation plan consultation**

PC had studied the consultations. Discussion took place and it was agreed that no comment would be made.

**022/10/12 DDC Gambling Act consultation**

No action.

**023/10/12 Consideration of Annual Play Area Inspection**

It was noted that the only negative comment was regarding the BMX track which the Parish Council is aware needs attention.

**024/10/12 Consideration of Campaigning to implement the Sustainable Communities Act**

No action.

**025/10/12 Consideration of invitation to NCCALC AGM on 20<sup>th</sup> October 2012**

**DRAFT**

No action.

**026/10/12 Correspondence**

- ▲ Clerks & Councils Direct – September 2012
- ▲ Clerk magazine – September 2012
- ▲ CPRE Field Work
- ▲ LCR – Autumn 2012
- ▲ NALC Update – July/August 2012
- ▲ DDC Year Book

**027/10/12 Public Participation (2)**

No comment.

**028/10/12 New matters requested for next month's agenda**

- a. Overview of planning policies and framework
- b. Consultation re ambulance stations
- c. Meeting dates for 2013

**029/10/12 Date of next meeting**

The next ordinary meeting is scheduled for Monday 12<sup>th</sup> November and then the December meeting will be postponed by one week to 17<sup>th</sup> December.

The Chairman closed the meeting at 9.30pm.

**DRAFT**

**MINUTES OF THE MEETING OF BADBY PARISH COUNCIL  
HELD IN THE VILLAGE HALL AT 7.30 P.M.  
ON MONDAY 12<sup>th</sup> NOVEMBER 2012**

**THE FOLLOWING WERE PRESENT:**

*Councillors:* Mrs Karen Alexander (KA) – Chairman in absence of MR, Mr John Collins (JC),  
Mr Peter Cooper (PC), Mr Richard Piner (RP), Mr Martin Walton (MW),  
Mr Andrew Witcomb (AW).  
*Others:* Mrs Sharon Foster (Clerk), County Councillor Robin Brown, 5 x Member of the public.

**001/11/12 To receive and approve apologies for absence**

Apologies: Mr Mike Richards (MR)– on holiday.  
Mr Gary Bell (GB).

**002/11/12 To receive declarations of interest in items on the agenda**

JC and KA declared interests in 015/11/12 as JC is the secretary and KA represents the Parish Council on the VHMC.

RP declared interests in Cheque 100091 as the recipient of the cheque.

**003/11/12 Approval of the Minutes of the Ordinary Meeting held on 8<sup>th</sup> October 2012**

Copies of the minutes had been circulated prior to the meeting. All were in agreement that the minutes be signed as a correct record of the meeting.

Proposed by AW, seconded by JC. All in favour. The minutes were then signed by KA.

**004/11/12 Co-option on to Parish Council**

Chris Peel presented himself for co-option.

Proposal: to co-opt Chris Peel onto the Parish Council.

Proposed by MW, seconded by JC. All in favour.

**005/11/12 Public Participation (1)**

County Councillor Brown addressed the meeting. He apologised for not having attended meetings recently but explained that he had been involved with setting of budgets and this had taken up much of his time. Backroom services are now being shared with Cambridgeshire in order to reduce spend. Reductions will also be seen in front line services although one area where there will be few reductions is health and social services. Reductions will be made within the highways department by not attending to repairs as quickly as at present. 7,500 NCC staff have also been asked to take a pay cut.

The number of County Councillors will be reduced in the future from 73 to 57. Those remaining will receive a pay rise to take account of the fact that they will be sharing the duties of what was 73 County Councillors. Elections are due to take place in May 2013.

Councillor Brown mentioned the County Connect bus service and said that it must show that it is being used or it is likely to be cut.

The Clerk asked whether the 136 mowing grant is likely to be reduced again. Councillor Brown suggested that the Parish Council negotiate with NCC on the matter.

A member of the public noted that she will be making comments to the Daventry District Council Settlements & Countryside Local Plan.

It was noted that an appeal has been lodged with regards to the wind turbine application at Long Furlong Farm although no official correspondence has yet been received.

A member of the public noted that the CPRE magazine mentions the above consultation as well as dates for planning events in 2013 which he suggested would be worthwhile attending.

**007/11/12 Matters arising from the minutes (for information only)**

Nothing to report.

**DRAFT****008/11/12 Finance**

- a. Income received  
 £39.00 Badby Allotment Society rental  
 £ 0.93 Interest (Nat West)

## b. Payments for approval

Cheque no	Payee	Details	Amount (£)	+ VAT (£)	Cheque Total (£)	Authority
100082	N Kennedy	Mowing	£115.28	£0.00	£115.28	LGA 1972 s214
100089	S Foster	Salary	£264.93	£0.00	£264.93	LGA 1972 s112
100090	S Foster	Expenses - October	£40.40	£0.00	£40.40	LGA 1972 s112
100091	Richard Piner	Materials for cemetery	£119.98	£23.99	£143.97	LGA 1972 s112
100092	Phone co-op	Telephone bill	£2.37	£0.47	£2.84	LGA 1972 s112
100093	Communicorp	Clerks & Councils Direct	£12.00	£0.00	£12.00	LGA 1972 s112
100094	EON	Maintenance	£133.50	£26.70	£160.20	PCA 1957
100095	EON	Electricity	£125.82	£25.16	£150.98	PCA 1957
100096	Rollasons	Interim invoice	£340.00	£68.00	£408.00	
100097	D Grainger	Mowing	£363.00	£72.60	£435.60	Highways Act 1980
100098	NCALC	Planning your Community	£35.00	£0.00	£35.00	LGA 1972 s112
100099	Badby PCC	Churchyard mowing	£545.26	£0.00	£545.26	LGA 1972 s215
100100	Digley	Play inspection	£40.00	£8.00	£48.00	LG(MP)A 1976 s19

\*RESOLUTION\* – All cheques approved for payment. Proposed by PC, seconded by MW. All in favour.

- c. Bank balances  
 As at 31<sup>st</sup> October 2012  
 HSBC current a/c £12,923.36  
 Nat West current a/c £ 72.33  
 Nat West deposit a/c £ 7,500.00  
 Total £20,495.73

- d. Presentation and discussion of budget for financial year 2013/2014  
 The Clerk had neglected to send electronic copies of the budget to councillors but had a few copies available. No queries were raised at this point. It will be discussed again in December.

- e. Update bank mandate  
 The bank mandate was updated to include all current Parish Councillors.

**008/11/12 Planning**

## a. Applications received

Application No.	Description of Development	Location of Development	Parish Council action
DA/2012/0716	Two storey side extension, single storey rear extension and front porch	1 Pinfold Green, Badby NN11 3AE	No objections
DA/2012/0806	Remove trees within a Conservation Area	Bunkers Hill House, Bunkers Hill, Badby NN11 3AW	No comment

## b. Decisions received

Application No	Description of Development	Location of Development	Decision
DA/2012/0585	Two storey side extension, single storey rear extension and single storey front extension	2 Pinfold Green, Badby NN11 3AE	Granted
DA/2012/0681	Conversion and extension of existing outbuilding to form self-contained residential annexe	Farm Court, School Lane, Badby NN11 3AJ	Granted

It was noted that the Parish Council had not considered DA/2012/0681. The Clerk was asked to write to DDC and let them know that it had not been received.

**DRAFT**

- c. Response to DA/2012/0225 – Construction of wind turbine, Land at Furlong Farm,  
It was noted that the District Council had rejected the application 9:1 but it has now gone to appeal.
- d. DA/2012/0485 – Consideration of concerns raised by neighbour  
A neighbour had raised concerns about the development. A number of Parish Councillors had gone to have a look. Concerns were raised over the building being adjacent to the EB5 public footpath. The Clerk was asked to write to DDC stating concerns and asking for an inspection to take place.

**009/11/12 Reports from Councillors**

- a. Greens  
The Clerk updated the Council regarding repairs to The Green behind the village hall. A concern was raised that other vehicles may be crossing The Green.  
It was noted that the sign in front of T4 has been knocked down.  
PC reported that he has not been able to find any hole on Pinfold Green.
- b. Trees  
Discussion took place over the future treatment of T4 and T5. It was noted that a consistent approach will be taken and regular inspections will take place. A specific check on the tree brace was requested for the next inspection.  
AW reported that the Jubilee tree pack has arrived and he will be discussing with school where to plant them. He is also in contact with Ben Gage with regards to planting around the Fawsley estate arch.
- c. Playing Field  
The field has been cut recently. Discussion took place regarding the safety of the BMX track. It was agreed that some of the area be cordoned off until repair works are carried out. PC will action.
- d. Rights of Way  
AW has again reported EB5 with photographic evidence of it's state.
- e. Cemetery  
A quote for works to the fencing had been received. It was agreed that a second one be obtained as a guide.
- f. Roads and safety  
JC had reported potholes on Main Street and Courtyard Lane to Street Doctor but has been told that no action is necessary. However, concern was raised with regards to the effect on cyclists. Councillor Brown suggested that weight could be carried by letters of complaint from cyclists which could be forwarded to Street Doctor.  
The Clerk reported that NCC had visited the Pinfold Green/A361 junction area and suggested that although double yellow lines would solve the issue, it was not an easy task. It was agreed that the Clerk would put an article in the next newsletter and also write to BT and ask them to get their engineers to park more sensibly.
- g. Street-Lighting  
It was noted that the street light at the top of Bunkers Hill need repairing. CP will action.  
The Clerk noted that a number of Parish Council's are not renewing the EON maintenance contract and instead contracting with Aylesbury Maintenance. The Clerk was asked to get recommendation letters from some Parish Councils for consideration.
- h. Village Hall  
JC reported a claim is pending regarding the committee room subsidence issue. A committee member has now offered to do the painting of the village hall and so the VHM is hoping that Cummins Community Group will be able to do the ceilings.  
MW is arranging for a new Village Hall sign. It was noted that Sue Levett will be stepping down as Caretaker at the end of the year. A new cooker will be installed into the village hall following donations of @£400 in memory of David Pearce.

**DRAFT**

- i. Newsletter  
A draft will be produced at the December meeting.
- j. Training  
JC asked when the next Off To A Flying Start course will be taking place in Litchborough. The Clerk will find out.

**010/11/12 Update with regards to mowing the football pitch**

The Clerk was asked to remove from the agenda.

**011/11/12 Update with regards to works to the bmx area**

Discussed earlier under Playing Field. The Clerk was asked to remove from the agenda.

**012/11/12 Overview of planning documents and framework**

PC distributed copies of Section 2 of the Settlements and Communities Local Plan document which gave such an overview.

**013/11/12 Consideration of consultation regarding East Midlands Ambulance service changes**

PC had circulated a paper. Discussion took place and PC will draft a response in time for the next meeting.

**014/11/12 Arrange for 6-monthly risk check and inspection**

Discussion took place. A working group of AW, PC, JC and MW will carry out the inspection. The Clerk was asked to obtain a copy of the checklist sheet.

**015/11/12 Consideration of Community Consultation Village Insurance Claim by VHMC**

Dick Earley addressed the meeting and gave them an update of the matter in hand. Studs have been attached to various walls to measure movements of the building and tree surgeons have also inspected.

The Clerk reported that an email had been received asking whether the Parish Council are owners of the trees. Discussion took place and she was asked to respond.

**016/11/12 Signature of Tree Planting Licence for Pinfold Green**

The Licence was agreed and KA signed both copies.

**017/11/12 Consideration of letter from Howkins & Harrison re social housing requirements**

No action will be taken.

**018/11/12 Consideration of Daventry District Council request for issues to be considered in Local Plan**

To be considered at 022/11/12 below.

**019/11/12 Notification of Final Recommendations for electoral review of Northamptonshire**

It was noted that the review recommends 7 County Councillors covering the Daventry.

**020/11/12 Consideration of consultation re Northants Health & Wellbeing Strategy**

The consultation was discussed but no response will be made.

**021/11/12 Consideration of issues paper for the Settlements & Countryside Local Plan**

PC had circulated a paper. Much discussion took place and it was agreed that PC would draft a response.

**022/11/12 Consideration of Badby Plan**

PC had again circulated a paper. Discussion took place and it was agreed that PC, KA, AW and JC would meet and develop a Plan.

**023/11/12 Parking on the village greens**

PC had produced a paper. Discussion took place and it was agreed that the Clerk would put an article in the next newsletter, a notice on the noticeboards and also write to all residents adjacent to all village greens with regards to not parking on village greens.

**DRAFT****024/11/12 Consultation on Parish Councillor Allowances**

Discussion took place and it was agreed that a response be returned saying that the Parish Council did not wish any allowances to be claimed.

**025/11/12 Consideration of attendance at Parish & Town Councils' Meeting on 11.12.12**

KA will attend.

**026/11/12 Consideration of quote for works to Cemetery fence**

Already considered above.

**027/11/12 Correspondence**

- Clerks & Councils Direct – November 2012
- Countryside Voice – Winter 2012
- NCALC Update – Sept-Oct 2012
- Country Gardens – Grass maintenance contractor
- Norwell Form Function brochure
- Came & Co Parish Matters – Autumn 2012
- HMRC Real Time Information letter
- Glasdon brochure
- NCALC Annual Report
- Copy letter to Police from member of the public regarding possible dangerous dog

**028/11/12 Public Participation (2)**

No further comment.

**029/11/12 New matters requested for next month's agenda**

Nothing at this time.

**030/11/12 Date of next meeting and dates for 2013 meetings**

The next ordinary meeting is scheduled for Monday 17<sup>th</sup> December. The January meeting will be held on 7<sup>th</sup> January 2013.

The Chairman closed the meeting at 10.05pm.



**DRAFT**

**MINUTES OF THE MEETING OF BADBY PARISH COUNCIL  
HELD IN THE VILLAGE HALL AT 7.30 P.M.  
ON MONDAY 17<sup>th</sup> DECEMBER 2012**

**THE FOLLOWING WERE PRESENT:**

*Councillors:* Mr Mike Richards (MR) (Chairman), Mrs Karen Alexander (KA), Mr John Collins (JC), Mr Chris Peel (CP), Mr Richard Piner (RP), Mr Martin Walton (MW), Mr Andrew Witcomb (AW).

*Others:* Mrs Sharon Foster (Clerk), 10 x Member of the public.

**001/12/12 To receive and approve apologies for absence**

Apologies: Mr Peter Cooper (PC) – Manchester (Arrived at 8.05pm)  
Absent without apology: Mr Gary Bell (GB) (Arrived at 7.55pm).

**002/12/12 To receive declarations of interest in items on the agenda**

None.

**003/12/12 Approval of the Minutes of the Ordinary Meeting held on 12<sup>th</sup> November 2012**

Copies of the minutes had been circulated prior to the meeting. All were in agreement that the minutes be signed as a correct record of the meeting.  
Proposed by KA, seconded by CP. All in favour. The minutes were then signed by MR.

**004/12/12 Public Participation (1)**

No comment was made.

**005/12/12 Matters arising from the minutes (for information only)**

Nothing to report.

**006/12/12 Finance**

a. Income received  
£648.12 NCC Section 136 payment

b. Payments for approval

<b>Cheque no</b>	<b>Payee</b>	<b>Details</b>	<b>Amount (£)</b>	<b>+ VAT (£)</b>	<b>Cheque Total (£)</b>	<b>Authority</b>
100101	S Foster	Salary	£291.42	£0.00	£291.42	LGA 1972 s112
100102	S Foster	Expenses - October	£48.85	£0.00	£48.85	LGA 1972 s112
100103	EON	Electricity – Nov	£130.02	£26.00	£156.02	PCA 1957
100104	EON	Electricity – Dec	£125.82	£25.16	£150.98	PCA 1957
100105	Phone Co-op	Telephone bill	£3.28	£.66	£3.28	LGA 1972 s112
100106	Northants ACRE	Subscription	£35.00	£0.00	£35.00	LGA 1972 s112

\*RESOLUTION\* – All cheques approved for payment. Proposed by MW, seconded by KA. All in favour.

c. Bank balances  
As at 30<sup>th</sup> November 2012

HSBC current a/c	£10,820.15
Nat West current a/c	£ 72.33
Nat West deposit a/c	£ <u>7,500.00</u>
Total	£18,392.48

d. Presentation and discussion of budget for financial year 2013/2014  
The draft budget had been circulated and was discussed. No changes were made at this time. The item will be added to the January agenda for ratification.

**DRAFT****008/12/12 Planning**

## a. Applications received

Application No.	Description of Development	Location of Development	Parish Council action
DA/2012/0854	Construction of wind turbine (45m to tip of blade) (Resubmission)	Land at Furlong Farm, Catesby Road, Hellidon NN11 6LW (Catesby Parish)	Objections
DA/2012/0855	Replace north aisle roof with stainless steel roof sheeting	St Mary's Church, Church Hill, Badby	No comment as already approved by DDC
DA/2012/0890	Single storey front and rear extensions and front detached garage	Hill Top, Bunkers Hill, Badby NN11 3AW	No comment
DA/2012/0845*	Conversion of first floor to barn to agricultural worker's flat	Meadows Farm, Newnham Road, Badby NN11 3AA	Support

\* This application had been missed off the agenda for the meeting but it was agreed that it should be discussed.

## b. Decisions received

Application No	Description of Development	Location of Development	Decision
DA/2012/0716	Two storey side extension, single storey rear extension and front porch	1 Pinfold Green, Badby NN11 3AE	Approved

- c. Response to DA/2012/0225 – Construction of wind turbine, Land at Furlong Farm, Discussed above under DA/2012/0854.
- d. DA/2012/0485 – Consideration of concerns raised by neighbour  
The Clerk reported the response from DDC which, in essence, stated that DDC would not intervene.
- e. Consideration of proposed changes to planning – permitted development consultation  
The Clerk was asked to complete the questionnaire with “no” answers to each question on the grounds that the proposed changes will lead to a further erosion of planning controls.
- f. Consideration of DDC Draft Allocations Scheme consultation  
The Clerk was asked to complete the questionnaire to the effect that the Parish Council agreed in principle.
- g. Consideration of Appeal to Planning Application DA/2012/0225  
It was agreed that the Clerk will forward a similar letter of objection to that already passed to DDC in response to DA/2012/0854 above.

**009/12/12 Reports from Councillors**

- a. Greens  
The Clerk reported that a letter had been sent to residents adjacent to Church Green, The Green and Pinfold Green. A copy had also been forwarded to St Mary's PCC and the Clerk was asked to forward a copy to Badby School. Comments received from residents had been positive.  
One resident attending the meeting requested allocated parking areas for residents at Pinfold Green. It was noted that this would not be possible as the area is public parking.
- b. Trees  
Much of the tree works have been completed and should be finished in the next month.
- c. Playing Field  
PC was asked to fence off areas of the BMX track.
- d. Rights of Way  
AW reported that NCC will be fixing the stile on footpath EB3.

**DRAFT**

- e. Cemetery  
MW reported that he had mended the step below the Churchyard gate but it was noted that it was again damaged, probably by the bin lorry mounting the grass bank.
- f. Roads and safety  
JC reported that he is still awaiting a response from NCC on the matter of Courtyard Lane being a hazard to cyclists.  
It was noted that the grit bin at the bottom of Brookside Lane had been removed. The Clerk reported that NCC's criteria had changed. The Clerk was asked to contact NCC noting that ice forms in the area during the winter time and becomes a hazard to traffic.
- g. Street-Lighting  
Nothing to report.
- h. Village Hall  
JC reported the installation of a new cooker and hob. Upcoming events are New Year's Eve dinner and Burn's Night Supper.
- i. Newsletter  
A draft had been circulated to Parish Councillors and various changes made. The newsletter will be circulated to all households over the Christmas period.
- j. Training  
The next Off To A Flying Start training course is planned for 06.02.13. JC will attend.

**009/12/12 Consideration of consultation regarding East Midlands Ambulance service**

PC had prepared and circulated a response which was agreed.

**010/12/12 Report on 6-monthly risk check and inspection**

SW reported that the inspection had been carried out. Issues raised were:

- Step outside Ashworth Cottage – responsibility of NCC
- Lamp post not working – already reported.

The Clerk was asked to write to Challis' with a request that they re-instate The Green at the corner of Courtyard Lane.

**011/12/12 Consideration of require for funding from Victim Support**

It was agreed that no action would be taken.

**012/12/12 Consideration of issues paper for the Settlements & Countryside Local Plan**

PC reported that he had submitted the Parish Council response. Thanks went to PC.

**013/12/12 Consideration of Badby Plan**

PC reported that Northants ACRE could give advice at a cost of £25. He also noted that DDC were looking at changing the set up of their Local Plan as so many Parish Councils wanted to be annexed to the document. PC had been in contact with Mr and Mrs Hartshorn regarding helping with the putting together of the Badby Plan.  
Proposal: to agree a spend of £25 to get advice from Northants ACRE.  
Proposed by GB, seconded by MW. All in favour. Carried.

**014/12/12 Consideration of quote for works to Cemetery fence**

Two quotes had been received. Due to differences in height in the two quotes, it was agreed that MR and other Parish Councillors would make a site visit.

**015/12/12 Discussion and agreement for mowing playing field**

The Clerk reported that David Grainger had made a cut of the playing field free of charge and would then charge £30 per cut.  
Proposal: to request D Grainger to carry out three cuts of the playing field at £30 per cut in the 2013 season.  
Proposed by KA, seconded by PC. All in favour. Carried.

**DRAFT****016/12/12 Discussion regarding mole issue at the playing field**

It was agreed that no action would be taken at the moment.

**017/12/12 Consideration of placing a dog bin at Church Green**

The Clerk was asked to research the costs of the smallest possible dog bin ready for the next meeting.

**018/12/12 Consideration of request for regular use of Parish Council gazebo**

A member of the public (Mark Foster) had requested regular use of the gazebo. As it had not been used since being stored at the school, this was agreed.

**019/12/12 Report from Parish & Town Councils' Meeting**

KA had attended the last meeting. There was nothing significant to report.

**020/12/12 Presentation of proposed 2013 dates for Arbury Hill motocross**

The proposed dates for 2013 had been forwarded to the Clerk by Denis Wilson. It was noted that a noise abatement notice had been served.

**021/12/12 Discussion regarding Parish Councillor dispensations**

The Clerk reported that dispensations are now in the hands of each Parish Council rather than the District Council. There had been much discussion through NALC, SLCC and DDC regarding whether dispensation was required by each Parish Councillor in order to discuss budgeting issues. No definitive answer had been provided. Discussion took place and it was agreed that each Parish Councillor needed to make his/her own decision although it was noted that there was no negative reason not to sign up.

Proposal: to agree that the Parish Council consider each request for dispensation.

Proposed by MW, seconded by CP. All in favour. Carried.

**022/12/12 Correspondence**

- The Clerk magazine – November 2012
- CPRE Outlook – Autumn 2012
- NRHA – Annual Report
- Clerks & Councils Direct – November 2012
- Glasdon brochure
- LCR – Winter 2012
- CPRE Field Work – Winter 2012

**023/12/12 Public Participation (2)**

No comment was made.

**024/12/12 New matters requested for next month's agenda**

None.

**025/12/12 Date of next meeting and dates for 2013 meetings**

Dates were agreed as 7<sup>th</sup> January, 11<sup>th</sup> February, 11<sup>th</sup> March, 8<sup>th</sup> April, 13<sup>th</sup> May (Annual Meeting of the Parish Council and Annual Parish Meeting), 10<sup>th</sup> June, 8<sup>th</sup> July, 12<sup>th</sup> August, 9<sup>th</sup> September, 14<sup>th</sup> October, 11<sup>th</sup> November and 9<sup>th</sup> December 2013.

The Chairman closed the meeting at 9.15pm.

**DRAFT**

**MINUTES OF THE MEETING OF BADBY PARISH COUNCIL  
HELD IN THE VILLAGE HALL AT 7.30 P.M.  
ON MONDAY 7<sup>th</sup> JANUARY 2013**

**THE FOLLOWING WERE PRESENT:**

*Councillors:* Mr Mike Richards (MR) (Chairman), Mr Gary Bell (GB), Mr John Collins (JC), Mr Peter Cooper (PC), Mr Chris Peel (CP), Mr Richard Piner (RP), Mr Martin Walton (MW), Mr Andrew Witcomb (AW).

*Others:* Mrs Sharon Foster (Clerk), County Councillor Robin Brown, District Councillor Jo Gilford, 1 x Member of the public.

**001/01/13 To receive and approve apologies for absence**

Apologies: Mrs Karen Alexander (KA) – Prior engagement.

**002/01/13a To receive declarations of interest in items on the agenda**

A Witcomb declared personal and prejudice interests in item .006/01/13 as recipient of Cheque 100113.

**002/01/13b To consider any dispensation requests**

Requests had been received from all Parish Councillors with regards to dispensation to allow them to discuss and agree all financial matters and make a precept demand on Daventry District Council.

Proposal: To grant all dispensation requests.

Proposed by CP, seconded by MW. All in favour. Carried.

**003/01/13 Approval of the Minutes of the Ordinary Meeting held on 17<sup>th</sup> December 2012**

Copies of the minutes had been circulated prior to the meeting. All were in agreement that the minutes be signed as a correct record of the meeting.

Proposed by AW, seconded by PC. All in favour. The minutes were then signed by MR.

**004/01/13 Public Participation (1)**

County Councillor Robin Brown addressed the meeting. He reported the consultation on NCC's draft budget – see item 010/01/13 below. MR asked whether there were any changes planned for bus passes. It was noted that bus passes do need to be renewed, some by 31.03.13 although it is up to the pass holder to check the expiry date. They can be renewed at local libraries or by post. There was a concern over the lack of communication. The Clerk was asked to put an article in the next Link magazine.

District Councillor Jo Gilford also addressed the meeting. She updated Parish Councillors on the last Parish & Town Councils' Meeting regarding changes which will be affecting Council tenants and benefit recipients.

**005/01/13 Matters arising from the minutes (for information only)**

The Clerk has yet to write to Challis' re the corner of Courtyard Lane.

There has not yet been a response from NCC regarding the query over the removal of the grit bin.

**006/01/13 Finance**

a. Income received  
None

b. Payments for approval

<b>Cheque no</b>	<b>Payee</b>	<b>Details</b>	<b>Amount (£)</b>	<b>+ VAT (£)</b>	<b>Cheque Total (£)</b>	<b>Authority</b>
100107	S Foster	Salary	£264.93	£0.00	£264.93	LGA 1972 s112
100108	S Foster	Expenses	£27.20	£0.00	£27.20	LGA 1972 s112
100109	S Foster	Expenses – Newsletter	£92.00	£0.00	£92.00	LGA 1972 s112
100110	K Alexander	Planting materials	£11.97	£0.00	£11.97	LGA 1972 s112
100111	Enterprise	Bin hire at playing field	£73.68	£14.74	£88.42	Litter Act 1983 s5&6
100112	EON	Maintenance	£120.49	£24.10	£144.59	PCA 1959
100113	A Witcomb	Planting materials	£36.47	£0.00	£36.47	LGA 1972 s112

**DRAFT**

Discussion took place regarding the EON cheque and the fact that despite numerous requests, street lights are not being maintained. The Clerk was asked to write to EON withholding payment until the street lights have been repaired.

\*RESOLUTION\* – All cheques except for Cheque 100112 approved for payment. Proposed by MW, seconded by PC. All in favour.

- c. Bank balances  
As at 31<sup>st</sup> December 2012
- |                      |                   |
|----------------------|-------------------|
| HSBC current a/c     | £10,560.50        |
| Nat West current a/c | £ 72.33           |
| Nat West deposit a/c | £ <u>7,500.00</u> |
| Total                | £19,132.83        |
- d. Ratification of budget for financial year 2013/2014  
The draft budget was agreed.  
Proposal: To agree the budget for the financial year 2013/2014 as attached.  
Proposed by JC, seconded by MW. All in favour. Carried.
- e. Agreement to placing demand of precept on Daventry District Council for financial year 2013/2014  
Proposal: To place a precept demand of £14,000 on Daventry District Council for the financial year 2013/2014.  
Proposed by AW, seconded by PC. All in favour. Carried.

**007/01/13 Planning**

## a. Applications received

Application No.	Description of Development	Location of Development	Parish Council action
None			

## b. Decisions received

Application No	Description of Development	Location of Development	Decision
DA/2012/0806	Works to trees within a Conservation Area	Bunkers Hill House, Bunkers Hill, Badby NN11 3AW	Approved

- c. Appeal to Planning Application to DA/2012/0225  
A response had been submitted.  
The Clerk noted that an amended application to DA/2012/0854 (also Long Furlong Farm) had been submitted. Comments are requested by 21<sup>st</sup> January. It was agreed that an extraordinary meeting be held on Monday 21<sup>st</sup> January.

**009/01/13 Reports from Councillors**

- a. Greens  
It was noted that tracks have been left on Church Green and on The Green at the junction of Courtyard Lane following the recent bad weather. Discussion took place regarding putting posts up like those outside The Windmill. Parish Councillors were asked to have a look at the areas concerned with a view to discussing pricing and a possible proposal at the next meeting.  
It was also noted that the post and notice by T4 and GB's drive had been knocked down and needed re-erecting.
- b. Trees  
Most of the tree works have now been completed.
- c. Playing Field  
Maintenance work had been carried out on some of the mounds on the BMX track. CP would try to get a draft design drawn up for remodelling of the area.  
PC will arrange for an "At your own risk" sign to be made and erected.

**DRAFT**

- d. Rights of Way  
Nothing to report.
- e. Cemetery  
A site visit had been made to discuss the quotes received for fencing work. Discussion took place.  
Proposal: To accept the quote from P Groves.  
Proposed by CP, seconded by JC. All in favour. Carried.  
RP reported that he and the Clerk will be completing the drawing up of the information regarding individual headstones by the end of the month.
- f. Roads and safety  
Concern was noted at the extent of recent flooding the A361 bend at the top of the hill .  
MR reported that he had requested a meeting with Nick Gore of NCC regarding two other issues: Bunkers Hill and The Banks. A meeting isn't possible before he goes away and so it was agreed that a meeting be arranged with NCC and two other Councillors during MR's absence to discuss all the above issues.
- g. Street-Lighting  
As agreed at 007/01/13 above, the Clerk was asked to write to EON and to make the request that repairs be made before 8<sup>th</sup> February in order that the matter be discussed at the February meeting.
- h. Village Hall  
The New Year's Eve dinner had been a success and the next event is the Burn's Night Supper at the end of January.
- i. Newsletter  
The newsletter had been distributed.
- j. Training  
The next Off To A Flying Start training course is planned for 06.02.13. JC will attend.

**009/01/13 Consideration of Badby Plan**

PC reported that a meeting will be taking place to discuss the level of the plan. He is in contact with Denis Wilson and now has an electronic copy of the last Appraisal which was carried out in the 1990s.

**010/01/13 Consideration of quote for works to Cemetery fence**

Agreed at item 009/01/13a above.

**011/01/13 Consideration of placing a dog bin at Church Green**

The Clerk reported that a bin would cost £92.95 without a post or £137.75 with a post. It was agreed that MR would check whether there was a post in situ already.

Proposal: To purchase a Fido 25 dog waste bin, price dependant on whether a post is required.

Proposed by CP, seconded by MW. All in favour. Carried.

**012/01/13 Consideration of NCC Draft Northamptonshire Local Flood Risk Management Strategy Consultation**

Following discussion, it was agreed that no response be made.

**013/01/13 Consideration of invitation to be involved in Community Speed Watch programme**

Following discussion, it was agreed that the Parish Council not be involved.

**014/01/13 Consideration of invitation to comment on Draft Revenue Budget and Medium Term Financial Plan for NCC**

Following discussion, it was agreed that no response be made.

**DRAFT****015/01/13 Consideration of NCC Parish Satisfaction Questionnaire**

The Clerk was asked to complete the Questionnaire.

**016/01/13 Consideration of Annual Waiting Restriction Review - Daventry District for NCC**

Following discussion, it was agreed that no comment be made.

**017/01/13 Correspondence**

- None

**018/01/13 Public Participation (2)**

No comment was made.

**019/01/13 New matters requested for next month's agenda**

None.

**020/01/13 Date of next ordinary meeting**

The next ordinary meeting will be held on Monday 11<sup>th</sup> February and an extraordinary meeting may be held on Monday 21<sup>st</sup> January.

The Chairman closed the meeting at 8.50pm.



**DRAFT**

**MINUTES OF THE MEETING OF BADBY PARISH COUNCIL  
HELD IN THE VILLAGE HALL AT 7.30 P.M.  
ON MONDAY 11<sup>th</sup> FEBRUARY 2013**

**THE FOLLOWING WERE PRESENT:**

*Councillors:* Mrs Karen Alexander (KA) (Vice-Chairman), Mr John Collins (JC),  
Mr Peter Cooper (PC), Mr Martin Walton (MW).  
*Others:* Mrs Sharon Foster (Clerk), 4 x Members of the public.

In the absence of MR, KA took the chair.

**001/02/13 To receive and approve apologies for absence**

Apologies: Mr Mike Richards (MR) – Holiday  
Mr Chris Peel (CP) – Working  
Mr Richard Piner (RP) - Holiday  
Mr Andrew Witcomb (AW) - Working

Absent without apology: Mr Gary Bell (GB)

**002/02/13a To receive declarations of interest in items on the agenda**

JC and KA declared interests in Cheque 100119 as they both represent the Parish Council on the Village Hall Management Committee.

**002/02/13b To consider any dispensation requests**

None.

**003/02/13a Approval of the Minutes of the Ordinary Meeting held on 7<sup>th</sup> January 2013**

Copies of the minutes had been circulated prior to the meeting. All were in agreement that the minutes be signed as a correct record of the meeting.

Proposed by JC, seconded by MW. All attendees to 7<sup>th</sup> January meeting in favour. The minutes were then signed by KA.

**003/02/13b Approval of the Minutes of the Extraordinary Meeting held on 4<sup>th</sup> February 2013**

Copies of the minutes had been circulated prior to the meeting. All were in agreement that the minutes be signed as a correct record of the meeting.

Proposed by MW, seconded by PC. All in favour. The minutes were then signed by KA.

**004/02/13 Public Participation (1)**

Residents from Church Green attended the meeting and discussion took place regarding parking and signage issues on Church Green. Following the discussion, it was agreed that the area be monitored for the next 6-9 months.

A resident also requested the removal of the 'lollipop' sign located at the corner of Church Green and Vicarage Hill.

**008/02/13a Reports from Councillors (Greens)**

JC noted that the VHMC will be re-drafting their booking form and he would recommend mention of vehicular access to the rear of the building.

Discussion took place regarding notices on The Green. It was agreed that possible wording and siting of such notices would be recommended at the March meeting of the Parish Council.

**005/02/13 Matters arising from the minutes (for information only)**

Nothing to report.

**006/02/13 Finance**

a.	Income received	
	£647.59	VAT reclaim
	£ 0.97	Interest

**DRAFT**

## b. Payments for approval

Cheque no	Payee	Details	Amount (£)	+ VAT (£)	Cheque Total (£)	Authority
100112	EON	Maintenance	£120.49	£24.10	£144.59	PCA 1957
100114	S Foster	Salary	£264.93	£0.00	£264.93	LGA 1972 s112
100115	S Foster	Expenses	£38.45	£0.00	£38.45	LGA 1972 s112
100116	S Foster	Website fee	£109.45	£20.80	£130.25	LGA 1972 s112
100117	EON	Electricity	£130.02	£26.00	£156.02	PCA 1957
100118	Glasdon	Dog bin purchase	£92.25	£26.00	£111.54	LGA 1972 s112
100119	Village Hall	Rental	£312.00	£0.00	£312.00	LGA 1972 s112

A payment of £30.99 to AW (Cheque number 100120) was also approved. This was payment for tree stakes.

\*RESOLUTION\* – All cheques approved for payment. Proposed by PC, seconded by MW. All in favour.

- c. Consideration of possible change of street lighting maintenance contractor  
Discussion took place and it was agreed that a one year trial would be undertaken with Aylesbury Maintenance Limited.  
Proposed by KA, seconded by MW. All in favour.

- d. Bank balances  
As at 30<sup>th</sup> January 2013
- |                      |                   |
|----------------------|-------------------|
| HSBC current a/c     | £10,649.67        |
| Nat West current a/c | £ 74.23           |
| Nat West deposit a/c | £ <u>7,500.00</u> |
| Total                | £18,223.90        |

- e. Report on application for Empowerment Funding  
The Clerk reported that an application had been made for £780 of the above funding on the advice of County Councillor Brown. The application had been made on proviso that the funding would be allocated towards tree maintenance costs.

**007/02/13 Planning**

## a. Applications received

Application No.	Description of Development	Location of Development	Parish Council action
DA/2012/0854 (Amended)	Construction of wind turbine	Land at Long Furlong Farm, Catesby Road, Hellidon NN11 6LW	No significant materials changes so objection remains.
DA/2013/0044	LBC for construction of glazed link between house and outbuildings	Bridge House, Daventry Road, Badby	Objection on grounds of DA/2012/0413 garage.
DA/2013/0043	Construction of glazed link between house and construction of detached garage	Bridge House, Daventry Road, Badby	No objection
DA/2013/0057	Work to trees within a Conservation Area	Casanene, The Green, Badby NN11 3AF	No objection

## b. Decisions received

Application No	Description of Development	Location of Development	Decision
DA/2012/0109 appeal	Construction of detached house	Land off Newnham Road, Badby NN11 3AA	Refused
DA/2012/0845	Conversion of first floor of barn to agricultural worker's flat	Meadows Farm, Newnham Road, Badby NN11 3AA	Granted
DA/2012/0855	Replace north aisle roof with stainless steel roof sheeting	St Mary's Church, Church Hill, Badby	Granted
DA/2012/0890	Single storey front and rear extensions and front detached garage	Hill Top, Bunkers Hill, Badby NN11 3AW	Withdrawn

**DRAFT**

- c. Appeal to Planning Application to DA/2012/0225  
Nothing to report.

**008/02/13 Reports from Councillors**

- a. Greens  
The Clerk reported that registration had now been completed apart from one portion of land for which there had been an objection. The Clerk was asked to forward correspondence ready for discussion at the March meeting.
- b. Trees  
It was agreed that the metal railings surrounding trees on The Green should now be removed as they are starting to encroach on the growth of the trees. However, one set should be re-sited around the Royal Oak on Pinfold Green. MW and CP will action.
- c. Playing Field  
Nothing to report.
- d. Rights of Way  
EB5 has now been repaired and EB10 has been reported to NCC.
- e. Cemetery  
The Clerk and RP had completed the listing of those responsible for headstones.
- f. Roads and safety  
PC and JC had met with NCC. They had discussed how to reduce traffic speeds at the Bunkers Hill entrance to the village. Discussion took place and it was agreed that 30mph roundels and a Badby Village sign should be put in place in that location as well as on Chapel Lane.  
The matter of flooding on the A361 was passed to Ian Smith of NCC (Maintenance Department) as was the gully works required outside The Banks on Main Street.  
JC reported that he had sent a letter to NCC regarding potholes in the village but has, as yet, had no response. It was noted that the potholes on Chapel Lane had been repaired. A request had been received from NCC regarding works to be carried out by the Parish Enhancement Gangs. JC and PC will complete the application following a walk around the village.
- g. Street-Lighting  
Nothing to report.
- h. Village Hall  
The hall is being decorated at the moment.  
The recent Burns' Night had been successful.
- i. Newsletter  
Nothing to report.
- j. Training  
JC had attended the Off To A Flying Start training and found it very informative.  
JC will also attend the Going Green seminar.

**009/02/13 Consideration of Badby Plan**

PC circulated a paper he had prepared. Following discussion, the recommendation was to support the initiation of a Parish Plan and to involve the wider community in developing it.

**010/02/13 Consideration of quote for works to Cemetery fence**

A letter of confirmation had been sent to Mr Groves with a request for an indication of when the work is likely to be carried out.

**011/02/13 Consideration of placing a dog bin at Church Green**

A dog bin had been purchased and fixed to the telegraph pole on Church Green.

**DRAFT****012/02/13 Consideration of Police and Crime Plan consultation**

The deadline had passed and so no comment would be made.

**013/02/13 Consideration of signing S136 grass mowing agreement with NCC**

The grant of £648.12 was agreed and KA signed the agreement.

**014/02/13 Report of response from East Midlands Ambulance Service following recent consultation**

PC had submitted a response which had not been included in the consultation as EMAS claimed a closing schedule of 17.00 on 17<sup>th</sup> December. However, PC had evidence to show that the closure was due to be midnight. The Clerk will write back to EMAS making this clear.

**015/02/13 Consideration of Draft Minerals and Waste Local Plan consultation with NCC**

No action.

**016/02/13 Consideration of request for Parish Reps**

To continue as the Clerk unless attendance at seminars etc required, at which point JC will take up the position.

**017/02/13 Consideration of Best Village Competition 2013 entry**

No action.

**018/02/13 Consideration of CPRE Information**

No action.

**019/02/13 Consideration of DDC Environmental Crime campaign**

Noted.

**020/02/13 Correspondence**

- The Clerk Magazine – Jan 2013
- Clerks & Councils Direct Magazine – January 2013
- Glasdon brochure

**021/02/13 Public Participation (2)**

No comment was made.

**022/02/13 New matters requested for next month's agenda**

- a. Consideration of objection to village green registration on The Stoneway.

**023/02/13 Date of next ordinary meeting**

The next ordinary meeting will be held on Monday 11<sup>th</sup> March.

The Chairman closed the meeting at 9.50pm.

**DRAFT**

**MINUTES OF THE MEETING OF BADBY PARISH COUNCIL  
HELD IN THE VILLAGE HALL AT 7.30 P.M.  
ON MONDAY 11<sup>th</sup> MARCH 2013**

**THE FOLLOWING WERE PRESENT:**

*Councillors:* Mr Mike Richards (MR) (Chairman), Mrs Karen Alexander (KA) (Vice-Chairman), Mr John Collins (JC), Mr Peter Cooper (PC), Mr G Bell (GB), Mr Richard Piner (RP), Mr Martin Walton (MW), Mr Andrew Witcomb (AW).

*Others:* Mrs Sharon Foster (Clerk), , District Councillor Jo Gilford, 1 x Members of the public.

**001/03/13 To receive and approve apologies for absence**

Apologies: Mr Chris Peel (CP) – Working

**002/03/13a To receive declarations of interest in items on the agenda**

JC and KA declared personal interests in item 007/03/13 in relation to planning application DA/2013/0105 as they are both representatives on the Village Hall Management Committee. AW declared and personal and prejudicial interest in item 006/03/13 as he is the recipient of cheque 100120.

**002/03/13b To consider any dispensation requests**

None.

**003/03/13 Approval of the Minutes of the Ordinary Meeting held on 11<sup>th</sup> February 2013**

Copies of the minutes had been circulated prior to the meeting. It was noted that the comments relating to planning application DA/2013/0043 and DA/2013/0044 should be transposed. All were then in agreement that the minutes be signed as a correct record of the meeting.

Proposed by KA, seconded by PC. All in favour. The minutes were signed by MR.

**004/03/13 Public Participation (1)**

District Councillor Gilford reminded councillors of forthcoming changes to tax benefits as well as CIL tax. She also mentioned a change to the DDC Lettings policy regarding over 60s being able to apply for first floor housing. However, a motion to implement a points system for allocation has been turned down at this time but will be revisited in 9 months.

A member of the public queried encroachment onto The Green with planting. Parish Councillors were asked to look before the next meeting.

**005/03/13 Matters arising from the minutes (for information only)**

Nothing to report.

**006/03/13 Finance**

a. Income received  
£780.00 Empowerment Funding grant from NCC

b. Payments for approval

<b>Cheque no</b>	<b>Payee</b>	<b>Details</b>	<b>Amount (£)</b>	<b>+ VAT (£)</b>	<b>Cheque Total (£)</b>	<b>Authority</b>
100120	A Witcomb	Tree stakes	£30.99	£0.00	£30.99	LGA 1972 s112
100121	S Foster	Salary	£264.93	£0.00	£264.93	LGA 1972 s112
100122	S Foster	Expenses	£40.65	£0.00	£40.65	LGA 1972 s112
100123	Northants ACRE	Attendance at Meeting	£37.60	£0.00	£37.60	LGA 1972 s112
100124	Co-op	Telephone	2.98	0.46	3.44	LGA 1972 s112
100125	NCALC	Training – J Collins	£29.00	£0.00	£29.00	LGA 1972 s112
100126	EON	Electricity	£130.02	£26.00	£156.02	PCA 1957

\*RESOLUTION\* – All cheques approved for payment. Proposed by MW, seconded by JC. All in favour.

**DRAFT**

c.	Bank balances	
	As at 28 <sup>th</sup> February 2013	
	HSBC current a/c	£10,649.67
	Nat West current a/c	£ 74.23
	Nat West deposit a/c	£ <u>7,500.00</u>
	Total	£18,223.90

**007/03/13 Planning**

## a. Applications received

Application No.	Description of Development	Location of Development	Parish Council action
DA/2013/0072	Single storey front and rear extensions (revised scheme)	Hill Top, Bunkers Hill, Badby NN11 3AW	No objections
DA/2013/0103	Remove trees within a Conservation Area	Honey Lane Cottage, Church Hill, Badby NN11 3AR	No objections
DA/2013/0105	Remove trees within a Conservation Area	Badby Village Hall, The Green, Badby NN11 3AF	Objection. More conclusive evidence required.

## b. Decisions received

Application No	Description of Development	Location of Development	Decision
None			

- c. Appeal to Planning Application to DA/2012/0225  
It was noted that the planning appeal hearing will take place at DDC Council offices on 8<sup>th</sup> May.

**008/03/13 Reports from Councillors**

## a. Greens

JC and PC had carried out an inspection and put together a list containing four categories: NCC Highways Referrals, NCC Maintenance Referrals, CEG/Community Working Group, and For further discussion. A meeting had already been held with NCC and another is planned for 10<sup>th</sup> April. A list of works required has been submitted to CEG and a working party group will also be put together.

It was agreed that damage to some grass verges would not recover without remedial work and this would be included in the working party group, the priority areas being Main Street, Church Hill and The Green.

PC had drawn up some parking notices and suggested that 4/5 signs be made up through Amber Signs and placed in various places in the village.

It was noted that the waste collection service has changed contractor and so any previous agreement to use a smaller vehicle for waste collections on Church Green would need to be revisited.

KA reported that item D3 could be removed from the inspection list as this had been dealt with.

The Clerk was asked to chase Challis' with regards to getting The Green repaired and also to ask Rebecca Miller when CEG work would be due to take place.

## b. Trees

James Burton had advised that the works in the cemetery were nearly finished and the invoice would be forwarded. MR noted that the yew trees in the Cemetery could probably do with pruning further.

It was noted that an inspection of T4 and T5 would be required in May/June of this year.

## c. Playing Field

There was no progress on the BMX track.

## d. Rights of Way

Nothing to report.

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- e. Cemetery  
RP reported on his recent inspection of the headstones in the cemetery and his meeting with Les Finn, the local stonemason. There had also been a request for a new pathway to be laid in a gap in the rails at the top area of the cemetery. This would be added to the working party list. There was also a request to use a topple test machine which may be available to borrow from DDC.
- f. Roads and safety  
Nothing to report.
- g. Street-Lighting  
Streetlight 5 had been reported to the Clerk as being out as well as the Give Way sign below it as remaining lit all day long. The Clerk would report the Give Way sign to Street Doctor but keep Streetlight 5 on hold for the moment.  
Aylesbury Maintenance had been confirmed as the new maintenance supplier and the Clerk would put a request in the next newsletter that all streetlight issues be reported to the Clerk.
- h. Village Hall  
The ceiling has yet to be painted.  
Bluebell Teas will be served on 6<sup>th</sup> and 7<sup>th</sup> May.  
A Jazz Night will be held on 8<sup>th</sup> June.
- i. Newsletter  
Nothing to report.
- j. Training  
Nothing to report.

**009/03/13 Consideration of Badby Plan**

PC reported that some progress had been made. A meeting will be held with Bob Keith of DDC and AW had been in contact with Wardington and Cropredy regarding a meeting.

**010/03/13 Consideration of request from Badby Horticultural Society to erect marquee on The Green**

The request for erection of a marquee was agreed and the Clerk was asked to write back confirming so but with a request that the area is left in good condition.

**011/03/13 Consideration of Police invitation to take part in Community Speed Watch**

Following discussion, it was agreed that no action be taken.

**012/03/13 Consideration of objection to village green registration**

The Clerk had circulated the letter of objection. Some discussion took place regarding the registration process. It was noted that the land in question is registered as village green and the land is protected as such. GB would look into the matter and report back to the next meeting.

**013/03/13 Consideration of invitation to attend East Midlands Ambulance Service evaluation**

Following discussion, it was agreed that no action will be taken.

**014/03/13 Consideration of Cemetery fees and headstone sizes**

RP reported that the headstone sizes quoted were standard. The Clerk would carry out research on fees and report back to the next meeting.

**015/03/13 Confirmation of adoption of DDC version of the Code of Conduct**

It was unanimously confirmed that Badby Parish Council had adopted the DDC version of the Code of Conduct.

**DRAFT****016/03/13 Correspondence**

- NCALC Update – Jan/Feb 2013
- CPRE Outlook – Feb 2013
- Clerks & Councils Direct – March 2013

**017/03/13 Public Participation (2)**

Nothing to report.

**018/03/13 New matters requested for next month's agenda**

None at this time.

**019/03/13 Date of next ordinary meeting**

The next ordinary meeting will be held on Monday 8<sup>th</sup> April.

The Chairman closed the meeting at 9.25pm.